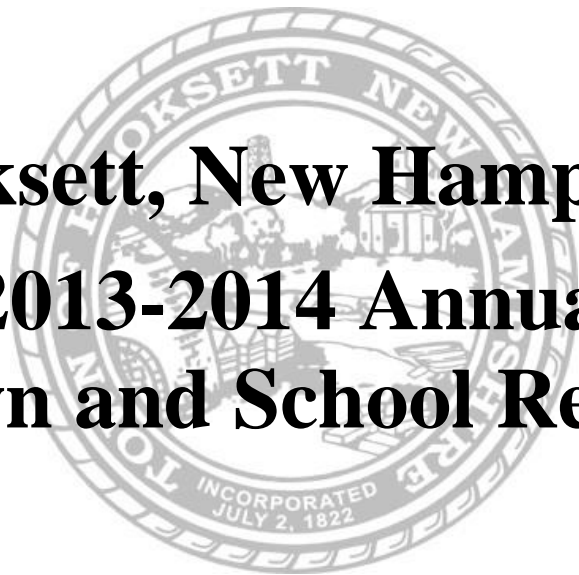


Hooksett, New Hampshire

2013-2014 Annual Town and School Report



About the Cover

History of Veterans' Park – Jacob Square

After the Odd Fellows building was lost in the flood of 1936, the Lodge donated their land on what is now Veterans' Drive to the town for a park.

Starting in 1919 the town had purchased plaques listing the names of Hooksett residents who served during wartime. These plaques were hung on either side of the front door at the town hall. A separate stone for George E. Merrill, who died in 1918, was donated by the Legion Post and put on the lawn at the town hall in 1933.



Jacob Square area prior to 1976 when new bridge was built



1964 after evergreens were planted along the church driveway

In the early 1950s the American Legion Post and others raised funds for a monument in memory of veterans of all wars; this would consolidate the plaques that had been at the town hall. Granite for the main monument came from the local Belisle quarry. The cover of the town's 1955 Annual Report features the monument.

The stone remembering PFC Arthur C. Mourtgis Jr. was added in 1972. In 1989 stones honoring veterans of Korea and Vietnam were placed.

Jacob Square was named after Pvt. Robert T. Jacob who was killed in action in Italy on November 28, 1943, during WW II. His mother approached the town selectmen about creating a suitable commemoration; this area was chosen because the family lived in the neighborhood.

In 2011 the Heritage Commission undertook the restoration and enhancement of the park. The commission cleaned all of the monument stones, refinished the bronze plaques, and added signage, landscaping, and irrigation. The final component was the creation of a new memorial area "to honor all who served in war and peace."

The Council formally named the area Veterans' Park at Jacob Square in September 2012.

According to *Hooksett Historical Sketches* there was no formal dedication when the original monument was constructed.

Dedication October 6, 2013



Approximately 170 people attended the dedication of the newly restored and enhanced park held at the Legion because of inclement weather. The threat of rain also brought about the cancellation of the band, chorus, and bagpiper, but the very welcoming audience didn't seem to mind.

Poems, readings, letters or songs from each conflict were offered plus quotes from the President in office at the time. NH's Adjutant General spoke of the sacrifices of our military and their families. The new memorial area was replicated using folding chairs and crepe paper so we were able to do the official "ribbon cutting." One veteran present said, "I don't think the rain had any effect on the spirit and the pride that filled the room." Another wrote: "The readings from the past through the present day were especially outstanding and meaningful to us all. As a 22-year veteran it was a distinct honor and privilege to have been a part of this dedication."



Narrative and cover photos by Kathleen Northrup, Chair, Hooksett Heritage Commission. Historical photos Hooksett Heritage Commission. Dedication photos by David Webster Photography.

**ANNUAL REPORT
OF THE TOWN COUNCIL,
DEPARTMENTS, BOARDS, COMMITTEES,
AND COMMISSIONS OF THE TOWN OF**



**HOOKSETT
NEW HAMPSHIRE**

**HOOKSETT
FISCAL YEAR ENDING
JUNE 30, 2014**

POPULATION: (APPROXIMATELY) 13,500
TAXABLE VALUATION: \$1,556,298,643
AREA: 36.3 square miles
SCHOOL DISTRICT: \$11.44

TAX RATE: \$23.48
STATE EDUCATION: \$2.40
COUNTY: \$2.76
TOWN: \$6.88

Dedication



Dorothy B. Robie

Mrs. Robie was a lifelong and devoted resident of Hooksett. She operated Robie's Country Store with her husband Lloyd Robie for many years, during which time they entertained numerous presidential candidates and politicians. She was a very active member of the community who donated her time to many groups in town including: Hooksett Historical Society, the New Hampshire Grange in Hooksett, Cub Scouts, Odd Fellows Pansy Rebekah Lodge #90, American Legion Women's Auxiliary, Hooksett Women's Club and Order of the Eastern Star. She had a great joy for children which she demonstrated teaching Sunday school, one of her many activities at Hooksett Congregational Church, and was known to share the history of Hooksett in its schools. Dorothy and Lloyd were the co-recipients of the 1978 Citizen of the Year award, which honored their service and dedication to the town.

It is in honor of her lifelong service to Hooksett and its people that this Annual Town & School Report is dedicated to Dorothy B. Robie.

Hooksett Kiwanis

Hooksett Small Business of the Year

Barrett Insurance

Barrett Insurance is a locally owned and operated insurance agency. They have been in business in Hooksett for 42



years. The agency was founded by Tom Barrett in 1971. His son Matt joined the agency in 1998 and subsequently purchased

the agency in 2005. Barrett Insurance is an independent agency and represents several companies with strong presence and great customer service.

Barrett Insurance also supports other local businesses and non-profits within the community by giving back. This past year the Agency has contributed to Big Brothers Big Sisters in Manchester to support a holiday party which provided food, entertainment and gifts for the children. Matt's wife, Judy Barrett joined the team in 2011 as the operations manager and bookkeeper. Judy is President-Elect and Board Member for Hooksett Kiwanis and also serves as a co-advisor to the Central Key Club. Matt and Judy really appreciate their team members by offering flexible hours, office luncheons and outings, and providing gifts of appreciation for their hard work. Matt is also an active member of Hooksett Kiwanis and has been a member for the past 18 years and also served as a past President and continues to dedicate his time to the group with community fundraisers and volunteering.

Matt also currently serves on the Board of the Manchester Boys & Girls Club for the past 5 years. In this role, he has participated in events for the kids at the club. Matt is also an active member of a business networking group for the past 8 years and has managed to bring in 22 new business members and mentored approximately 12 local business leaders. In 2010 has started his own networking group called Synergy Partners.

For all of this we thank and recognize Barrett Insurance as Hooksett's Small Business of the Year

Hooksett Large Business of the Year

United Health Care

United HealthCare, an operating division of United Health Group, is Hooksett's largest employer. Their families of companies deliver innovative products and services to approximately 70



million Americans.

United Healthcare's nationwide network includes 560,000 physicians and professionals, 80,000 dentists

and 4,800 hospitals. Their pharmaceutical programs provide affordable access to drugs for 13 million people.

United HealthCare has a commitment to the health and well-being of children and adults alike. Although their business and sales are not focused solely on New Hampshire, they have chosen to keep a large operational presence in Hooksett. The company has built a walking trail on the Hooksett property for employees' usage, in conjunction with American Heart Association. A non-smoking employer, they provide options for those employees seeking to quit smoking.

United Healthcare's commitment to Hooksett and the greater community has focused on community health and betterment, though healthy activities and healthy living by working closely with the community and surrounding cities and towns through advertising and direct community activities. Promoting their employees' participation in healthy activities as the Kiwanis 5K and other events in Manchester and Nashua, they are recognized as the community player.

In 2013 it conducted employee food drives collecting in excess of 746 items, hosted two blood drives collecting in excess of 200 pints, was the major sponsor of Hooksett Kiwanis' annual 5K race, volunteered in excess of 300 hours in United Way's Day of Caring, fulfilled the wish of one child in the greater Hooksett area through Make-A-Wish, and collected Toys for Tots.

It is for these reasons that United Health Care was selected as Hooksett's Large Business of the Year.

Hooksett Youth Volunteer of the Year

Delaney Roche

Delaney is a young lady with much energy and enthusiasm. In 2013 Delaney volunteered over 100 hours that positively impacted Hooksett youth, the Town and surrounding communities.



This included Salvation Army bell ringing in Hooksett, serving the Central Key Club, serving as Key Club Treasurer for New England and Bermuda, leading tours at multiple school open houses, serving as Manchester Central Hockey's team manager for the past three years and participating in many other school clubs and activities.

Delaney is a positive role model and effective leader for all high school students. Her volunteer work spans several years, including Cawley Middle School where she was the Builders club president

Delaney is a wonderful example of a dedicated and passionate youth leader and volunteer. Her outgoing personality and desire to make a difference makes her an asset to any project and initiative that she volunteers for. She empowers peers to get just as involved as she is and participate too.

She is a young woman of integrity and assertiveness and learning how to be the best she can be is important to her. To enhance her leadership development, Delaney attended the weekend-long New England Key Club District Convention last spring as a mentor to younger Key Club members, as well as the International Key Club Convention and regional Key Leader event over the summer, where she served as a mentor for the younger students attending the event. Delaney has taken of the leadership skills she has learned and paid it forward many times. On top of all her volunteer work she has been able to achieve high honors throughout high school.

For this we thank and recognize her as the Hooksett's Youth Volunteer of the Year

Hooksett Educator of the Year

Carla Gallivan

Carla Gallivan is a sixth grade language arts teacher at Cawley Middle School. Carla has dedicated the last



twenty-two years of her life to the students, parents and Hooksett Community. She is a leader in the field of teaching reading, writing and promoting literacy. Carla embodies the Hooksett School District's core values. She has high expectations for all students, truly takes

the responsibility of ensuring the success of all students and is a 21st Century educator who understands "schools are for students".

She has made a profound impact on students, parents, colleagues and the Hooksett Community. In his nomination, Cawley Principal Matt Benson related to what former Principal to him when he became assistant principal in 2008. "Carla Gallivan is the pulse of the school." "She has great understanding of her students and the needs of the entire school." There are some students who do not care for reading or writing when they begin sixth grade. After three weeks in Carla's classroom those students' attitudes begin to shift towards accepting reading and writing to working to becoming better to enjoyment. This is a direct result of Carla's myriad of instructional strategies that are personalized for each student. She exhibits a talent for identifying the strengths and challenges of each student and then creating a plan to turn these into successes.

In addition, Carla impacts students' lives outside of the classroom. She is a role model for all students. Carla is an active member of the Cawley community. Carla has introduced students to bell ringing for the Salvation Army, trying field hockey for the first time, collecting and donating prom dresses for students who are unable to afford them, organizing blood drives, assisting with the literary magazine, and supporting the Hooksett Food Pantry and Breath NH.

For all of this we thank and recognize her as the Hooksett's Educator of the Year.

*Hooksett Municipal Employee of the
Year*

Heather Shumway

Rainer

Heather exemplifies the spirit of this award because she is an effective manager, a knowledgeable librarian, a

strong community advocate, and a caring person. She is dedicated to helping her staff develop professionally. Heather is committed to providing the highest quality resources and programming for everyone from infants to seniors.



In 2013, Heather oversaw the redesign

of the library's front porch, the audio visual system for the meeting rooms, and the installation of our new library sign. She worked with the town administration, the Library board of Trustees, the developer, and the sign company to produce a highly functional and appealing sign – at no cost to the tax payers!

Under her leadership, the Hooksett Public Library was named the 2013 New Hampshire Library of the Year by the New Hampshire Library Trustee Association.

Heather's influence over the library is perhaps best seen in the development and management of the staff. The Hooksett library operates with a much smaller staff than most other towns our size Heather meets regularly with all of the staff to review performance, develop goals, and to offer mentorship. Everyone at the library does great work but to create such an effective workplace requires an exemplary leader. Heather is that leader.

Mrs. Rainier's impact on our community is significant. She makes Hooksett a better place by fully embracing her prominent role in our town. Heather meets regularly with outside groups looking for help and is always willing to assist these groups to find a way to make the library work for them. She welcomes everyone and works hard to provide them with ample resources.

For all of this we thank and recognize her as Hooksett's Adult Volunteer of the Year

*Hooksett Adult Volunteer of the
Year*

Todd W. Rainier

Todd Rainier is a natural leader. People really enjoy working with him. Rather than push from behind, Todd gets out in front and leads by example. His message is



"please follow me". During 2013 Todd assisted the Food Pantry by picking up food products from local organizations and delivering these at to the Pantry, assisted the Hooksett Heritage Commission with the renovation of Veteran's Square by scraping, painting and planting, volunteered at the Hooksett Public Library, worked at Old Home Day constructing tents,

delivering tables and helping with the breakdown, chaired the concession stand for the Fall HYAA Soccer Tournament obtaining hundreds of dollars of donated food, setting up the concession stand, setting up grills for cooking, staffing the concession stand with volunteers all day, cooking burgers and hot dogs, and breaking everything down after the event. The result was providing free food for about 200 players and raising money for two nonprofit organizations. He chaired the Kiwanis Salvation Army Bellringing effort including organizing post-Christmas shifts to offset anticipated deficiencies from a shorter bell ringing season in 2013.

Todd is not one who simply comes up with projects and ideas that the hopes others will carry the ball. He often carries the ball himself inviting others to join him. Todd has been a tireless worker on the Hooksett Trails project not only leading but doing much of the "grunt work" himself.. As the year came to an end Todd conceived the idea for constructing a "splash pad" for the children of Hooksett, and is chairing the committee to make this a reality.

For all of this we thank and recognize him as the Hooksett's Adult Volunteer of the Year

Hooksett Business Leader of the Year

Dan Bouchard

Dan Bouchard is general manager of Signature Digital Imaging in Hooksett, where he has worked for 26 years. He has been responsible for leading this company from a small offset print shop, to the largest document management company north of Boston



Dan serves as President of the Hooksett Chamber of Commerce, a position that he has held for the past three years. His commitment and contribution to the Chamber is exemplary. Thanks to his energy, strong leadership, and direction, the Chamber has increased its membership, presence and prominence within the Hooksett businesses community. His efforts to align the Chamber with other Hooksett organizations will be making Hooksett a stronger and a more cohesive town.

Dan is a 2013 graduate of Leadership NH, an elite program where associates explore the issues and challenges critical to the state of New Hampshire. This program allows associates to interact with top state officials, judges, educators, prison inmates, students, artists, corporate leaders and others who make decisions and policies that affect services in New Hampshire.

Dan has a passion for operations management. He has served as adjunct professor at Southern NH University, and currently serves as adjunct professor at both New England College and Granite State College.

He is a lifelong volunteer having spent many years as a baseball, football and hockey coach. He has served in leadership positions on many boards and committees, such as president of Manchester Regional Youth Hockey Association, and founder and past president of Friends of Central High School Hockey.

For all of this we thank and recognize him as the Hooksett's Business Leader of the Year

Hooksett Community Impact Award

Hooksett Youth Athletic Association



Organized in the 1960's, and finally incorporated in 1970, the Hooksett Youth Athletic Association (HYAA) has served the Town of Hooksett and her children with dedication and commitment to youth athletics for over 50 years.

As stated in the HYAA mission statement, their focus is to encourage and develop the character, discipline, teamwork, athletic fundamentals and academic achievement of Hooksett youth. HYAA sets these goals in order to broaden Hooksett youth awareness and experience in the future of athletic, scholastic and social endeavors.

HYAA accomplishes these goals through the partnership and cooperation of parents, volunteers, local schools, local government and the business community.

We thank and recognize HYAA with Hooksett's Community Impact Award

Hooksett Citizen of the Year

Selected by the Lions Club



David Fielding Dickson was born on December 17, 1954 in Meriden, Connecticut. His parents were George and Lorraine Dickson. David moved to Hooksett with his wife, Kathy and their three sons. David's first volunteer position in Hooksett was with HYAA in 1992 as a Little League Baseball minor league director. From there he started umpiring and then became Little League President from 1995-2000. The two highlights for him during this time was that they hosted the NH State Champion Little League game at Donati Field and the annual end of season field day barbeques with \$0.25 hot dogs, \$0.50 hamburgers and \$0.25 Pepsi cans.

In 2001 David became Chairman of HYAA till 2006 then assumed the title of treasurer for 3 more years after that. In March 2009 his active HYAA involvement came to an end. He has been an active member of the New Hampshire Football Officials Association since 1997 and served on the Board of Directors for 6 years. He was a member of the New Hampshire Wrestling Officials Association for 11 years and retired from that sport in 2010. He served as an assistant coach with the Manchester YMCA Eagles wrestling program

For 3 years David Dickson also was involved in town politics and served 3 years on the Hooksett Town Council and 1 year as Town Council chair. He performed his duties as a Councilor well and represented the board as a budget committee member. In 2009, he joined Hooksett Kiwanis in 2009 and served as VP, President Elect, and President and helped coordinate their golf tournament.

He is currently LT. Governor for Division 7 for the International Kiwanis which will celebrate its 100th Anniversary in 2015. As a member of Kiwanis he and Kathy attended the international convention.

David also is an active member of his church and is currently serving as Bishop of the Manchester Ward of the Church of Jesus Christ of Latter-day Saints.

David Fielding Dickson was named the 2014 Hooksett Citizen of the Year for his service, dedication and commitment to his town and to its children. A celebration of this recognition was held on May 10, 2014. Thank you, "Huff", Hooksett is honored to call you one of our own.

In Memoriam

Alpha A. Chevrette, 89, was a lifelong resident of Hooksett. Alpha had worked for Emerson Manufacturing before entering the Army during World War II and serving in Normandy, Northern France, and the Rhineland. After his discharge and return home, Alpha worked for the Boston & Maine Railroad, where he stayed for almost 43 years, retiring as an inspector. Active in the community and church, he was a member of and had served in a variety of positions for several groups including: Merrill Follansbee American Legion Post 37, Battle of the Bulge Chapter 17, Capital City Chapter 19 DAV, the Knights of Columbus Fr. Langlois Council 4961, the Hooksett Grange 148, Hooksett Historical Society, Councilor At-Large and member of the Planning Board for the Town of Hooksett. In 1992, he and his wife, Bernadette, were honored as Citizens of the Year. Together they also founded the Hooksett Happy Helpers, which benefits the Hooksett Fire Department and Hooksett schoolchildren.

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***Joyce A. Emerson***, 85, was a longtime resident of Hooksett and active community member. Joyce served the Town of Hooksett as Town Clerk and Tax Collector for 20 years. She was also an active member of the Hooksett Congregational Church for over 50 years, serving in many capacities.

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Grace Pomeroy, 90, worked as the health education director of Manchester YWCA and eventually finished her teaching career as a physical education instructor in the Manchester School System. Grace's passions were her gardening and attending to local wildlife. She was a member of the Audubon Society, the Nature Conservancy, and the International Lilac Society and was an avid advocate for the environment. She served two terms as a Councilor for the Town of Hooksett and also served on the Hooksett Historical Society. Grace was the driving force behind the naming of Hooksett's "Lilac Bridge".

~~~~~

***James D. Walter***, 66, earned his BA from Kent State University, his MA from Indiana State University and his PhD from Ohio State University. He came to Southern New Hampshire University in 1981 where he was a professor for many years, most recently teaching Sociology. A revered member of both the SNHU and Hooksett communities, Jim devoted his time to the Hooksett Conservation Commission, Hooksett Heritage Commission, Kiwanis Club of Hooksett and was a past president of SNHUPEA, 2008/2009.

**Our respect and gratitude goes out to *all* of those people who passed away this year who lived their lives in such a way as to make Hooksett a better community.**

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# Town Warrant

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To the inhabitants of the Town of Hooksett, New Hampshire, in the county of Merrimack in said state, qualified to vote in Town affairs.

You are hereby notified to meet at the **David R. Cawley Middle School on Saturday, April 5, 2014 at 9:00 am** for the first session of the Town Meeting to discuss and amend, as required, warrant articles 3 through 16.

The final ballot vote for warrant articles will take place at **David R. Cawley Middle School on Tuesday, May 13, 2014**. The polls will be open from 6 am until 7 pm.

## Article 1

To choose all necessary Town officers for the year ensuing.

## ARTICLE 2

### Zoning Amendments

#### Amendment No. 1

Are you in favor of the adoption of Amendment No. 1, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 4, Section A.2.; Article 5, Section A.4.; Article 5-A, Section A.2; Article 6, Section A.2.; Article 10-A, Section G.2.g.7.; Article 13, Section G.3.d.; Article 16, Section G.4.d. and Article 21, Section C. to eliminate any reference to “churches, synagogues, convents and parish houses” and replace with “Religious Facilities (churches, synagogues, temples, mosques and other places of religious worship.)”?

*The purpose of Amendment No. 1 is to identify religious facilities generally.*

#### Amendment No. 2

Are you in favor of the adoption of Amendment No. 2, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, to include the definition of “Religious Facilities” as “Churches, synagogues, temples, mosques and other places of religious worship.”?

*The purpose of Amendment No. 2 is to add the definition of “religious facilities.”*

#### Amendment No. 3

Are you in favor of the adoption of Amendment No. 3, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, to include the definition of “abutter” as “Any landowner whose property abuts (touches, borders on, or shares a common property line with) a subject property, including any properties directly opposite the subject property separated by a thoroughfare (i.e. street, stream, railroad, etc.); or any abutting holder of a conservation, preservation or agricultural preservation restriction or easement. In the case of an abutting property being under a condominium or other collective form of ownership, the term ‘abutter’ means the officers of the collective or association. In the case of an abutting property being under a manufactured housing park form of ownership, the term ‘abutter’ includes the manufactured housing park owner and the tenants who own manufactured housing which adjoins or is directly across the street or stream from the land under consideration by the local land use board. For purposes of notification by a municipality of local land use hearing, in the case of abutting properties owned by the applicant, notification to the applicant/owner is not required. Likewise, if an applicant abuts several properties owned by a single owner, only one



notification per owner is required. For purposes of receiving testimony only, and not for purposes of notification, the term ‘abutter’ shall include any person who is able to demonstrate that his land will be directly affected by the proposal under consideration.”?

***The purpose of Amendment No. 3 is to add the definition of “abutter.”***

#### **Amendment No. 4**

Are you in favor of the adoption of Amendment No. 4, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 6, High Density Residential District –HDR, Section D.2., which currently reads, “Building height shall not exceed thirty-five (35) feet in height (Amended 05/14/13),” and replace it with, “Building height shall not exceed sixty (60) feet in height.”?

***The purpose of Amendment No. 4 is to increase the height of buildings allowed in the High Density Residential District.***

#### **Amendment No. 5**

Are you in favor of the adoption of Amendment No. 5, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to repeal Article 10-A, Section I. Performance Standards for Sign Installations; Article 20, Signs; and Article 20-A, Signs – Route 3A and replace with the Sign Ordinance as proposed to become the new Article 20, Signs?

***The purpose of Amendment No. 5 is to replace the three existing sign ordinances with one new, comprehensive sign ordinance.***

#### **Amendment No. 6**

*(Passage of this Amendment is conditional of the passage of Amendment No. 5)*

Are you in favor of the adoption of Amendment No. 6, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, to amend the definition of “signs,” which currently reads, “Any device, surface, logo, color scheme, pattern, object or feature; designed, erected, affixed, painted, illuminated, manufactured, lettered or maintained for the purpose of communicating a message,” and replace it with “Any device, display, structure, or part thereof, visible from a public place, which is used to advertise, identify, display, or attract attention to or communicate information about products, accommodations, services, or activities.”?

***The purpose of Amendment No. 6 is to redefine “signs.”***

#### **Article 3**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$16,681,262.00**. Should this article be defeated, the operating budget shall be **\$16,451,761.00**, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.73. Recommended by the Budget Committee (8-0)

#### **Article 4**

To see if the Town will vote to raise and appropriate the sum of **\$180,000.00** to purchase a 14 Yard Automated Collection Truck for the Recycling and Transfer Department and to authorize the withdrawal from the Solid Waste Disposal Special Revenue Fund created for that purpose. No amount to be raised from taxation. Recommended by the Town Council (6-0), Recommended by the Budget Committee (8-0)

### **Article 5**

To see if the Town will vote to raise and appropriate the sum of **\$100,000.00** to be placed in the Town Building Maintenance Capital Reserve Fund already established. Estimated tax rate impact \$0.06. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

### **Article 6**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Public Works Vehicles and to raise and appropriate the sum of **\$100,000.00** to be placed in this fund, and to name the Town Administrator as the agent to expend. Estimated tax rate impact \$0.06. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

### **Article 7**

To see if the Town will vote to raise and appropriate the sum of **\$91,884.00** for the salary and benefits for a full-time Town Engineer in the Community Development Department. Should this Article pass, the salary and benefits will be funded in subsequent operating budgets. Estimated tax rate impact \$0.06. Recommended by the Town Council (5-3), Recommended by the Budget Committee (8-0)

### **Article 8**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increase in salaries and benefits at the current staffing level:

| <b><u>Estimated increase over prior year</u></b> |                 |                 |                           |
|--------------------------------------------------|-----------------|-----------------|---------------------------|
| <u>Fiscal Year</u>                               | <u>Salaries</u> | <u>Benefits</u> | <u>Estimated Increase</u> |
| 2014-15                                          | \$40,697        | \$11,818        | \$52,515                  |

and further to raise and appropriate the sum of **\$52,515.00** for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.03. Recommend by the Town Council (9-0), Recommended by the Budget Committee (8-0)

### **Article 9**

Shall the Town, if article 8 is defeated, authorize the Town Council to call one special meeting, at its option, to address article 8 cost items only?

### **Article 10**

To see if the Town will vote to raise and appropriate the sum of **\$50,000.00** to be placed in the Fire Apparatus Capital Reserve Fund already established. Estimated tax rate impact \$0.03. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

### **Article 11**

To see if the Town will vote to raise and appropriate the sum of **\$50,000.00** to be placed in the Drainage Upgrades Capital Reserve Fund already established. Estimated tax rate impact \$0.03. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

### **Article 12**

To see if the Town will vote to authorize the Town Council to enter into a seven year lease agreement for \$248,400.00 the purpose of leasing a Rubber Tire Excavator for the Public Works Department, and to raise and appropriate the sum of **\$41,433.00** for the first year's payment for that purpose. This lease agreement contains an escape clause. Estimated tax impact \$0.03. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**Article 13**

To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** to be placed in the Revaluation Capital Reserve Fund already established. Estimated tax rate impact \$0.02. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

**Article 14**

To see if the Town will vote to raise and appropriate the sum of **\$20,000.00** to be placed in the Air Pack and Bottles Capital Reserve Fund already established. Estimated tax rate impact \$0.01. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**Article 15**

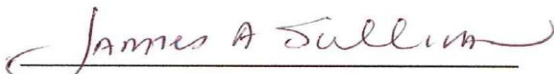
To see if the Town will vote to raise and appropriate the sum of **\$20,000.00** to be placed in the Automated Collection Equipment Capital Reserve Fund already established. Estimated tax rate impact \$0.01 Recommended by the Town Council (5-3), Recommended by the Budget Committee (8-0)

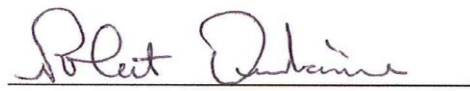
**Article 16**

To see if the Town will vote to raise and appropriate the sum of **\$15,000.00** to be placed in the Parks and Recreation Facilities Development Capital Reserve Fund already established. Estimated tax rate impact \$0.01. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

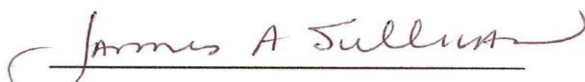
Given under our hands and seal, March 18, 2014.

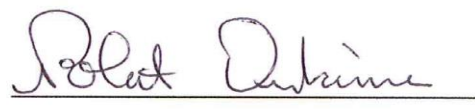
On behalf of the entire Hooksett Town Council:

  
James Sullivan, Chairman

  
Robert Duhaime, Secretary

A True Copy of the Warrant – Attest:

  
James Sullivan, Chairman

  
Robert Duhaime, Secretary

**TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15**

|                         |            |            |            |            |            |             |            |              |              | 6/30/2014    |
|-------------------------|------------|------------|------------|------------|------------|-------------|------------|--------------|--------------|--------------|
| Approved                |            |            |            |            |            |             |            |              |              |              |
| By Voters               |            |            |            |            |            |             |            |              |              |              |
| DEPARTMENT              | column 1   | column 2   | column 3   | column 4   | column 5   | column 6    | column 7   | column 8     | Change in \$ | Change in %  |
|                         |            |            |            |            |            |             |            |              | FY 2013-14   | FY 2013-14   |
|                         | FY 2012-13 |            | FY 2013-14 |            | FY 2014-15 | FY 2014-15  | FY 2014-15 | FY 2014-15   | Budget vs.   | Budget vs.   |
|                         | As Amended | Actuals    | As Amended | Actuals    | Request    | Town Admin. | Council    | Budget Comm. | Budget Comm. | Budget Comm. |
|                         |            |            |            |            |            | Recomm.     | Recomm.    | Recomm.      | Recomm.      | Recomm.      |
| ADMINISTRATION          | 872,735    | 831,602    | 923,682    | 913,084    | 1,090,215  | 1,090,215   | 1,094,368  | 1,094,368    | 170,686      | 18.48%       |
| ASSESSING               | 165,468    | 163,108    | 295,977    | 251,657    | 183,037    | 181,338     | 181,497    | 181,497      | (114,480)    | -38.68%      |
| COMMUNITY DEVELOPMENT   | 364,231    | 334,120    | 368,791    | 356,304    | 376,496    | 367,136     | 377,016    | 377,016      | 8,225        | 2.23%        |
| FAMILY SERVICES         | 219,809    | 215,993    | 219,696    | 167,806    | 259,576    | 244,526     | 245,381    | 235,381      | 15,685       | 7.14%        |
| FINANCE                 | 203,444    | 202,989    | 217,935    | 218,279    | 228,280    | 227,930     | 230,522    | 230,522      | 12,587       | 5.78%        |
| FIRE-RESCUE             | 3,676,294  | 3,614,752  | 3,841,142  | 3,842,313  | 3,972,177  | 3,940,174   | 3,949,867  | 3,949,867    | 108,725      | 2.83%        |
| POLICE                  | 3,544,895  | 3,211,601  | 3,472,359  | 3,305,494  | 3,862,512  | 3,750,616   | 3,771,423  | 3,766,158    | 293,799      | 8.46%        |
| PUBLIC WORKS            | 2,637,510  | 2,508,560  | 2,794,798  | 2,801,874  | 3,118,997  | 2,735,162   | 2,741,987  | 2,791,987    | (2,811)      | -0.10%       |
| RECYCLING & TRANSFER    | 1,093,807  | 968,079    | 1,081,596  | 1,007,727  | 1,079,047  | 1,079,047   | 1,082,076  | 1,082,076    | 480          | 0.04%        |
| TAX COLLECTOR           | 243,839    | 236,084    | 247,483    | 232,486    | 280,908    | 271,284     | 274,650    | 274,650      | 27,167       | 10.98%       |
| TOWN CLERK & ELECTIONS  | 27,454     | 27,434     | 22,822     | 20,512     | 34,611     | 34,199      | 34,273     | 34,273       | 11,451       | 50.18%       |
| OPERATING BUDGET        | 13,049,486 | 12,314,322 | 13,486,281 | 13,117,536 | 14,485,856 | 13,921,627  | 13,983,060 | 14,017,795   | 531,514      |              |
| BUDGET COMMITTEE        | 8,658      | 5,725      | 7,315      | 5,147      | 8,747      | 7,467       | 7,609      | 7,609        | 294          | 4.02%        |
| CAPITAL LEASES          | 85,377     | 85,377     | 51,601     | 51,600     | 51,601     | 51,601      | 51,601     | 51,601       | -            | 0.00%        |
| CAPITAL PURCHASES (CIP) | 0          | 0          | 0          | 0          | 0          | 0           | 0          | 0            | -            | 0.00%        |
| CEMETERY COMMISSION     | 900        | 895        | 850        | 498        | 850        | 850         | 850        | 850          | -            | 0.00%        |
| CONSERVATION COMMISSION | 10,140     | 10,140     | 11,625     | 11,625     | 7,743      | 7,673       | 7,801      | 7,801        | (3,824)      | -32.89%      |
| DEBT PRINCIPAL          | 260,000    | 260,000    | 0          | 0          | 0          | 0           | 0          | 0            | -            | 0.00%        |
| DEBT INTEREST           | 5,200      | 5,200      | 0          | 0          | 0          | 0           | 0          | 0            | -            | 0.00%        |
| DEBT TAN INTEREST       | 1          | 0          | 1          | 0          | 1          | 1           | 1          | 1            | -            | 0.00%        |
| LIBRARY                 | 537,731    | 537,731    | 554,862    | 554,862    | 572,787    | 593,331     | 600,682    | 600,682      | 45,820       | 8.26%        |
| TOTAL OPERATING BUDGET  | 13,957,493 | 13,219,389 | 14,112,535 | 13,741,268 | 15,127,585 | 14,582,550  | 14,651,604 | 14,686,339   | 573,804      |              |
| SEWER DEPARTMENT        | 1,952,077  | 1,825,293  | 1,947,007  | 1,947,007  | 1,994,923  | 1,994,923   | 1,994,923  | 1,994,923    | 47,916       | 2.46%        |
| GRAND OPERATING TOTAL   | 15,909,570 | 15,044,682 | 16,059,542 | 15,688,275 | 17,122,508 | 16,577,473  | 16,646,527 | 16,681,262   | 621,720      | 3.87%        |

Note: "Appropriations as Amended" include grants, donations and budget transfers approved by Council.

FY 2013-14 Actuals are preliminary and unaudited.

| TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15 |  |                                            |                                      |                    |                                      |                    |                               |                                |                            | Approved                        |           | 6/30/2014      |
|----------------------------------------------|--|--------------------------------------------|--------------------------------------|--------------------|--------------------------------------|--------------------|-------------------------------|--------------------------------|----------------------------|---------------------------------|-----------|----------------|
| ACCOUNT                                      |  | ACCOUNT DESCRIPTION                        | column 1                             | column 2           | column 3                             | column 4           | column 5                      | column 6                       | column 7                   | column 8                        | By Voters |                |
| ACCOUNT NUMBER                               |  |                                            | FY 2012-13 Appropriations As Amended | FY 2012-13 Actuals | FY 2013-14 Appropriations As Amended | FY 2013-14 Actuals | FY 2014-15 Department Request | FY 2014-15 Town Admin. Recomm. | FY 2014-15 Council Recomm. | FY 2014-15 Budget Comm. Recomm. |           |                |
| <b>ADMINISTRATION DEPARTMENT</b>             |  |                                            |                                      |                    |                                      |                    |                               |                                |                            |                                 |           |                |
| <b>ADMINISTRATIVE SALARIES</b>               |  |                                            |                                      |                    |                                      |                    |                               |                                |                            |                                 |           |                |
| 100.4130-110-000                             |  | PUBLIC OFFICIALS (COUNCIL)                 | 14,000                               | 13,338             | 14,000                               | 14,000             | 14,000                        | 14,000                         | 14,000                     | 14,000                          |           | 14,000         |
| 100.4130-111-000                             |  | FULL-TIME EMPLOYEES                        | 177,893                              | 173,592            | 181,549                              | 185,444            | 179,368                       | 179,368                        | 181,182                    | 181,182                         |           | 179,368        |
| 100.4130-130-000                             |  | OVERTIME                                   | 2,982                                | 2,817              | 4,923                                | 167                | 1                             | 1                              | 1                          | 1                               |           | 1              |
| 100.4130-113-000                             |  | PART-TIME EMPLOYEES                        | 2,400                                | 2,286              | 2,400                                | 4,711              | 7,500                         | 7,500                          | 7,500                      | 7,500                           |           | 7,500          |
| 100.4130-110-000                             |  | ONE-TIME BONUS POOL                        | 0                                    | 0                  | 0                                    | 0                  | 0                             | 0                              | 0                          | 0                               |           | 0              |
| 100.4130-220-000                             |  | FICA TAXES                                 | 15,210                               | 14,718             | 15,176                               | 15,577             | 15,367                        | 15,367                         | 15,506                     | 15,506                          |           | 15,367         |
| 100.4130-210-000                             |  | HEALTH INSURANCE                           | 28,971                               | 24,792             | 30,996                               | 31,004             | 34,726                        | 34,726                         | 34,726                     | 34,726                          |           | 34,726         |
| 100.4130-212-000                             |  | DENTAL INSURANCE                           | 950                                  | 762                | 961                                  | 925                | 961                           | 961                            | 961                        | 961                             |           | 961            |
| 100.4130-214-000                             |  | LIFE & DISABILITY INSURANCE                | 1,722                                | 1,489              | 1,679                                | 1,775              | 1,787                         | 1,787                          | 1,787                      | 1,787                           |           | 1,787          |
| 100.4130-230-000                             |  | NH RETIREMENT                              | 16,053                               | 15,690             | 19,598                               | 20,117             | 19,318                        | 19,318                         | 19,518                     | 19,518                          |           | 19,318         |
|                                              |  | <b>SUBTOTAL ADMINISTRATIVE SALARIES</b>    | <b>260,181</b>                       | <b>250,082</b>     | <b>271,282</b>                       | <b>273,720</b>     | <b>273,028</b>                | <b>273,028</b>                 | <b>275,181</b>             | <b>275,181</b>                  |           | <b>273,028</b> |
| <b>OFFICE EXPENSE</b>                        |  |                                            |                                      |                    |                                      |                    |                               |                                |                            |                                 |           |                |
| 100.4130-330-000                             |  | PROFESSIONAL SERVICES                      | 5,000                                | 6,300              | 5,000                                | 166                | 5,000                         | 5,000                          | 5,000                      | 5,000                           |           | 5,000          |
| 100.4130-550-000                             |  | PRINTING                                   | 6,850                                | 5,608              | 6,850                                | 4,841              | 6,750                         | 6,750                          | 6,750                      | 6,750                           |           | 6,850          |
| 100.4130-540-000                             |  | ADVERTISING                                | 1,600                                | 3,033              | 1,600                                | 6,392              | 4,000                         | 4,000                          | 4,000                      | 4,000                           |           | 1,600          |
| 100.4130-430-000                             |  | EQUIPMENT MAINTENANCE                      | 500                                  | 660                | 500                                  | 355                | 500                           | 500                            | 500                        | 500                             |           | 500            |
| 100.4130-434-000                             |  | VEHICLE MAINTENANCE (moved from Assessing) | 0                                    | 0                  | 0                                    | 0                  | 2,000                         | 2,000                          | 2,000                      | 2,000                           |           | 0              |
| 100.4130-600-000                             |  | OFFICE SUPPLIES                            | 8,300                                | 6,543              | 8,300                                | 4,185              | 7,000                         | 7,000                          | 7,000                      | 7,000                           |           | 8,300          |
| 100.4130-630-000                             |  | MEALS & FOOD                               | 1,400                                | 1,753              | 1,400                                | 2,285              | 1,880                         | 1,880                          | 1,880                      | 1,880                           |           | 1,400          |
| 100.4130-560-000                             |  | POSTAGE                                    | 6,500                                | 7,221              | 6,500                                | 5,859              | 7,000                         | 7,000                          | 7,000                      | 7,000                           |           | 6,500          |
| 100.4130-530-000                             |  | TELEPHONE                                  | 5,300                                | 4,489              | 5,300                                | 4,472              | 4,500                         | 4,500                          | 4,500                      | 4,500                           |           | 5,300          |
| 100.4130-614-000                             |  | PUBLIC RELATIONS                           | 1,000                                | 869                | 1,000                                | 1,032              | 1,000                         | 1,000                          | 1,000                      | 1,000                           |           | 1,000          |
| 100.4130-580-000                             |  | MILEAGE                                    | 100                                  | 46                 | 100                                  | 0                  | 50                            | 50                             | 50                         | 50                              |           | 100            |
| 100.4130-626-000                             |  | FUEL (moved from Assessing)                | 0                                    | 0                  | 0                                    | 0                  | 500                           | 500                            | 500                        | 500                             |           | 0              |
| 100.4130-294-000                             |  | TRAINING & DUES                            | 4,320                                | 4,042              | 4,320                                | 7,032              | 4,500                         | 4,500                          | 4,500                      | 4,500                           |           | 4,320          |
| 100.4130-751-000                             |  | NEW EQUIPMENT                              | 500                                  | 1,536              | 500                                  | 0                  | 500                           | 500                            | 500                        | 500                             |           | 500            |
| 100.4130-440-000                             |  | RENTAL & LEASES                            | 9,132                                | 9,237              | 9,132                                | 9,373              | 9,456                         | 9,456                          | 9,456                      | 9,456                           |           | 9,456          |
| 100.4130-298-000                             |  | EMPLOYMENT TESTING                         | 6,000                                | 5,342              | 6,000                                | 9,809              | 7,700                         | 7,700                          | 7,700                      | 7,700                           |           | 6,000          |
|                                              |  | <b>SUBTOTAL OFFICE EXPENSE</b>             | <b>56,502</b>                        | <b>56,678</b>      | <b>56,502</b>                        | <b>55,801</b>      | <b>62,336</b>                 | <b>62,336</b>                  | <b>62,336</b>              | <b>62,336</b>                   |           | <b>56,826</b>  |

| TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15 |                                                 |          |          |          |          |          |          |          |          | Approved  |          | 6/30/2014 |
|----------------------------------------------|-------------------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|-----------|
|                                              |                                                 |          |          |          |          |          |          |          |          | By Voters |          |           |
|                                              |                                                 |          |          |          |          |          |          |          |          | column 7  | column 8 | column 9  |
|                                              |                                                 |          |          |          |          |          |          |          |          |           |          |           |
| ACCOUNT                                      | ACCOUNT                                         | column 1 | column 2 | column 3 | column 4 | column 5 | column 6 | column 7 | column 8 |           |          |           |
| NUMBER                                       | DESCRIPTION                                     |          |          |          |          |          |          |          |          |           |          |           |
| ADMINISTRATION DEPARTMENT                    |                                                 |          |          |          |          |          |          |          |          |           |          |           |
| COMPUTERS                                    |                                                 |          |          |          |          |          |          |          |          |           |          |           |
| 100.4150-340.000                             | IT TECH SUPPORT                                 |          |          |          |          |          |          |          |          |           |          |           |
|                                              |                                                 | 54,954   | 33,930   | 35,000   | 42,617   | 38,000   | 38,000   | 38,000   |          |           | 38,000   |           |
| 100.4150-342.000                             | SOFTWARE & PROGRAMS                             | 18,500   | 32,583   | 72,396   | 63,591   | 50,521   | 50,521   | 50,521   |          |           | 50,521   |           |
| 100.4150-532.000                             | INTERNET SERVICES                               | 1,400    | 1,276    | 1,400    | 1,442    | 1,400    | 1,400    | 1,400    |          |           | 1,400    |           |
| 100.4150-751.000                             | NEW EQUIPMENT                                   | 11,125   | 14,945   | 11,125   | 10,011   | 10,000   | 10,000   | 10,000   |          |           | 11,125   |           |
|                                              | SUBTOTAL COMPUTERS                              | 85,979   | 82,734   | 119,921  | 117,660  | 99,921   | 99,921   | 99,921   |          |           | 101,046  |           |
| ELECTIONS (Moved to Town Clerk)              |                                                 |          |          |          |          |          |          |          |          |           |          |           |
| INSURANCES                                   |                                                 |          |          |          |          |          |          |          |          |           |          |           |
| 100.4196-520.000                             | LIABILITY INSURANCE                             |          |          |          |          |          |          |          |          |           |          |           |
|                                              | SUBTOTAL INSURANCES                             | 170,830  | 170,827  | 186,300  | 186,272  | 330,160  | 330,160  | 330,160  |          |           | 330,160  |           |
| BENEFITS                                     |                                                 |          |          |          |          |          |          |          |          |           |          |           |
| 100-4155-330.000                             | PROFESSIONAL SERVICES                           | 3,000    | 0        | 3,000    | 2,750    | 3,000    | 3,000    | 3,000    |          |           | 3,000    |           |
| 100-4155-260.000                             | WORKERS COMPENSATION                            | 114,083  | 113,647  | 135,286  | 135,000  | 184,773  | 184,773  | 184,773  |          |           | 184,773  |           |
| 100-4155-250.000                             | UNEMPLOYMENT COMPENSATION                       | 17,705   | 14,550   | 14,234   | 13,887   | 15,500   | 15,500   | 15,500   |          |           | 15,500   |           |
|                                              | NH RETIREMENT - 125 SPKING                      | 1        | 0        | 0        | 0        | 0        | 0        | 0        |          |           | 0        |           |
|                                              | SURVIVING SPOUSE BENEFIT (moved to Fire-Rescue) | 6,000    | 6,000    | 0        | 0        | 0        | 0        | 0        |          |           | 0        |           |
|                                              | SUBTOTAL BENEFITS                               | 140,789  | 134,197  | 152,520  | 151,636  | 203,273  | 203,273  | 203,273  |          |           | 203,273  |           |
| LEGAL                                        |                                                 |          |          |          |          |          |          |          |          |           |          |           |
| 100.4153-320.000                             | LEGAL SERVICES                                  | 117,000  | 110,680  | 92,000   | 86,910   | 92,000   | 92,000   | 92,000   |          |           | 92,000   |           |
|                                              | SUBTOTAL LEGAL                                  | 117,000  | 110,680  | 92,000   | 86,910   | 92,000   | 92,000   | 92,000   |          |           | 92,000   |           |
| MISC. ACT/ASSOCIATIONS                       |                                                 |          |          |          |          |          |          |          |          |           |          |           |
| 100.4583-800.014                             | MEMORIAL DAY                                    | 2,945    | 2,945    | 2,945    | 2,945    | 2,945    | 2,945    | 2,945    |          |           | 2,945    |           |
| 100.4197-800.012                             | NH MUNICIPAL ASSOCIATION                        | 10,475   | 10,475   | 11,710   | 11,708   | 11,800   | 11,800   | 11,800   |          |           | 10,190   |           |
| 100.4589-800.016                             | HERITAGE COMMISSION                             | 1,250    | 1,250    | 1,250    | 1,250    | 3,500    | 3,500    | 3,500    |          |           | 1,250    |           |
| 100.4130-800.010                             | VOLUNTEER APPRECIATION NIGHT                    | 1        | 1,851    | 1        | 2,357    | 500      | 500      | 500      |          |           | 1        |           |
| 100.4589-800.002                             | HOOKSETTITES                                    | 3,500    | 3,500    | 3,500    | 3,500    | 3,500    | 3,500    | 3,500    |          |           | 3,500    |           |
| 100.4589-800.004                             | HISTORICAL SOCIETY                              | 782      | 781      | 750      | 363      | 750      | 750      | 750      |          |           | 750      |           |
| 100.4589-800.006                             | OLD HOME DAY                                    | 1,000    | 1,000    | 4,500    | 4,499    | 1,000    | 1,000    | 3,000    |          |           | 1,000    |           |
| 100.4520-800.000                             | AMOSKEAG ROWING CLUB                            | 5,000    | 0        | 5,000    | 0        | 1        | 1        | 1        |          |           | 5,000    |           |
| 100.4589-800.008                             | FARMERS MARKET                                  | 2,000    | 2,000    | 0        | 0        | 0        | 0        | 0        |          |           | 0        |           |
|                                              | SUBTOTAL MISC. ACT/ASSOCIATIONS                 | 26,953   | 23,802   | 29,656   | 26,622   | 23,996   | 23,996   | 25,996   |          |           | 24,636   |           |





# TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15

|                                                     |                             | column 1                             | column 2           | column 3                             | column 4           | column 5                      | column 6                       | column 7                   | column 8                        | Approved  | 6/30/2014      |
|-----------------------------------------------------|-----------------------------|--------------------------------------|--------------------|--------------------------------------|--------------------|-------------------------------|--------------------------------|----------------------------|---------------------------------|-----------|----------------|
| ACCOUNT                                             | ACCOUNT DESCRIPTION         | FY 2012-13 Appropriations As Amended | FY 2012-13 Actuals | FY 2013-14 Appropriations As Amended | FY 2013-14 Actuals | FY 2014-15 Department Request | FY 2014-15 Town Admin. Recomm. | FY 2014-15 Council Recomm. | FY 2014-15 Budget Comm. Recomm. | By Voters |                |
| <b>COMMUNITY DEVELOPMENT DEPARTMENT</b>             |                             |                                      |                    |                                      |                    |                               |                                |                            |                                 |           |                |
| <b>PLANNING &amp; ENGINEERING DIVISION</b>          |                             |                                      |                    |                                      |                    |                               |                                |                            |                                 |           |                |
| 200.4191-111.000                                    | FULL-TIME EMPLOYEES         | 107,786                              | 102,951            | 152,367                              | 152,366            | 150,946                       | 150,946                        | 153,965                    | 153,965                         |           | 150,946        |
| 200.4191-130.000                                    | OVERTIME                    | 4,500                                | 2,438              | 3,500                                | 983                | 4,000                         | 4,000                          | 4,000                      | 4,000                           |           | 4,000          |
| 200.4191-113.000                                    | PART-TIME EMPLOYEES         | 960                                  | 322                | 960                                  | 5,012              | 1,920                         | 1,920                          | 6,920                      | 6,920                           |           | 1,920          |
| 200.4191-220.000                                    | FICA TAXES                  | 8,663                                | 7,723              | 8,751                                | 11,808             | 12,000                        | 12,000                         | 12,231                     | 12,231                          |           | 12,000         |
| 200.4191-210.000                                    | HEALTH INSURANCE            | 33,753                               | 31,205             | 38,055                               | 37,502             | 41,063                        | 41,063                         | 41,063                     | 41,063                          |           | 41,063         |
| 200.4191-212.000                                    | DENTAL INSURANCE            | 1,137                                | 1,045              | 1,150                                | 1,136              | 1,150                         | 1,150                          | 1,150                      | 1,150                           |           | 1,150          |
| 200.4191-214.000                                    | LIFE & DISABILITY INSURANCE | 1,061                                | 1,021              | 1,053                                | 1,350              | 1,509                         | 1,509                          | 1,509                      | 1,509                           |           | 1,509          |
| 200.4191-230.000                                    | NH RETIREMENT               | 9,881                                | 9,300              | 12,216                               | 16,571             | 16,688                        | 16,688                         | 17,013                     | 17,013                          |           | 16,688         |
| 200.4191-330.000                                    | PROFESSIONAL SERVICES       | 10,000                               | 5,345              | 10,000                               | 6,621              | 11,225                        | 6,000                          | 6,000                      | 6,000                           |           | 10,000         |
| 200.4191-344.000                                    | PROPERTY RECORD MAINTENANCE | 1,100                                | 638                | 1,100                                | 983                | 1,100                         | 1,100                          | 1,100                      | 1,100                           |           | 1,100          |
| 200.4191-550.000                                    | PRINTING                    | 900                                  | 1,271              | 900                                  | 1,263              | 1,500                         | 1,500                          | 1,500                      | 1,500                           |           | 900            |
| 200.4191-600.000                                    | OFFICE SUPPLIES             | 1,650                                | 2,122              | 1,650                                | 1,827              | 2,300                         | 2,000                          | 2,000                      | 2,000                           |           | 1,650          |
| 200.4191-630.000                                    | MEALS & FOOD                | 100                                  | 241                | 100                                  | 0                  | 400                           | 250                            | 250                        | 250                             |           | 100            |
| 200.4191-530.000                                    | TELEPHONE                   | 1,600                                | 978                | 1,600                                | 1,553              | 1,560                         | 1,560                          | 1,560                      | 1,560                           |           | 1,600          |
| 200.4191-294.000                                    | TRAINING & DUES             | 1,160                                | 977                | 1,160                                | 985                | 1,160                         | 1,160                          | 1,160                      | 1,160                           |           | 1,160          |
| 200.4191-580.000                                    | MILEAGE                     | 1,000                                | 14                 | 1,000                                | 14                 | 250                           | 1                              | 1                          | 1                               |           | 1,000          |
| 200.4191-751.00                                     | NEW EQUIPMENT               | 700                                  | 2,998              | 700                                  | 848                | 700                           | 700                            | 700                        | 700                             |           | 700            |
| 200.4191-800.018                                    | SOUTHERN NH PLANNING DUES   | 9,147                                | 8,539              | 8,570                                | 8,570              | 8,640                         | 8,640                          | 8,640                      | 8,640                           |           | 8,570          |
| <b>SUBTOTAL PLANNING &amp; ENGINEERING DIVISION</b> |                             | <b>195,098</b>                       | <b>179,126</b>     | <b>244,832</b>                       | <b>249,392</b>     | <b>258,111</b>                | <b>252,187</b>                 | <b>260,762</b>             | <b>260,762</b>                  |           | <b>256,056</b> |
| <b>PLANNING BOARD</b>                               |                             |                                      |                    |                                      |                    |                               |                                |                            |                                 |           |                |
| 201.4191-110.000                                    | PUBLIC OFFICIALS - PB       | 1,500                                | 1,485              | 1,500                                | 1,150              | 1,700                         | 1,500                          | 1,500                      | 1,500                           |           | 1,700          |
| 201.4191-220.000                                    | FICA TAXES                  | 115                                  | 114                | 115                                  | 88                 | 130                           | 115                            | 115                        | 115                             |           | 130            |
| 201.4191-560.000                                    | POSTAGE                     | 4,500                                | 5,874              | 4,500                                | 4,473              | 5,000                         | 5,000                          | 5,000                      | 5,000                           |           | 4,500          |
| 201.4191-294.000                                    | TRAINING & DUES             | 800                                  | 688                | 800                                  | 478                | 2,000                         | 2,000                          | 2,000                      | 2,000                           |           | 800            |
| 201.4191-540.000                                    | ADVERTISING                 | 1,500                                | 1,362              | 1,500                                | 1,378              | 1,600                         | 1,600                          | 1,600                      | 1,600                           |           | 1,500          |
| <b>SUBTOTAL PLANNING BOARD</b>                      |                             | <b>8,415</b>                         | <b>9,523</b>       | <b>8,415</b>                         | <b>7,567</b>       | <b>10,430</b>                 | <b>10,215</b>                  | <b>10,215</b>              | <b>10,215</b>                   |           | <b>8,630</b>   |

# TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15

| ACCOUNT<br>NUMBER                           | ACCOUNT<br>DESCRIPTION                        | column 1<br>FY 2012-13<br>Appropriations<br>As Amended | column 2<br>FY 2012-13<br>Actuals | column 3<br>FY 2013-14<br>Appropriations<br>As Amended | column 4<br>FY 2013-14<br>Actuals | column 5<br>FY 2014-15<br>Department<br>Request | column 6<br>FY 2014-15<br>Town Admin.<br>Recomm. | column 7<br>FY 2014-15<br>Council<br>Recomm. | Approved<br>By Voters | 6/30/2014      |
|---------------------------------------------|-----------------------------------------------|--------------------------------------------------------|-----------------------------------|--------------------------------------------------------|-----------------------------------|-------------------------------------------------|--------------------------------------------------|----------------------------------------------|-----------------------|----------------|
| <b>COMMUNITY DEVELOPMENT DEPARTMENT</b>     |                                               |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                       |                |
| <b>CODE ENFORCEMENT DIVISION</b>            |                                               |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                       |                |
| 202.4240-111.000                            | FULL-TIME EMPLOYEES                           | 95,638                                                 | 83,127                            | 54,614                                                 | 53,222                            | 55,098                                          | 55,098                                           | 56,200                                       |                       | 55,098         |
| 202.4240-130.000                            | OVERTIME                                      | 3,000                                                  | 2,495                             | 2,500                                                  | 0                                 | 0                                               | 0                                                | 0                                            |                       | 0              |
| 202.4240-113.000                            | PART-TIME EMPLOYEES                           | 600                                                    | 735                               | 1                                                      | 5,670                             | 1                                               | 1                                                | 1                                            |                       | 1              |
| 202.4240-110.002                            | HEALTH OFFICER                                | 2,400                                                  | 0                                 | 2,400                                                  | 0                                 | 0                                               | 0                                                | 0                                            |                       | 0              |
| 202.4240-220.000                            | FICA TAXES                                    | 7,775                                                  | 6,355                             | 7,616                                                  | 4,311                             | 4,215                                           | 4,215                                            | 4,299                                        |                       | 4,215          |
| 202.4240-210.000                            | HEALTH INSURANCE                              | 26,572                                                 | 33,776                            | 21,276                                                 | 19,418                            | 23,589                                          | 23,589                                           | 23,589                                       |                       | 23,589         |
| 202.4240-212.000                            | DENTAL INSURANCE                              | 950                                                    | 1,227                             | 1,526                                                  | 744                               | 763                                             | 763                                              | 763                                          |                       | 763            |
| 202.4240-214.000                            | LIFE & DISABILITY INSURANCE                   | 933                                                    | 796                               | 930                                                    | 317                               | 556                                             | 556                                              | 556                                          |                       | 314            |
| 202.4240-230.000                            | NH RETIREMENT                                 | 8,891                                                  | 7,481                             | 10,722                                                 | 5,743                             | 5,934                                           | 5,934                                            | 6,053                                        |                       | 5,934          |
| 202.4240-330.000                            | PROFESSIONAL SERVICES                         | 500                                                    | 2,000                             | 500                                                    | 0                                 | 2,000                                           | 1                                                | 1                                            |                       | 500            |
| 202.4240-550.000                            | PRINTING                                      | 1,000                                                  | 736                               | 1,000                                                  | 1,398                             | 1,200                                           | 1,200                                            | 1,200                                        |                       | 1,000          |
| 202.4240-434.000                            | VEHICLE MAINTENANCE                           | 1,000                                                  | 309                               | 1,000                                                  | 873                               | 1,000                                           | 1,000                                            | 1,000                                        |                       | 1,000          |
| 202.4240-290.000                            | UNIFORMS                                      | 0                                                      | 0                                 | 0                                                      | 0                                 | 500                                             | 500                                              | 500                                          |                       | 0              |
| 202.4240-600.000                            | OFFICE SUPPLIES                               | 1,000                                                  | 339                               | 1,000                                                  | 1,074                             | 500                                             | 500                                              | 500                                          |                       | 1,000          |
| 202.4240-560.000                            | POSTAGE                                       | 500                                                    | 1,201                             | 500                                                    | 796                               | 1,500                                           | 1,500                                            | 1,500                                        |                       | 500            |
| 202.4240-530.000                            | TELEPHONE                                     | 1,300                                                  | 1,704                             | 1,300                                                  | 1,771                             | 1,800                                           | 1,800                                            | 1,800                                        |                       | 1,300          |
| 202.4240-626.000                            | FUEL                                          | 1,300                                                  | 960                               | 1,300                                                  | 1,464                             | 1,500                                           | 1,000                                            | 1,000                                        |                       | 1,300          |
| 202.4240-294.000                            | TRAINING & DUES                               | 2,480                                                  | 125                               | 2,480                                                  | 693                               | 1,500                                           | 1,500                                            | 1,500                                        |                       | 2,480          |
| 202.4240-751.000                            | NEW EQUIPMENT                                 | 200                                                    | 940                               | 200                                                    | 150                               | 500                                             | 500                                              | 500                                          |                       | 200            |
|                                             | <b>SUBTOTAL CODE ENFORCEMENT</b>              | <b>156,039</b>                                         | <b>144,307</b>                    | <b>110,865</b>                                         | <b>97,645</b>                     | <b>102,156</b>                                  | <b>99,657</b>                                    | <b>100,962</b>                               |                       | <b>99,194</b>  |
| <b>ZONING BOARD OF ADJUSTMENTS DIVISION</b> |                                               |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                       |                |
| 203.4191-110.000                            | PUBLIC OFFICIALS - ZBA                        | 1,300                                                  | 200                               | 1,300                                                  | 200                               | 1,300                                           | 1,000                                            | 1,000                                        |                       | 1,300          |
| 203.4191-200.000                            | FICA TAXES                                    | 99                                                     | 15                                | 99                                                     | 15                                | 99                                              | 77                                               | 77                                           |                       | 99             |
| 203.4191-560.000                            | POSTAGE                                       | 1,500                                                  | 285                               | 1,500                                                  | 68                                | 500                                             | 500                                              | 500                                          |                       | 1,500          |
| 203.4191-294.000                            | TRAINING & DUES                               | 480                                                    | 0                                 | 480                                                    | 475                               | 500                                             | 500                                              | 500                                          |                       | 480            |
| 203.4191-540.000                            | ADVERTISING                                   | 1,300                                                  | 663                               | 1,300                                                  | 941                               | 1,000                                           | 1,000                                            | 1,000                                        |                       | 1,300          |
|                                             | <b>SUBTOTAL ZONING BOARD OF ADJUSTMENTS</b>   | <b>4,679</b>                                           | <b>1,163</b>                      | <b>4,679</b>                                           | <b>1,700</b>                      | <b>3,399</b>                                    | <b>3,077</b>                                     | <b>3,077</b>                                 |                       | <b>4,679</b>   |
| <b>PUBLIC HEALTH DIVISION</b>               |                                               |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                       |                |
| 202.4411-330.000                            | PROFESSIONAL SERVICES                         | 0                                                      | 0                                 | 0                                                      | 0                                 | 2,400                                           | 2,000                                            | 2,000                                        |                       | 2,400          |
|                                             | <b>SUBTOTAL PUBLIC HEALTH</b>                 | <b>0</b>                                               | <b>0</b>                          | <b>0</b>                                               | <b>0</b>                          | <b>2,400</b>                                    | <b>2,000</b>                                     | <b>2,000</b>                                 |                       | <b>2,400</b>   |
|                                             | <b>TOTAL COMMUNITY DEVELOPMENT DEPARTMENT</b> | <b>364,231</b>                                         | <b>334,120</b>                    | <b>368,791</b>                                         | <b>356,304</b>                    | <b>376,496</b>                                  | <b>367,136</b>                                   | <b>377,016</b>                               |                       | <b>370,959</b> |

# TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15

| ACCOUNT<br>NUMBER                 | ACCOUNT<br>DESCRIPTION                  | column 1       | column 2       | column 3       | column 4       | column 5       | column 6       | column 7       | column 8       | Approved<br>By Voters | 6/30/2014 |
|-----------------------------------|-----------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------------|-----------|
| <b>FAMILY SERVICES DEPARTMENT</b> |                                         |                |                |                |                |                |                |                |                |                       |           |
| 250.4441-113.000                  | PART-TIME EMPLOYEES                     | 37,764         | 35,958         | 39,670         | 35,792         | 39,670         | 39,670         | 40,463         | 40,463         | 39,670                |           |
| 250.4441-130.000                  | OVERTIME                                | 0              | 155            | 1              | 10             | 1              | 1              | 1              | 1              | 1                     |           |
| 250.4441-220.000                  | FICA TAXES                              | 2,889          | 2,763          | 3,035          | 2,739          | 3,035          | 3,035          | 3,096          | 3,096          | 3,035                 |           |
| 250.4441-550.000                  | PRINTING                                | 400            | 113            | 400            | 130            | 400            | 400            | 400            | 400            | 400                   |           |
| 250.4441-600.000                  | OFFICE SUPPLIES                         | 400            | 661            | 400            | 577            | 700            | 700            | 700            | 700            | 400                   |           |
| 250.4441-560.000                  | POSTAGE                                 | 500            | 328            | 500            | 246            | 400            | 400            | 400            | 400            | 500                   |           |
| 250.4441-530.000                  | TELEPHONE                               | 750            | 477            | 750            | 476            | 500            | 500            | 500            | 500            | 750                   |           |
| 250.4441-294.000                  | TRAINING & DUES                         | 320            | 64             | 320            | 40             | 250            | 200            | 200            | 200            | 320                   |           |
| 250.4441-751.000                  | NEW EQUIPMENT                           | 1              | 0              | 1              | 667            | 1              | 1              | 1              | 1              | 1                     |           |
| 250.4442-510.000                  | TOWN WELFARE                            | 157,166        | 155,856        | 155,000        | 107,511        | 190,000        | 180,000        | 180,000        | 170,000        | 190,000               |           |
| 250.4444-800.020                  | COMMUNITY ACTION PROGRAM                | 12,217         | 12,217         | 12,217         | 12,217         | 12,217         | 12,217         | 12,217         | 12,217         | 12,217                |           |
| 250.4444-800.022                  | VISITING NURSE                          | 7,402          | 7,402          | 7,402          | 7,402          | 7,402          | 7,402          | 7,402          | 7,402          | 7,402                 |           |
| 250.4444-800.026                  | HOME HEALTH & HOSPICE CARE              | 0              | 0              | 0              | 0              | 5,000          | 0              | 1              | 1              | 0                     |           |
|                                   | <b>TOTAL FAMILY SERVICES DEPARTMENT</b> | <b>219,809</b> | <b>215,993</b> | <b>219,696</b> | <b>167,806</b> | <b>259,576</b> | <b>244,526</b> | <b>245,381</b> | <b>235,381</b> | <b>254,696</b>        |           |
| <b>FINANCE DEPARTMENT</b>         |                                         |                |                |                |                |                |                |                |                |                       |           |
| 300.4150-110.000                  | PUBLIC OFFICIALS - TRUSTEES OF TRUST    | 1,800          | 1,800          | 1,800          | 1,800          | 1,800          | 1,800          | 1,800          | 1,800          | 1,800                 |           |
| 300.4150-111.000                  | FULL-TIME EMPLOYEES                     | 105,931        | 105,735        | 110,056        | 111,098        | 109,451        | 109,451        | 111,640        | 111,640        | 109,451               |           |
| 300.4150-130.000                  | OVERTIME                                | 807            | 531            | 500            | 478            | 500            | 500            | 500            | 500            | 500                   |           |
| 300.4150-113.000                  | PART-TIME EMPLOYEES                     | 8,900          | 8,843          | 10,566         | 10,566         | 16,644         | 16,644         | 16,644         | 16,644         | 9,843                 |           |
| 300.4150-220.000                  | FICA TAXES                              | 8,984          | 8,540          | 9,125          | 9,072          | 9,822          | 9,822          | 9,989          | 9,989          | 9,302                 |           |
| 300.4150-210.000                  | HEALTH INSURANCE                        | 33,753         | 32,772         | 37,055         | 36,151         | 41,063         | 41,063         | 41,063         | 41,063         | 41,063                |           |
| 300.4150-212.000                  | DENTAL INSURANCE                        | 754            | 1,095          | 1,150          | 1,101          | 1,150          | 1,150          | 1,150          | 1,150          | 1,150                 |           |
| 300.4150-214.000                  | LIFE & DISABILITY INSURANCE             | 1,021          | 1,015          | 1,015          | 1,059          | 1,082          | 1,082          | 1,082          | 1,082          | 1,082                 |           |
| 300.4150-230.000                  | NH RETIREMENT                           | 9,393          | 9,285          | 11,692         | 11,938         | 11,842         | 11,842         | 12,078         | 12,078         | 11,842                |           |
| 300.4150-322.000                  | AUDIT SERVICES                          | 16,500         | 15,816         | 18,575         | 19,026         | 20,000         | 20,000         | 20,000         | 20,000         | 20,000                |           |
| 300.4150-314.000                  | BANKING SERVICES                        | 4,000          | 8,929          | 8,000          | 8,711          | 9,000          | 9,000          | 9,000          | 9,000          | 0                     |           |
| 300.4150-550.000                  | PRINTING                                | 1,500          | 1,153          | 1,500          | 1,416          | 1,500          | 1,250          | 1,250          | 1,250          | 1,500                 |           |
| 300.4150-600.000                  | OFFICE SUPPLIES                         | 800            | 668            | 800            | 776            | 800            | 800            | 800            | 800            | 800                   |           |
| 300.4150-560.000                  | POSTAGE                                 | 2,000          | 1,905          | 2,000          | 2,015          | 1,950          | 1,950          | 1,950          | 1,950          | 2,000                 |           |
| 300.4150-530.000                  | TELEPHONE                               | 1,500          | 956            | 1,500          | 951            | 1,100          | 1,000          | 1,000          | 1,000          | 1,500                 |           |
| 300.4150-294.000                  | TRAINING & DUES                         | 800            | 345            | 800            | 320            | 575            | 575            | 575            | 575            | 800                   |           |
| 300.4150-751.000                  | NEW EQUIPMENT                           | 1              | 0              | 1              | 0              | 1              | 1              | 1              | 1              | 1                     |           |
| 300.4150-321.000                  | GASB COMPLIANCE                         | 5,000          | 3,600          | 1,800          | 1,800          | 0              | 0              | 0              | 0              | 0                     |           |
|                                   | <b>TOTAL FINANCE DEPARTMENT</b>         | <b>203,444</b> | <b>202,989</b> | <b>217,935</b> | <b>218,279</b> | <b>228,280</b> | <b>227,930</b> | <b>230,522</b> | <b>230,522</b> | <b>212,634</b>        |           |

# TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15

| ACCOUNT<br>NUMBER             | ACCOUNT<br>DESCRIPTION                               | column 1                                   | column 2              | column 3                                   | column 4              | column 5                            | column 6                             | column 7                         | column 8                              | 6/30/2014                       |
|-------------------------------|------------------------------------------------------|--------------------------------------------|-----------------------|--------------------------------------------|-----------------------|-------------------------------------|--------------------------------------|----------------------------------|---------------------------------------|---------------------------------|
|                               |                                                      | FY 2012-13<br>Appropriations<br>As Amended | FY 2012-13<br>Actuals | FY 2013-14<br>Appropriations<br>As Amended | FY 2013-14<br>Actuals | FY 2014-15<br>Department<br>Request | FY 2014-15<br>Town Admin.<br>Recomm. | FY 2014-15<br>Council<br>Recomm. | FY 2014-15<br>Budget Comm.<br>Recomm. | FY 2014-15<br>Default<br>Budget |
| <b>FIRE-RESCUE DEPARTMENT</b> |                                                      |                                            |                       |                                            |                       |                                     |                                      |                                  |                                       |                                 |
| <b>FIRE DIVISION</b>          |                                                      |                                            |                       |                                            |                       |                                     |                                      |                                  |                                       |                                 |
| 350.4220-111.000              | FULL-TIME EMPLOYEES                                  | 1,474,079                                  | 1,483,415             | 1,509,805                                  | 1,513,545             | 1,569,623                           | 1,527,477                            | 1,528,740                        | 1,528,740                             | 1,527,477                       |
| 350.4220-130.000              | OVERTIME                                             | 103,777                                    | 99,050                | 94,888                                     | 75,073                | 96,726                              | 96,726                               | 96,726                           | 96,726                                | 96,726                          |
| 350.4220-113.000              | PART-TIME EMPLOYEES - CALL                           | 1,050                                      | 575                   | 1,050                                      | 875                   | 2,200                               | 2,200                                | 2,200                            | 2,200                                 | 1,050                           |
| 350.4220-130.002              | OVERTIME-CBA (VAC, SICK & PERSONAL)                  | 200,145                                    | 181,541               | 206,113                                    | 219,691               | 160,301                             | 206,113                              | 206,113                          | 206,113                               | 206,113                         |
| 350.4220-111.002              | FULL-TIME EMPLOYEES - ADMINISTRATIVE                 | 277,035                                    | 284,707               | 281,794                                    | 299,537               | 298,807                             | 298,807                              | 304,783                          | 304,783                               | 293,558                         |
| 350.4220-113.002              | PART-TIME EMPLOYEES - ADMINISTRATIVE                 | 1                                          | 780                   | 1                                          | 2,656                 | 1                                   | 1                                    | 1                                | 1                                     | 1                               |
| 350.4220-220.000              | FICA TAXES                                           | 32,506                                     | 31,190                | 32,927                                     | 32,186                | 33,641                              | 33,694                               | 33,852                           | 33,852                                | 32,629                          |
| 350.4220-210.000              | HEALTH INSURANCE                                     | 513,796                                    | 495,968               | 540,950                                    | 538,258               | 635,630                             | 612,041                              | 612,041                          | 612,041                               | 612,041                         |
| 350.4220-212.000              | DENTAL INSURANCE                                     | 15,743                                     | 15,364                | 16,103                                     | 15,082                | 16,301                              | 15,538                               | 15,538                           | 15,538                                | 12,862                          |
| 350.4220-214.000              | LIFE & DISABILITY INSURANCE                          | 16,447                                     | 15,314                | 15,273                                     | 16,114                | 16,770                              | 16,383                               | 16,383                           | 16,383                                | 13,603                          |
| 350.4220-230.000              | HI RETIREMENT                                        | 465,291                                    | 461,834               | 570,327                                    | 576,646               | 582,338                             | 583,355                              | 585,218                          | 585,218                               | 570,082                         |
| 350.4220-230.002              | SURVIVING SPOUSE BENEFIT (moved from Administration) | 0                                          | 0                     | 6,000                                      | 6,000                 | 6,000                               | 6,000                                | 6,000                            | 6,000                                 | 6,000                           |
| 350.4220-330.000              | PROFESSIONAL SERVICES                                | 134,775                                    | 132,070               | 136,517                                    | 139,251               | 132,653                             | 132,653                              | 132,653                          | 132,653                               | 132,653                         |
| 350.4220-532.000              | INTERNET SERVICES                                    | 4,000                                      | 2,190                 | 4,000                                      | 2,014                 | 2,400                               | 2,400                                | 2,400                            | 2,400                                 | 4,000                           |
| 350.4220-550.000              | PRINTING                                             | 1,000                                      | 721                   | 1,000                                      | 152                   | 1,000                               | 1,000                                | 1,000                            | 1,000                                 | 1,000                           |
| 350.4220-434.000              | VEHICLE MAINTENANCE                                  | 37,100                                     | 44,721                | 37,100                                     | 47,070                | 37,100                              | 37,100                               | 37,100                           | 37,100                                | 37,100                          |
| 350.4220-430.000              | EQUIPMENT MAINTENANCE                                | 18,850                                     | 32,117                | 16,372                                     | 28,178                | 16,372                              | 16,372                               | 16,372                           | 16,372                                | 16,372                          |
| 350.4220-440.000              | RENTAL & LEASES                                      | 184,673                                    | 178,278               | 184,673                                    | 181,555               | 183,485                             | 183,485                              | 183,485                          | 183,485                               | 184,673                         |
| 350.4220-430.002              | OFFICE EQUIPMENT MAINTENANCE                         | 8,325                                      | 5,964                 | 8,325                                      | 11,711                | 10,135                              | 10,135                               | 10,135                           | 10,135                                | 8,325                           |
| 350.4220-290.000              | UNIFORMS                                             | 29,850                                     | 22,996                | 29,850                                     | 41,539                | 29,850                              | 29,850                               | 29,850                           | 29,850                                | 29,850                          |
| 350.4220-610.000              | MEDICAL SUPPLIES                                     | 5,204                                      | 538                   | 1,363                                      | 0                     | 1                                   | 1                                    | 1                                | 1                                     | 1,363                           |
| 350.4220-600.000              | OFFICE SUPPLIES                                      | 3,000                                      | 2,878                 | 3,000                                      | 1,834                 | 3,000                               | 3,000                                | 3,000                            | 3,000                                 | 3,000                           |
| 350.4220-600.002              | SUBSCRIPTIONS & MEMBERSHIP                           | 2,085                                      | 2,110                 | 2,085                                      | 1,878                 | 2,085                               | 2,085                                | 2,085                            | 2,085                                 | 2,085                           |
| 350.4220-630.000              | MEALS & FOOD                                         | 2,286                                      | 1,137                 | 2,000                                      | 881                   | 2,000                               | 2,000                                | 2,000                            | 2,000                                 | 2,000                           |
| 350.4220-560.000              | POSTAGE                                              | 300                                        | 265                   | 300                                        | 327                   | 300                                 | 300                                  | 300                              | 300                                   | 300                             |
| 350.4220-530.000              | TELEPHONE                                            | 12,000                                     | 8,980                 | 12,000                                     | 7,626                 | 11,720                              | 11,720                               | 11,720                           | 11,720                                | 12,000                          |
| 350.4220-294.000              | TRAINING                                             | 14,000                                     | 5,310                 | 14,000                                     | 4,150                 | 5,000                               | 5,000                                | 5,000                            | 5,000                                 | 14,000                          |
| 350.4220-294.002              | TRAINING - ADMINISTRATION                            | 5,000                                      | 3,024                 | 5,000                                      | 3,400                 | 5,000                               | 5,000                                | 5,000                            | 5,000                                 | 5,000                           |
| 350.4220-294.004              | TRAINING/EDUCATION-CONTRACTUAL                       | 18,000                                     | 11,851                | 18,000                                     | 10,126                | 18,000                              | 18,000                               | 18,000                           | 18,000                                | 18,000                          |
| 350.4220-626.000              | FUEL                                                 | 30,152                                     | 28,129                | 30,152                                     | 26,991                | 30,099                              | 30,099                               | 30,099                           | 30,099                                | 30,152                          |
| 350.4220-751.000              | NEW EQUIPMENT                                        | 11,649                                     | 14,170                | 15,399                                     | 16,715                | 27,399                              | 15,399                               | 15,399                           | 15,399                                | 3,399                           |
| 350.4220-751.002              | OPERATING EQUIPMENT                                  | 4,175                                      | 4,468                 | 4,175                                      | 4,121                 | 5,100                               | 5,100                                | 5,100                            | 5,100                                 | 4,175                           |
| 350.4220-600.004              | FIRE PREVENTION                                      | 4,000                                      | 3,337                 | 4,000                                      | 3,825                 | 4,000                               | 4,000                                | 4,000                            | 4,000                                 | 4,000                           |
|                               | <b>SUBTOTAL FIRE DIVISION</b>                        | <b>3,630,294</b>                           | <b>3,574,989</b>      | <b>3,804,542</b>                           | <b>3,829,005</b>      | <b>3,945,037</b>                    | <b>3,913,034</b>                     | <b>3,922,294</b>                 | <b>3,922,294</b>                      | <b>3,885,589</b>                |

| TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15 |                                               |           |           |           |           |           |           |           |           |           |          | 6/30/2014 |
|----------------------------------------------|-----------------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|
| ACCOUNT                                      | ACCOUNT                                       | column 1  | column 2  | column 3  | column 4  | column 5  | column 6  | column 7  | column 8  | column 9  | Approved |           |
| NUMBER                                       | DESCRIPTION                                   |           |           |           |           |           |           |           | By Voters |           |          |           |
| <b>FIRE-RESCUE DEPARTMENT</b>                |                                               |           |           |           |           |           |           |           |           |           |          |           |
| <b>AMBULANCE DIVISION</b>                    |                                               |           |           |           |           |           |           |           |           |           |          |           |
| 350.4215-610.000                             | MEDICAL SUPPLIES                              | 1         | 0         | 1         | 0         | 1         | 1         | 1         | 1         | 1         |          |           |
|                                              | <b>SUBTOTAL AMBULANCE DIVISION</b>            | 1         | 0         | 1         | 0         | 1         | 1         | 1         | 1         | 1         |          |           |
| <b>FORESTRY DIVISION</b>                     |                                               |           |           |           |           |           |           |           |           |           |          |           |
| 351.4220-113.000                             | PART-TIME EMPLOYEES                           | 20,098    | 18,992    | 20,098    | 7,574     | 20,098    | 20,098    | 20,500    | 20,500    | 20,098    |          |           |
| 351.4220-500.000                             | MUTUAL AID WAGES                              | 1         | 0         | 1         | 0         | 1         | 1         | 1         | 1         | 1         |          |           |
| 351.4220-220.000                             | FCA TAXES                                     | 1,537     | 1,445     | 1,537     | 579       | 1,537     | 1,537     | 1,568     | 1,568     | 1,537     |          |           |
| 351.4220-430.000                             | EQUIPMENT MAINTENANCE                         | 1         | 0         | 1         | 0         | 1         | 1         | 1         | 1         | 1         |          |           |
| 351.4220-294.000                             | TRAINING & DUES                               | 1         | 10        | 1         | 10        | 1         | 1         | 1         | 1         | 1         |          |           |
| 351.4220-751.000                             | NEW EQUIPMENT                                 | 1         | 0         | 1         | 0         | 1         | 1         | 1         | 1         | 1         |          |           |
|                                              | <b>SUBTOTAL FORESTRY DIVISION</b>             | 21,639    | 20,347    | 21,639    | 8,163     | 21,639    | 21,639    | 22,072    | 22,072    | 21,639    |          |           |
| <b>EMERGENCY MANAGEMENT DIVISION</b>         |                                               |           |           |           |           |           |           |           |           |           |          |           |
| 350.4290-113.000                             | PART-TIME EMPLOYEES                           | 6,000     | 3,808     | 6,000     | 0         | 0         | 0         | 0         | 0         | 0         |          |           |
| 350.4290-220.000                             | FCA TAXES                                     | 87        | 53        | 87        | 0         | 0         | 0         | 0         | 0         | 0         |          |           |
| 350.4290-230.000                             | NH RETIREMENT                                 | 1,373     | 792       | 1,373     | 0         | 0         | 0         | 0         | 0         | 0         |          |           |
| 350.4290-330.000                             | PROFESSIONAL SERVICES                         | 8,200     | 8,190     | 0         | 0         | 0         | 0         | 0         | 0         | 0         |          |           |
| 350.4290-430.000                             | EQUIPMENT MAINTENANCE                         | 1,000     | 429       | 1,000     | 632       | 0         | 0         | 0         | 0         | 1,000     |          |           |
| 350.4290-290.000                             | UNIFORMS                                      | 200       | 0         | 200       | 0         | 0         | 0         | 0         | 0         | 200       |          |           |
| 350.4290-600.000                             | OFFICE SUPPLIES                               | 650       | 832       | 650       | 657       | 0         | 0         | 0         | 0         | 650       |          |           |
| 350.4290-560.000                             | POSTAGE                                       | 50        | 0         | 50        | 0         | 0         | 0         | 0         | 0         | 50        |          |           |
| 350.4290-530.000                             | TELEPHONE                                     | 2,400     | 1,655     | 1,200     | 1,676     | 1,200     | 1,200     | 1,200     | 1,200     | 1,200     |          |           |
| 350.4290-294.008                             | EOC EXERCISES                                 | 2,000     | 1,052     | 2,000     | 0         | 2,000     | 2,000     | 2,000     | 2,000     | 2,000     |          |           |
| 350.4290-580.000                             | MILEAGE                                       | 400       | 0         | 400       | 0         | 0         | 0         | 0         | 0         | 400       |          |           |
| 350.4290-294.000                             | TRAINING & DUES                               | 250       | 0         | 250       | 0         | 500       | 500       | 500       | 500       | 250       |          |           |
| 350.4290-751.000                             | NEW EQUIPMENT                                 | 200       | 1,054     | 200       | 630       | 250       | 250       | 250       | 250       | 200       |          |           |
| 350.4290-800.024                             | AMERICAN RED CROSS                            | 1,550     | 1,550     | 1,550     | 1,550     | 1,550     | 1,550     | 1,550     | 1,550     | 1,550     |          |           |
|                                              | <b>SUBTOTAL EMERGENCY MANAGEMENT DIVISION</b> | 24,360    | 19,415    | 14,960    | 5,145     | 5,500     | 5,500     | 5,500     | 5,500     | 7,500     |          |           |
|                                              | <b>TOTAL FIRE-RESCUE DEPARTMENT</b>           | 3,676,294 | 3,614,752 | 3,841,142 | 3,842,313 | 3,972,177 | 3,940,174 | 3,949,867 | 3,949,867 | 3,914,729 |          |           |



# TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15

| ACCOUNT<br>NUMBER   | ACCOUNT<br>DESCRIPTION               | column 1         | column 2         | column 3         | column 4         | column 5         | column 6         | column 7         | column 8         | Approved<br>By Voters | 6/30/2014        |
|---------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-----------------------|------------------|
| <b>POLICE</b>       |                                      |                  |                  |                  |                  |                  |                  |                  |                  |                       |                  |
| 400.4210-110.000    | PUBLIC OFFICIALS - POLICE COMMISSION | 1,200            | 1,100            | 1,200            | 0                | 0                | 0                | 0                | 0                | 0                     | 0                |
| 400.4210-111.000    | FULL-TIME EMPLOYEES                  | 2,057,019        | 1,765,167        | 1,953,378        | 1,898,170        | 2,112,650        | 2,112,650        | 2,130,907        | 2,120,757        | 2,120,757             | 2,112,650        |
| 400.4210-130.000    | OVERTIME                             | 145,233          | 182,263          | 147,383          | 147,091          | 244,524          | 169,061          | 169,061          | 169,061          | 169,061               | 169,061          |
| 400.4210-113.000    | PART-TIME EMPLOYEES                  | 67,389           | 58,535           | 67,389           | 20,178           | 29,952           | 29,952           | 29,952           | 29,952           | 29,952                | 29,952           |
| 400.4210-220.000    | FICA TAXES                           | 70,098           | 69,159           | 72,967           | 72,469           | 75,817           | 74,723           | 75,413           | 75,266           | 75,266                | 74,723           |
| 400.4210-210.000    | HEALTH INSURANCE                     | 479,777          | 349,075          | 440,553          | 424,934          | 524,852          | 524,852          | 524,852          | 524,852          | 524,852               | 524,852          |
| 400.4210-212.000    | DENTAL INSURANCE                     | 16,325           | 11,124           | 14,041           | 12,535           | 14,032           | 14,032           | 14,032           | 14,032           | 14,032                | 14,032           |
| 400.4210-214.000    | LIFE & DISABILITY INSURANCE          | 18,842           | 14,756           | 18,678           | 17,501           | 20,147           | 20,147           | 20,147           | 20,147           | 20,147                | 20,147           |
| 400.4210-230.000    | NH RETIREMENT                        | 376,855          | 321,876          | 472,134          | 433,831          | 504,153          | 485,061          | 486,921          | 484,353          | 484,353               | 485,061          |
| 400.4210-340.000    | COMPUTER SERVICES                    | 21,750           | 88,614           | 21,750           | 27,777           | 15,035           | 15,035           | 15,035           | 15,035           | 15,035                | 15,035           |
| 400.4210-330.000    | PROFESSIONAL SERVICES                | 12,345           | 75,475           | 12,345           | 7,381            | 11,438           | 11,438           | 11,438           | 11,438           | 11,438                | 12,345           |
| 400.4210-532.000    | INTERNET SERVICES                    | 1,220            | 268              | 1,220            | 299              | 299              | 299              | 299              | 299              | 299                   | 1,220            |
| 400.4210-550.000    | PRINTING                             | 3,000            | 1,686            | 3,000            | 1,381            | 2,500            | 2,500            | 2,500            | 2,500            | 2,500                 | 3,000            |
| 400.4210-430.000    | EQUIPMENT MAINTENANCE                | 3,180            | 1,581            | 3,180            | 3,203            | 2,475            | 2,475            | 2,475            | 2,475            | 2,475                 | 3,180            |
| 400.4210-626.000    | FUEL                                 | 59,500           | 66,080           | 59,500           | 59,109           | 80,000           | 76,000           | 76,000           | 76,000           | 76,000                | 59,500           |
| 400.4210-434.000    | VEHICLE MAINTENANCE                  | 22,282           | 25,838           | 22,282           | 23,605           | 26,358           | 26,358           | 26,358           | 26,358           | 26,358                | 22,282           |
| 400.4210-332.000    | COMMUNICATION MAINTENANCE            | 36,770           | 24,997           | 36,770           | 38,276           | 25,920           | 25,920           | 25,920           | 25,920           | 25,920                | 36,770           |
| 400.4210-555.000    | PHOTOGRAPHY                          | 2,911            | 185              | 2,911            | 1,515            | 2,240            | 2,240            | 2,240            | 2,240            | 2,240                 | 2,911            |
| 400.4210-630.000    | MEALS & FOOD                         | 501              | 43               | 501              | 32               | 102              | 102              | 102              | 102              | 102                   | 501              |
| 400.4210-560.000    | POSTAGE                              | 1,000            | 2,067            | 1,000            | 1,500            | 3,500            | 2,500            | 2,500            | 2,500            | 2,500                 | 1,000            |
| 400.4210-530.000    | TELEPHONE                            | 14,098           | 9,685            | 14,098           | 9,576            | 10,000           | 10,000           | 10,000           | 10,000           | 10,000                | 14,098           |
| 400.4210-298.002    | SELECTION PROCESS                    | 15,875           | 11,897           | 15,875           | 4,906            | 5,400            | 5,000            | 5,000            | 5,000            | 5,000                 | 15,875           |
| 400.4210-294.000    | TRAINING & DUES                      | 9,213            | 9,658            | 9,213            | 11,296           | 25,347           | 20,000           | 20,000           | 20,000           | 20,000                | 9,213            |
| 400.4210-298.000    | EMPLOYMENT TESTING                   | 1                | 0                | 1                | 0                | 0                | 0                | 0                | 0                | 0                     | 1                |
| 400.4210-240.000    | EDUCATION (CONTRACTUAL)              | 7,500            | 2,748            | 7,500            | 3,248            | 7,500            | 2,500            | 2,500            | 2,500            | 2,500                 | 7,500            |
| 400.4210-614.000    | COMMUNITY SERVICE                    | 3,125            | 3,166            | 3,125            | 1,562            | 2,000            | 1,500            | 1,500            | 1,500            | 1,500                 | 3,125            |
| 400.4210-752.000    | VEHICLE & RELATED PURCHASES          | 1                | 32,052           | 1                | 28,902           | 66,236           | 66,236           | 66,236           | 66,236           | 66,236                | 1                |
| 400.4210-751.000    | POLICE EQUIPMENT                     | 10,915           | 6,463            | 10,915           | 12,001           | 6,750            | 6,750            | 6,750            | 6,750            | 6,750                 | 10,915           |
| 400.4210-290.000    | UNIFORMS                             | 21,923           | 16,207           | 21,923           | 14,275           | 7,700            | 7,700            | 7,700            | 7,700            | 7,700                 | 21,923           |
| 400.4210-290.002    | UNIFORMS ALLOWANCE (CONTRACTUAL)     | 13,001           | 10,641           | 15,300           | 12,650           | 16,151           | 16,151           | 16,151           | 16,151           | 16,151                | 15,300           |
| 400.4210-600.000    | OFFICE SUPPLIES                      | 13,175           | 10,995           | 13,175           | 7,463            | 10,600           | 10,600           | 10,600           | 10,600           | 10,600                | 13,175           |
| 400.4210-440.000    | RENTAL & LEASES                      | 13,170           | 8,054            | 8,350            | 8,278            | 8,334            | 8,334            | 8,334            | 8,334            | 8,334                 | 8,350            |
| 400.4210-320.000    | LEGAL - POLICE COMMISSION            | 25,000           | 29,963           | 0                | 0                | 0                | 0                | 0                | 0                | 0                     | 0                |
| 400.4210-506.000    | ANIMAL CONTROL OPERATIONS            | 701              | 185              | 701              | 551              | 500              | 500              | 500              | 500              | 500                   | 701              |
| <b>TOTAL POLICE</b> |                                      | <b>3,544,895</b> | <b>3,211,601</b> | <b>3,472,359</b> | <b>3,305,494</b> | <b>3,862,512</b> | <b>3,750,616</b> | <b>3,771,423</b> | <b>3,766,158</b> |                       | <b>3,708,399</b> |

**TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15**

| ACCOUNT                |  | ACCOUNT                              | PUBLIC WORKS DEPARTMENT                       |                                      |                    |                               |                                |                            |                                 |                           |           |
|------------------------|--|--------------------------------------|-----------------------------------------------|--------------------------------------|--------------------|-------------------------------|--------------------------------|----------------------------|---------------------------------|---------------------------|-----------|
| NUMBER                 |  | DESCRIPTION                          | column 1                                      | column 2                             | column 3           | column 4                      | column 5                       | column 6                   | column 7                        | column 8                  | column 9  |
|                        |  | FY 2012-13 Appropriations As Amended | FY 2012-13 Actuals                            | FY 2013-14 Appropriations As Amended | FY 2013-14 Actuals | FY 2014-15 Department Request | FY 2014-15 Town Admin. Recomm. | FY 2014-15 Council Recomm. | FY 2014-15 Budget Comm. Recomm. | FY 2014-15 Default Budget |           |
| PW - HIGHWAY DIVISION  |  |                                      |                                               |                                      |                    |                               |                                |                            |                                 |                           |           |
| HIGHWAY ADMINISTRATION |  |                                      |                                               |                                      |                    |                               |                                |                            |                                 |                           |           |
|                        |  | 450.4311-111.000                     | FULL-TIME EMPLOYEES                           | 130,959                              | 130,959            | 127,088                       | 123,241                        | 121,784                    | 121,784                         | 124,220                   | 121,784   |
|                        |  | 450.4311-130.000                     | OVERTIME                                      | 4,436                                | 4,326              | 2,500                         | 4,446                          | 4,500                      | 2,500                           | 2,500                     | 4,500     |
|                        |  | 450.4311-220.000                     | FICA TAXES                                    | 10,778                               | 10,770             | 9,913                         | 10,040                         | 9,661                      | 9,508                           | 9,694                     | 9,661     |
|                        |  | 450.4311-210.000                     | HEALTH INSURANCE                              | 4,800                                | 4,800              | 19,800                        | 19,014                         | 25,989                     | 25,989                          | 25,989                    | 25,989    |
|                        |  | 450.4311-212.000                     | DENTAL INSURANCE                              | 1                                    | 0                  | 1                             | 641                            | 763                        | 763                             | 763                       | 763       |
|                        |  | 450.4311-214.000                     | LIFE & DISABILITY INSURANCE                   | 1,216                                | 1,220              | 1,214                         | 1,086                          | 1,222                      | 1,222                           | 1,222                     | 1,222     |
|                        |  | 450.4311-230.000                     | NH RETIREMENT                                 | 11,964                               | 11,954             | 13,957                        | 13,857                         | 13,601                     | 13,385                          | 13,647                    | 13,601    |
|                        |  | 450.4311-342.000                     | SOFTWARE SERVICE CONTRACTS                    | 0                                    | 0                  | 2,300                         | 0                              | 2,300                      | 2,300                           | 2,300                     | 2,300     |
|                        |  | 450.4311-532.000                     | INTERNET SERVICES                             | 1,200                                | 1,178              | 1,200                         | 1,264                          | 1,200                      | 1,200                           | 1,200                     | 1,200     |
|                        |  | 450.4311-440.000                     | RENTAL & LEASES (moved from Road Maintenance) | 0                                    | 0                  | 0                             | 0                              | 3,600                      | 3,600                           | 3,600                     | 3,600     |
|                        |  | 450.4311-290.000                     | UNIFORMS                                      | 14,360                               | 12,647             | 14,360                        | 15,465                         | 14,360                     | 14,360                          | 14,360                    | 14,360    |
|                        |  | 450.4311-604.000                     | SAFETY SUPPLIES                               | 1,000                                | 1,392              | 1,000                         | 3,091                          | 1,500                      | 1,500                           | 1,500                     | 1,000     |
|                        |  | 450.4311-600.000                     | OFFICE SUPPLIES                               | 4,393                                | 4,398              | 6,500                         | 6,622                          | 3,000                      | 3,000                           | 3,000                     | 2,000     |
|                        |  | 450.4311-630.000                     | MEALS & FOOD (w as in Office Supplies)        | 0                                    | 0                  | 0                             | 0                              | 500                        | 500                             | 500                       | 0         |
|                        |  | 450.4311-560.000                     | POSTAGE                                       | 75                                   | 115                | 75                            | 94                             | 125                        | 75                              | 75                        | 75        |
|                        |  | 450.4311-530.000                     | TELEPHONE                                     | 4,260                                | 4,547              | 4,260                         | 4,397                          | 4,610                      | 4,260                           | 4,260                     | 4,260     |
|                        |  | 450.4311-580.000                     | MILEAGE                                       | 300                                  | 496                | 300                           | 0                              | 300                        | 1                               | 1                         | 300       |
|                        |  | 450.4311-294.000                     | TRAINING & DUES                               | 1,770                                | 1,770              | 3,500                         | 4,070                          | 3,950                      | 2,000                           | 2,000                     | 1         |
|                        |  | 450.4311-600.008                     | TECHNICAL SUPPLIES                            | 0                                    | 0                  | 0                             | 0                              | 500                        | 1                               | 1                         | 0         |
|                        |  | SUBTOTAL HIGHWAY ADMINISTRATION      | 191,512                                       | 190,570                              | 207,968            | 207,327                       | 213,465                        | 207,948                    | 210,832                         | 210,832                   | 206,616   |
| ROAD MAINTENANCE       |  |                                      |                                               |                                      |                    |                               |                                |                            |                                 |                           |           |
|                        |  | 450.4312-111.000                     | FULL-TIME EMPLOYEES                           | 251,477                              | 250,899            | 319,030                       | 269,710                        | 307,111                    | 307,111                         | 307,555                   | 307,111   |
|                        |  | 450.4312-130.000                     | OVERTIME                                      | 78,792                               | 68,001             | 101,037                       | 77,683                         | 143,742                    | 80,000                          | 80,000                    | 101,037   |
|                        |  | 450.4312-220.000                     | FICA TAXES                                    | 24,060                               | 23,247             | 32,135                        | 24,882                         | 34,490                     | 29,614                          | 29,686                    | 31,223    |
|                        |  | 450.4312-210.000                     | HEALTH INSURANCE                              | 124,081                              | 123,100            | 163,341                       | 138,587                        | 170,367                    | 170,367                         | 170,367                   | 170,367   |
|                        |  | 450.4312-212.000                     | DENTAL INSURANCE                              | 5,673                                | 3,766              | 5,922                         | 4,116                          | 4,420                      | 4,420                           | 4,420                     | 4,420     |
|                        |  | 450.4312-214.000                     | LIFE & DISABILITY INSURANCE                   | 3,024                                | 2,266              | 2,960                         | 2,330                          | 3,068                      | 3,068                           | 3,068                     | 3,068     |
|                        |  | 450.4312-230.000                     | NH RETIREMENT                                 | 29,259                               | 28,031             | 45,241                        | 36,989                         | 48,557                     | 41,692                          | 41,794                    | 43,957    |
|                        |  | 450.4312-330.000                     | PROFESSIONAL SERVICES                         | 32,200                               | 45,708             | 57,200                        | 54,254                         | 44,379                     | 35,000                          | 35,000                    | 32,200    |
|                        |  | 450.4312-330.010                     | NPDES - STORMWATER PERMIT                     | 0                                    | 0                  | 0                             | 0                              | 5,000                      | 2,500                           | 2,500                     | 0         |
|                        |  | 450.4312-440.000                     | RENTAL & LEASES                               | 3,550                                | 7,009              | 2,800                         | 16,427                         | 43,000                     | 15,000                          | 15,000                    | 2,800     |
|                        |  | 450.4312-722.000                     | CONSTRUCTION MATERIAL                         | 70,000                               | 75,440             | 70,000                        | 86,061                         | 80,000                     | 70,000                          | 70,000                    | 70,000    |
|                        |  | 450.4312-616.000                     | ROAD SALT & SAND                              | 163,060                              | 165,056            | 140,000                       | 226,556                        | 140,464                    | 140,464                         | 140,464                   | 140,000   |
|                        |  | 450.4312-626.000                     | FUEL                                          | 88,547                               | 62,393             | 70,000                        | 69,958                         | 64,824                     | 64,824                          | 64,824                    | 70,000    |
|                        |  | 450.4312-618.000                     | SIGNAGES/SAFETY MARKINGS                      | 8,000                                | 7,443              | 8,000                         | 11,486                         | 10,000                     | 8,000                           | 8,000                     | 8,000     |
|                        |  | 450.4312-751.000                     | NEW EQUIPMENT                                 | 0                                    | 0                  | 0                             | 0                              | 15,000                     | 1,000                           | 1,000                     | 0         |
|                        |  | 451.4312-434.000                     | HIGHWAY VEHICLE MAINTENANCE                   | 105,000                              | 107,226            | 106,000                       | 107,836                        | 75,000                     | 50,000                          | 50,000                    | 50,000    |
|                        |  | 451.4312-434.002                     | UNANTICIPATED VEHICLE MAINTENANCE             | 5,000                                | 0                  | 5,000                         | 0                              | 0                          | 0                               | 0                         | 0         |
|                        |  | 450.4312-752.000                     | VEHICLE & RELATED PURCHASES                   | 0                                    | 0                  | 0                             | 0                              | 34,000                     | 34,000                          | 34,000                    | 0         |
|                        |  | 450.4312-720.000                     | RESURFACING                                   | 247,638                              | 140,279            | 247,638                       | 247,474                        | 300,000                    | 250,000                         | 300,000                   | 247,638   |
|                        |  | 450.4312-754.000                     | FLOW EDGES & CHAINS                           | 18,000                               | 10,654             | 18,000                        | 23,808                         | 23,000                     | 12,000                          | 12,000                    | 18,000    |
|                        |  | SUBTOTAL ROAD MAINTENANCE            | 1,257,361                                     | 1,120,518                            | 1,394,304          | 1,398,156                     | 1,546,422                      | 1,319,060                  | 1,319,678                       | 1,369,678                 | 1,299,821 |

# TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15

| ACCOUNT NUMBER |  | ACCOUNT DESCRIPTION | column 1 | column 2 | column 3 | column 4 | column 5 | column 6 | column 7 | column 8 | column 9 |
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# TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15

| ACCOUNT                            |  | ACCOUNT DESCRIPTION | column 1                             | column 2           | column 3                             | column 4           | column 5                      | column 6                         | column 7                   | column 8                        | column 9                  |
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| ACCOUNT NUMBER                     |  |                     | FY 2012-13 Appropriations As Amended | FY 2012-13 Actuals | FY 2013-14 Appropriations As Amended | FY 2013-14 Actuals | FY 2014-15 Department Request | FY 2014-15 Town n Admin. Recomm. | FY 2014-15 Council Recomm. | FY 2014-15 Budget Comm. Recomm. | FY 2014-15 Default Budget |
| PUBLIC WORKS DEPARTMENT            |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
| PW - BUILDING MAINTENANCE DIVISION |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
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|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
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|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
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|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
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|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
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|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
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|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |
|                                    |  |                     |                                      |                    |                                      |                    |                               |                                  |                            |                                 |                           |

**TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15**

|                                 |                               | column 1                             | column 2           | column 3                             | column 4           | column 5                      | column 6                       | column 7                      | column 8                           | column 9                  |
|---------------------------------|-------------------------------|--------------------------------------|--------------------|--------------------------------------|--------------------|-------------------------------|--------------------------------|-------------------------------|------------------------------------|---------------------------|
| ACCOUNT                         | ACCOUNT NUMBER                | FY 2012-13 Appropriations As Amended | FY 2012-13 Actuals | FY 2013-14 Appropriations As Amended | FY 2013-14 Actuals | FY 2014-15 Department Request | FY 2014-15 Town Admin. Recomm. | FY 2014-15 Council Recomm. m. | FY 2014-15 Budget Comm. Recomm. m. | FY 2014-15 Default Budget |
| RECYCLING & TRANSFER DEPARTMENT |                               |                                      |                    |                                      |                    |                               |                                |                               |                                    |                           |
| ADMINISTRATION                  |                               |                                      |                    |                                      |                    |                               |                                |                               |                                    |                           |
|                                 | 500.4321-111.000              | 113,645                              | 116,745            | 115,988                              | 119,028            | 118,295                       | 118,295                        | 120,661                       | 120,661                            | 118,295                   |
|                                 | 500.4321-130.000              | 5,058                                | 4,043              | 5,000                                | 4,108              | 5,592                         | 5,592                          | 5,592                         | 5,592                              | 5,592                     |
|                                 | 500.4321-113.000              | 2,496                                | 3,444              | 2,496                                | 1,404              | 2,184                         | 2,184                          | 2,228                         | 2,228                              | 2,184                     |
|                                 | 500.4321-220.000              | 9,272                                | 9,225              | 9,484                                | 9,303              | 9,644                         | 9,644                          | 9,828                         | 9,828                              | 9,644                     |
|                                 | 500.4321-210.000              | 28,726                               | 27,894             | 26,834                               | 25,482             | 26,211                        | 26,211                         | 26,211                        | 26,211                             | 26,211                    |
|                                 | 500.4321-212.000              | 579                                  | 555                | 774                                  | 440                | 396                           | 396                            | 396                           | 396                                | 396                       |
|                                 | 500.4321-214.000              | 1,090                                | 1,086              | 1,081                                | 1,134              | 1,162                         | 1,162                          | 1,162                         | 1,162                              | 1,162                     |
|                                 | 500.4321-230.000              | 10,446                               | 10,672             | 13,083                               | 13,560             | 13,343                        | 13,343                         | 13,598                        | 13,598                             | 13,343                    |
|                                 | 500.4321-604.000              | 1,160                                | 258                | 1,160                                | 850                | 1,160                         | 1,160                          | 1,160                         | 1,160                              | 1,160                     |
|                                 | 500.4321-600.000              | 2,650                                | 1,738              | 2,650                                | 2,645              | 2,100                         | 2,100                          | 2,100                         | 2,100                              | 2,650                     |
|                                 | 500.4321-630.000              | 0                                    | 0                  | 0                                    | 0                  | 225                           | 225                            | 225                           | 225                                | 0                         |
|                                 | 500.4321-560.000              | 150                                  | 187                | 150                                  | 151                | 200                           | 200                            | 200                           | 200                                | 150                       |
|                                 | 500.4321-530.000              | 1,600                                | 1,179              | 1,600                                | 1,207              | 1,440                         | 1,440                          | 1,440                         | 1,440                              | 1,600                     |
|                                 | 500.4321-294.000              | 1,600                                | 750                | 1,600                                | 1,530              | 1,400                         | 1,400                          | 1,400                         | 1,400                              | 1,600                     |
|                                 | 500.4321-502.000              | 300                                  | 215                | 300                                  | 215                | 335                           | 335                            | 335                           | 335                                | 300                       |
|                                 | 500.4321-751.000              | 0                                    | 0                  | 0                                    | 0                  | 500                           | 500                            | 500                           | 500                                | 0                         |
|                                 | 500.4321-430.000              | 1                                    | 0                  | 1                                    | 0                  | 1                             | 1                              | 1                             | 1                                  | 1                         |
|                                 | SUBTOTAL ADMINISTRATION       | 178,773                              | 177,991            | 182,201                              | 181,056            | 184,188                       | 184,188                        | 187,037                       | 187,037                            | 184,288                   |
| SOLID WASTERECYCLING            |                               |                                      |                    |                                      |                    |                               |                                |                               |                                    |                           |
|                                 | 500.4324-111.000              | 76,776                               | 66,311             | 79,778                               | 72,680             | 74,497                        | 74,497                         | 74,497                        | 74,497                             | 74,497                    |
|                                 | 500.4324-130.000              | 9,686                                | 8,434              | 9,337                                | 6,503              | 8,860                         | 8,860                          | 8,860                         | 8,860                              | 8,860                     |
|                                 | 500.4324-113.000              | 9,243                                | 7,135              | 9,019                                | 7,512              | 8,365                         | 8,365                          | 8,532                         | 8,532                              | 8,395                     |
|                                 | 500.4324-220.000              | 7,321                                | 6,139              | 7,516                                | 6,457              | 7,017                         | 7,017                          | 7,030                         | 7,030                              | 7,017                     |
|                                 | 500.4324-210.000              | 33,753                               | 30,357             | 42,055                               | 41,733             | 47,178                        | 47,178                         | 47,178                        | 47,178                             | 47,178                    |
|                                 | 500.4324-212.000              | 1,137                                | 1,008              | 1,150                                | 1,480              | 1,526                         | 1,526                          | 1,526                         | 1,526                              | 1,526                     |
|                                 | 500.4324-214.000              | 739                                  | 630                | 721                                  | 698                | 745                           | 745                            | 745                           | 745                                | 745                       |
|                                 | 500.4324-230.000              | 7,609                                | 6,598              | 9,598                                | 8,595              | 8,978                         | 8,978                          | 8,978                         | 8,978                              | 8,978                     |
|                                 | 500.4324-330.000              | 2,000                                | 1,052              | 2,000                                | 1,517              | 2,000                         | 2,000                          | 2,000                         | 2,000                              | 2,000                     |
|                                 | 500.4324-430.000              | 3,000                                | 2,889              | 3,000                                | 1,081              | 2,500                         | 2,500                          | 2,500                         | 2,500                              | 3,000                     |
|                                 | 500.4324-290.000              | 3,000                                | 1,686              | 3,000                                | 1,042              | 2,280                         | 2,280                          | 2,280                         | 2,280                              | 3,000                     |
|                                 | 500.4324-434.000              | 25,000                               | 49,557             | 25,000                               | 73,589             | 40,000                        | 40,000                         | 40,000                        | 40,000                             | 25,000                    |
|                                 | 500.4324-606.000              | 5,000                                | 4,658              | 5,000                                | 3,255              | 4,500                         | 4,500                          | 4,500                         | 4,500                              | 5,000                     |
|                                 | 500.4324-626.000              | 25,208                               | 21,727             | 25,208                               | 19,904             | 28,875                        | 28,875                         | 28,875                        | 28,875                             | 25,208                    |
|                                 | 500.4324-421.000              | 477,699                              | 347,031            | 429,551                              | 330,067            | 389,882                       | 389,882                        | 389,882                       | 389,882                            | 477,551                   |
|                                 | 500.4324-421.002              | 9,000                                | 11,984             | 9,000                                | 9,557              | 9,000                         | 9,000                          | 9,000                         | 9,000                              | 9,000                     |
|                                 | 500.4324-421.004              | 1                                    | 0                  | 0                                    | 0                  | 0                             | 0                              | 0                             | 0                                  | 0                         |
|                                 | 500.4324-751.000              | 1                                    | 0                  | 1                                    | 3,073              | 5,000                         | 5,000                          | 5,000                         | 5,000                              | 1                         |
|                                 | SUBTOTAL SOLID WASTERECYCLING | 696,173                              | 567,196            | 660,934                              | 588,734            | 641,203                       | 641,203                        | 641,383                       | 641,383                            | 706,956                   |

# TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15

| ACCOUNT<br>NUMBER                          | ACCOUNT<br>DESCRIPTION                           | column 1<br>FY 2012-13<br>Appropriations<br>As Amended | column 2<br>FY 2012-13<br>Actuals | column 3<br>FY 2013-14<br>Appropriations<br>As Amended | column 4<br>FY 2013-14<br>Actuals | column 5<br>FY 2014-15<br>Department<br>Request | column 6<br>FY 2014-15<br>Town Admin.<br>Recomm. | column 7<br>FY 2014-15<br>Council<br>Recomm. | column 8<br>FY 2014-15<br>Budget Comm.<br>Recomm. | column 9<br>FY 2014-15<br>Default<br>Budget |
|--------------------------------------------|--------------------------------------------------|--------------------------------------------------------|-----------------------------------|--------------------------------------------------------|-----------------------------------|-------------------------------------------------|--------------------------------------------------|----------------------------------------------|---------------------------------------------------|---------------------------------------------|
| <b>RECYCLING &amp; TRANSFER DEPARTMENT</b> |                                                  |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                                                   |                                             |
| <b>COLLECTION</b>                          |                                                  |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                                                   |                                             |
| 500.4323-111.000                           | FULL-TIME EMPLOYEES                              | 94,515                                                 | 93,217                            | 104,807                                                | 97,376                            | 99,736                                          | 99,736                                           | 99,736                                       | 99,736                                            | 99,736                                      |
| 500.4323-130.000                           | OVERTIME                                         | 10,703                                                 | 4,845                             | 9,433                                                  | 7,614                             | 9,182                                           | 9,182                                            | 9,182                                        | 9,182                                             | 9,182                                       |
| 500.4323-220.000                           | FICA TAXES                                       | 8,049                                                  | 7,077                             | 8,739                                                  | 7,734                             | 8,332                                           | 8,332                                            | 8,332                                        | 8,332                                             | 8,332                                       |
| 500.4323-210.000                           | HEALTH INSURANCE                                 | 58,169                                                 | 46,895                            | 50,414                                                 | 49,461                            | 55,915                                          | 55,915                                           | 55,915                                       | 55,915                                            | 55,915                                      |
| 500.4323-212.000                           | DENTAL INSURANCE                                 | 2,262                                                  | 1,789                             | 2,289                                                  | 1,659                             | 1,724                                           | 1,724                                            | 1,724                                        | 1,724                                             | 1,724                                       |
| 500.4323-214.000                           | LIFE & DISABILITY INSURANCE                      | 904                                                    | 818                               | 975                                                    | 939                               | 1,007                                           | 1,007                                            | 1,007                                        | 1,007                                             | 1,007                                       |
| 500.4323-230.000                           | NH RETIREMENT                                    | 9,259                                                  | 8,640                             | 12,304                                                 | 11,379                            | 11,730                                          | 11,730                                           | 11,730                                       | 11,730                                            | 11,730                                      |
| 500.4323-440.000                           | RENTAL & LEASES                                  | 1,000                                                  | 0                                 | 1,000                                                  | 0                                 | 0                                               | 0                                                | 0                                            | 0                                                 | 1,000                                       |
| 500.4323-290.000                           | UNIFORMS                                         | 4,500                                                  | 1,671                             | 4,500                                                  | 2,752                             | 2,280                                           | 2,280                                            | 2,280                                        | 2,280                                             | 4,500                                       |
| 500.4323-626.000                           | FUEL                                             | 29,500                                                 | 57,941                            | 44,000                                                 | 59,024                            | 63,750                                          | 63,750                                           | 63,750                                       | 63,750                                            | 22,000                                      |
|                                            | <b>SUBTOTAL COLLECTION</b>                       | <b>218,861</b>                                         | <b>222,892</b>                    | <b>238,461</b>                                         | <b>237,937</b>                    | <b>253,656</b>                                  | <b>253,656</b>                                   | <b>253,656</b>                               | <b>253,656</b>                                    | <b>215,126</b>                              |
|                                            | <b>TOTAL RECYCLING &amp; TRANSFER DEPARTMENT</b> | <b>1,093,807</b>                                       | <b>968,079</b>                    | <b>1,081,596</b>                                       | <b>1,007,727</b>                  | <b>1,079,047</b>                                | <b>1,079,047</b>                                 | <b>1,082,076</b>                             | <b>1,082,076</b>                                  | <b>1,106,370</b>                            |
| <b>TAX COLLECTOR DEPARTMENT</b>            |                                                  |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                                                   |                                             |
| 550.4150-111.000                           | FULL-TIME EMPLOYEES                              | 139,335                                                | 135,288                           | 143,835                                                | 137,200                           | 142,143                                         | 142,143                                          | 144,986                                      | 144,986                                           | 142,143                                     |
| 550.4150-130.000                           | OVERTIME                                         | 1,000                                                  | 746                               | 1,500                                                  | 979                               | 1,500                                           | 1,500                                            | 1,500                                        | 1,500                                             | 1,500                                       |
| 550.4150-113.000                           | PART-TIME EMPLOYEES                              | 3,000                                                  | 3,006                             | 2,880                                                  | 1,701                             | 2,880                                           | 2,880                                            | 2,880                                        | 2,880                                             | 2,880                                       |
| 550.4150-220.000                           | FICA TAXES                                       | 10,965                                                 | 10,411                            | 11,339                                                 | 10,399                            | 11,209                                          | 11,209                                           | 11,426                                       | 11,426                                            | 11,209                                      |
| 550.4150-210.000                           | HEALTH INSURANCE                                 | 55,303                                                 | 53,764                            | 50,353                                                 | 49,151                            | 66,812                                          | 66,812                                           | 66,812                                       | 66,812                                            | 66,812                                      |
| 550.4150-212.000                           | DENTAL INSURANCE                                 | 1,891                                                  | 1,813                             | 1,913                                                  | 1,470                             | 1,913                                           | 1,913                                            | 1,913                                        | 1,913                                             | 1,913                                       |
| 550.4150-214.000                           | LIFE & DISABILITY INSURANCE                      | 1,342                                                  | 1,339                             | 1,357                                                  | 1,263                             | 1,430                                           | 1,430                                            | 1,430                                        | 1,430                                             | 1,430                                       |
| 550.4150-230.000                           | NH RETIREMENT                                    | 12,349                                                 | 12,307                            | 15,652                                                 | 15,057                            | 15,470                                          | 15,470                                           | 15,776                                       | 15,776                                            | 15,470                                      |
| 550.4150-330.000                           | PROFESSIONAL SERVICES                            | 5,587                                                  | 6,378                             | 5,587                                                  | 4,598                             | 10,065                                          | 10,065                                           | 10,065                                       | 10,065                                            | 10,065                                      |
| 550.4150-344.000                           | PROPERTY RECORD MAINTENANCE                      | 1,500                                                  | 1,956                             | 1,500                                                  | 1,230                             | 1,600                                           | 1,600                                            | 1,600                                        | 1,600                                             | 1,500                                       |
| 550.4150-550.000                           | PRINTING                                         | 286                                                    | 9                                 | 286                                                    | 3                                 | 286                                             | 286                                              | 286                                          | 286                                               | 286                                         |
| 550.4150-430.000                           | EQUIPMENT MAINTENANCE                            | 500                                                    | 112                               | 500                                                    | 90                                | 180                                             | 180                                              | 180                                          | 180                                               | 500                                         |
| 550.4150-600.000                           | OFFICE SUPPLIES                                  | 2,981                                                  | 1,490                             | 2,981                                                  | 1,000                             | 3,714                                           | 3,500                                            | 3,500                                        | 3,500                                             | 2,981                                       |
| 550.4150-560.000                           | POSTAGE                                          | 5,000                                                  | 5,930                             | 5,000                                                  | 6,240                             | 8,010                                           | 8,000                                            | 8,000                                        | 8,000                                             | 5,000                                       |
| 550.4150-530.000                           | TELEPHONE                                        | 1,500                                                  | 1,168                             | 1,500                                                  | 1,167                             | 1,710                                           | 1,710                                            | 1,710                                        | 1,710                                             | 1,500                                       |
| 550.4150-294.000                           | TRAINING & DUES                                  | 500                                                    | 385                               | 500                                                    | 776                               | 936                                             | 936                                              | 936                                          | 936                                               | 500                                         |
| 550.4150-751.000                           | NEW EQUIPMENT                                    | 800                                                    | 0                                 | 800                                                    | 163                               | 11,050                                          | 1,650                                            | 1,650                                        | 1,650                                             | 800                                         |
|                                            | <b>TOTAL TAX COLLECTOR DEPARTMENT</b>            | <b>243,839</b>                                         | <b>236,084</b>                    | <b>247,483</b>                                         | <b>232,486</b>                    | <b>280,908</b>                                  | <b>271,284</b>                                   | <b>274,650</b>                               | <b>274,650</b>                                    | <b>266,489</b>                              |



| TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15 |                                          |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                                                   | 6/30/2014                                   |
|----------------------------------------------|------------------------------------------|--------------------------------------------------------|-----------------------------------|--------------------------------------------------------|-----------------------------------|-------------------------------------------------|--------------------------------------------------|----------------------------------------------|---------------------------------------------------|---------------------------------------------|
| ACCOUNT<br>NUMBER                            | ACCOUNT<br>DESCRIPTION                   | column 1<br>FY 2012-13<br>Appropriations<br>As Amended | column 2<br>FY 2012-13<br>Actuals | column 3<br>FY 2013-14<br>Appropriations<br>As Amended | column 4<br>FY 2013-14<br>Actuals | column 5<br>FY 2014-15<br>Department<br>Request | column 6<br>FY 2014-15<br>Town Admin.<br>Recomm. | column 7<br>FY 2014-15<br>Council<br>Recomm. | column 8<br>FY 2014-15<br>Budget Comm.<br>Recomm. | column 9<br>FY 2014-15<br>Default<br>Budget |
| <b>TOWN CLERK</b>                            |                                          |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                                                   |                                             |
| 600.4140-110.000                             | PUBLIC OFFICIALS - TOWN CLERK            | 3,695                                                  | 557                               | 5,000                                                  | 5,000                             | 5,000                                           | 5,000                                            | 5,000                                        | 5,000                                             | 5,000                                       |
| 600.4140-111.000                             | FULL-TIME EMPLOYEES                      | 2,906                                                  | 3,282                             | 3,084                                                  | 3,202                             | 3,085                                           | 3,085                                            | 3,147                                        | 3,147                                             | 3,084                                       |
| 600.4140-130.000                             | OVERTIME                                 | 0                                                      | 3,950                             | 437                                                    | 673                               | 872                                             | 872                                              | 872                                          | 872                                               | 437                                         |
| 600.4140-113.000                             | PART-TIME EMPLOYEES                      | 0                                                      | 0                                 | 0                                                      | 21                                | 1                                               | 1                                                | 1                                            | 1                                                 | 1                                           |
| 600.4140-220.000                             | FICA TAXES                               | 471                                                    | 611                               | 652                                                    | 699                               | 685                                             | 685                                              | 690                                          | 690                                               | 652                                         |
| 600.4140-210.000                             | HEALTH INSURANCE                         | 240                                                    | 240                               | 240                                                    | 241                               | 240                                             | 240                                              | 240                                          | 240                                               | 240                                         |
| 600.4140-214.000                             | LIFE & DSABILITY INSURANCE               | 28                                                     | 29                                | 38                                                     | 32                                | 40                                              | 40                                               | 40                                           | 40                                                | 38                                          |
| 600.4140-230.000                             | NH RETIREMENT                            | 261                                                    | 638                               | 380                                                    | 686                               | 426                                             | 426                                              | 433                                          | 433                                               | 380                                         |
| 600.4140-311.000                             | TOWN MEETING (moved to Election)         | 8,296                                                  | 7,605                             | 0                                                      | 0                                 | 0                                               | 0                                                | 0                                            | 0                                                 | 0                                           |
| 600.4140-312.000                             | SPECIAL TOWN MEETING (moved to Election) | 1                                                      | 0                                 | 0                                                      | 0                                 | 0                                               | 0                                                | 0                                            | 0                                                 | 0                                           |
| 600.4140-600.000                             | OFFICE SUPPLIES                          | 838                                                    | 1,164                             | 838                                                    | 953                               | 1,504                                           | 1,250                                            | 1,250                                        | 1,250                                             | 838                                         |
| 600.4140-560.000                             | POSTAGE                                  | 1,800                                                  | 1,024                             | 1,800                                                  | 466                               | 1,777                                           | 1,750                                            | 1,750                                        | 1,750                                             | 1,800                                       |
| 600.4140-530.000                             | TELEPHONE                                | 725                                                    | 477                               | 725                                                    | 475                               | 690                                             | 690                                              | 690                                          | 690                                               | 725                                         |
| 600.4140-294.000                             | TRAINING & DUES                          | 400                                                    | 65                                | 400                                                    | 330                               | 676                                             | 676                                              | 676                                          | 676                                               | 400                                         |
| 600.4140-751.000                             | NEW EQUIPMENT                            | 0                                                      | 0                                 | 0                                                      | 0                                 | 63                                              | 63                                               | 63                                           | 63                                                | 0                                           |
|                                              | <b>SUBTOTAL TOWN CLERK</b>               | <b>19,661</b>                                          | <b>19,642</b>                     | <b>13,594</b>                                          | <b>12,769</b>                     | <b>15,059</b>                                   | <b>14,778</b>                                    | <b>14,852</b>                                | <b>14,852</b>                                     | <b>13,595</b>                               |
| <b>ELECTIONS</b>                             |                                          |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                                                   |                                             |
| 601-4140-110.000                             | PUBLIC OFFICIALS - MODERATOR & CHECKLIST | 2,300                                                  | 2,300                             | 2,300                                                  | 2,300                             | 2,600                                           | 2,600                                            | 2,600                                        | 2,600                                             | 2,300                                       |
| 601-4140-220.000                             | FICA TAXES                               | 138                                                    | 176                               | 176                                                    | 176                               | 199                                             | 199                                              | 199                                          | 199                                               | 176                                         |
| 601-4140-310.000                             | CHECKLISTS                               | 0                                                      | 0                                 | 0                                                      | 0                                 | 0                                               | 0                                                | 0                                            | 0                                                 | 0                                           |
| 601-4140-311.000                             | TOWN DELIBERATIVE & ELECTION             | 4,705                                                  | 5,307                             | 6,102                                                  | 5,090                             | 13,926                                          | 13,926                                           | 13,926                                       | 13,926                                            | 13,926                                      |
| 601-4140-312.000                             | SPECIAL TOWN DELIBERATIVE & ELECTION     | 500                                                    | 0                                 | 500                                                    | 0                                 | 1                                               | 1                                                | 1                                            | 1                                                 | 500                                         |
| 601-4140-560.000                             | POSTAGE                                  | 150                                                    | 9                                 | 150                                                    | 177                               | 213                                             | 213                                              | 213                                          | 213                                               | 150                                         |
| 601-4140-751.000                             | NEW EQUIPMENT                            | 0                                                      | 0                                 | 0                                                      | 0                                 | 2,613                                           | 2,482                                            | 2,482                                        | 2,482                                             | 0                                           |
|                                              | <b>SUBTOTAL ELECTIONS</b>                | <b>7,793</b>                                           | <b>7,792</b>                      | <b>9,228</b>                                           | <b>7,743</b>                      | <b>19,552</b>                                   | <b>19,421</b>                                    | <b>19,421</b>                                | <b>19,421</b>                                     | <b>17,052</b>                               |
|                                              | <b>TOTAL TOWN CLERK &amp; ELECTIONS</b>  | <b>27,454</b>                                          | <b>27,434</b>                     | <b>22,822</b>                                          | <b>20,512</b>                     | <b>34,611</b>                                   | <b>34,199</b>                                    | <b>34,273</b>                                | <b>34,273</b>                                     | <b>30,647</b>                               |
|                                              |                                          |                                                        |                                   |                                                        |                                   |                                                 |                                                  |                                              |                                                   |                                             |
|                                              | <b>TOTAL OPERATING BUDGET</b>            | <b>13,049,486</b>                                      | <b>12,314,322</b>                 | <b>13,486,281</b>                                      | <b>13,117,536</b>                 | <b>14,485,856</b>                               | <b>13,921,627</b>                                | <b>13,983,060</b>                            | <b>14,017,795</b>                                 | <b>13,822,006</b>                           |



**TOWN OF HOOKSETT - BUDGET SUMMARY FY 2014-15**

| ACCOUNT NUMBER          |  | ACCOUNT DESCRIPTION                                |  | column 1                                   | column 2              | column 3                                   | column 4              | column 5                            | column 6                             | column 7                         | column 8                              | column 9                        |
|-------------------------|--|----------------------------------------------------|--|--------------------------------------------|-----------------------|--------------------------------------------|-----------------------|-------------------------------------|--------------------------------------|----------------------------------|---------------------------------------|---------------------------------|
|                         |  |                                                    |  | FY 2012-13<br>Appropriations<br>As Amended | FY 2012-13<br>Actuals | FY 2013-14<br>Appropriations<br>As Amended | FY 2013-14<br>Actuals | FY 2014-15<br>Department<br>Request | FY 2014-15<br>Town Admin.<br>Recomm. | FY 2014-15<br>Council<br>Recomm. | FY 2014-15<br>Budget Comm.<br>Recomm. | FY 2014-15<br>Default<br>Budget |
| CEMETERY COMMISSION     |  |                                                    |  |                                            |                       |                                            |                       |                                     |                                      |                                  |                                       |                                 |
|                         |  | 660.4195-342.000 SOFTWARE & PROGRAMS               |  | 0                                          | 0                     | 0                                          | 0                     | 420                                 | 420                                  | 420                              | 420                                   | 0                               |
|                         |  | 660.4195-330.000 PROFESSIONAL SERVICES             |  | 51                                         | 895                   | 1                                          | 420                   | 240                                 | 240                                  | 240                              | 240                                   | 1                               |
|                         |  | 660.4195-430.000 EQUIPMENT MAINTENANCE             |  | 760                                        | 0                     | 760                                        | 0                     | 0                                   | 0                                    | 0                                | 0                                     | 760                             |
|                         |  | 660.4195-600.000 OFFICE SUPPLIES                   |  | 49                                         | 0                     | 49                                         | 58                    | 25                                  | 25                                   | 25                               | 25                                    | 49                              |
|                         |  | 660.4195-751.000 NEW EQUIPMENT                     |  | 0                                          | 0                     | 0                                          | 0                     | 125                                 | 125                                  | 125                              | 125                                   | 0                               |
|                         |  | 660.4195-294.000 TRAINING AND DUES                 |  | 40                                         | 0                     | 40                                         | 20                    | 40                                  | 40                                   | 40                               | 40                                    | 40                              |
|                         |  | TOTAL CEMETERY COMMISSION                          |  | 900                                        | 895                   | 850                                        | 498                   | 850                                 | 850                                  | 850                              | 850                                   | 850                             |
| CONSERVATION COMMISSION |  |                                                    |  |                                            |                       |                                            |                       |                                     |                                      |                                  |                                       |                                 |
|                         |  | 670.4611-113.000 SECRETARIAL SERVICES              |  | 7,573                                      | 7,827                 | 8,700                                      | 3,982                 | 5,965                               | 5,965                                | 6,084                            | 6,084                                 | 5,965                           |
|                         |  | 670.4611-220.000 FICA TAXES                        |  | 579                                        | 599                   | 666                                        | 233                   | 456                                 | 456                                  | 465                              | 465                                   | 0                               |
|                         |  | 670.4611-230.000 NH RETIREMENT                     |  | 666                                        | 691                   | 937                                        | 314                   | 0                                   | 0                                    | 0                                | 0                                     | 456                             |
|                         |  | 670.4611-330.000 PROFESSIONAL SERVICES             |  | 100                                        | 106                   | 100                                        | 60                    | 100                                 | 100                                  | 100                              | 100                                   | 100                             |
|                         |  | 670.4611-560.000 POSTAGE                           |  | 50                                         | 9                     | 50                                         | 11                    | 50                                  | 25                                   | 25                               | 25                                    | 50                              |
|                         |  | 670.4611-600.000 OFFICE SUPPLIES                   |  | 95                                         | 0                     | 95                                         | 110                   | 95                                  | 50                                   | 50                               | 50                                    | 95                              |
|                         |  | 670.4611-294.000 TRAINING & DUES                   |  | 876                                        | 158                   | 876                                        | 480                   | 876                                 | 876                                  | 876                              | 876                                   | 876                             |
|                         |  | 670.4611-504.000 SCHOLARSHIP                       |  | 200                                        | 0                     | 200                                        | 0                     | 200                                 | 200                                  | 200                              | 200                                   | 200                             |
|                         |  | 670.4611-830.000 TRANSFER TO THE CONSERVATION FUND |  | 1                                          | 750                   | 1                                          | 6,434                 | 1                                   | 1                                    | 1                                | 1                                     | 1                               |
|                         |  | TOTAL CONSERVATION COMMISSION                      |  | 10,140                                     | 10,140                | 11,625                                     | 11,625                | 7,743                               | 7,673                                | 7,801                            | 7,801                                 | 7,743                           |
| LIBRARY                 |  |                                                    |  |                                            |                       |                                            |                       |                                     |                                      |                                  |                                       |                                 |
|                         |  | 1- WAGES                                           |  | 312,272                                    | 305,934               | 318,773                                    | 0                     | 324,982                             | 331,483                              | 337,863                          | 337,863                               | 318,773                         |
|                         |  | 1- FICA TAXES                                      |  | 23,888                                     | 22,796                | 24,386                                     | 0                     | 24,861                              | 25,358                               | 25,846                           | 25,846                                | 24,386                          |
|                         |  | 1- HEALTH INSURANCE                                |  | 55,297                                     | 51,783                | 57,429                                     | 0                     | 57,429                              | 73,389                               | 73,389                           | 73,389                                | 73,389                          |
|                         |  | 1- DENTAL INSURANCE                                |  | 971                                        | 841                   | 1,546                                      | 0                     | 1,546                               | 1,546                                | 1,546                            | 1,546                                 | 1,546                           |
|                         |  | 1- LIFE & DISABILITY INSURANCE                     |  | 2,043                                      | 2,112                 | 2,115                                      | 0                     | 2,110                               | 2,190                                | 2,190                            | 2,190                                 | 2,190                           |
|                         |  | 1- NH RETIREMENT                                   |  | 19,494                                     | 19,415                | 24,358                                     | 0                     | 23,658                              | 24,133                               | 24,616                           | 24,616                                | 24,133                          |
|                         |  | 1- WORKERS COMPENSATION                            |  | 670                                        | 689                   | 670                                        | 0                     | 690                                 | 810                                  | 810                              | 810                                   | 810                             |
|                         |  | 1- UNEMPLOYMENT COMPENSATION                       |  | 508                                        | 24                    | 508                                        | 0                     | 100                                 | 100                                  | 100                              | 100                                   | 100                             |
|                         |  | 1- OFFICE/LIBRARY SUPPLIES                         |  | 4,100                                      | 4,267                 | 4,100                                      | 0                     | 3,500                               | 3,500                                | 3,500                            | 3,500                                 | 4,100                           |
|                         |  | 1- POSTAGE                                         |  | 300                                        | 295                   | 300                                        | 0                     | 400                                 | 300                                  | 300                              | 300                                   | 300                             |
|                         |  | 1- BUILDING MAINTENANCE                            |  | 8,800                                      | 10,066                | 8,800                                      | 0                     | 8,800                               | 8,800                                | 8,800                            | 8,800                                 | 8,800                           |
|                         |  | 1- CUSTODIAL SUPPLIES                              |  | 1,100                                      | 2,010                 | 1,100                                      | 0                     | 2,000                               | 2,000                                | 2,000                            | 2,000                                 | 1,100                           |
|                         |  | 1- UTILITIES                                       |  | 39,500                                     | 39,454                | 39,500                                     | 0                     | 39,500                              | 35,000                               | 35,000                           | 35,000                                | 39,500                          |
|                         |  | 1- (NEW) EQUIPMENT                                 |  | 332                                        | 2,236                 | 332                                        | 0                     | 1,200                               | 800                                  | 800                              | 800                                   | 332                             |
|                         |  | 1- EQUIPMENT MAINTENANCE                           |  | 1,137                                      | 2,448                 | 1,137                                      | 0                     | 2,448                               | 3,408                                | 3,408                            | 3,408                                 | 3,408                           |
|                         |  | 1- INFORMATION TECHNOLOGY                          |  | 2,319                                      | 3,061                 | 2,319                                      | 0                     | 5,201                               | 3,335                                | 3,335                            | 3,335                                 | 2,319                           |
|                         |  | 1- AUTOMATION                                      |  | 17,784                                     | 17,198                | 18,936                                     | 0                     | 18,936                              | 20,680                               | 20,680                           | 20,680                                | 20,680                          |
|                         |  | 1- STAFF & TRUSTEES                                |  | 3,702                                      | 4,648                 | 3,702                                      | 0                     | 5,985                               | 5,985                                | 5,985                            | 5,985                                 | 3,702                           |
|                         |  | 1- BOOKS & MATERIALS                               |  | 37,059                                     | 41,978                | 37,059                                     | 0                     | 41,459                              | 41,459                               | 41,459                           | 41,459                                | 37,059                          |
|                         |  | 1- REMOTE ACCESS DATABASE                          |  | 4,520                                      | 4,970                 | 4,520                                      | 0                     | 4,710                               | 4,220                                | 4,220                            | 4,220                                 | 4,520                           |
|                         |  | PROGRAMS & SERVICES                                |  | 1,935                                      | 2,507                 | 1,935                                      | 0                     | 1,935                               | 1,935                                | 1,935                            | 1,935                                 | 1,935                           |
|                         |  | 1- VAN SERVICE                                     |  | 0                                          | 0                     | 1,337                                      | 554,862               | 1,337                               | 2,900                                | 2,900                            | 2,900                                 | 2,900                           |
|                         |  | TOTAL LIBRARY                                      |  | 537,731                                    | 537,731               | 554,862                                    | 554,862               | 572,787                             | 593,331                              | 600,682                          | 600,682                               | 575,982                         |
| SEWER DEPARTMENT        |  |                                                    |  |                                            |                       |                                            |                       |                                     |                                      |                                  |                                       |                                 |
|                         |  |                                                    |  | 1,952,077                                  | 1,825,293             | 1,947,007                                  | 1,947,007             | 1,994,923                           | 1,994,923                            | 1,994,923                        | 1,994,923                             | 1,986,263                       |
|                         |  | GRAND OPERATING TOTAL                              |  | 15,909,570                                 | 15,044,682            | 16,059,542                                 | 15,688,275            | 17,122,508                          | 16,577,473                           | 16,646,527                       | 16,681,262                            | 16,451,761                      |



## BUDGET OF THE TOWN/VILLAGE DISTRICT WITH A BUDGET COMMITTEE

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

### Instructions

#### Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity's name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

#### Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947

### ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality:

County:

### PREPARER'S INFORMATION ?

First Name

Christine

Last Name

Soucie

Street No.

35

Street Name

Main Street

Phone Number

(603) 485-2712

Email (optional)

csoucie@hooksett.org



**New Hampshire**  
Department of  
Revenue Administration

**2014**  
**MS-737**

**APPROPRIATIONS**

**GENERAL GOVERNMENT ?**

| Account #   | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
|-------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 4130 - 4139 | Executive ?                                | Add Warr. Article          | \$320,192                                             | \$306,760                            | \$338,017                                                    |                                                                  | \$338,017                                                              |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$338,017                                                    |                                                                  | \$338,017                                                              |                                                                            |
| 4140 - 4149 | Election, Regular & Vital Statistics ?     | Add Warr. Article          | \$11,797                                              | \$15,397                             | \$34,273                                                     |                                                                  | \$34,273                                                               |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$34,273                                                     |                                                                  | \$34,273                                                               |                                                                            |
| 4150 - 4151 | Financial Administration ?                 | Add Warr. Article          | \$762,656                                             | \$702,678                            | \$612,702                                                    |                                                                  | \$612,702                                                              |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$612,702                                                    |                                                                  | \$612,702                                                              |                                                                            |
| 4152        | Revaluation of Property ?                  | Add Warr. Article          |                                                       |                                      | \$181,497                                                    |                                                                  | \$181,497                                                              |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$181,497                                                    |                                                                  | \$181,497                                                              |                                                                            |
| 4153        | Legal Expense ?                            | Add Warr. Article          | \$67,000                                              | \$110,680                            | \$92,000                                                     |                                                                  | \$92,000                                                               |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$92,000                                                     |                                                                  | \$92,000                                                               |                                                                            |
| 4155 - 4159 | Personnel Administration ?                 | Add Warr. Article          | \$180,001                                             | \$134,197                            | \$203,273                                                    |                                                                  | \$203,273                                                              |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$203,273                                                    |                                                                  | \$203,273                                                              |                                                                            |
| 4191 - 4193 | Planning & Zoning ?                        | Add Warr. Article          | \$203,513                                             | \$188,649                            | \$274,054                                                    |                                                                  | \$274,054                                                              |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$274,054                                                    |                                                                  | \$274,054                                                              |                                                                            |
| 4194        | General Government Buildings ?             | Add Warr. Article          | \$436,677                                             | \$482,862                            | \$433,525                                                    |                                                                  | \$433,525                                                              |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$433,525                                                    |                                                                  | \$433,525                                                              |                                                                            |
| 4195        | Cemeteries ?                               | Add Warr. Article          | \$8,350                                               | \$895                                | \$850                                                        |                                                                  | \$850                                                                  |                                                                            |
|             |                                            | - #3                       |                                                       |                                      | \$850                                                        |                                                                  | \$850                                                                  |                                                                            |



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|                                     |                                      |                   |             |             |             |  |             |  |
|-------------------------------------|--------------------------------------|-------------------|-------------|-------------|-------------|--|-------------|--|
| 4196                                | Insurance ?                          | Add Warr. Article | \$170,000   | \$170,827   | \$330,160   |  | \$330,160   |  |
|                                     |                                      | - #3              |             |             | \$330,160   |  | \$330,160   |  |
| 4197                                | Advertising & Regional Association ? | Add Warr. Article | \$10,190    | \$10,475    | \$11,800    |  | \$11,800    |  |
|                                     |                                      | - #3              |             |             | \$11,800    |  | \$11,800    |  |
| 4199                                | Other General Government ?           | Add Warr. Article | \$175,031   | \$2,550     | \$5,000     |  | \$5,000     |  |
|                                     |                                      | - #3              |             |             | \$5,000     |  | \$5,000     |  |
| General Government Section Subtotal |                                      |                   | \$2,345,407 | \$2,125,970 | \$2,517,151 |  | \$2,517,151 |  |

| PUBLIC SAFETY ?                |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|--------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Account #                      | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
| 4210 - 4214                    | Police ?                                   | Add Warr. Article          | \$3,547,537                                           | \$3,281,191                          | \$3,771,423                                                  |                                                                  | \$3,766,158                                                            | \$5,265                                                                    |
|                                |                                            | - #3                       |                                                       |                                      | \$3,771,423                                                  |                                                                  | \$3,766,158                                                            | \$5,265                                                                    |
| 4215 - 4219                    | Ambulance ?                                | Add Warr. Article          | \$1                                                   |                                      | \$1                                                          |                                                                  | \$1                                                                    |                                                                            |
|                                |                                            | - #3                       |                                                       |                                      | \$1                                                          |                                                                  | \$1                                                                    |                                                                            |
| 4220 - 4229                    | Fire ?                                     | Add Warr. Article          | \$3,725,275                                           | \$3,732,010                          | \$3,995,967                                                  |                                                                  | \$3,995,967                                                            |                                                                            |
|                                |                                            | - #3                       |                                                       |                                      | \$3,995,967                                                  |                                                                  | \$3,995,967                                                            |                                                                            |
| 4240 - 4249                    | Building Inspection ?                      | Add Warr. Article          | \$158,318                                             | \$145,471                            | \$100,962                                                    |                                                                  | \$100,962                                                              |                                                                            |
|                                |                                            | - #3                       |                                                       |                                      | \$100,962                                                    |                                                                  | \$100,962                                                              |                                                                            |
| 4290 - 4298                    | Emergency Management ?                     | Add Warr. Article          | \$24,360                                              | \$19,415                             | \$5,500                                                      |                                                                  | \$5,500                                                                |                                                                            |
|                                |                                            | - #3                       |                                                       |                                      | \$5,500                                                      |                                                                  | \$5,500                                                                |                                                                            |
| 4299                           | Other (Including Communications) ?         | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                                |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| Public Safety Section Subtotal |                                            |                            | \$7,455,491                                           | \$7,178,087                          | \$7,873,853                                                  |                                                                  | \$7,868,588                                                            | \$5,265                                                                    |





**New Hampshire**  
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| AIRPORT/AVIATION CENTER ?                |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|------------------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| Account #                                | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |  |
| 4301 - 4309                              | Airport Operations ?                       | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                                          |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| Airport/Aviation Center Section Subtotal |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |

| HIGHWAYS AND STREETS ?              |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|-------------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| Account #                           | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |  |
| 4311                                | Administration ?                           | Add Warr. Article          | \$177,038                                             | \$190,570                            | \$210,832                                                    |                                                                  | \$210,832                                                              |                                                                            |  |
|                                     |                                            | - #3                       |                                                       |                                      | \$210,832                                                    |                                                                  | \$210,832                                                              |                                                                            |  |
| 4312                                | Highways & Streets ?                       | Add Warr. Article          | \$1,304,003                                           | \$1,328,891                          | \$1,319,678                                                  | \$50,000                                                         | \$1,369,678                                                            |                                                                            |  |
|                                     |                                            | - #3                       |                                                       |                                      | \$1,319,678                                                  | \$50,000                                                         | \$1,369,678                                                            |                                                                            |  |
| 4313                                | Bridges ?                                  | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                                     |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| 4316                                | Street Lighting ?                          | Add Warr. Article          | \$60,000                                              | \$62,013                             | \$62,000                                                     |                                                                  | \$62,000                                                               |                                                                            |  |
|                                     |                                            | - #3                       |                                                       |                                      | \$62,000                                                     |                                                                  | \$62,000                                                               |                                                                            |  |
| 4319                                | Other ?                                    | Add Warr. Article          |                                                       |                                      | \$163,847                                                    |                                                                  | \$163,847                                                              |                                                                            |  |
|                                     |                                            | - #3                       |                                                       |                                      | \$163,847                                                    |                                                                  | \$163,847                                                              |                                                                            |  |
| Highway and Street Section Subtotal |                                            |                            | \$1,541,041                                           | \$1,581,474                          | \$1,756,357                                                  | \$50,000                                                         | \$1,806,357                                                            |                                                                            |  |





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| SANITATION ?                |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|-----------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| Account #                   | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |  |
| 4321                        | Administration ?                           | Add Warr. Article<br>- #3  | \$178,773                                             | \$177,991                            | \$187,037                                                    |                                                                  | \$187,037                                                              |                                                                            |  |
| 4323                        | Solid Waste Collection ?                   | Add Warr. Article<br>- #3  | \$211,361                                             | \$222,892                            | \$253,656                                                    |                                                                  | \$253,656                                                              |                                                                            |  |
| 4324                        | Solid Waste Disposal ?                     | Add Warr. Article<br>- #3  | \$863,723                                             | \$689,206                            | \$641,383                                                    |                                                                  | \$641,383                                                              |                                                                            |  |
| 4325                        | Solid Waste Clean-up ?                     | Add Warr. Article<br>-     |                                                       |                                      | \$641,383                                                    |                                                                  | \$641,383                                                              |                                                                            |  |
| 4326 - 4329                 | Sewage Collection, Disposal, & Other ?     | Add Warr. Article<br>-     |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| Sanitation Section Subtotal |                                            |                            | \$1,253,857                                           | \$1,090,089                          | \$1,082,076                                                  |                                                                  | \$1,082,076                                                            |                                                                            |  |

| WATER DISTRIBUTION AND TREATMENT ? |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|------------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| Account #                          | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |  |
| 4331                               | Administration ?                           | Add Warr. Article<br>-     |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| 4332                               | Water Services ?                           | Add Warr. Article<br>-     |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |



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|---------------------------------------------------|----------------------------------------|---|-------------------|--|--|--|--|--|--|--|--|--|--|
| 4335 - 4339                                       | Water Treatment, Conservation, & Other | ? | Add Warr. Article |  |  |  |  |  |  |  |  |  |  |
|                                                   |                                        |   | -                 |  |  |  |  |  |  |  |  |  |  |
| Water Distribution and Treatment Section Subtotal |                                        |   |                   |  |  |  |  |  |  |  |  |  |  |

| Account #                 | Purpose of Appropriations<br>(RSA 32:3, V) | ? | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>FY (Not<br>Recommended) |
|---------------------------|--------------------------------------------|---|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|----------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------------|
| 4351 - 4352               | Administration & Generation                | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |
|                           |                                            |   | -                          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |
| 4353                      | Purchase Costs                             | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |
|                           |                                            |   | -                          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |
| 4354                      | Electric Equipment Maintenance             | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |
|                           |                                            |   | -                          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |
| 4359                      | Other Electric Costs                       | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |
|                           |                                            |   | -                          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |
| Electric Section Subtotal |                                            |   |                            |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | ? | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>FY (Not<br>Recommended) |
|-----------|--------------------------------------------|---|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|----------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------------|
| 4411      | Administration                             | ? | Add Warr. Article          | \$2,400                                               |                                      | \$2,000                                                      |                                                          | \$2,000                                                                |                                                                    |
|           |                                            |   | -                          | #3                                                    |                                      | \$2,000                                                      |                                                          | \$2,000                                                                |                                                                    |



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| 4414                                | Pest Control ?                       | Add Warr. Article |           |           |           |  |  |  |  |           |          |  |  |
|                                     |                                      | -                 |           |           |           |  |  |  |  |           |          |  |  |
| 4415 - 4419                         | Health Agencies, Hospital, & Other ? | Add Warr. Article |           |           |           |  |  |  |  |           |          |  |  |
|                                     |                                      | -                 |           |           |           |  |  |  |  |           |          |  |  |
| 4441 - 4442                         | Administration & Direct Assistance ? | Add Warr. Article | \$200,190 | \$196,374 | \$225,761 |  |  |  |  | \$215,761 | \$10,000 |  |  |
|                                     |                                      | -                 | #3        |           | \$225,761 |  |  |  |  | \$215,761 | \$10,000 |  |  |
| 4444                                | Intergovernmental Welfare Payments ? | Add Warr. Article |           |           |           |  |  |  |  |           |          |  |  |
|                                     |                                      | -                 |           |           |           |  |  |  |  |           |          |  |  |
| 4445 - 4449                         | Vendor Payments & Other ?            | Add Warr. Article | \$19,619  | \$19,619  | \$19,620  |  |  |  |  | \$19,620  |          |  |  |
|                                     |                                      | -                 | #3        |           | \$19,620  |  |  |  |  | \$19,620  |          |  |  |
| Health and Welfare Section Subtotal |                                      |                   | \$222,209 | \$215,993 | \$247,381 |  |  |  |  | \$237,381 | \$10,000 |  |  |

| CULTURE AND RECREATION ?                |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|-----------------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Account #                               | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
| 4520 - 4529                             | Parks & Recreation ?                       | Add Warr. Article          | \$479,430                                             | \$484,737                            | \$552,106                                                    |                                                                  | \$552,106                                                              |                                                                            |
|                                         |                                            | - #3                       |                                                       |                                      | \$552,106                                                    |                                                                  | \$552,106                                                              |                                                                            |
| 4550 - 4559                             | Library ?                                  | Add Warr. Article          | \$530,524                                             | \$537,731                            | \$600,682                                                    |                                                                  | \$600,682                                                              |                                                                            |
|                                         |                                            | - #3                       |                                                       |                                      | \$600,682                                                    |                                                                  | \$600,682                                                              |                                                                            |
| 4583                                    | Patriotic Purposes ?                       | Add Warr. Article          | \$2,945                                               | \$2,945                              | \$2,945                                                      |                                                                  | \$2,945                                                                |                                                                            |
|                                         |                                            | - #3                       |                                                       |                                      | \$2,945                                                      |                                                                  | \$2,945                                                                |                                                                            |
| 4589                                    | Other Culture & Recreation ?               | Add Warr. Article          | \$8,501                                               | \$11,495                             | \$10,750                                                     |                                                                  | \$10,750                                                               |                                                                            |
|                                         |                                            | - #3                       |                                                       |                                      | \$10,750                                                     |                                                                  | \$10,750                                                               |                                                                            |
| Culture and Recreation Section Subtotal |                                            |                            | \$1,021,400                                           | \$1,036,908                          | \$1,166,483                                                  |                                                                  | \$1,166,483                                                            |                                                                            |





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| <b>CONSERVATION ?</b>         |                                            |                            |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |  |
|-------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|----------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------------|--|
| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>FY (Not<br>Recommended) |  |
| 4611 - 4612                   | Admin. & Purchase of Natural Resources ?   | Add Warr. Article          | \$10,140                                              | \$10,140                             | \$7,801                                                      |                                                          | \$7,801                                                                |                                                                    |  |
|                               |                                            | - #3                       |                                                       |                                      | \$7,801                                                      |                                                          | \$7,801                                                                |                                                                    |  |
| 4619                          | Other Conservation ?                       | Add Warr. Article          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |  |
|                               |                                            | -                          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |  |
| 4631 - 4632                   | Redevelopment & Housing ?                  | Add Warr. Article          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |  |
|                               |                                            | -                          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |  |
| 4651 - 4659                   | Economic Development ?                     | Add Warr. Article          | \$1,500                                               | \$292                                | \$500                                                        |                                                          | \$500                                                                  |                                                                    |  |
|                               |                                            | - #3                       |                                                       |                                      | \$500                                                        |                                                          | \$500                                                                  |                                                                    |  |
| Conservation Section Subtotal |                                            |                            | \$11,640                                              | \$10,432                             | \$8,301                                                      |                                                          | \$8,301                                                                |                                                                    |  |

| <b>DEBT SERVICE ?</b> |                                            |                            |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |  |
|-----------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|----------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------------|--|
| Account #             | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>FY (Not<br>Recommended) |  |
| 4711                  | Principal - Long Term Bonds & Notes ?      | Add Warr. Article          | \$260,000                                             | \$260,000                            |                                                              |                                                          |                                                                        |                                                                    |  |
|                       |                                            | -                          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |  |
| 4721                  | Interest - Long Term Bonds & Notes ?       | Add Warr. Article          | \$5,200                                               | \$5,200                              |                                                              |                                                          |                                                                        |                                                                    |  |
|                       |                                            | -                          |                                                       |                                      |                                                              |                                                          |                                                                        |                                                                    |  |



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| Account #                      | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
|--------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 4723                           | Interest on Tax Anticipation Notes ?       | Add Warr. Article          | \$1                                                   |                                      |                                                              |                                                                  | \$1                                                                    |                                                                            |
|                                |                                            | - #3                       |                                                       |                                      |                                                              |                                                                  | \$1                                                                    |                                                                            |
| 4790 - 4799                    | Other Debt Service ?                       | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                                |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| Debt Services Section Subtotal |                                            |                            | \$265,201                                             | \$265,200                            | \$1                                                          |                                                                  | \$1                                                                    |                                                                            |

| CAPITAL OUTLAY ?                |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|---------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Account #                       | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
| 4901                            | Land ?                                     | Add Warr. Article          |                                                       |                                      | \$1                                                          |                                                                  | \$1                                                                    |                                                                            |
|                                 |                                            | - #3                       |                                                       |                                      | \$1                                                          |                                                                  | \$1                                                                    |                                                                            |
| 4902                            | Machinery, Vehicles, & Equipment ?         | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                                 |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4903                            | Buildings ?                                | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                                 |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4909                            | Improvements Other Than Buildings ?        | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                                 |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| Capital Outlay Section Subtotal |                                            |                            |                                                       |                                      | \$1                                                          |                                                                  | \$1                                                                    |                                                                            |



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| OPERATING TRANSFERS OUT ?                |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|------------------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|----------|
| Account #                                | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |          |
| 4912                                     | To Special Revenue Fund ?                  | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
| 4913                                     | To Capital Projects Fund ?                 | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
| 4914                                     | To Enterprise Fund ?                       |                            | \$1,952,077                                           | \$1,952,077                          | \$1,994,923                                                  |                                                                  | \$1,994,923                                                            |                                                                            |          |
|                                          | Sewer                                      | Add Warr. Article          | \$1,952,077                                           | \$1,952,077                          | \$1,994,923                                                  |                                                                  | \$1,994,923                                                            |                                                                            |          |
|                                          |                                            | - #3                       |                                                       |                                      | \$1,994,923                                                  |                                                                  | \$1,994,923                                                            |                                                                            |          |
|                                          | Water                                      | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          | Electric                                   | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          | Airport                                    | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
| 4918                                     | To Nonexpendable Trust Funds ?             | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
| 4919                                     | To Fiduciary Funds ?                       | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
| Operating Transfers Out Section Subtotal |                                            |                            | \$1,952,077                                           | \$1,952,077                          | \$1,994,923                                                  |                                                                  | \$1,994,923                                                            |                                                                            |          |
| OPERATING BUDGET TOTAL                   |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |          |
|                                          |                                            |                            | \$16,068,323                                          | \$15,456,230                         | \$16,646,527                                                 | \$50,000                                                         | \$16,681,262                                                           |                                                                            | \$15,265 |



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**\*\*SPECIAL WARRANT ARTICLES\*\***

Special Warrant articles are defined in RSA 32:3, VI, as appropriations 1) In petitioned warrant articles; 2) Appropriations raised by bonds or notes; 3) Appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

| Account # | Purpose of Appropriations<br>(RSA 32:3, V)  | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
|-----------|---------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 4915      | To Capital Reserve Fund ①                   | Add Warr. Article          | \$445,000                                             | \$445,000                            | \$385,000                                                    |                                                                  | \$385,000                                                              |                                                                            |
|           | Town Building Maintenance                   | - #5                       |                                                       |                                      | \$100,000                                                    |                                                                  | \$100,000                                                              |                                                                            |
|           | Public Works Vehicles                       | - #6                       |                                                       |                                      | \$100,000                                                    |                                                                  | \$100,000                                                              |                                                                            |
|           | Fire Apparatus                              | - #10                      |                                                       |                                      | \$50,000                                                     |                                                                  | \$50,000                                                               |                                                                            |
|           | Drainage Upgrades                           | - #11                      |                                                       |                                      | \$50,000                                                     |                                                                  | \$50,000                                                               |                                                                            |
|           | Revaluation                                 | - #13                      |                                                       |                                      | \$30,000                                                     |                                                                  | \$30,000                                                               |                                                                            |
|           | Air Packs and Bottles                       | - #14                      |                                                       |                                      | \$20,000                                                     |                                                                  | \$20,000                                                               |                                                                            |
|           | Automated Collection Equipment              | - #15                      |                                                       |                                      | \$20,000                                                     |                                                                  | \$20,000                                                               |                                                                            |
|           | Parks & Recreation Facilities Development ② | - #16                      |                                                       |                                      | \$15,000                                                     |                                                                  | \$15,000                                                               |                                                                            |
| 4916      | To Expendable Trust Fund ①                  | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           |                                             | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4917      | To Health Maintenance Trust Funds ②         | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           |                                             | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           | Other Special Warrant Articles              | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4323      | 14 Yard Automated Collection Truck          | - #4                       |                                                       |                                      | \$180,000                                                    |                                                                  | \$180,000                                                              |                                                                            |
| 4191-4193 | Town Engineer                               | - #7                       |                                                       |                                      | \$91,884                                                     |                                                                  | \$91,884                                                               |                                                                            |
|           | <b>SPECIAL ARTICLES RECOMMENDED</b>         |                            | \$445,000                                             | \$445,000                            | \$656,884                                                    |                                                                  | \$656,884                                                              |                                                                            |





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**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not the same as "Special Warrant Articles". An example of an individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

| Account # | Purpose of Appropriations<br>(RSA 32:3, V)     | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
|-----------|------------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
|           | Other Individual Warrant Articles              | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4210-4214 | Police Union Contract                          | -                          | #8                                                    |                                      | \$93,948                                                     |                                                                  | \$93,948                                                               |                                                                            |
| 4312      | Lease Rubber Tire Excavator                    | -                          | #12                                                   |                                      | \$52,515                                                     |                                                                  | \$52,515                                                               |                                                                            |
|           |                                                |                            |                                                       |                                      | \$41,433                                                     |                                                                  | \$41,433                                                               |                                                                            |
|           | <b>INDIVIDUAL WARRANT ARTICLES RECOMMENDED</b> |                            |                                                       |                                      | \$93,948                                                     |                                                                  | \$93,948                                                               |                                                                            |

You have reached the end of the Appropriations Section. Please review this section for accuracy, then move on to the Revenues Section.





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| REVENUES |                               |                                            |                          |                            |                                |                                       |
|----------|-------------------------------|--------------------------------------------|--------------------------|----------------------------|--------------------------------|---------------------------------------|
| TAXES ?  | Account #                     | Source of Revenue                          | Warrant Article #        | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
|          | 3120                          | Land Use Change Taxes - General Fund ?     | Add Warrant Article<br>- |                            |                                |                                       |
|          | 3180                          | Resident Taxes ?                           | Add Warrant Article<br>- |                            |                                |                                       |
|          | 3185                          | Yield Taxes ?                              | Add Warrant Article<br>- | \$17,674                   | \$10,000                       | \$10,000                              |
|          | 3186                          | Payment in Lieu of Taxes ?                 | Add Warrant Article<br>- |                            | \$10,000                       | \$10,000                              |
|          | 3189                          | Other Taxes ?                              | Add Warrant Article<br>- |                            |                                |                                       |
|          | 3190                          | Interest & Penalties on Delinquent Taxes ? | Add Warrant Article<br>- | \$517,065                  | \$300,000                      | \$300,000                             |
|          |                               | Inventory Penalties                        | Add Warrant Article<br>- |                            | \$300,000                      | \$300,000                             |
|          | 3187                          | Excavation Tax (\$0.02 per cubic yard) ?   | Add Warrant Article<br>- | \$9,879                    | \$8,000                        | \$8,000                               |
|          | <b>Taxes Section Subtotal</b> |                                            |                          | <b>\$544,618</b>           | <b>\$318,000</b>               | <b>\$318,000</b>                      |



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| LICENSES, PERMITS, AND FEES ?                |                                   |                          |                            |                                |                                       |
|----------------------------------------------|-----------------------------------|--------------------------|----------------------------|--------------------------------|---------------------------------------|
| Account #                                    | Source of Revenue ?               | Warrant Article #        | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
| 3210                                         | Business Licenses & Permits ?     | Add Warrant Article<br>- |                            |                                |                                       |
| 3220                                         | Motor Vehicle Permit Fees ?       | Add Warrant Article      | \$2,734,270                | \$2,593,000                    | \$2,593,000                           |
| 3230                                         | Building Permits ?                | -                        |                            | \$2,593,000                    | \$2,593,000                           |
| 3290                                         | Other Licenses, Permits, & Fees ? | Add Warrant Article      | \$111,833                  | \$75,000                       | \$75,000                              |
|                                              |                                   | -                        |                            | \$75,000                       | \$75,000                              |
|                                              |                                   | Add Warrant Article      | \$51,702                   | \$13,550                       | \$13,550                              |
|                                              |                                   | -                        |                            | \$13,550                       | \$13,550                              |
| 3311 - 3319                                  | From Federal Government ?         | Add Warrant Article      | \$66,903                   |                                |                                       |
|                                              |                                   | -                        |                            |                                |                                       |
| Licenses, Permits, and Fees Section Subtotal |                                   |                          | \$2,964,708                | \$2,681,550                    | \$2,681,550                           |

| FROM STATE ? |                                  |                          |                            |                                |                                       |
|--------------|----------------------------------|--------------------------|----------------------------|--------------------------------|---------------------------------------|
| Account #    | Source of Revenue                | Warrant Article #        | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
| 3351         | Shared Revenues ?                | Add Warrant Article<br>- |                            |                                |                                       |
| 3352         | Meals & Rooms Tax Distribution ? | Add Warrant Article      | \$606,826                  | \$610,341                      | \$610,341                             |
|              |                                  | -                        |                            | \$610,341                      | \$610,341                             |
| 3353         | Highway Block Grant ?            | Add Warrant Article      | \$242,904                  | \$247,025                      | \$247,025                             |
|              |                                  | -                        |                            | \$247,025                      | \$247,025                             |
| 3354         | Water Pollution Grant ?          | Add Warrant Article      |                            |                                |                                       |
|              |                                  | -                        |                            |                                |                                       |



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|                                |                                           |   |                     |   |           |           |       |           |
|--------------------------------|-------------------------------------------|---|---------------------|---|-----------|-----------|-------|-----------|
| 3355                           | Housing & Community Development           | ? | Add Warrant Article | - |           |           |       |           |
| 3356                           | State & Federal Forest Land Reimbursement | ? | Add Warrant Article |   | \$661     | \$694     | \$694 | \$694     |
| 3357                           | Flood Control Reimbursement               | ? | Add Warrant Article | - |           | \$694     | \$694 |           |
| 3359                           | Other (Including Railroad Tax)            | ? | Add Warrant Article |   | \$133     | \$2,000   |       | \$2,000   |
| 3379                           | From Other Governments                    | ? | Add Warrant Article |   | \$3,715   | \$2,000   |       | \$2,000   |
| State Funding Section Subtotal |                                           |   |                     | - | \$854,239 | \$860,060 |       | \$860,060 |

| CHARGES FOR SERVICES                  |                         |   |                     | ?  | Warrant Article # | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
|---------------------------------------|-------------------------|---|---------------------|----|-------------------|----------------------------|--------------------------------|---------------------------------------|
| Account #                             | Source of Revenue       | ? |                     |    |                   |                            |                                |                                       |
| 3401 - 3406                           | Income from Departments | ? | Add Warrant Article |    |                   | \$135,994                  | \$185,234                      | \$185,234                             |
|                                       |                         |   | -                   |    |                   |                            | \$93,350                       | \$93,350                              |
|                                       |                         |   | -                   | #7 |                   |                            | \$91,884                       | \$91,884                              |
| 3409                                  | Other Charges           | ? | Add Warrant Article |    |                   |                            |                                |                                       |
|                                       |                         |   | -                   |    |                   |                            |                                |                                       |
| Charges for Services Section Subtotal |                         |   |                     |    |                   | \$135,994                  | \$185,234                      | \$185,234                             |



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| MISCELLANEOUS REVENUES ?                |                                               |                     |                            |                                |                                       |
|-----------------------------------------|-----------------------------------------------|---------------------|----------------------------|--------------------------------|---------------------------------------|
| Account #                               | Source of Revenue                             | Warrant Article #   | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
| 3501                                    | Sale of Municipal/Village District Property ? | Add Warrant Article | \$360                      | \$1,200                        | \$1,200                               |
|                                         |                                               | -                   |                            | \$1,200                        | \$1,200                               |
| 3502                                    | Interest on Investments ?                     | Add Warrant Article | \$17,018                   | \$17,000                       | \$17,000                              |
|                                         |                                               | -                   |                            | \$17,000                       | \$17,000                              |
| 3503 - 3509                             | Other ?                                       | Add Warrant Article | \$606,470                  | \$237,600                      | \$237,600                             |
|                                         |                                               | -                   |                            | \$237,600                      | \$237,600                             |
| Miscellaneous Revenues Section Subtotal |                                               |                     | \$623,848                  | \$255,800                      | \$255,800                             |

| INTERFUND OPERATING TRANSFERS IN ? |                               |                     |                            |                                |                                       |
|------------------------------------|-------------------------------|---------------------|----------------------------|--------------------------------|---------------------------------------|
| Account #                          | Source of Revenue             | Warrant Article #   | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
| 3912                               | From Special Revenue Funds ?  | Add Warrant Article | \$410,669                  | \$180,000                      | \$180,000                             |
|                                    |                               | - #4                |                            | \$180,000                      | \$180,000                             |
| 3913                               | From Capital Projects Funds ? | Add Warrant Article |                            |                                |                                       |
|                                    |                               | -                   |                            |                                |                                       |
| 3914                               | From Enterprise Funds ?       |                     | \$1,952,077                | \$1,994,923                    | \$1,994,923                           |
|                                    | Sewer - (Offset)              | Add Warrant Article | \$1,952,077                | \$1,994,923                    | \$1,994,923                           |
|                                    |                               | -                   |                            | \$1,994,923                    | \$1,994,923                           |
|                                    | Water - (Offset)              | Add Warrant Article |                            |                                |                                       |
|                                    |                               | -                   |                            |                                |                                       |
|                                    | Electric - (Offset)           | Add Warrant Article |                            |                                |                                       |
|                                    |                               | -                   |                            |                                |                                       |





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| Airport - (Offset)                                |                                     | Add Warrant Article |             |             |         |             |
|---------------------------------------------------|-------------------------------------|---------------------|-------------|-------------|---------|-------------|
|                                                   |                                     | -                   |             |             |         |             |
| 3915                                              | From Capital Reserve Funds ?        | Add Warrant Article |             |             |         |             |
|                                                   |                                     | -                   |             |             |         |             |
| 3916                                              | From Trust & Fiduciary Funds ?      | Add Warrant Article | \$3,333     | \$3,000     | \$3,000 | \$3,000     |
|                                                   |                                     | -                   |             | \$3,000     | \$3,000 | \$3,000     |
| 3917                                              | Transfers from Conservation Funds ? | Add Warrant Article |             |             |         |             |
|                                                   |                                     | -                   |             |             |         |             |
| Interfund Operating Transfers In Section Subtotal |                                     |                     | \$2,366,079 | \$2,177,923 |         | \$2,177,923 |

| OTHER FINANCING SOURCES ?                |                                         |                      |  | Actual Revenues<br>Prior Year | Selectmen's<br>Estimated Revenues | Budget Committee's<br>Estimated Revenues |
|------------------------------------------|-----------------------------------------|----------------------|--|-------------------------------|-----------------------------------|------------------------------------------|
| Account #                                | Source of Revenue                       | Warrant<br>Article # |  |                               |                                   |                                          |
| 3934                                     | Proceeds from Long Term Bonds & Notes ? | Add Warrant Article  |  |                               |                                   |                                          |
|                                          |                                         | -                    |  |                               |                                   |                                          |
|                                          | Amounts Voted from Fund Balance         | Add Warrant Article  |  |                               |                                   |                                          |
|                                          |                                         | -                    |  |                               |                                   |                                          |
|                                          | Estimated Fund Balance to Reduce Taxes  | Add Warrant Article  |  |                               |                                   |                                          |
|                                          |                                         | -                    |  |                               |                                   |                                          |
| Other Financing Sources Section Subtotal |                                         |                      |  |                               |                                   |                                          |

|                                            |  |  |  |                    |                    |                    |
|--------------------------------------------|--|--|--|--------------------|--------------------|--------------------|
| <b>TOTAL ESTIMATE REVENUES AND CREDITS</b> |  |  |  | <b>\$7,489,486</b> | <b>\$6,478,567</b> | <b>\$6,478,567</b> |
|--------------------------------------------|--|--|--|--------------------|--------------------|--------------------|



**New Hampshire**  
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| ACCOUNT SUMMARY                   |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
|-----------------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------|
| Appropriations                    | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
| General Government                | \$2,345,407                                           | \$2,125,970                          | \$2,517,151                                                  |                                                                  | \$2,517,151                                                         |                                                                         |
| Public Safety                     | \$7,455,491                                           | \$7,178,087                          | \$7,873,853                                                  |                                                                  | \$7,868,588                                                         | \$5,265                                                                 |
| Airport/Aviation Center           |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Highways and Streets              | \$1,541,041                                           | \$1,581,474                          | \$1,756,357                                                  | \$50,000                                                         | \$1,806,357                                                         |                                                                         |
| Sanitation                        | \$1,253,857                                           | \$1,090,089                          | \$1,082,076                                                  |                                                                  | \$1,082,076                                                         |                                                                         |
| Water Distribution and Treatment  |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Electric                          |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Health and Welfare                | \$222,209                                             | \$215,993                            | \$247,381                                                    |                                                                  | \$237,381                                                           | \$10,000                                                                |
| Culture and Recreation            | \$1,021,400                                           | \$1,036,908                          | \$1,166,483                                                  |                                                                  | \$1,166,483                                                         |                                                                         |
| Conservation                      | \$11,640                                              | \$10,432                             | \$8,301                                                      |                                                                  | \$8,301                                                             |                                                                         |
| Debt Service                      | \$265,201                                             | \$265,200                            | \$1                                                          |                                                                  | \$1                                                                 |                                                                         |
| Capital Outlay                    |                                                       |                                      | \$1                                                          |                                                                  | \$1                                                                 |                                                                         |
| Interfund Operating Transfers Out | \$1,952,077                                           | \$1,952,077                          | \$1,994,923                                                  |                                                                  | \$1,994,923                                                         |                                                                         |
| Special Warrant Articles          | \$445,000                                             |                                      | \$656,884                                                    |                                                                  | \$656,884                                                           |                                                                         |
| Individual Warrant Articles       |                                                       |                                      | \$93,948                                                     |                                                                  | \$93,948                                                            |                                                                         |
| Revenues                          | Actual Revenues Prior Year                            |                                      | Selectmen's<br>Estimated Revenues                            | Budget Committee's Estimated Revenues                            |                                                                     |                                                                         |
| Taxes                             |                                                       | \$544,618                            | \$318,000                                                    |                                                                  | \$318,000                                                           |                                                                         |
| Licenses, Permits and Fees        |                                                       | \$2,964,708                          | \$2,681,550                                                  |                                                                  | \$2,681,550                                                         |                                                                         |
| State Funding                     |                                                       | \$854,239                            | \$860,060                                                    |                                                                  | \$860,060                                                           |                                                                         |
| Charges for Services              |                                                       | \$135,994                            | \$185,234                                                    |                                                                  | \$185,234                                                           |                                                                         |
| Miscellaneous Revenues            |                                                       | \$623,848                            | \$255,800                                                    |                                                                  | \$255,800                                                           |                                                                         |
| Interfund Operations Transfers In |                                                       | \$2,366,079                          | \$2,177,923                                                  |                                                                  | \$2,177,923                                                         |                                                                         |
| Other Finance Sources             |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |



**BUDGET SUMMARY**

| Item                                         | Prior Year<br>Adopted Budget | Selectmen's<br>Recommended Budget | Budget Committee's<br>Recommended Budget |
|----------------------------------------------|------------------------------|-----------------------------------|------------------------------------------|
| Operating Budget Appropriations Recommended  | \$16,068,323                 | \$16,646,527                      | \$16,681,262                             |
| Special Warrant Articles Recommended         | \$445,000                    | \$656,884                         | \$656,884                                |
| Individual Warrant Articles Recommended      |                              | \$93,948                          | \$93,948                                 |
| TOTAL Appropriations Recommended             | \$16,513,323                 | \$17,397,359                      | \$17,432,094                             |
| Less: Amount of Estimated Revenues & Credits | \$7,489,486                  | \$6,478,567                       | \$6,478,567                              |
| Estimated Amount of Taxes to be Raised       | \$9,023,837                  | \$10,918,792                      | \$10,953,527                             |





Does the budget include **Collective Bargaining Cost Items**? ☒ Yes ☐ No  
Does the budget include **RSA 32:18-a Bond Overrides**? ☐ Yes ☒ No  
Does the budget include **RSA 32:21 Water Costs**? ☐ Yes ☒ No

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**

|                                                          |                     |
|----------------------------------------------------------|---------------------|
| Total recommended by Budget Committee:                   | \$17,432,094        |
| <b>Less Exclusions:</b>                                  |                     |
| Principal: Long-Term Bonds & Notes:                      |                     |
| Interest: Long-Term Bonds & Notes:                       |                     |
| Capital outlays funded from Long-Term Bonds & Notes      |                     |
| Mandatory Assessments                                    |                     |
| Total Exclusions                                         |                     |
| <b>Collective Bargaining Cost Items</b>                  |                     |
| Recommended Cost Items (Prior to Meeting)                | \$52,515            |
| Voted Cost Items (Voted at Meeting)                      |                     |
| Amount voted over recommended amount                     | \$0                 |
| <b>Maximum Allowable Appropriations Voted At Meeting</b> | <b>\$19,175,303</b> |



New Hampshire  
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Revenue Administration

2014  
MS-737

HOOKSETT (225)

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Christine

Preparer's Last Name

Soucie

*Christine Soucie* Finance Director

Preparer's Signature and Title

3/10/14

Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

*[Signature]*  
Budget Committee Member's Signature

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlneau: shelly.gerlneau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487



## DEFAULT BUDGET OF THE TOWN

Form Due Date: **20 Days after the TOWN MEETING**

**RSA 40:13, IX (b)** "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 3/21/2014

### Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

**For Assistance Please Contact:**  
NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
[http://www.revenue.nh.gov/munc\\_prop/municipalservices.htm](http://www.revenue.nh.gov/munc_prop/municipalservices.htm)

#### ENTITY'S INFORMATION ?

Municipality: HOOKSETT

County: MERRIMACK

#### PREPARER'S INFORMATION ?

First Name

Christine

Last Name

Soucie

Street No.

35

Street Name

Main Street

Phone Number

(603) 485-2712

Email (optional)

csoucie@hooksett.org



**New Hampshire**  
Department of  
Revenue Administration

**2014  
MS-DT**

| APPROPRIATIONS              |                                             |                                        |                         |                            |                |
|-----------------------------|---------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| GENERAL GOVERNMENT ?        |                                             |                                        |                         |                            |                |
| Account #                   | Purpose of Appropriations<br>(RSA 32:3, V)  | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4130 - 4139                 | Executive ?                                 | \$322,285                              | \$7,570                 |                            | \$329,855      |
| 4140 - 4149                 | Election, Registration & Vital Statistics ? | \$22,822                               | \$7,825                 |                            | \$30,647       |
| 4150 - 4151                 | Financial Administration ?                  | \$550,688                              | \$36,796                |                            | \$587,484      |
| 4152                        | Revaluation of Property ?                   | \$295,443                              | \$16,017                | \$126,500                  | \$184,960      |
| 4153                        | Legal Expense ?                             | \$92,000                               |                         |                            | \$92,000       |
| 4155 - 4159                 | Personnel Administration ?                  | \$176,840                              | \$26,433                |                            | \$203,273      |
| 4191 - 4193                 | Planning & Zoning ?                         | \$212,487                              | \$56,878                |                            | \$269,365      |
| 4194                        | General Government Buildings ?              | \$441,954                              | \$11,056                |                            | \$453,010      |
| 4195                        | Cemeteries ?                                | \$850                                  |                         |                            | \$850          |
| 4196                        | Insurance ?                                 | \$171,000                              | \$159,160               |                            | \$330,160      |
| 4197                        | Advertising & Regional Association ?        | \$10,190                               |                         |                            | \$10,190       |
| 4199                        | Other General Government ?                  | \$13,000                               |                         |                            | \$13,000       |
| General Government Subtotal |                                             | \$2,309,559                            | \$321,735               | \$126,500                  | \$2,504,794    |



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| APPROPRIATIONS                |                                            |                                        |                         |                            |                |
|-------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| PUBLIC SAFETY ?               |                                            |                                        |                         |                            |                |
| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4210-4214                     | Police ?                                   | \$3,619,358                            | \$89,041                |                            | \$3,708,399    |
| 4215-4219                     | Ambulance ?                                | \$1                                    |                         |                            | \$1            |
| 4220-4229                     | Fire ?                                     | \$3,840,782                            | \$118,047               |                            | \$3,958,829    |
| 4240-4249                     | Building Inspection ?                      | \$169,904                              | (\$70,710)              |                            | \$99,194       |
| 4290-4298                     | Emergency Management ?                     | \$14,960                               | (\$7,460)               |                            | \$7,500        |
| 4299                          | Other (Including Communications) ?         |                                        |                         |                            |                |
| Public Safety Subtotal        |                                            | \$7,645,005                            | \$128,918               |                            | \$7,773,923    |
| AIRPORT/AVIATION CENTER ?     |                                            |                                        |                         |                            |                |
| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4301 - 4309                   | Airport Operations ?                       |                                        |                         |                            |                |
| Airport/Aviation Subtotal     |                                            |                                        |                         |                            |                |
| HIGHWAYS AND STREETS ?        |                                            |                                        |                         |                            |                |
| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4311                          | Administration ?                           | \$184,969                              | \$21,647                |                            | \$206,616      |
| 4312                          | Highways & Streets ?                       | \$1,308,304                            | (\$8,483)               |                            | \$1,299,821    |
| 4313                          | Bridges ?                                  |                                        |                         |                            |                |
| 4316                          | Street Lighting ?                          | \$60,000                               |                         |                            | \$60,000       |
| 4319                          | Other ?                                    | \$148,112                              | \$4,140                 |                            | \$152,252      |
| Highways and Streets Subtotal |                                            | \$1,701,385                            | \$17,304                |                            | \$1,718,689    |



APPROPRIATIONS

| SANITATION ?        |                                            |                                        |                         |                            |                |
|---------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| Account #           | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4321                | Administration ?                           | \$185,201                              | (\$913)                 |                            | \$184,288      |
| 4323                | Solid Waste Collection ?                   | \$226,461                              | (\$11,335)              |                            | \$215,126      |
| 4324                | Solid Waste Disposal ?                     | \$701,934                              | \$5,022                 |                            | \$706,956      |
| 4325                | Solid Waste Clean-up ?                     |                                        |                         |                            |                |
| 4326-4329           | Sewage Collection & Disposal & Other ?     |                                        |                         |                            |                |
| Sanitation Subtotal |                                            | \$1,113,596                            | (\$7,226)               |                            | \$1,106,370    |

| WATER DISTRIBUTION AND TREATMENT ?        |                                            |                                        |                         |                            |                |
|-------------------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| Account #                                 | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4331                                      | Administration ?                           |                                        |                         |                            |                |
| 4332                                      | Water Services ?                           |                                        |                         |                            |                |
| 4335                                      | Water Treatment ?                          |                                        |                         |                            |                |
| 4338 - 4339                               | Water Conservation & Other ?               |                                        |                         |                            |                |
| Water Distribution and Treatment Subtotal |                                            |                                        |                         |                            |                |





**New Hampshire**  
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| APPROPRIATIONS    |                                            |                                        |                         |                            |                |
|-------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| ELECTRIC ?        |                                            |                                        |                         |                            |                |
| Account #         | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4351 - 4352       | Administration & Generation ?              |                                        |                         |                            |                |
| 4353              | Purchase Costs ?                           |                                        |                         |                            |                |
| 4354              | Electric Equipment Maintenance ?           |                                        |                         |                            |                |
| 4359              | Other Electric Costs ?                     |                                        |                         |                            |                |
| Electric Subtotal |                                            |                                        |                         |                            |                |
|                   |                                            |                                        |                         |                            |                |
| HEALTH ?          |                                            |                                        |                         |                            |                |
| Account #         | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4411              | Administration ?                           | \$2,400                                |                         |                            | \$2,400        |
| 4414              | Pest Control ?                             |                                        |                         |                            |                |
| 4415 - 4419       | Health Agencies & Hospital & Other ?       |                                        |                         |                            |                |
| Health Subtotal   |                                            | \$2,400                                |                         |                            | \$2,400        |
|                   |                                            |                                        |                         |                            |                |
| WELFARE ?         |                                            |                                        |                         |                            |                |
| Account #         | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
| 4441 - 4442       | Administration & Direct Assistance ?       | \$235,077                              |                         |                            | \$235,077      |
| 4444              | Intergovernmental Welfare Payments ?       | \$19,619                               |                         |                            | \$19,619       |
| 4445 - 4449       | Vendor Payments & Other ?                  |                                        |                         |                            |                |
| Welfare Subtotal  |                                            | \$254,696                              |                         |                            | \$254,696      |





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**APPROPRIATIONS**

| <b>CULTURE AND RECREATION ?</b>        |                                                    |                                                |                                |                                    |                       |
|----------------------------------------|----------------------------------------------------|------------------------------------------------|--------------------------------|------------------------------------|-----------------------|
| <b>Account #</b>                       | <b>Purpose of Appropriations<br/>(RSA 32:3, V)</b> | <b>Prior Year Adopted<br/>Operating Budget</b> | <b>Reductions or Increases</b> | <b>One-Time<br/>Appropriations</b> | <b>DEFAULT BUDGET</b> |
| 4520 - 4529                            | Parks & Recreation ?                               | \$508,460                                      | \$1,494                        |                                    | \$509,954             |
| 4550 - 4559                            | Library ?                                          | \$554,862                                      | \$21,120                       |                                    | \$575,982             |
| 4583                                   | Patriotic Purposes ?                               | \$2,945                                        |                                |                                    | \$2,945               |
| 4589                                   | Other Culture & Recreation ?                       | \$6,500                                        |                                |                                    | \$6,500               |
| <b>Culture and Recreation Subtotal</b> |                                                    | \$1,072,767                                    | \$22,614                       |                                    | \$1,095,381           |

| <b>CONSERVATION ?</b>        |                                                    |                                                |                                |                                    |                       |
|------------------------------|----------------------------------------------------|------------------------------------------------|--------------------------------|------------------------------------|-----------------------|
| <b>Account #</b>             | <b>Purpose of Appropriations<br/>(RSA 32:3, V)</b> | <b>Prior Year Adopted<br/>Operating Budget</b> | <b>Reductions or Increases</b> | <b>One-Time<br/>Appropriations</b> | <b>DEFAULT BUDGET</b> |
| 4611 - 4612                  | Admin. & Purch. of Natural Resources ?             | \$11,625                                       | (\$3,882)                      |                                    | \$7,743               |
| 4619                         | Other Conservation ?                               |                                                |                                |                                    |                       |
| 4631 - 4632                  | Redevelopment and Housing ?                        |                                                |                                |                                    |                       |
| 4651 - 4659                  | Economic Development ?                             | \$1,500                                        |                                |                                    | \$1,500               |
| <b>Conservation Subtotal</b> |                                                    | \$13,125                                       | (\$3,882)                      |                                    | \$9,243               |

| <b>DEBT SERVICE ?</b>        |                                                    |                                                |                                |                                    |                       |
|------------------------------|----------------------------------------------------|------------------------------------------------|--------------------------------|------------------------------------|-----------------------|
| <b>Account #</b>             | <b>Purpose of Appropriations<br/>(RSA 32:3, V)</b> | <b>Prior Year Adopted<br/>Operating Budget</b> | <b>Reductions or Increases</b> | <b>One-Time<br/>Appropriations</b> | <b>DEFAULT BUDGET</b> |
| 4711                         | Principal Long Term Bonds & Notes ?                |                                                |                                |                                    |                       |
| 4721                         | Interest Long Term Bonds & Notes ?                 |                                                |                                |                                    |                       |
| 4723                         | Interest on Tax Anticipation Notes ?               | \$1                                            |                                |                                    | \$1                   |
| 4790 - 4799                  | Other Debt Service ?                               |                                                |                                |                                    |                       |
| <b>Debt Service Subtotal</b> |                                                    | \$1                                            |                                |                                    | \$1                   |



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**CAPITAL OUTLAY ?**

| Account #               | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|-------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4901                    | Land ?                                     | \$1                                    |                         |                            | \$1            |
| 4902                    | Machinery, Vehicles, & Equipment ?         |                                        |                         |                            |                |
| 4903                    | Buildings ?                                |                                        |                         |                            |                |
| 4909                    | Improvements Other Than Buildings ?        |                                        |                         |                            |                |
| Capital Outlay Subtotal |                                            | \$1                                    |                         |                            | \$1            |

**OPERATING TRANSFERS OUT ?**

| Account #                        | Purpose of Appropriations<br>(RSA 32:3, V) | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|----------------------------------|--------------------------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
| 4912                             | To Special Revenue Fund ?                  |                                        |                         |                            |                |
| 4913                             | To Capital Projects Fund ?                 |                                        |                         |                            |                |
| 4914                             | To Enterprise Fund ?                       | \$1,947,007                            | \$39,256                |                            | \$1,986,263    |
|                                  | Sewer                                      | \$1,947,007                            | \$39,256                |                            | \$1,986,263    |
|                                  | Water                                      |                                        |                         |                            |                |
|                                  | Electric                                   |                                        |                         |                            |                |
|                                  | Airport                                    |                                        |                         |                            |                |
| 4917                             | To Health Maintenance Trust Funds ?        |                                        |                         |                            |                |
| 4918                             | To Nonexpendable Trust Funds ?             |                                        |                         |                            |                |
| 4919                             | To Fiduciary Funds ?                       |                                        |                         |                            |                |
| Operating Transfers Out Subtotal |                                            | \$1,947,007                            | \$39,256                |                            | \$1,986,263    |



| Operating Budget Total | Prior Year Adopted<br>Operating Budget | Reductions or Increases | One-Time<br>Appropriations | DEFAULT BUDGET |
|------------------------|----------------------------------------|-------------------------|----------------------------|----------------|
|                        | \$16,059,542                           | \$518,719               | \$126,500                  | \$16,451,761   |

### EXPLANATION FOR INCREASES AND REDUCTIONS

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

| Account # | Explanation for Increase or Reduction                                                            | Add New Line |
|-----------|--------------------------------------------------------------------------------------------------|--------------|
|           | Various lines Non-union employee wages \$19,642                                                  | Remove Line  |
|           | Various lines DPW, Recycling & Transfer Union employee reduced \$20,986 due to staff change over | Remove Line  |
|           | Various lines Health Insurance contract \$240,550                                                | Remove Line  |
| 4130-4139 | Copier contract \$324                                                                            | Remove Line  |
| 4140-4149 | Two State Elections September & November 2014 \$7,824                                            | Remove Line  |
| 4150-4151 | Software contracts \$14,625; Financial Audit contract \$1,425; Tax Deed contract \$4,478         | Remove Line  |
| 4152      | Revaluation contracts removed \$126,500                                                          | Remove Line  |
| 4155-4159 | Workers' Compensation contract \$27,167; Unemployment contract reduced \$734                     | Remove Line  |
| 4196      | Property Liability Insurance contract \$159,160                                                  | Remove Line  |
| 4210-4214 | IT contract reduced \$6,715                                                                      | Remove Line  |
| 4220-4229 | Union contract \$32,967; Dispatch contract reduced \$3,864                                       | Remove Line  |
| 4311      | Copier contract \$3,600                                                                          | Remove Line  |
| 4914      | NPDES Permit \$39,256                                                                            | Remove Line  |



**New Hampshire**  
Department of  
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**2014**  
**MS-DT**

**HOOKSETT (225)**

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Christine

Preparer's Last Name

Soucie

*Christine Soucie*

Preparer's Signature and Title

1/31/2014

Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*James A. Sullivan - Chair*

Governing Body Member's Signature and Title

*John G. Laro*

Governing Body Member's Signature and Title

*James A. Levesque*

Governing Body Member's Signature and Title

*[Signature]*

Governing Body Member's Signature and Title

*[Signature]*

Governing Body Member's Signature and Title

*[Signature]*

Governing Body Member's Signature and Title

*Robert Dubois*

Governing Body Member's Signature and Title

*[Signature]*

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlameau: shelly.gerlameau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address: NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487

# Budget Status Report FY 2013-14

|                                                       | Approved             | Budget      | Adjusted             |                    | Year to Date         | (Over) Under      | Percent    |
|-------------------------------------------------------|----------------------|-------------|----------------------|--------------------|----------------------|-------------------|------------|
| Department                                            | Budget               | Transfers   | Budget               | Encumbered         | Expenditures         | Spent             | Expended   |
| Administration                                        | \$ 862,682           | \$ 61,000   | \$ 923,682           | \$ (12,380)        | \$ 913,084           | \$ (1,782)        | 100%       |
| Assessing                                             | 294,556              | 1,421       | 295,977              | -                  | 251,657              | 44,320            | 85%        |
| Bonded Debt Principal & Interest                      | -                    | -           | -                    | -                  | -                    | -                 | 0%         |
| Budget Committee                                      | 7,315                | -           | 7,315                | -                  | 5,147                | 2,168             | 70%        |
| Capital Leases                                        | 51,601               | -           | 51,601               | -                  | 51,600               | 1                 | 100%       |
| Cemetery Commission                                   | 850                  | -           | 850                  | -                  | 498                  | 352               | 59%        |
| Community Development                                 | 212,487              | 45,439      | 257,926              | -                  | 258,659              | (733)             | 100%       |
| Community Development - Code Enforcement              | 172,304              | (61,439)    | 110,865              | -                  | 97,645               | 13,220            | 88%        |
| Conservation Commission                               | 11,625               | -           | 11,625               | -                  | 11,625               | -                 | 100%       |
| Family Services                                       | 253,928              | (34,232)    | 219,696              | -                  | 167,806              | 51,890            | 76%        |
| Finance                                               | 199,956              | 17,979      | 217,935              | -                  | 218,279              | (344)             | 100%       |
| Fire-Rescue                                           | 3,796,701            | 29,481      | 3,826,182            | -                  | 3,837,168            | (10,986)          | 100%       |
| Fire-Rescue - Emergency Management                    | 14,960               | -           | 14,960               | -                  | 5,145                | 9,815             | 34%        |
| Library                                               | 547,164              | 7,698       | 554,862              | -                  | 554,862              | -                 | 100%       |
| Police                                                | 3,644,358            | (171,999)   | 3,472,359            | (8,437)            | 3,305,494            | 158,428           | 95%        |
| Public Works - Highway                                | 1,701,385            | 124,999     | 1,826,384            | -                  | 1,829,922            | (3,538)           | 100%       |
| Public Works - Parks & Recreation                     | 503,460              | (43,000)    | 460,460              | -                  | 456,486              | 3,974             | 99%        |
| Public Works - Buildings Maintenance                  | 441,954              | 66,000      | 507,954              | -                  | 513,466              | (5,512)           | 101%       |
| Recycling & Transfer                                  | 1,121,294            | (39,698)    | 1,081,596            | -                  | 1,007,727            | 73,869            | 93%        |
| **Sewer Department                                    | 1,947,007            | -           | 1,947,007            | -                  | 1,947,007            | -                 | 100%       |
| Tax Anticipation Interest                             | 1                    | -           | 1                    | -                  | -                    | 1                 | 0%         |
| Tax Collector                                         | 251,204              | (3,721)     | 247,483              | -                  | 232,486              | 14,997            | 94%        |
| Town Clerk                                            | 22,750               | 72          | 22,822               | -                  | 20,512               | 2,310             | 90%        |
| <b>Total Operating</b>                                | <b>\$ 16,059,542</b> | <b>\$ -</b> | <b>\$ 16,059,542</b> | <b>\$ (20,817)</b> | <b>\$ 15,686,275</b> | <b>\$ 352,450</b> | <b>98%</b> |
| Town Building Maintenance CR                          | \$ 100,000           | \$ -        | \$ 100,000           | \$ -               | \$ 100,000           | \$ -              | 100%       |
| Plow Dump Truck CR                                    | 80,000               | -           | 80,000               | -                  | 80,000               | -                 | 100%       |
| Fire Apparatus CR                                     | 50,000               | -           | 50,000               | -                  | 50,000               | -                 | 100%       |
| Drainage Upgrades CR                                  | 50,000               | -           | 50,000               | -                  | 50,000               | -                 | 100%       |
| R&T Pickup from Solid Waste Fund                      | 38,000               | -           | 38,000               | -                  | 32,768               | 5,232             | 100%       |
| Fire Prevention Utility Vehicle                       | 30,000               | -           | 30,000               | -                  | 29,186               | 814               | 97%        |
| R&T Bobcat from Solid Waste Fund                      | 30,000               | -           | 30,000               | -                  | 30,000               | -                 | 100%       |
| Diesel Tank & Fuel Dispenser CR                       | 25,000               | -           | 25,000               | -                  | 25,000               | -                 | 100%       |
| Fire Personal Protection Gear Purchase                | 24,000               | -           | 24,000               | -                  | 23,942               | 58                | 100%       |
| Fire Air Packs & Bottles CR                           | 20,000               | -           | 20,000               | -                  | 20,000               | -                 | 100%       |
| Parks & Recreation Facilities CR                      | 15,000               | -           | 15,000               | -                  | 15,000               | -                 | 100%       |
| <b>Total Warrant Articles</b>                         | <b>\$ 462,000</b>    | <b>\$ -</b> | <b>\$ 462,000</b>    | <b>\$ -</b>        | <b>\$ 455,896</b>    | <b>\$ 6,104</b>   | <b>99%</b> |
| <b>Grand Totals</b>                                   | <b>\$ 16,521,542</b> | <b>\$ -</b> | <b>\$ 16,521,542</b> | <b>\$ (20,817)</b> | <b>\$ 16,142,171</b> | <b>\$ 358,554</b> | <b>98%</b> |
| ** Year to Date Expenditures for Sewer are estimated. |                      |             |                      |                    |                      |                   |            |
| Submitted by:                                         |                      |             |                      |                    |                      |                   |            |
| Christine Soucie, Finance Director (603)-485-2712     |                      |             |                      |                    |                      |                   |            |



# Revenue to Offset Taxes FY 2013-14

|                                                           |                                             | Approved            | Year to Date        | Over (Under)        | Percent     |
|-----------------------------------------------------------|---------------------------------------------|---------------------|---------------------|---------------------|-------------|
| Type                                                      | Source                                      | Budgeted            | Collected           | Collected           | Collected   |
| <b>Taxes</b>                                              |                                             |                     |                     |                     |             |
|                                                           | Timber Tax                                  | \$ 7,750            | \$ 11,613           | \$ 3,863            | 150%        |
|                                                           | Interest and Penalties on Taxes             | 300,000             | 311,775             | 11,775              | 104%        |
|                                                           | Activity Tax                                | 8,000               | 9,258               | 1,258               | 116%        |
| <b>Licenses, Permits &amp; Fees</b>                       |                                             |                     |                     |                     |             |
|                                                           | Motor Vehicles Permits                      | 2,592,000           | 3,070,955           | 478,955             | 118%        |
|                                                           | Building Permits                            | 60,000              | 90,672              | 30,672              | 151%        |
|                                                           | Other Licenses, Permits & Fees              | 13,450              | 16,499              | 3,049               | 123%        |
| <b>From Federal</b>                                       |                                             |                     |                     |                     |             |
|                                                           | FEMA                                        | -                   | 666                 | 666                 | 0%          |
| <b>From State</b>                                         |                                             |                     |                     |                     |             |
|                                                           | Meals & Rooms Tax                           | 610,341             | 610,341             | 0                   | 100%        |
|                                                           | Highway Block Grant                         | 247,025             | 247,920             | 895                 | 100%        |
|                                                           | State & Federal Forest Land                 | 694                 | 326                 | (368)               | 47%         |
|                                                           | Other - Railroad                            | 2,093               | 140,343             | 138,250             | 6705%       |
| <b>Charges For Services</b>                               |                                             |                     |                     | -                   |             |
|                                                           | Tax Collector                               | 1,000               | 6,119               | 5,119               | 612%        |
|                                                           | Town Clerk                                  | 150                 | 564                 | 414                 | 376%        |
|                                                           | Assessing                                   | 550                 | 340                 | (210)               | 62%         |
|                                                           | Community Development                       | 17,950              | 19,408              | 1,458               | 108%        |
|                                                           | Police                                      | 18,500              | 20,741              | 2,241               | 112%        |
|                                                           | Fire                                        | 28,150              | 43,187              | 15,037              | 153%        |
|                                                           | Public Works                                | 34,500              | 44,142              | 9,642               | 128%        |
| <b>Miscellaneous</b>                                      |                                             |                     |                     | -                   |             |
|                                                           | Sale of Town Property                       | 1,200               | 253,976             | 252,776             | 21165%      |
|                                                           | Interest on Investments                     | 17,000              | 28,390              | 11,390              | 167%        |
|                                                           | Rental of Town Property                     | 74,600              | 75,548              | 948                 | 101%        |
|                                                           | Court Fines                                 | 1,000               | 900                 | (100)               | 90%         |
|                                                           | Insurance Dividends and Reimbursements      | -                   | 98,425              | 98,425              | 0%          |
|                                                           | Gifts and Grants                            | 2,000               | 3,746               | 1,746               | 187%        |
|                                                           | Elderly Lien Payoff                         | -                   | 1,334               | 1,334               | 0%          |
|                                                           | Welfare Reimbursement                       | 15,000              | 6,075               | (8,925)             | 40%         |
|                                                           | Cable Franchise Fee                         | 135,000             | 150,065             | 15,065              | 111%        |
|                                                           | Other                                       | 15,000              | 6,414               | (8,586)             | 43%         |
| <b>Other Funds</b>                                        |                                             |                     |                     | -                   |             |
|                                                           | Special Revenue Fund - Solid Waste Disposal | 68,000              | 62,768              | (5,232)             | 92%         |
|                                                           | Capital Reserve Fund                        | 44,067              | 12,921              | (31,146)            | 29%         |
|                                                           | ** Enterprise Fund - Sewer                  | 1,947,007           | 1,947,007           | -                   | 100%        |
|                                                           | Trust Funds                                 | 3,000               | 5,262               | 2,262               | 175%        |
|                                                           |                                             |                     |                     |                     |             |
|                                                           | <b>Totals Revenues</b>                      | <b>\$ 6,265,027</b> | <b>\$ 7,297,697</b> | <b>\$ 1,032,670</b> | <b>116%</b> |
| ** Year to Date Revenues for Sewer are estimated.         |                                             |                     |                     |                     |             |
| Submitted by:                                             |                                             |                     |                     |                     |             |
| <i>Christine Soucie</i> , Finance Director (603) 485-2712 |                                             |                     |                     |                     |             |

# General Obligation Debt

As of June 30, 2014, the Town does not have any general long term debt.

## Business-type Debt

Repayments of this debt is paid from the Sewer Fund.

Water Treatment Facility Upgrades issued in 2010 for \$3,500,000 \$3,033,339

Water Treatment Facility Upgrades issued in 2012 for \$3,106,470 2,640,499

**Total** **\$5,673,839**

### Year Ending

#### June 30,

#### Principal

#### Interest

#### Total

2015

293,612

195,044

488,656

2016

298,767

185,068

483,835

2017

304,115

174,899

479,014

2018-2022

1,608,031

714,719

2,322,750

2023-2027

1,775,001

427,217

2,202,218

2028-2031

1,394,313

109,467

1,503,780

**Total**

**\$ 5,673,839**

**\$1,806,414**

**\$ 7,480,253**

## Capital Leases

Lease Agreement Payable at June 30, 2014 is comprised of the following issues:

### Capital Lease Obligations:

\$220,576 Fire Tanker Expires on July 18, 2017

174,843

\$248,400 Public Works Excavator (authorized on May 5, 2014)

-

**Total**

**\$ 174,843**

The annual requirement to amortize all debt as of June 30, 2017 including interest payments are as follows:

### Year Ending

#### June 30,

#### Principal

#### Interest

#### Total

2015

46,950

4,651

51,600

2016

48,199

3,402

51,600

2017

49,481

2,200

51,680

2018

30,214

804

31,018

**Total**

**\$ 174,843**

**\$ 11,056**

**\$ 185,899**

Submitted by:

*Christine Soucie*, Finance Director (603) 485-2712



# Other Town Funds FY 2013-14

|                                                                      | Balances as of |          |           |          | Balances as of |
|----------------------------------------------------------------------|----------------|----------|-----------|----------|----------------|
| Name of Fund                                                         | 6/30/2013      | Revenues | Expenses  | Interest | 6/30/2014      |
| <b>Reserve Fund</b>                                                  |                |          |           |          |                |
| 16 Main Street Town Hall Preservation                                | \$ 503         | \$ 700   | \$ -      | \$ 6     | \$ 1,209       |
| Air Pack & Fire Bottles for Fire Department                          | 113,512        | 20,000   | -         | 427      | 133,939        |
| Automated Collection Equipment                                       | 10,091         | -        | -         | 32       | 10,123         |
| Drainage Upgrades                                                    | 50,454         | 50,000   | -         | 321      | 100,775        |
| Emergency Radio Communications                                       | 227,001        | -        | (144,176) | 621      | 83,447         |
| Feasibility Study Southern Leg Parkway                               | 60,452         | -        | -         | 193      | 60,645         |
| Fire Apparatus                                                       | 50,454         | 50,000   | -         | 321      | 100,775        |
| Fire Cistern                                                         | 21,062         | -        | -         | 67       | 21,129         |
| HVAC System Development for Library                                  | 6,844          | -        | -         | 22       | 6,866          |
| Parks & Recreation Facilities Development                            | 31,217         | 15,000   | -         | 148      | 46,365         |
| Permanent Records Archiving System                                   | 22,448         | -        | -         | 72       | 22,520         |
| Plow Dump Trucks                                                     | 80,727         | 80,000   | -         | 514      | 161,241        |
| Police Computer System Development                                   | 27,436         | -        | (27,452)  | 30       | 14             |
| Revaluation                                                          | 12,902         | -        | (12,921)  | 19       | (0)            |
| Right of Way for West Alice Ave                                      | 23,877         | -        | -         | 76       | 23,953         |
| Road Impact Fee Traffic Study                                        | 32,228         | -        | -         | 102      | 32,330         |
| Sanitary Landfill                                                    | 86,842         | -        | (9,238)   | 273      | 77,877         |
| Town Building Maintenance                                            | 253,420        | 100,000  | (26,434)  | 1,085    | 328,071        |
| Town of Hooksett's Master Plan                                       | 16,726         | -        | (2,500)   | 54       | 14,280         |
| Town Wide Compute Development                                        | 23             | -        | -         | 0        | 23             |
| Town Wide Digitized Mapping System                                   | 24,207         | -        | -         | 77       | 24,284         |
| Town Wide Opti- Com System                                           | -              | -        | -         | -        | -              |
| Upgrading Diesel Tank & Fuel Dispenser                               | 25,227         | 25,000   | (40,975)  | 73       | 9,325          |
| <b>Special Revenues Funds</b>                                        |                |          |           |          |                |
| Heritage Commission                                                  | 10,640         | 4,939    | (3,270)   | 3        | 12,312         |
| Heritage Markers                                                     | 2,637          | 250      | -         | -        | 2,887          |
| Heads' School                                                        | 4,188          | -        | -         | 1        | 4,189          |
| Conservation                                                         | 18,858         | 6,434    | -         | 5        | 25,297         |
| Conservation Current Use                                             | 159,441        | 455,025  | (54,712)  | 250      | 560,004        |
| * Fire Impact Fee                                                    | 396,752        | 49,018   | (35,610)  | 106      | 410,266        |
| * Police Impact Fee                                                  | 126,579        | 5,607    | (38,211)  | 29       | 94,004         |
| * Public Recreation Facilities Impact Fee                            | 292,393        | 17,625   | (14,545)  | 75       | 295,548        |
| * Traffic\Roadway Impact Fee                                         | 1,249,045      | 68,416   | (23,518)  | 1,858    | 1,295,801      |
| * School Impact Fee                                                  | 240,541        | 104,259  | (255,489) | 30       | 89,341         |
| Solid Waste Disposal Fund                                            | 211,436        | 111,036  | (62,768)  | 53       | 259,757        |
| Drug Forfeiture                                                      | 27,206         | -        | (1,333)   | 6        | 25,880         |
| Police Detail                                                        | 85,257         | 252,418  | (216,260) | 69       | 121,484        |
| Fire Detail                                                          | 87             | 31,598   | (31,419)  | 1        | 266.96         |
| Recreation Revolving                                                 | 20,537         | 51,930   | (41,886)  | 16       | 30,597         |
| Ambulance Service                                                    | 148,178        | 302,434  | (175,448) | 124      | 275,288        |
| <b>Note: Reported on the accrual basis of accounting.</b>            |                |          |           |          |                |
| * Details of Impact fee activity can be found on the Town's website. |                |          |           |          |                |
| Submitted by:                                                        |                |          |           |          |                |
| <i>Christine Soucie</i> , Finance Director (603) 485-2712            |                |          |           |          |                |

**TOWN OF HOOKSETT,  
NEW HAMPSHIRE**

**ANNUAL FINANCIAL REPORT**

**AS OF AND FOR THE FISCAL YEAR ENDED  
JUNE 30, 2013**

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**ANNUAL FINANCIAL REPORT**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2013**

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## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Town Council  
Town of Hooksett  
Hooksett, New Hampshire

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, major fund, and the aggregate remaining fund information of the Town of Hooksett as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, major fund, and the aggregate remaining fund information of the Town of Hooksett as of June 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Emphasis of Matter – Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 10) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 42) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for

*Town of Hooksett  
Independent Auditor's Report*

placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Emphasis of Matter – Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 22, 2014

*Plodzik & Sanderson  
Professional Association*

## Management's Discussion and Analysis

The Town of Hooksett's (Town) discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the Town's financial activity, (3) identify changes in the Town's financial position (its ability to address the next and subsequent year's challenges), and (4) identify any material deviations from the financial plan (the approved budget).

### Financial Highlights

#### **Government – wide highlights**

- The total assets of the Town exceeded its total liabilities at June 30, 2013 by \$34,001,513 (*total net position*). Of this amount, \$11,404,567 (*unrestricted*) may be used to meet the Town's ongoing obligations to its citizens.
- The Town's total net position increased by \$2,576,693 for fiscal year ending June 30, 2013. Net position of governmental activities increased by \$2,747,480, while net position of the business-type activities showed a decrease of \$170,787.

#### **Fund highlights**

- At the close of the current year the Town's governmental funds reported a combined ending fund balance of \$8,377,245, an increase of \$2,866,798 in comparison to the prior year. This increase is 19% of the total expenditures for the fiscal year.
- Unassigned fund balance for the General Fund was \$2,977,881; this is an increase of \$1,358,852 from the prior year of \$1,619,029.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition to the basic financial statements, this report contains other supplementary information.

#### **Government-wide financial statements**

The government-wide financial statements provide a broad overview of the Town's finances. These statements (*Statement of Net Position* and the *Statement of Activities*) provide both short-term and long-term information about the Town's overall financial position. They are prepared using the accrual basis of accounting, which recognizes all revenues and expenses connected with the year even if cash has not been received or paid.

The *Statement of Net Position* presents information on all of the Town's non-fiduciary assets and liabilities, with the difference of the two reported as net position. Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future periods (such as uncollected taxes and licenses). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

The *Statement of Net Position* and the *Statement of Activities* divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town's basic functions are reported here which include the general government, public safety, highways and streets, sanitation, welfare, culture and recreation, conservation, economic development and debt service. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.



- **Business-type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Sewer Department is reported here.

The government-wide financial statements can be found on pages 11 and 12 of this report.

#### **Fund financial statements**

Unlike government-wide financial statements, the focus of the fund financial statements is directed to specific activities of the Town rather than the Town as a whole. Except for the General Fund, a specific fund is established to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements, focus on the individual parts of the Town government, and report the Town's operations in more detail than the government-wide statements. The Town's funds are divided into three categories: 1) governmental 2) proprietary and 3) fiduciary.

**Governmental funds:** Most of the basic services provided by the Town are financed through governmental funds. Unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented here with similar information presented in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations found on page 14 and 16 are provided for both the governmental fund *Balance Sheet* and the governmental fund *Statement of Revenues, Expenditures and Changes in Fund Balances* to the government-wide statements in order to facilitate this comparison between governmental funds and governmental activities.

The Town maintains eleven individual governmental funds. Information is presented in the *Governmental Funds Balance Sheet* and in the *Statement of Revenues, Expenditures and Changes in Fund Balances* for these funds. They can be found on page 13 and 15.

The General Fund is considered to be a major fund. The General Fund accounts for governmental services provided to the Town's residents. As of June 30, 2011, to comply with GASB Statement 54, the Town moved the Library, Heritage Commission, Head's Chapel Preservation and the Capital Reserve funds into the General Fund from the Other Governmental Funds.

Data from the other ten governmental funds are combined into a single, aggregated presentation termed Other Governmental Funds. More information can be found on pages 48-49 regarding these other governmental funds.

**Proprietary funds:** The Town charges sewer customers for the services it provides; they are reported in the proprietary fund, which can be found on pages 18-20. Proprietary funds are reported in the same way that all business-type activities are reported in the government-wide financial statements, but provide more detail and a statement of cash flows.

**Fiduciary funds:** These funds are used to account for resources held for the benefit of parties outside the government. While these funds represent trust responsibilities of the Town, these assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the government-wide financial statements. The Town's fiduciary funds statement can be found on page 21.

#### **Notes to the financial statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements, and are required by generally accepted accounting principles. The notes to the financial statements begin on page 22.

**Required supplementary information:** The basic financial statements and accompanying notes are followed by a section of required supplementary information. This section includes Funding Progress for Other Postemployment Benefits.

### Government-wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior years. The Town's combined net position (government and business-type activities) totaled \$34,001,513 at the end of 2013, which increased by \$2,576,693.

| Town of Hooksett<br>Net Position as of June 30th |                         |                      |                          |                      |                      |                      |
|--------------------------------------------------|-------------------------|----------------------|--------------------------|----------------------|----------------------|----------------------|
|                                                  | Governmental Activities |                      | Business-type Activities |                      | Totals               |                      |
|                                                  | 2013                    | 2012                 | 2013                     | 2012                 | 2013                 | 2012                 |
| Current and other assets                         | \$ 28,521,878           | \$ 25,251,036        | \$ 2,866,339             | \$ 2,698,822         | \$ 31,388,217        | \$ 27,949,858        |
| Capital assets, net (as restated)                | 10,052,486              | 9,704,897            | 16,135,715               | 16,966,434           | 26,188,201           | 26,671,331           |
| <b>Total assets</b>                              | <b>\$ 38,574,364</b>    | <b>\$ 34,955,933</b> | <b>\$ 19,002,054</b>     | <b>\$ 19,665,256</b> | <b>\$ 57,576,418</b> | <b>\$ 54,621,189</b> |
| Current liabilities (as restated)                | \$ 14,426,588           | \$ 13,995,931        | \$ 1,259,279             | \$ 1,446,654         | \$ 15,685,867        | \$ 15,442,585        |
| Long-term liabilities                            | 1,583,423               | 1,438,534            | 6,010,210                | 6,315,250            | 7,593,633            | 7,753,784            |
| <b>Total liabilities</b>                         | <b>\$ 16,010,011</b>    | <b>\$ 15,434,465</b> | <b>\$ 7,269,489</b>      | <b>\$ 7,761,904</b>  | <b>\$ 23,279,500</b> | <b>\$ 23,196,369</b> |
| Unavailable Revenue                              | \$ 295,405              | \$ -                 | \$ -                     | \$ -                 | \$ 295,405           | \$ -                 |
| <b>Total Deferred inflows<br/>of Resources</b>   | <b>\$ 295,405</b>       | <b>\$ 0</b>          | <b>\$ 0</b>              | <b>\$ -</b>          | <b>\$ 295,405</b>    | <b>\$ -</b>          |
| Net Position, (as restated)                      |                         |                      |                          |                      |                      |                      |
| Net Investment in<br>capital assets              | \$ 9,831,910            | \$ 9,417,347         | \$ 10,173,234            | \$ 10,720,103        | \$ 20,005,144        | \$ 20,137,450        |
| Restricted                                       | 2,591,802               | 188,018              | -                        | -                    | 2,591,802            | 188,018              |
| Unrestricted                                     | 9,845,236               | 9,916,103            | 1,559,331                | 1,183,249            | 11,404,567           | 11,099,352           |
| <b>Total net position</b>                        | <b>\$ 22,268,948</b>    | <b>\$ 19,521,468</b> | <b>\$ 11,732,565</b>     | <b>\$ 11,903,352</b> | <b>\$ 34,001,513</b> | <b>\$ 31,424,820</b> |

The largest portion of the government's net position, \$20,005,144 (59%), reflects investment in assets such as land, buildings, equipment, and infrastructure (roads and bridges), less any outstanding related debt used to acquire those assets. These assets are used to provide services to citizens; consequently, they are not available for future spending.

An additional portion of net position, \$2,591,802 (8%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$11,404,567 (33%) may be used to meet the government's operating needs and ongoing obligations.

#### **Financial Results**

The *governmental activities* increase in net position was \$2,747,480. Key elements of this increase are as follows:

|                                                                      |                     |
|----------------------------------------------------------------------|---------------------|
| Total governmental Funds Revenues in excess of Expenditures          | \$ 2,532,798        |
| Depreciation expense in excess of Principal Debt Service             | (218,041)           |
| Capital Assets acquired from current year Revenues, net of disposals | 966,604             |
| Change in deferred tax revenues                                      | (323,305)           |
| Increase in net OPEB obligation                                      | (221,863)           |
| Other                                                                | 11,287              |
| <b>Increase in Governmental Activities Net Position</b>              | <b>\$ 2,747,480</b> |

The following is a summary of the information presented in the Statement of Activities for the current and prior years.

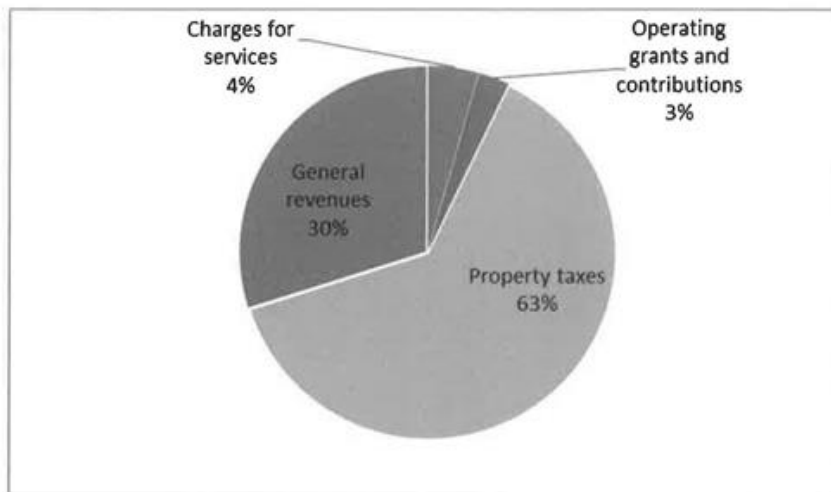
**Town of Hooksett  
Statement of Changes in Net Position**

| Revenues                              | Governmental Activities |                      | Business-type Activities |                      | Combined Totals      |                      |
|---------------------------------------|-------------------------|----------------------|--------------------------|----------------------|----------------------|----------------------|
|                                       | FY 2013                 | FY 2012              | FY 2013                  | FY 2012              | FY 2013              | FY 2012              |
| Program revenues:                     |                         |                      |                          |                      |                      |                      |
| Charges for services                  | \$ 752,331              | \$ 686,574           | \$ 1,801,866             | \$ 1,777,477         | \$ 2,554,197         | \$ 2,464,051         |
| Operating grants and contributions    | 461,096                 | 303,747              | -                        | -                    | 461,096              | 303,747              |
| Capital grants and contributions      | -                       | -                    | -                        | 3,106,470            | -                    | 3,106,470            |
| General revenues:                     |                         |                      |                          |                      |                      |                      |
| Property and other taxes              | 10,837,691              | 14,829,569           | -                        | -                    | 10,837,691           | 14,829,569           |
| Licenses and permits                  | 2,897,805               | 2,742,538            | -                        | -                    | 2,897,805            | 2,742,538            |
| Grants and contributions              | 620,809                 | 603,181              | -                        | -                    | 620,809              | 603,181              |
| Interest and investment earnings      | 17,018                  | 34,071               | 1,144                    | 1,451                | 18,162               | 35,522               |
| Miscellaneous                         | 1,606,516               | 858,286              | 312,230                  | 77,788               | 1,918,746            | 936,074              |
| <b>Total revenues</b>                 | <b>\$ 17,193,266</b>    | <b>\$ 20,057,966</b> | <b>\$ 2,115,240</b>      | <b>\$ 4,963,186</b>  | <b>\$ 19,308,506</b> | <b>\$ 25,021,152</b> |
| Expenses                              |                         |                      |                          |                      |                      |                      |
| General government                    | \$ 2,445,903            | \$ 2,073,036         | \$ -                     | \$ -                 | \$ 2,445,903         | \$ 2,073,036         |
| Public safety                         | 7,727,959               | 7,346,797            | -                        | -                    | 7,727,959            | 7,346,797            |
| Highways and streets                  | 1,678,878               | 1,621,782            | -                        | -                    | 1,678,878            | 1,621,782            |
| Sanitation                            | 1,024,366               | 1,129,131            | -                        | -                    | 1,024,366            | 1,129,131            |
| Welfare                               | 215,993                 | 153,153              | -                        | -                    | 215,993              | 153,153              |
| Culture and recreation                | 811,713                 | 1,178,238            | -                        | -                    | 811,713              | 1,178,238            |
| Conservation                          | 450,805                 | 11,334               | -                        | -                    | 450,805              | 11,334               |
| Economic development                  | 292                     | 508                  | -                        | -                    | 292                  | 508                  |
| Interest and fiscal charges           | 3,913                   | 8,547                | -                        | -                    | 3,913                | 8,547                |
| Capital outlay                        | -                       | 661,032              | -                        | -                    | -                    | 661,032              |
| Intergovernmental payments            | 85,964                  | 118,107              | -                        | -                    | 85,964               | 118,107              |
| Sewer Department                      | -                       | -                    | 2,286,027                | 2,345,151            | 2,286,027            | 2,345,151            |
| Pollution remediation obligation      | -                       | -                    | -                        | 278,490              | -                    | 278,490              |
| <b>Total expenses</b>                 | <b>\$ 14,445,786</b>    | <b>\$ 14,301,665</b> | <b>\$ 2,286,027</b>      | <b>\$ 2,623,641</b>  | <b>\$ 16,731,813</b> | <b>\$ 16,925,306</b> |
| Increase(decrease) in net position    | 2,747,480               | 5,756,301            | (170,787)                | 2,339,545            | 2,576,693            | 8,095,846            |
| Net Position, beginning (as restated) | 19,521,468              | 13,765,167           | 11,903,352               | 9,563,807            | 31,424,820           | 23,328,974           |
| <b>Net Position, end of year</b>      | <b>\$ 22,268,948</b>    | <b>\$ 19,521,468</b> | <b>\$ 11,732,565</b>     | <b>\$ 11,903,352</b> | <b>\$ 34,001,513</b> | <b>\$ 31,424,820</b> |

The total cost of governmental activities this year was \$14,445,786. However, as shown in the Statement of Activities, the amount that our taxpayers ultimately financed for these activities through Town property and other taxes was only \$10,837,691 (63%) because those who directly benefited from the programs paid \$752,331 (4%) and other governments and organizations subsidized certain programs in the amount of \$461,096 (3%).

The Town paid for the remaining governmental activities with revenue not specifically targeted for specific programs. 30% of all revenues are known as general revenues, which include: interest, miscellaneous, motor vehicle permit fees, and other licenses and permits.

### Revenue by Source - Governmental Activities



The Town's expenses cover a range of services. The largest expenses were for Public Safety, which accounts for 53% of total expenses. Program revenue consisting of grants and charges for services in the amount of \$515,458 was collected to offset these expenses. Public safety is made up of police, fire, ambulance, building inspections and emergency services.

*Business-type Activities:* The Sewer fund reported in the business-type activities resulted in a decrease to net position of \$170,787 for the year. Key elements of this decrease are as follows:

|                                                   |                     |
|---------------------------------------------------|---------------------|
| Operating revenues in excess of expenses          | \$ 39,051           |
| Interest revenue                                  | 1,144               |
| Interest expense                                  | (210,982)           |
| Decrease in business-type activities net position | <u>\$ (170,787)</u> |

### Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **Governmental funds**

The governmental fund financial statements for the Town are provided on pages 8-12. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The general fund is the chief operating fund of the Town. As of June 30, 2013 the total unassigned fund balance was \$2,977,881, which is an increase of \$1,358,852 from the prior year. The key factors are:

|                                                   |                     |
|---------------------------------------------------|---------------------|
| Revenues collected more than budgeted             | \$ 612,443          |
| Excess appropriations unspent by departments      | 592,066             |
| Increase in nonspendable fund balance             | (425,982)           |
| Increase in committed fund balance                | (47,000)            |
| Deferred tax revenue not collected within 60 days | <u>627,325</u>      |
| Increase in general fund unassigned fund balance  | <u>\$ 1,358,852</u> |

At the end of the current year, the governmental funds reported a combined ending fund balance of \$8,377,245, an increase of \$2,866,798, in comparison with the prior year. The general fund increased \$2,222,872 while the other governmental funds increased by \$643,926. Key elements of these changes are as follows:

|                                                   |                     |
|---------------------------------------------------|---------------------|
| <u>General Fund</u>                               |                     |
| Revenues collected more than budgeted             | \$ 612,443          |
| Excess appropriations unspent by departments      | 592,066             |
| Net change in Encumbrances                        | 99,813              |
| Deferred tax revenue not collected within 60 days | 627,325             |
| Net change in Library                             | (81,732)            |
| Net change in Capital Reserves                    | 378,759             |
| Net change in Heritage Commission                 | (5,767)             |
| Net change in Head Chapel                         | (35)                |
| Total General Fund                                | <u>\$ 2,222,872</u> |
| <u>Other Governmental Funds</u>                   |                     |
| Close Exit 10 TIF District                        | \$ (15,630)         |
| Conservation revenues                             | 73,770              |
| Conservation land purchases                       | (440,665)           |
| Impact Fee revenues                               | 1,017,662           |
| Impact Fees school bond repayment                 | (85,964)            |
| Impact Fees other purchases                       | (78,075)            |
| Solid Waste Disposal revenues                     | 110,032             |
| Solid Waste Disposal purchase of front end loader | (122,010)           |
| Net change in Recreation Revolving fund           | 1,022               |
| Net change in Ambulance Revolving fund            | 139,004             |
| Net change in Police Special Details fund         | 37,615              |
| Net change in Fire Special Details fund           | (762)               |
| Net change in Permanent fund                      | <u>7,927</u>        |
| Total Other Governmental Funds                    | <u>\$ 643,926</u>   |

#### General Fund Budgetary Highlights

The original general fund operating budget removing Sewer, Library and Capital Reserve appropriations for the fiscal year 2012-13 was \$14,116,246. During the year the Town received donations and unanticipated grants in the amount of \$79,747 which increases both the revenue and expenditures in the general fund operating budget.

Town Council also authorized budget transfers – using funds not needed in one department to fund the needs of another. During fiscal year 2012-13 there were 14 authorized budget transfers. They are as follows:

1. Election's budget was increased by \$6,088.
2. Moved Agency request from Administration's budget to the following budgets: Family Services was increased by \$19,619, Community Development by \$9,147 and Emergency Management by \$1,550.
3. Proved the funds for 2% raises for non-union employees to Administration in the amount of \$2,038, Assessing in the amount of \$2,114, Finance in the amount of \$2,419, Tax in the amount \$3,181 and the Library for \$7,207. The other departments had funds available in their departments to cover the raises.
4. Legal Services in the Administration budget was increased by \$50,000
5. Banking Services in the Finance budget was increased by \$4,000
6. Town meeting in the Election budget was increased by \$1,705
7. Liability insurance in the Administration budget was increased by \$830
8. Agency request in the Administration budget was increased by \$317
9. Public Works Administration's budget was increased by \$14,346
10. Public Works Fleet's budget was increased by \$75,000
11. Public Works Building Maintenance's budget was increased by \$40,000
12. Recycling & Transfer Collection's budget was increased by \$7,500
13. Cemetery's budget was increased by \$50
14. Public Works Parks' budget was increased by \$7,500

The source of funding for these transfers came from following areas:

- Administration's budget decreased by \$42,588
- Fire-Rescue's budget decreased by \$10,234
- Worker's Compensation budget in Administration's budget decreased by \$50,000
- Town Clerk's budget decreased by \$7,393
- Public Works Road Maintenance's budget decreased by \$136,846
- Recycling & Transfer Solid Waste's budget decrease by \$7,550

### Capital Assets and Debt Administration

#### Capital assets

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2013 amounts to \$26,188,201 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, vehicles and equipment, infrastructure and intangible assets.

Additional information on the capital assets can be found in Note 8 in the Notes to the Basic Financial Statements.

| Capital Assets             |                         |               |                          |               |                 |               |
|----------------------------|-------------------------|---------------|--------------------------|---------------|-----------------|---------------|
|                            | Governmental Activities |               | Business-type Activities |               | Combined Totals |               |
|                            | 2013                    | 2012          | 2013                     | 2012          | 2013            | 2012          |
| Land                       | \$ 2,053,539            | \$ 1,603,709  | \$ 300,000               | \$ 300,000    | \$ 2,353,539    | \$ 1,903,709  |
| Infrastructure             | 93,655,087              | 93,347,273    | 11,314,929               | 11,314,929    | 104,970,016     | 104,662,202   |
| Land improvements          | 162,961                 | 162,961       | -                        | -             | 162,961         | 162,961       |
| Buildings and improvements | 8,310,032               | 8,310,032     | 16,806,713               | 16,806,713    | 25,116,745      | 25,116,745    |
| Vehicles and equipment     | 7,914,457               | 7,466,771     | 771,438                  | 772,674       | 8,685,895       | 8,239,445     |
| Construction in progress   | 47,376                  | 286,102       | 307,618                  | 307,618       | 354,994         | 593,720       |
| Intangible assets          | 205,000                 | 205,000       | -                        | -             | 205,000         | 205,000       |
| Total                      | 112,348,452             | 111,381,848   | 29,500,698               | 29,501,934    | 141,849,150     | 140,883,782   |
| Accumulated depreciation   | (102,295,966)           | (101,676,951) | (13,364,983)             | (12,560,648)  | (115,660,949)   | (114,237,599) |
| Total capital assets       | \$ 10,052,486           | \$ 9,704,897  | \$ 16,135,715            | \$ 16,941,286 | \$ 26,188,201   | \$ 26,646,183 |

Major capital asset activity for the governmental activities during the current year included the following:

- Land
  - Conservation purchased riverfront property adding \$449,830.
- Construction in progress
  - South Bow Road renovations \$32,136
  - Petersbrook Field expansion \$15,240
- Vehicles and equipment
  - Purchased 2013 Police cruiser \$25,193
  - Purchased 2012 Fire Tanker \$348,000
  - Purchased 10 sets of Fire Protective Gear \$23,249
  - Purchased Cat Front End Loader \$122,010
  - Purchased Library Electronic Message Sign \$47,000
  - Traded 1990 Fire Tanker removing \$117,767

Major capital asset activity for the business-type activities during the current year included the following:

- Vehicles and equipment
  - Purchased Bar Rack for Plant Headwork adding \$25,149
  - Retired Sludge Pump in Plant decreasing \$26,385

#### Debt administration

At the end of the current fiscal year, the Town had total outstanding debt of \$5,962,481 which is related to the wastewater treatment facility upgrades reported in the Sewer Fund and is repaid by the users of the sewer system. An additional \$220,576 is outstanding in capital lease obligations.



Additional information on the debt can be found in Note 13 in the Notes to the Basic Financial Statements.

| Outstanding Debt            |                         |                   |                          |                     |                     |                     |
|-----------------------------|-------------------------|-------------------|--------------------------|---------------------|---------------------|---------------------|
|                             | Governmental Activities |                   | Business-type Activities |                     | Combined Totals     |                     |
|                             | 2013                    | 2012              | 2013                     | 2012                | 2013                | 2012                |
| General obligation bonds    | \$ -                    | \$ -              | \$ 5,962,481             | \$ 6,246,331        | \$ 5,962,481        | \$ 6,246,331        |
| TIF bond payable            | -                       | 260,000           | -                        | -                   | -                   | 260,000             |
| <b>Total long-term debt</b> | <b>\$ -</b>             | <b>\$ 260,000</b> | <b>\$ 5,962,481</b>      | <b>\$ 6,246,331</b> | <b>\$ 5,962,481</b> | <b>\$ 6,506,331</b> |
| Annual Change (decrease)    | (260,000)               |                   | (283,850)                |                     | (543,850)           |                     |

#### **Economic Factors and the Future:**

According to the NH Employment Security, New Hampshire has not reached pre-recession levels in most industries. Statistical information available at the NH Employment Security website reports Merrimack County's unemployment rate for November 2014 at 4.2%, which is a decrease from a rate of 5.1% in August 2012. This compares to the State's average unemployment rate of 4.8% and the national average rate of 6.6%.

For fiscal year 2014, the Town's operating budget totaled \$16,059,542, which represents \$14,112,535 for the general fund budget and \$1,947,007 for Sewer operations. The ongoing challenge regarding budgets is to provide an acceptable level of service to local residents while also funding a responsible capital improvement plan. This challenge will become more of an issue in the future as our municipality bears greater personnel costs, notably due to the rising costs of retirement and other post employment benefits.

#### **Requests for Information:**

This financial report is designed to provide a general overview of the Town of Hooksett's finances for all of the citizens, taxpayers, customers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Hooksett, Finance Department, 35 Main Street, Hooksett, NH 03106. The Finance Director can also be reached at (603) 485-2017 or at [csoucic@hooksett.org](mailto:csoucic@hooksett.org).

*BASIC FINANCIAL STATEMENTS*

**EXHIBIT A**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Statement of Net Position*  
June 30, 2013

|                                                        | Governmental<br>Activities | Business-type<br>Activities | Total                |
|--------------------------------------------------------|----------------------------|-----------------------------|----------------------|
| <b>ASSETS</b>                                          |                            |                             |                      |
| Cash and cash equivalents                              | \$ 12,574,485              | \$ 112,865                  | \$ 12,687,350        |
| Investments                                            | 7,032,718                  | 1,806,952                   | 8,839,670            |
| Intergovernmental receivables                          | 58,132                     | -                           | 58,132               |
| Other receivables, net of allowances for uncollectible | 8,290,460                  | 946,522                     | 9,236,982            |
| Prepaid items                                          | 28,248                     | -                           | 28,248               |
| Tax deeded property, subject to resale                 | 537,835                    | -                           | 537,835              |
| Capital assets:                                        |                            |                             |                      |
| Land and construction in progress                      | 2,100,915                  | 607,618                     | 2,708,533            |
| Other capital assets, net of depreciation              | 7,951,571                  | 15,528,097                  | 23,479,668           |
| Total assets                                           | <u>38,574,364</u>          | <u>19,002,054</u>           | <u>57,576,418</u>    |
| <b>LIABILITIES</b>                                     |                            |                             |                      |
| Accounts payable                                       | 363,819                    | 31,293                      | 395,112              |
| Accrued expenses                                       | 423,648                    | 92,134                      | 515,782              |
| Pollution remediation obligation                       | -                          | 217,340                     | 217,340              |
| Accrued salaries and benefits                          | 143,818                    | 11,424                      | 155,242              |
| Retainage payable                                      | -                          | 195,632                     | 195,632              |
| Accrued interest payable                               | 3,183                      | -                           | 3,183                |
| Intergovernmental payable                              | 13,373,095                 | -                           | 13,373,095           |
| Escrow and performance deposits                        | 119,025                    | 711,456                     | 830,481              |
| Long-term liabilities:                                 |                            |                             |                      |
| Due within one year                                    | 55,733                     | 288,642                     | 344,375              |
| Due in more than one year                              | 1,527,690                  | 5,721,568                   | 7,249,258            |
| Total liabilities                                      | <u>16,010,011</u>          | <u>7,269,489</u>            | <u>23,279,500</u>    |
| <b>DEFERRED INFLOW OF RESOURCES</b>                    |                            |                             |                      |
| Unavailable revenue - donations                        | <u>295,405</u>             | <u>-</u>                    | <u>295,405</u>       |
| <b>NET POSITION</b>                                    |                            |                             |                      |
| Net investment in capital assets                       | 9,831,910                  | 10,173,234                  | 20,005,144           |
| Restricted                                             | 2,591,802                  | -                           | 2,591,802            |
| Unrestricted                                           | 9,845,236                  | 1,559,331                   | 11,404,567           |
| Total net position                                     | <u>\$ 22,268,948</u>       | <u>\$ 11,732,565</u>        | <u>\$ 34,001,513</u> |

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT B**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Statement of Activities*  
For the Fiscal Year Ended June 30, 2013

|                                                         |               | Program Revenues |                         | Net (Expense) Revenue and<br>Change in Net Position |               |                |
|---------------------------------------------------------|---------------|------------------|-------------------------|-----------------------------------------------------|---------------|----------------|
|                                                         |               | Charges<br>for   | Operating<br>Grants and | Governmental                                        | Business-type |                |
|                                                         | Expenses      | Services         | Contributions           | Activities                                          | Activities    | Total          |
| <b>Governmental activities:</b>                         |               |                  |                         |                                                     |               |                |
| General government                                      | \$ 2,445,903  | \$ 46,839        | \$ 22,888               | \$ (2,376,176)                                      | \$ -          | \$ (2,376,176) |
| Public safety                                           | 7,727,959     | 515,315          | 143                     | (7,212,501)                                         | -             | (7,212,501)    |
| Highways and streets                                    | 1,678,878     | 43,196           | 300,334                 | (1,335,348)                                         | -             | (1,335,348)    |
| Sanitation                                              | 1,024,366     | 110,032          | -                       | (914,334)                                           | -             | (914,334)      |
| Welfare                                                 | 215,993       | -                | -                       | (215,993)                                           | -             | (215,993)      |
| Culture and recreation                                  | 811,713       | 36,949           | 69,961                  | (704,803)                                           | -             | (704,803)      |
| Conservation                                            | 450,805       | -                | 67,770                  | (383,035)                                           | -             | (383,035)      |
| Economic development                                    | 292           | -                | -                       | (292)                                               | -             | (292)          |
| Interest on long-term debt                              | 3,913         | -                | -                       | (3,913)                                             | -             | (3,913)        |
| Intergovernmental payment                               | 85,964        | -                | -                       | (85,964)                                            | -             | (85,964)       |
| Total governmental activities                           | 14,445,786    | 752,331          | 461,096                 | (13,232,359)                                        | -             | (13,232,359)   |
| <b>Business-type activities:</b>                        |               |                  |                         |                                                     |               |                |
| Sewer                                                   | 2,286,027     | 1,801,866        | -                       | -                                                   | (484,161)     | (484,161)      |
| Total                                                   | \$ 16,731,813 | \$ 2,554,197     | \$ 461,096              | (13,232,359)                                        | (484,161)     | (13,716,520)   |
| <b>General revenues:</b>                                |               |                  |                         |                                                     |               |                |
| Taxes:                                                  |               |                  |                         |                                                     |               |                |
| Property                                                |               |                  |                         | 10,014,044                                          | -             | 10,014,044     |
| Other                                                   |               |                  |                         | 823,647                                             | -             | 823,647        |
| Motor vehicle permit fees                               |               |                  |                         | 2,734,270                                           | -             | 2,734,270      |
| Licenses and other fees                                 |               |                  |                         | 163,535                                             | -             | 163,535        |
| Grants and contributions not restricted to specific pro |               |                  |                         | 620,809                                             | -             | 620,809        |
| Unrestricted investment earnings                        |               |                  |                         | 17,018                                              | 1,144         | 18,162         |
| Miscellaneous                                           |               |                  |                         | 1,606,516                                           | 312,230       | 1,918,746      |
| Total general revenues                                  |               |                  |                         | 15,979,839                                          | 313,374       | 16,293,213     |
| Change in net position                                  |               |                  |                         | 2,747,480                                           | (170,787)     | 2,576,693      |
| Net position, beginning, as restated (see Note 17)      |               |                  |                         | 19,521,468                                          | 11,903,352    | 31,424,820     |
| Net position, ending                                    |               |                  |                         | \$ 22,268,948                                       | \$ 11,732,565 | \$ 34,001,513  |

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2013**

|                                                                        | General              | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|------------------------------------------------------------------------|----------------------|--------------------------------|--------------------------------|
| <b>ASSETS</b>                                                          |                      |                                |                                |
| Cash and cash equivalents                                              | \$ 10,724,414        | \$ 1,850,071                   | \$ 12,574,485                  |
| Investments                                                            | 5,472,293            | 1,560,425                      | 7,032,718                      |
| Receivables, net of allowance for uncollectible:                       |                      |                                |                                |
| Taxes                                                                  | 8,783,344            | -                              | 8,783,344                      |
| Accounts                                                               | 276,138              | 130,978                        | 407,116                        |
| Intergovernmental                                                      | 58,132               | -                              | 58,132                         |
| Interfund receivable                                                   | 218,578              | -                              | 218,578                        |
| Voluntary tax liens                                                    | 333,410              | -                              | 333,410                        |
| Voluntary tax liens reserved until collected                           | (333,410)            | -                              | (333,410)                      |
| Prepaid items                                                          | 28,248               | -                              | 28,248                         |
| Tax deeded property, subject to resale                                 | 537,835              | -                              | 537,835                        |
| Total assets                                                           | <u>\$ 26,098,982</u> | <u>\$ 3,541,474</u>            | <u>\$ 29,640,456</u>           |
| <b>LIABILITIES</b>                                                     |                      |                                |                                |
| Accounts payable                                                       | \$ 363,819           | \$ -                           | \$ 363,819                     |
| Accrued expenses                                                       | 423,648              | -                              | 423,648                        |
| Accrued salaries and benefits                                          | 134,832              | 8,986                          | 143,818                        |
| Intergovernmental payable                                              | 13,373,095           | -                              | 13,373,095                     |
| Interfund payable                                                      | -                    | 218,578                        | 218,578                        |
| Escrow and performance deposits                                        | 119,025              | -                              | 119,025                        |
| Total liabilities                                                      | <u>14,414,419</u>    | <u>227,564</u>                 | <u>14,641,983</u>              |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                                   |                      |                                |                                |
| Unavailable revenue - Property taxes                                   | 6,325,823            | -                              | 6,325,823                      |
| Unavailable revenue - Donations                                        | 295,405              | -                              | 295,405                        |
| Total deferred inflows of resources                                    | <u>6,621,228</u>     | <u>-</u>                       | <u>6,621,228</u>               |
| <b>FUND BALANCES</b>                                                   |                      |                                |                                |
| Nonspendable                                                           | 566,083              | 179,251                        | 745,334                        |
| Restricted                                                             | 53,721               | 2,358,830                      | 2,412,551                      |
| Committed                                                              | 1,224,653            | -                              | 1,224,653                      |
| Assigned                                                               | 240,997              | 775,829                        | 1,016,826                      |
| Unassigned                                                             | 2,977,881            | -                              | 2,977,881                      |
| Total fund balances                                                    | <u>5,063,335</u>     | <u>3,313,910</u>               | <u>8,377,245</u>               |
| Total liabilities, deferred inflows<br>of resources, and fund balances | <u>\$ 26,098,982</u> | <u>\$ 3,541,474</u>            | <u>\$ 29,640,456</u>           |

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Reconciliation of Total Governmental Fund Balances to the Statement of Net Position*  
*For the Fiscal Year Ended June 30, 2013*

|                                                                                                                                                                                               |                      |                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------|
| Total fund balances of governmental funds (Exhibit C-1)                                                                                                                                       |                      | \$ 8,377,245                |
| Amounts reported for governmental activities in the Statement of Net Position are different because:                                                                                          |                      |                             |
| Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.                                                                         |                      |                             |
| Cost                                                                                                                                                                                          | \$ 112,348,452       |                             |
| Less accumulated depreciation                                                                                                                                                                 | <u>(102,295,966)</u> |                             |
|                                                                                                                                                                                               |                      | 10,052,486                  |
| Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.                                                                                |                      |                             |
| Receivables                                                                                                                                                                                   | \$ (218,578)         |                             |
| Payables                                                                                                                                                                                      | <u>218,578</u>       |                             |
|                                                                                                                                                                                               |                      | -                           |
| Long term revenue (taxes) is not available to pay current-period expenditures and, therefore, is recorded as deferred inflows of resources in the governmental funds.                         |                      | 6,325,823                   |
| Recording of allowance for an estimated uncollectible property tax receivable eliminated as part of entry to remove long term revenue (taxes) not available to pay current year expenditures. |                      | (900,000)                   |
| Interest on long-term debt is not accrued in governmental funds.                                                                                                                              |                      |                             |
| Accrued interest payable                                                                                                                                                                      |                      | (3,183)                     |
| Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.                                                                                |                      |                             |
| Capital lease                                                                                                                                                                                 | \$ (220,576)         |                             |
| Other postemployment benefits                                                                                                                                                                 | (1,202,847)          |                             |
| Accrued landfill postclosure care costs                                                                                                                                                       | <u>(160,000)</u>     |                             |
|                                                                                                                                                                                               |                      | (1,583,423)                 |
| Net position of governmental activities (Exhibit A)                                                                                                                                           |                      | <u><u>\$ 22,268,948</u></u> |

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT C-3**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2013**

|                                       | General       | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|---------------------------------------|---------------|--------------------------------|--------------------------------|
| <b>REVENUES</b>                       |               |                                |                                |
| Taxes                                 | \$ 10,887,967 | \$ 279,029                     | \$ 11,166,996                  |
| Licenses and permits                  | 2,897,805     | -                              | 2,897,805                      |
| Intergovernmental                     | 921,142       | -                              | 921,142                        |
| Charges for services                  | 135,994       | 616,337                        | 752,331                        |
| Investment earnings                   | 17,018        | -                              | 17,018                         |
| Miscellaneous                         | 664,422       | 1,096,857                      | 1,761,279                      |
| Total revenues                        | 15,524,348    | 1,992,223                      | 17,516,571                     |
| <b>EXPENDITURES</b>                   |               |                                |                                |
| Current:                              |               |                                |                                |
| General government                    | 2,194,718     | -                              | 2,194,718                      |
| Public safety                         | 7,512,087     | 335,865                        | 7,847,952                      |
| Highways and streets                  | 1,581,475     | 28,824                         | 1,610,299                      |
| Sanitation                            | 977,160       | -                              | 977,160                        |
| Welfare                               | 215,993       | -                              | 215,993                        |
| Culture and recreation                | 1,170,403     | 42,977                         | 1,213,380                      |
| Conservation                          | 10,140        | 440,665                        | 450,805                        |
| Economic development                  | 292           | -                              | 292                            |
| Debt service:                         |               |                                |                                |
| Principal                             | 260,000       | -                              | 260,000                        |
| Interest                              | 5,200         | -                              | 5,200                          |
| Capital outlay                        | 122,010       | -                              | 122,010                        |
| Intergovernmental payment             | -             | 85,964                         | 85,964                         |
| Total expenditures                    | 14,049,478    | 934,295                        | 14,983,773                     |
| Excess of revenues over expenditures  | 1,474,870     | 1,057,928                      | 2,532,798                      |
| <b>OTHER FINANCING SOURCES (USES)</b> |               |                                |                                |
| Transfers in                          | 414,002       | -                              | 414,002                        |
| Transfers out                         | -             | (414,002)                      | (414,002)                      |
| Capital lease inception               | 334,000       | -                              | 334,000                        |
| Total other financing sources (uses)  | 748,002       | (414,002)                      | 334,000                        |
| Net change in fund balances           | 2,222,872     | 643,926                        | 2,866,798                      |
| Fund balances, beginning              | 2,840,463     | 2,669,984                      | 5,510,447                      |
| Fund balances, ending                 | \$ 5,063,335  | \$ 3,313,910                   | \$ 8,377,245                   |

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-4**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Reconciliation of the Statement of Revenues, Expenditures, and*  
*Changes in Fund Balances of Governmental Funds to the Statement of Activities*  
*For the Fiscal Year Ended June 30, 2013*

|                                                                                                                                                                                                                                                                                                         |                  |                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------|
| Net change in fund balances of governmental funds (Exhibit C-3)                                                                                                                                                                                                                                         |                  | \$ 2,866,798        |
| Amounts reported for governmental activities in the Statement of Activities are different because:                                                                                                                                                                                                      |                  |                     |
| Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period. |                  |                     |
| Capitalized capital outlay                                                                                                                                                                                                                                                                              | \$ 1,084,371     |                     |
| Depreciation expense                                                                                                                                                                                                                                                                                    | <u>(736,782)</u> |                     |
|                                                                                                                                                                                                                                                                                                         |                  | 347,589             |
| Transfers in and out between governmental funds are eliminated on the Statement of Activities.                                                                                                                                                                                                          |                  |                     |
| Transfers in                                                                                                                                                                                                                                                                                            | \$ (414,002)     |                     |
| Transfers out                                                                                                                                                                                                                                                                                           | <u>414,002</u>   |                     |
|                                                                                                                                                                                                                                                                                                         |                  | -                   |
| Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.                                                                                                                                                          |                  |                     |
| Change in deferred tax revenue                                                                                                                                                                                                                                                                          | \$ 576,695       |                     |
| Allowance for an estimated uncollectible property tax receivable                                                                                                                                                                                                                                        | <u>(900,000)</u> |                     |
|                                                                                                                                                                                                                                                                                                         |                  | (323,305)           |
| The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.                             |                  |                     |
| Inception of capital lease                                                                                                                                                                                                                                                                              | \$ (334,000)     |                     |
| Repayment of bond principal                                                                                                                                                                                                                                                                             | 260,000          |                     |
| Repayment of capital lease principals                                                                                                                                                                                                                                                                   | <u>140,974</u>   |                     |
|                                                                                                                                                                                                                                                                                                         |                  | 66,974              |
| Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.                                                                                                                     |                  |                     |
| Decrease in accrued interest expense                                                                                                                                                                                                                                                                    | \$ 1,287         |                     |
| Increase in postemployment benefits payable                                                                                                                                                                                                                                                             | (221,863)        |                     |
| Decrease in accrued landfill postclosure care costs                                                                                                                                                                                                                                                     | <u>10,000</u>    |                     |
|                                                                                                                                                                                                                                                                                                         |                  | (210,576)           |
| Changes in net position of governmental activities (Exhibit B)                                                                                                                                                                                                                                          |                  | <u>\$ 2,747,480</u> |

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT D**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Statement of Revenues, Expenditures, and Changes in Fund Balance*  
*Budget and Actual (Non-GAAP Budgetary Basis)*  
**General Fund**  
*For the Fiscal Year Ended June 30, 2013*

|                                       | Budgeted Amounts |               | Actual        | Variance<br>Positive<br>(Negative) |
|---------------------------------------|------------------|---------------|---------------|------------------------------------|
|                                       | Original         | Final         |               |                                    |
| <b>REVENUES</b>                       |                  |               |               |                                    |
| Taxes                                 | \$ 10,225,135    | \$ 10,225,135 | \$ 10,260,645 | \$ 35,510                          |
| Licenses and permits                  | 2,632,500        | 2,632,500     | 2,897,805     | 265,305                            |
| Intergovernmental                     | 863,411          | 863,411       | 921,142       | 57,731                             |
| Charges for services                  | 83,900           | 141,330       | 135,994       | (5,336)                            |
| Investment earnings                   | 40,000           | 40,000        | 17,018        | (22,982)                           |
| Miscellaneous                         | 288,100          | 310,417       | 606,830       | 296,413                            |
| Total revenues                        | 14,133,046       | 14,212,793    | 14,839,434    | 626,641                            |
| <b>EXPENDITURES</b>                   |                  |               |               |                                    |
| Current:                              |                  |               |               |                                    |
| General government                    | 2,345,407        | 2,399,107     | 2,156,362     | 242,745                            |
| Public safety                         | 7,455,491        | 7,470,764     | 7,127,703     | 343,061                            |
| Highways and streets                  | 1,541,041        | 1,547,538     | 1,701,240     | (153,702)                          |
| Sanitation                            | 1,093,857        | 1,093,807     | 968,079       | 125,728                            |
| Health                                | 2,400            | 2,400         | -             | 2,400                              |
| Welfare                               | 219,809          | 239,428       | 215,993       | 23,435                             |
| Culture and recreation                | 1,021,400        | 1,006,108     | 1,036,908     | (30,800)                           |
| Conservation                          | 10,140           | 10,140        | 10,140        | -                                  |
| Economic development                  | 1,500            | 1,500         | 292           | 1,208                              |
| Debt service:                         |                  |               |               |                                    |
| Principal                             | 260,000          | 260,000       | 260,000       | -                                  |
| Interest                              | 5,201            | 5,201         | 5,200         | 1                                  |
| Capital outlay                        | 160,000          | 160,000       | 122,010       | 37,990                             |
| Total expenditures                    | 14,116,246       | 14,195,993    | 13,603,927    | 592,066                            |
| Excess of revenues over expenditures  | 16,800           | 16,800        | 1,235,507     | 1,218,707                          |
| <b>OTHER FINANCING SOURCES (USES)</b> |                  |               |               |                                    |
| Transfers in                          | 428,200          | 428,200       | 414,002       | (14,198)                           |
| Transfers out                         | (445,000)        | (445,000)     | (445,000)     | -                                  |
| Total other financing sources (uses)  | (16,800)         | (16,800)      | (30,998)      | (14,198)                           |
| Net change in fund balance            | \$ -             | \$ -          | 1,204,509     | \$ 1,204,509                       |
| Increase in nonspendable fund balance |                  |               | (425,982)     |                                    |
| Increase in committed fund balance    |                  |               | (47,000)      |                                    |
| Unassigned fund balance, beginning    |                  |               | 2,438,509     |                                    |
| Unassigned fund balance, ending       |                  |               | \$ 3,170,036  |                                    |

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT E-1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Proprietary Fund*  
**Statement of Proprietary Net Position**  
**June 30, 2013**

|                                                  | Business-type<br>Activities<br>Enterprise Fund<br>(Sewer) |
|--------------------------------------------------|-----------------------------------------------------------|
| <b>ASSETS</b>                                    |                                                           |
| Cash and cash equivalents                        | \$ 112,865                                                |
| Investments                                      | 1,806,952                                                 |
| Receivables, net of allowance for uncollectible  | 946,522                                                   |
| Capital assets, not being depreciated:           |                                                           |
| Land                                             | 300,000                                                   |
| Construction in progress                         | 307,618                                                   |
| Capital assets, net of accumulated depreciation: |                                                           |
| Buildings and building improvements              | 11,505,250                                                |
| Vehicles and equipment                           | 200,240                                                   |
| Infrastructure                                   | 3,822,607                                                 |
| Total assets                                     | <u>19,002,054</u>                                         |
| <b>LIABILITIES</b>                               |                                                           |
| Current liabilities:                             |                                                           |
| Accounts payable                                 | 31,293                                                    |
| Retainage payable                                | 195,632                                                   |
| Accrued expenses                                 | 92,134                                                    |
| Pollution remediation obligation                 | 217,340                                                   |
| Accrued salaries and benefits                    | 11,424                                                    |
| Escrow and performance deposits                  | 711,456                                                   |
| Noncurrent liabilities:                          |                                                           |
| Due within one year:                             |                                                           |
| Notes                                            | 288,642                                                   |
| Due in more than one year:                       |                                                           |
| Notes                                            | 5,673,839                                                 |
| Other postemployment benefits                    | 47,729                                                    |
| Total liabilities                                | <u>7,269,489</u>                                          |
| <b>NET POSITION</b>                              |                                                           |
| Net investment in capital assets                 | 10,173,234                                                |
| Unrestricted                                     | 1,559,331                                                 |
| Total net position                               | <u>\$ 11,732,565</u>                                      |

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT E-2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Proprietary Fund*  
**Statement of Revenues, Expenses, and Change in Net Position**  
**For the Fiscal Year Ended June 30, 2013**

|                                                    | Business-type<br>Activities<br>Enterprise Fund<br>(Sewer) |
|----------------------------------------------------|-----------------------------------------------------------|
| Operating revenues:                                |                                                           |
| User charges                                       | \$ 1,801,866                                              |
| Miscellaneous                                      | 312,230                                                   |
| Total operating revenues                           | <u>2,114,096</u>                                          |
| Operating expenses:                                |                                                           |
| Personnel services                                 | 627,844                                                   |
| Contractual services                               | 101,793                                                   |
| Materials and supplies                             | 306,283                                                   |
| Utilities                                          | 208,405                                                   |
| Depreciation                                       | 830,720                                                   |
| Total operating expenses                           | <u>2,075,045</u>                                          |
| Operating gain                                     | <u>39,051</u>                                             |
| Nonoperating revenue (expenses):                   |                                                           |
| Interest revenue                                   | 1,144                                                     |
| Interest expense                                   | (210,982)                                                 |
| Total nonoperating revenues                        | <u>(209,838)</u>                                          |
| Change in net position                             | (170,787)                                                 |
| Net position, beginning, as restated see (Note 17) | 11,903,352                                                |
| Net position, ending                               | <u>\$ 11,732,565</u>                                      |

The notes to the basic financial statements are an integral part of this statement.

*EXHIBIT E-3*  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Proprietary Fund*  
**Statement of Cash Flows**  
*For the Fiscal Year Ended June 30, 2013*

|                                                                                       |                   |
|---------------------------------------------------------------------------------------|-------------------|
| Cash flows from operating activities:                                                 |                   |
| Cash received from customers                                                          | \$ 2,148,817      |
| Cash paid to suppliers and employees                                                  | (1,447,275)       |
| Net cash provided by operating activities                                             | <u>701,542</u>    |
| Cash flows from capital and related financing activities:                             |                   |
| Repayment of long-term debt                                                           | <u>(283,850)</u>  |
| Cash flows from investing activities:                                                 |                   |
| Sale of investments                                                                   | (285,366)         |
| Interest paid                                                                         | (210,892)         |
| Interest received                                                                     | 1,144             |
| Total cash flows used by investing activities                                         | <u>(495,114)</u>  |
| Net decrease in cash                                                                  | (77,422)          |
| Cash, beginning                                                                       | 190,287           |
| Cash, ending                                                                          | <u>\$ 112,865</u> |
| <i>Reconciliation of Operating Gain to Net Cash Used by Operating Activities</i>      |                   |
| Operating gain                                                                        | <u>\$ 39,051</u>  |
| Adjustments to reconcile operating gain to net cash provided by operating activities: |                   |
| Depreciation expense                                                                  | 830,720           |
| Decrease in pollution remediation obligation                                          | (24,000)          |
| Decrease in intergovernmental receivables                                             | 33,722            |
| Decrease in other receivables                                                         | 999               |
| Decrease in accounts payable                                                          | (26,675)          |
| Decrease in deferred inflows of resources                                             | (51,000)          |
| Decrease in accrued expenses                                                          | (5,910)           |
| Decrease in retainage payable                                                         | (92,223)          |
| Decrease in escrow and performance deposits                                           | (18,879)          |
| Increase in compensated absences                                                      | 9,021             |
| Increase in other postemployment benefits                                             | 6,716             |
| Total adjustments                                                                     | <u>662,491</u>    |
| Net cash provided by operating activities                                             | <u>\$ 701,542</u> |

The notes to the basic financial statements are an integral part of this statement.



**EXHIBIT F**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Fiduciary Fund*  
*Statement of Fiduciary Net Position*  
*June 30, 2013*

|                                 | <u>Agency</u>       |
|---------------------------------|---------------------|
| <b>ASSETS</b>                   |                     |
| Investments                     | <u>\$ 3,082,425</u> |
| <b>LIABILITIES</b>              |                     |
| Due to other governmental units | 1,717,492           |
| Due to others                   | <u>1,364,933</u>    |
| Total liabilities               | <u>3,082,425</u>    |
| <b>NET POSITION</b>             | <u>\$ -</u>         |

The notes to the basic financial statements are an integral part of this statement.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2013**

|                                                                                   | <b>NOTE</b>  |
|-----------------------------------------------------------------------------------|--------------|
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**DETAILED NOTES ON ALL FUNDS**

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*TOWN OF HOOKSETT, NEW HAMPSHIRE*  
*NOTES TO THE BASIC FINANCIAL STATEMENTS*  
*AS OF AND FOR THE FISCAL YEAR ENDED*  
*JUNE 30, 2013*

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**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Town of Hooksett, New Hampshire (the Town), have been prepared in conformity with accounting principles generally accepted in the United States of America for governmental units as prescribed by the Governmental Accounting Standards Board (GASB) and other authoritative sources.

The more significant of the Town's accounting policies are described below.

***1-A Reporting Entity***

The Town of Hooksett is a municipal corporation governed by an elected 9-member Town Council and Town Manager. The reporting entity is comprised of the primary government and any other organizations (*component units*) that are included to ensure that the financial statements are not misleading.

Component units are legally separate organizations for which the Town is financially accountable. The Town is financially accountable for an organization if the Town appoints a voting majority of the organization's governing board, and (1) the Town is able to significantly influence the programs or services performed or provided by the organizations; or (2) the Town is legally entitled to or can otherwise access the organization's resources; (3) the Town is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the Town is obligated for the debt of the organization. Based on the foregoing criteria, no other organizations are included in the Town's financial reporting entity.

***1-B Government-wide and Fund Financial Statements***

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

***1-C Measurement Focus, Basis of Accounting, and Financial Statement Presentation***

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for State shared revenue, reimbursement-based grants and interest, which use one year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related

**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2013**

to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, licenses and permits, intergovernmental revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges for services. Operating expenses for the enterprise fund include depreciation on capital assets, labor, supplies, and contracted services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlement, and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the tax is levied. Revenue from grants, entitlements, and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Town must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

The Town reports the following major governmental fund:

**General Fund** – all general revenues and other receipts that are not allocated by law or contracted agreement to another fund are accounted for in this fund. This fund accounts for general operating expenditures, fixed charges, and the capital improvement costs that are not reported in other funds.

All the governmental funds not meeting the criteria established for major funds are presented in the other governmental column of the fund financial statements.

The Town reports the following major proprietary fund:

**Sewer Fund** – accounts for the operation of the sewer treatment plant, pumping station, and sewer lines in the Town.

Additionally, the Town reports the following fund types:

**Special Revenue Funds** - are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Permanent Fund** - is used to record activity of legal trusts for which the interest on the corpus provides funds for the Town's cemetery operations.

**Agency Fund** - used to account for assets held in a trustee or agency capacity on behalf of outside parties, including other governments.

***1-D Cash and Cash Equivalents***

The Town considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts.

The treasurer is required to deposit such moneys in solvent banks in the state or the Public Deposit Investment Pool pursuant to New Hampshire RSA 383:22. Funds may be deposited in banks outside of the state if such banks pledge and deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations or obligations to the State of New Hampshire in value at least equal to the amount of the deposit in each case.

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***1-E Statement of Cash Flows***

For purposes of the Statement of Cash Flows, the Town considers all highly liquid investments (including restricted assets) with a maturity when purchased of three months or less and all local government investment pools to be cash equivalents.

***1-F Investments***

State statutes place certain limitations on the nature of deposits and investments available as follows:

New Hampshire law authorizes the Town to invest in the following types of obligations:

- Obligations of the United States government,
- The public deposit investment pool established pursuant to RSA 383:22,
- Savings bank deposits,
- Certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State treasurer.

Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Investments for the Town are reported at fair value generally based on quoted market prices.

***1-G Receivables***

Receivables recorded in the financial statements represent amounts due to the Town at June 30. They are aggregated into a single accounts receivable (net of allowance for uncollectibles) line for certain funds and aggregated columns. They consist primarily of taxes, charges for services, and other user fees.

***1-H Interfund Balances***

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Short-term Interfund loans are reported as "Interfund receivables and payables." Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

***1-I Prepaid Items***

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements, and expenses as the items are used.

***1-J Capital Assets***

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$10,000 and an estimated minimum useful life in excess of three years. As the Town constructs or acquires additional capital assets each year, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated fair value at the date of donation.

Land and construction in progress are not depreciated. The other property, plant, and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

|                                     | Years      |
|-------------------------------------|------------|
| Land improvements                   | 20         |
| Buildings and building improvements | 20-40      |
| Vehicles and equipment              | 5-15       |
| Infrastructure                      | 20-100     |
| Intangible assets                   | Indefinite |

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In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets are not capitalized and related depreciation is not reported in the fund financial statements.

**1-K Deferred Inflows of Resources**

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has only one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, this item, unavailable revenue, is reported in the governmental funds balance sheet and the Statement of Net Position. The governmental funds report unavailable revenues from two sources: property taxes and donations. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

**1-L Property Taxes**

Property tax billings occur semi-annually and are based on the assessed inventory values as of April 1 of each year. Billings for the year were on May 29, 2013 and November 5, 2013. Interest accrues at a rate of 12% on bills outstanding after the due date and 18% on tax liens outstanding.

In connection with the setting of the tax rate, Town officials with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for tax abatement and refunds, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any reserve for uncollectable at year end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, Hooksett School District, and Merrimack County, which are remitted to these entities as required by law.

The Town net assessed valuation as of April 1, 2013 utilized in the setting of the tax rate was as follows:

|                                     |                  |
|-------------------------------------|------------------|
| For the New Hampshire education tax | \$ 1,568,798,282 |
| For all other taxes                 | \$ 1,627,781,982 |

The tax rates and amounts assessed for the year ended June 30, 2013 were as follows:

|                        | Per \$1,000<br>of Assessed<br>Valuation | Property<br>Taxes<br>Assessed |
|------------------------|-----------------------------------------|-------------------------------|
| Municipal portion      | \$6.31                                  | \$ 10,271,515                 |
| School portion:        |                                         |                               |
| State of New Hampshire | \$2.35                                  | 3,682,884                     |
| Local                  | \$11.02                                 | 17,943,207                    |
| County portion         | \$2.64                                  | 4,295,875                     |
| Total                  |                                         | <u>\$ 36,193,481</u>          |

**1-M Compensated Absences**

The Town's policy allows certain employees to earn varying amounts of vacation and compensatory time based on the employee's length of employment. Upon retirement or termination of employment, employees are paid in full for any accrued leave earned as set forth by personnel policy.

All compensated absence liabilities include salary-related payments, where applicable. Governmental and proprietary funds report the compensated absence liability at the fund reporting level only "when due."

**1-N Long-Term Obligations**

In the government-wide and proprietary fund types financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities and business-type activities statements of net position.



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***1-O Claims and Judgments***

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. Claims and judgments are recorded in the government-wide financial statements as expense when the related liabilities are incurred. There were no significant claims or judgments at year-end.

***1-P Interfund Activities***

Interfund activities are reported as follows:

***Interfund Receivables and Payables*** -- Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds." Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

***Interfund Transfers*** -- Interfund transfers represent flows of assets without equivalent flows of assets in return and without a requirement for repayment. In governmental funds, transfers are reported as other financing uses in the funds making the transfers and other financing sources in the funds receiving the transfers. In the proprietary funds, transfers are reported after nonoperating revenues and expenditures. In the government-wide financial statements, all interfund transfers between individual governmental funds have been eliminated.

***1-Q Net Position/Fund Balance Reporting***

***Government-wide Statements*** -- Equity is classified as net position and displayed in three components:

- a) ***Net investment in capital assets*** -- Consists of capital assets net of accumulated depreciation, and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b) ***Restricted net position*** -- Consists of net position with constraints placed on use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c) ***Unrestricted net position*** -- All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

***Fund Balance Classifications*** - The fund balance of governmental funds is reported in five categories based on the nature of any limitations requiring the use of resources for specific programs. The Town itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance). The classifications used in the Town's governmental fund financial statements are as follows:

***Nonspendable*** -- This classification includes amounts that cannot be spent because they are either (a) not in spendable form; or (b) are legally or contractually required to be maintained intact. The Town has classified prepaid items, tax deeded property subject to resale, and the principal portion of permanent funds as being nonspendable.

***Restricted*** -- This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. The Town has classified its library, impact fees, drug forfeiture, and the income portion of permanent funds as being restricted.

***Committed*** -- This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the legislative body (Town Meeting). These amounts cannot be used for any other purpose unless the legislative body removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. Expendable trust and legislative body votes relative to the use of unassigned fund balance at year-end, in addition to non-lapsing appropriations, are included in this classification.

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**Assigned** – This classification includes amounts that are constrained by the Town's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Town Council through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds, except for those that are restricted and the general fund. The Town also has assigned funds consisting of encumbrances in the general fund at year-end.

**Unassigned** – This classification includes the residual fund balance for the general fund.

When multiple net position/fund balance classifications are available for use, it is the government's policy to utilize the most restricted balances first, then the next most restricted balance as needed. When components of unrestricted fund balance are used, committed fund balance is depleted first followed by assigned fund balance. Unassigned fund balance is applied last.

In the general fund, the Town strives to maintain a minimum unassigned fund balance to be used for unanticipated emergencies of approximately 8% of the general fund's annual budget, including Town, School, and County appropriations. This target balance should be achieved over the next five fiscal years.

**NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**2-A Budgetary Information**

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town's operations. At its annual meeting, the Town adopts a budget for the current year for the general and sewer funds. Except as reconciled below, the budget was adopted on a basis consistent with US generally accepted accounting principles.

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures, and are therefore, reported as part of the assigned fund balance at year-end, and are carried forward to supplement appropriations of the subsequent year.

**2-B Budgetary Reconciliation to GAAP Basis**

The Town employs certain accounting principles for budgetary reporting purposes that differ from a GAAP basis. The Statement of Revenues and Expenditures-Budgetary Basis, presents the actual results to provide a comparison with the budget. The major difference between the budgetary basis and GAAP basis is as follows:

Encumbrances outstanding at year-end do not represent GAAP expenditures or liabilities, but represent budgetary accounting controls. Governmental fund budgets are maintained on the modified accrual basis of accounting except that budgetary basis expenditures include purchase orders and commitments (encumbrances) for goods or services not received at year end. Encumbrances are recorded to reserve a portion of fund balance in the governmental fund types for commitments for which no liability exists.

The following reconciles the general fund budgetary basis to the GAAP basis:

|                                                                            |                      |
|----------------------------------------------------------------------------|----------------------|
| Revenues and other financing sources:                                      |                      |
| Per Exhibit D (budgetary basis)                                            | \$ 15,253,436        |
| Adjustment:                                                                |                      |
| Basis difference:                                                          |                      |
| Inception of capital lease                                                 | 334,000              |
| GASB Statement No. 54:                                                     |                      |
| To record income earned in the library fund                                | 34,968               |
| To record income earned in the expendable trust funds                      | 11,628               |
| To record income earned in the heritage commission fund                    | 10,993               |
| To record income earned in the Head's Chapel preservation fund             | 3                    |
| Change in deferred tax revenue relating to 60-day revenue recognition      | 1,527,322            |
| Eliminate allowance for an estimated uncollectible property tax receivable | (900,000)            |
| Per Exhibit C-3 (GAAP basis)                                               | <u>\$ 16,272,350</u> |
|                                                                            | (Continued)          |

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*Budgetary reconciliation to GAAP basis continued:*

|                                                                        |                      |
|------------------------------------------------------------------------|----------------------|
| Expenditures and other financing uses:                                 |                      |
| Per Exhibit D (budgetary basis)                                        | \$ 14,048,927        |
| Adjustment:                                                            |                      |
| Basis differences:                                                     |                      |
| Encumbrances, beginning                                                | 125,578              |
| Encumbrances, ending                                                   | (225,391)            |
| Inception of capital lease                                             | 334,000              |
| GASB Statement No. 54:                                                 |                      |
| To eliminate transfers between general and expendable trust funds      | (445,000)            |
| To record expenditures incurred in the library fund                    | 116,700              |
| To record expenditures incurred in the expendable trust funds          | 77,869               |
| To record expenditures incurred in the heritage commission fund        | 16,760               |
| To record expenditures incurred in the Head's Chapel preservation fund | 35                   |
| Per Exhibit C-3 (GAAP basis)                                           | <u>\$ 14,049,478</u> |

**DETAILED NOTES ON ALL FUNDS**

**NOTE 3 – CASH AND CASH EQUIVALENTS**

The Town's deposits and certificates of deposit are entirely covered by federal depository insurance (FDIC) or by collateral held by the Town's agent in the Town's name. The FDIC currently insures the first \$250,000 of the Town's deposits at each financial institution, per case custodian. Deposit balances over \$250,000 are insured by the collateral. As of year-end, the carrying amount of the Town's deposits was \$12,685,765 and the bank balances totaled \$8,501,633. Petty cash totaled \$1,585. The Town held \$7,145,692 in certificates of deposit at various banks at year-end.

**NOTE 4 – INVESTMENTS**

Note I-F describes statutory requirements covering the investment of the Town's funds. The Town maintains a portfolio of short-term maturity investments, including money market investments, which are reported at amortized cost. The Town also maintains a portfolio of intermediate maturity investments that are reported at fair value, based on quoted market prices. The Town's fiscal agent or custodian provides the fair value of all intermediate maturity investments.

At June 30, 2013, the Town had the following investments:

|                                              |                      |
|----------------------------------------------|----------------------|
| Certificates of deposits                     | \$ 7,145,692         |
| New Hampshire Public Deposit Investment Pool | 4,578,224            |
| Equity funds                                 | 67,813               |
| Fixed income fund                            | 130,366              |
| Total fair value                             | <u>\$ 11,922,095</u> |

**Interest Rate Risk** – This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. The Town's investment policy limits investment maturities to 180 days or less, as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk** – State law limits investments as explained in Note I-F. The Town's investment policy addresses credit risk by limiting the Town's exposure and concentrating its investments in safety securities. In addition, the Town strives to diversify its investment portfolio in order to minimize potential losses, and actively monitors its investment portfolio holdings for ratings changes as well as changing economic and market conditions.

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**Custodial Credit Risk** – This is the risk that in the event of the failure of the counterparty (e.g. broker/dealer) to honor a transaction, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Investment reconciliation:

|                                                                 |                      |
|-----------------------------------------------------------------|----------------------|
| Investments per Statement of Net Position (Exhibit A)           | \$ 8,839,670         |
| Investments per Statement of Fiduciary Net Position (Exhibit F) | 3,082,425            |
| Total investments                                               | <u>\$ 11,922,095</u> |

**Investments in NHPDIP** – The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP). The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by State law and is administered by a public body of State, local, and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

**NOTE 5 – TAXES RECEIVABLE**

Taxes receivable represent the amount of current and prior year taxes which have not been collected as of June 30, 2013. The amount has been reduced by an allowance for an estimated uncollectible amount of \$900,000, which is reported on Exhibit A under the full accrual method and is omitted on Exhibit C-1 under the modified accrual method. Taxes receivable by year are as follows:

|                                                   | As reported on:     |                     |
|---------------------------------------------------|---------------------|---------------------|
|                                                   | Exhibit A           | Exhibit C-1         |
| Property:                                         |                     |                     |
| Levy of 2013                                      | \$ 6,979,826        | \$ 6,979,826        |
| Unredeemed (under tax lien):                      |                     |                     |
| Levy of 2012                                      | 758,505             | 758,505             |
| Levy of 2011                                      | 435,426             | 435,426             |
| Levies of 2010 and prior                          | 605,081             | 605,081             |
| Yield                                             | 1,879               | 1,879               |
| Excavation                                        | 2,627               | 2,627               |
| Less: allowance for estimated uncollectible taxes | (900,000)           | -                   |
| Net taxes receivable                              | <u>\$ 7,883,344</u> | <u>\$ 8,783,344</u> |

**NOTE 6 – OTHER RECEIVABLES**

Receivables at June 30, 2013, consisted of accounts (billings for police details, sewer, ambulance, and other user charges) and intergovernmental amounts arising from grants. Receivables are recorded on the Town's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectability.

Receivables as of June 30, 2013 for the Town's individual major funds and nonmajor funds in the aggregate, including applicable allowances for uncollectible, accounts are as follows:

|                                     | General<br>Fund   | Sewer<br>Fund     | Nonmajor<br>Funds | Total               |
|-------------------------------------|-------------------|-------------------|-------------------|---------------------|
| Receivables:                        |                   |                   |                   |                     |
| Accounts                            | \$ 276,138        | \$ 946,522        | \$ 305,759        | \$ 1,528,419        |
| Intergovernmental                   | 58,132            | -                 | -                 | 58,132              |
| Liens                               | 333,410           | -                 | -                 | 333,410             |
| Gross receivables                   | 667,680           | 946,522           | 305,759           | 1,919,961           |
| Less: allowances for uncollectibles | (333,410)         | -                 | (174,781)         | (508,191)           |
| Net total receivables               | <u>\$ 334,270</u> | <u>\$ 946,522</u> | <u>\$ 130,978</u> | <u>\$ 1,411,770</u> |

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**NOTE 7 – CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2013 consisted of the following:

|                                                            | Balance,<br>beginning<br>(as restated) | Additions    | Disposals | Reclassification | Balance,<br>ending |
|------------------------------------------------------------|----------------------------------------|--------------|-----------|------------------|--------------------|
| <b>Governmental activities:</b>                            |                                        |              |           |                  |                    |
| At cost:                                                   |                                        |              |           |                  |                    |
| Not being depreciated:                                     |                                        |              |           |                  |                    |
| Land                                                       | \$ 1,603,709                           | \$ 417,938   | \$ -      | \$ 31,892        | \$ 2,053,539       |
| Construction in progress                                   | 286,102                                | 47,376       | -         | (286,102)        | 47,376             |
| Total capital assets not being depreciated                 | 1,889,811                              | 465,314      | -         | (254,210)        | 2,100,915          |
| Being depreciated:                                         |                                        |              |           |                  |                    |
| Land improvements                                          | 162,961                                | -            | -         | -                | 162,961            |
| Buildings and building improvements                        | 8,310,032                              | -            | -         | -                | 8,310,032          |
| Vehicles and equipment                                     | 7,466,771                              | 565,453      | (117,767) | -                | 7,914,457          |
| Infrastructure                                             | 93,347,273                             | 53,604       | -         | 254,210          | 93,655,087         |
| Intangible asset                                           | 205,000                                | -            | -         | -                | 205,000            |
| Total capital assets being depreciated                     | 109,492,037                            | 619,057      | (117,767) | 254,210          | 110,247,537        |
| Total all capital assets                                   | 111,381,848                            | 1,084,371    | (117,767) | -                | 112,348,452        |
| Less accumulated depreciation:                             |                                        |              |           |                  |                    |
| Land improvements                                          | (18,593)                               | (14,428)     | -         | -                | (33,021)           |
| Buildings and building improvements                        | (3,923,853)                            | (188,625)    | -         | -                | (4,112,478)        |
| Vehicles and equipment                                     | (4,815,283)                            | (495,200)    | 117,767   | -                | (5,192,716)        |
| Infrastructure                                             | (92,919,222)                           | (38,529)     | -         | -                | (92,957,751)       |
| Total accumulated depreciation                             | (101,676,951)                          | (736,782)    | 117,767   | -                | (102,295,966)      |
| Net book value, capital assets being depreciated           | 7,815,086                              | (117,725)    | -         | 254,210          | 7,951,571          |
| Net book value, all governmental activities capital assets | \$ 9,704,897                           | \$ 347,589   | \$ -      | \$ -             | \$ 10,052,486      |
| <b>Business-type activities:</b>                           |                                        |              |           |                  |                    |
| At cost:                                                   |                                        |              |           |                  |                    |
| Not being depreciated:                                     |                                        |              |           |                  |                    |
| Land                                                       | \$ 300,000                             | \$ -         | \$ -      | \$ -             | \$ 300,000         |
| Construction in progress                                   | 307,618                                | -            | -         | -                | 307,618            |
| Total capital assets not being depreciated                 | 607,618                                | -            | -         | -                | 607,618            |
| Being depreciated:                                         |                                        |              |           |                  |                    |
| Buildings and building improvements                        | 16,806,713                             | -            | -         | -                | 16,806,713         |
| Vehicles and equipment                                     | 797,823                                | -            | (26,385)  | -                | 771,438            |
| Infrastructure                                             | 11,314,929                             | -            | -         | -                | 11,314,929         |
| Total capital assets being depreciated                     | 28,919,465                             | -            | (26,385)  | -                | 28,893,080         |
| Total all capital assets                                   | 29,527,083                             | -            | (26,385)  | -                | 29,500,698         |
| Less accumulated depreciation:                             |                                        |              |           |                  |                    |
| Buildings and building improvements                        | (4,639,773)                            | (661,690)    | -         | -                | (5,301,463)        |
| Vehicles and equipment                                     | (569,344)                              | (28,239)     | 26,385    | -                | (571,198)          |
| Infrastructure                                             | (7,351,531)                            | (140,791)    | -         | -                | (7,492,322)        |
| Total accumulated depreciation                             | (12,560,648)                           | (830,720)    | 26,385    | -                | (13,364,983)       |
| Net book value, capital assets being depreciated           | 16,358,817                             | (830,720)    | -         | -                | 15,528,097         |
| Net book value, all business-type capital assets           | \$ 16,966,435                          | \$ (830,720) | \$ -      | \$ -             | \$ 16,135,715      |

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Depreciation expense was charged to functions of the Town based on their usage of the related assets. The amounts allocated to each function are as follows:

|                                         |                   |
|-----------------------------------------|-------------------|
| <b><u>Governmental activities:</u></b>  |                   |
| General government                      | \$ 29,322         |
| Public safety                           | 389,874           |
| Highways and streets                    | 197,109           |
| Sanitation                              | 57,206            |
| Culture and recreation                  | 63,271            |
| Total depreciation expense              | <u>\$ 736,782</u> |
| <b><u>Business-type activities:</u></b> |                   |
| Sewer                                   | <u>\$ 830,720</u> |

**NOTE 8 – INTERFUND BALANCES AND TRANSFERS**

**Interfund Balances** - The composition of interfund balances as of June 30, 2013 is as follows:

| <u>Receivable Fund</u> | <u>Payable Fund</u> | <u>Amount</u>     |
|------------------------|---------------------|-------------------|
| General                | Nonmajor            | <u>\$ 218,578</u> |

The outstanding balances among funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

**Interfund Transfers** - The composition of interfund transfers for the year ended June 30, 2013 is as follows:

|                |                      |
|----------------|----------------------|
|                | <u>Transfers In:</u> |
|                | General              |
|                | Fund                 |
| Transfers out: |                      |
| Nonmajor funds | <u>\$ 414,002</u>    |

During the year, transfers are used to (1) move revenues from the fund with collection authority to the fund responsible for expenditure and (2) move general fund resources to provide an annual subsidy.

**NOTE 9 – ACCRUED LIABILITIES**

Accrued expenses reported at June 30, 2013, were as follows:

|                           | <u>Governmental<br/>Activities</u> | <u>Business-type<br/>Activities</u> | <u>Total</u>      |
|---------------------------|------------------------------------|-------------------------------------|-------------------|
| Vacation time             | \$ 407,622                         | \$ 27,607                           | \$ 435,229        |
| Compensated time          | 16,026                             | -                                   | 16,026            |
| Accrued interest          | -                                  | 64,527                              | 64,527            |
| Total accrued liabilities | <u>\$ 423,648</u>                  | <u>\$ 92,134</u>                    | <u>\$ 515,782</u> |

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**NOTE 10 – INTERGOVERNMENTAL PAYABLES**

Amounts due to other governments of \$15,090,587 at June 30, 2013 consist of the following:

|                                                                       |                      |
|-----------------------------------------------------------------------|----------------------|
| General fund:                                                         |                      |
| Property taxes levied prior to their due date and payable to:         |                      |
| Merrimack County                                                      | \$ 2,188,887         |
| Hooksett School District                                              | 11,019,192           |
| Miscellaneous fees due to the State of New Hampshire                  | 39,987               |
| June portion of retirement due to the New Hampshire Retirement System | 125,029              |
| Total intergovernmental payables due from the general fund            | <u>13,373,095</u>    |
| Agency fund:                                                          |                      |
| Balance of trust funds belonging to the:                              |                      |
| Hooksett School District                                              | 389,746              |
| Central Hooksett Water Precinct                                       | 533,410              |
| Hooksett Village Water Precinct                                       | 794,336              |
| Total intergovernmental payable due from the agency fund              | <u>1,717,492</u>     |
| Total intergovernmental payables due                                  | <u>\$ 15,090,587</u> |

**NOTE 11 – DEFERRED INFLOWS OF RESOURCES**

Deferred inflows of resources in the general fund the amount of \$6,621,228 at June 30, 2013 consisted of the following:

|                                                                                     |                     |
|-------------------------------------------------------------------------------------|---------------------|
| Property taxes levied prior to their due date                                       | \$ 5,233,668 *      |
| Property tax receivables not collected within 60 days of the end of the fiscal year | 1,092,155 *         |
| Donations received in advance of eligible expenditures being made                   | 295,405             |
| Total deferred inflows of resources                                                 | <u>\$ 6,621,228</u> |

\*These amounts are eliminated on the Statement of Net Position under the full accrual method.

**NOTE 12 – CAPITAL LEASE OBLIGATION**

The Town has entered into a capital lease agreement under which the related equipment will become the property of the Town when all the terms of the lease agreement are met.

|                               | Standard<br>Interest<br>Rate | Present Value<br>of Remaining<br>Payments as of<br>June 30, 2013 |
|-------------------------------|------------------------------|------------------------------------------------------------------|
| Governmental fund activities: |                              |                                                                  |
| Tanker truck                  | 2.66%                        | <u>\$ 220,576</u>                                                |

Leased equipment under capital leases, included in capital assets, is as follows:

|                                |                   |
|--------------------------------|-------------------|
| Equipment:                     |                   |
| Tanker truck                   | \$ 348,000        |
| Less: accumulated depreciation | (23,200)          |
| Total leased equipment         | <u>\$ 324,800</u> |



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The annual requirements to amortize the capital lease payable as of June 30, 2013, including interest payments, are as follows:

| Fiscal Year Ending<br>June 30,      | Governmental<br>Activities |
|-------------------------------------|----------------------------|
| 2014                                | \$ 51,600                  |
| 2015                                | 51,600                     |
| 2016                                | 51,600                     |
| 2017                                | 51,600                     |
| 2018                                | 31,018                     |
| Total requirements                  | 237,418                    |
| Less: interest                      | (16,842)                   |
| Present value of remaining payments | <u>\$ 220,576</u>          |

Amortization of lease equipment under capital assets is included with depreciation expense.

**NOTE 13 – LONG-TERM LIABILITIES**

Changes in the Town's long-term liabilities consisted of the following for the year ended June 30, 2013:

|                                         | Balance<br>July 1, 2012 | Additions         | Reductions          | Balance<br>June 30, 2013 | Due Within<br>One Year |
|-----------------------------------------|-------------------------|-------------------|---------------------|--------------------------|------------------------|
| <b><u>Governmental activities:</u></b>  |                         |                   |                     |                          |                        |
| Tax increment financing bond payable    | \$ 260,000              | \$ -              | \$ (260,000)        | \$ -                     | \$ -                   |
| Capital lease                           | 27,550                  | 334,000           | (140,974)           | 220,576                  | 45,733                 |
| Accrued landfill postclosure care costs | 170,000                 | -                 | (10,000)            | 160,000                  | 10,000                 |
| Other postemployment benefits           | 980,984                 | 221,863           | -                   | 1,202,847                | -                      |
| Total long-term liabilities             | <u>\$ 1,438,534</u>     | <u>\$ 555,863</u> | <u>\$ (410,974)</u> | <u>\$ 1,583,423</u>      | <u>\$ 55,733</u>       |
| <b><u>Business-type activities:</u></b> |                         |                   |                     |                          |                        |
| Notes payable                           | \$ 6,246,331            | \$ -              | \$ (283,850)        | \$ 5,962,481             | \$ 288,642             |
| Other postemployment benefits           | 41,013                  | 6,716             | -                   | 47,729                   | -                      |
| Total long-term liabilities             | <u>\$ 6,287,344</u>     | <u>\$ 6,716</u>   | <u>\$ (283,850)</u> | <u>\$ 6,010,210</u>      | <u>\$ 288,642</u>      |

Long term notes payable are comprised of the following:

|                                         | Original<br>Amount | Issue Date | Maturity<br>Date | Interest<br>Rate | Outstanding at<br>June 30, 2013 |
|-----------------------------------------|--------------------|------------|------------------|------------------|---------------------------------|
| <b><u>Business-type activities:</u></b> |                    |            |                  |                  |                                 |
| Notes payable:                          |                    |            |                  |                  |                                 |
| Water treatment facility upgrade        | \$ 3,500,000       | 2010       | 2030             | 3.70%            | \$ 3,166,658                    |
| Water treatment facility upgrade        | \$ 3,106,470       | 2012       | 2031             | 3.10%            | 2,795,823                       |
|                                         |                    |            |                  |                  | <u>\$ 5,962,481</u>             |

The annual requirements to amortize all general obligation notes outstanding as of June 30, 2013, including interest payments, are as follows:

| Fiscal Year Ending<br>June 30, | Principal           | Interest            | Total               |
|--------------------------------|---------------------|---------------------|---------------------|
| 2014                           | \$ 288,642          | \$ 204,835          | \$ 493,477          |
| 2015                           | 293,612             | 195,044             | 488,656             |
| 2016                           | 298,767             | 185,068             | 483,835             |
| 2017                           | 304,115             | 174,899             | 479,014             |
| 2018                           | 309,662             | 164,531             | 474,193             |
| 2019-2023                      | 1,639,026           | 659,617             | 2,298,643           |
| 2024-2028                      | 1,812,221           | 365,891             | 2,178,112           |
| 2029-2031                      | 1,016,436           | 61,364              | 1,077,800           |
| Totals                         | <u>\$ 5,962,481</u> | <u>\$ 2,011,249</u> | <u>\$ 7,973,730</u> |

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All debt is general obligation debt of the Town, which is backed by its full faith and credit, and will be repaid from proprietary fund revenues.

**Accrued Landfill Postclosure Care Costs** – The Town ceased operating its landfill in 1999. Federal and State laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. A liability is being recognized based the future postclosure care costs that will be incurred near or after the date the landfill no longer accepts waste. The recognition of these landfill postclosure care costs is based on the amount of the landfill used through the end of the year. The estimated liability for landfill postclosure care costs has a balance of \$160,000 as of June 30, 2013. The estimated total current cost of the landfill postclosure care is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor and maintain the landfill were acquired as of June 30, 2013. However, the actual cost of postclosure care may be higher or lower due to inflation, changes in technology, or changes in landfill laws and regulations.

The Town has established a capital reserve fund for landfill postclosure care costs. At June 30, 2013, the balance in the landfill capital reserve is \$90,576.

**Debt Authorized and Unissued** – Debt authorized and unissued in the amount of \$14,424 as of June 30, 2013 was for sewer construction.

**NOTE 14 – ENCUMBRANCES**

Encumbrances outstanding at June 30, 2013 are as follows:

|                                 |                   |
|---------------------------------|-------------------|
| General fund:                   |                   |
| General government              | \$ 30,432         |
| Public safety                   | 63,345            |
| Highways and streets            | 131,614           |
| Total general fund              | <u>225,391</u>    |
| Sewer fund:                     |                   |
| Sewer operation and maintenance | <u>30,787</u>     |
| Total encumbrances              | <u>\$ 256,178</u> |

**NOTE 15 – GOVERNMENTAL AND BUSINESS-TYPE ACTIVITIES NET POSITION**

Governmental activities net position reported on the government-wide Statement of Net Position at June 30, 2013 include the following:

|                                        | Governmental<br>Activities | Business-type<br>Activities | Total                |
|----------------------------------------|----------------------------|-----------------------------|----------------------|
| Net investment in capital assets:      |                            |                             |                      |
| Net property, buildings, and equipment | \$ 10,052,486              | \$ 16,135,715               | \$ 26,188,201        |
| Less:                                  |                            |                             |                      |
| Notes payable                          | -                          | (5,962,481)                 | (5,962,481)          |
| Capital leases payable                 | (220,576)                  | -                           | (220,576)            |
| Total net investment in capital assets | <u>9,831,910</u>           | <u>10,173,234</u>           | <u>20,005,144</u>    |
| Restricted for:                        |                            |                             |                      |
| Impact fees                            | 2,305,310                  | -                           | 2,305,310            |
| Library purposes                       | 53,721                     | -                           | 53,721               |
| Drug forfeiture                        | 27,206                     | -                           | 27,206               |
| Permanent funds                        | 205,565                    | -                           | 205,565              |
| Total restricted for special purposes  | <u>2,591,802</u>           | <u>-</u>                    | <u>2,591,802</u>     |
| Unrestricted                           | <u>9,845,236</u>           | <u>1,559,331</u>            | <u>11,404,567</u>    |
| Total net position                     | <u>\$ 22,268,948</u>       | <u>\$ 11,732,565</u>        | <u>\$ 34,001,513</u> |

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**NOTE 16 – GOVERNMENTAL FUND BALANCES**

Governmental fund balances reported on the fund financial statements at June 30, 2013 include the following:

|                                              |                  |                     |
|----------------------------------------------|------------------|---------------------|
| <b>Nonspendable:</b>                         |                  |                     |
| Major fund:                                  |                  |                     |
| General:                                     |                  |                     |
| Prepaid expenses                             | \$ 28,248        |                     |
| Tax deeded property, subject to resale       | 537,835          |                     |
|                                              | <u>566,083</u>   |                     |
| Nonmajor fund:                               |                  |                     |
| Permanent - principal balance                | 179,251          |                     |
| Total nonspendable fund balance              |                  | \$ 745,334          |
| <b>Restricted:</b>                           |                  |                     |
| Major fund:                                  |                  |                     |
| General:                                     |                  |                     |
| Library                                      | \$ 53,721        |                     |
| Nonmajor funds:                              |                  |                     |
| Permanent - income balance                   | 26,314           |                     |
| Special revenue:                             |                  |                     |
| Drug forfeiture                              | 27,206           |                     |
| Impact fees                                  | 2,305,310        |                     |
|                                              | <u>2,358,830</u> |                     |
| Total restricted fund balance                |                  | 2,412,551           |
| <b>Committed:</b>                            |                  |                     |
| Major fund:                                  |                  |                     |
| General:                                     |                  |                     |
| Expendable trust                             | \$ 1,177,653     |                     |
| Voted non-lapsing appropriation - March 2013 | 47,000           |                     |
| Total committed fund balance                 |                  | 1,224,653           |
| <b>Assigned:</b>                             |                  |                     |
| Major fund:                                  |                  |                     |
| General:                                     |                  |                     |
| Encumbrances                                 | \$ 225,391       |                     |
| Heritage commission                          | 11,418           |                     |
| Head's Chapel preservation                   | 4,188            |                     |
|                                              | <u>240,997</u>   |                     |
| Nonmajor funds:                              |                  |                     |
| Special revenue:                             |                  |                     |
| Conservation commission                      | 178,300          |                     |
| Solid waste disposal                         | 211,436          |                     |
| Recreation revolving                         | 20,537           |                     |
| Ambulance revolving                          | 230,180          |                     |
| Police special details                       | 135,289          |                     |
| Fire special details                         | 87               |                     |
|                                              | <u>775,829</u>   |                     |
| Total assigned fund balance                  |                  | 1,016,826           |
| <b>Unassigned:</b>                           |                  |                     |
| Major fund:                                  |                  |                     |
| General                                      |                  | 2,977,881           |
| Total governmental fund balances             |                  | <u>\$ 8,377,245</u> |

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**NOTE 17 – PRIOR PERIOD ADJUSTMENT**

Net position balance at July 1, 2012 was restated to record capitalization of a capital asset omitted in the prior year, as follows:

|                                      |                             |
|--------------------------------------|-----------------------------|
|                                      | Business-type<br>Activities |
|                                      | Enterprise Fund             |
|                                      | (Sewer)                     |
| Adjustment                           | \$ 25,148                   |
| Net position, as previously reported | 11,878,204                  |
| Net position, as restated            | <u>\$ 11,903,352</u>        |

**NOTE 18 – EMPLOYEE RETIREMENT PLAN**

The Town participates in the New Hampshire Retirement System (the System) which is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provision for benefits and contributions are established and can be amended by the New Hampshire Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 54 Regional Drive, Concord, NH 03301.

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. For fiscal year 2013, all employees except police officers and firefighters were required to contribute 7% of earnable compensation. The contribution rates were 11.55% for police officers and 11.80% for firefighters. The Town's contribution rates for 2013 for pension and medical subsidy were as follows; police officers 19.95%; firefighter, 22.89%; all other employees, 8.80%.

The contribution requirements for the Town of Hooksett for the fiscal years 2011, 2012, and 2013 were \$859,974, \$975,341, and \$961,551, respectively, which were paid in full in each year.

**NOTE 19 – OTHER POSTEMPLOYMENT BENEFITS (OPEB)**

In addition to pension benefits described in the preceding note, the Town provides postemployment benefit options for health care and life insurance to eligible retirees and their spouses. The Town provides medical, prescription drug, mental health, and substance abuse benefits, as well as life insurance, to retirees and their covered dependents. The benefits are provided in accordance with the Town's agreements, collective bargaining agreements, and the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). The criteria to determine eligibility include: years of service, employee age, and whether the employee has vested in the respective retirement plan. The Town funds the benefits on a pay-as-you-go basis. Retirees pay the full cost of the medical premium. These benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A: 50. There are 114 active employees and 20 retired employees currently eligible. Expenses for the postretirement health care benefits are recognized as eligible employee claims are paid.

The Governmental Accounting Standards Board (GASB) issued Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. GASB Statement No. 45 requires that the long-term cost of retirement health care and obligations for other postemployment benefits (OPEB) be determined on an actuarial basis and reported similar to pension plans. GASB Statement No. 45 does not mandate the pre-funding of postemployment benefit liabilities. However, any pre-funding of these benefits will help minimize or eliminate the postemployment benefit obligation that will be required to be reported on the financial statements.

The Town has only partially funded (on a pay-as-you-go basis) the annual required contribution (ARC), an actuarially determined rate in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

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The following table presents the OPEB cost for the year, the amount contributed and changes in the OPEB plan for fiscal year 2013:

|                                        |                     |
|----------------------------------------|---------------------|
| Annual required contribution/OPEB cost | \$ 299,633          |
| Contributions made (pay-as-you-go)     | <u>(71,054)</u>     |
| Increase in net OPEB obligation        | 228,579             |
| Net OPEB obligation, beginning         | <u>1,021,997</u>    |
| Net OPEB obligation, ending            | <u>\$ 1,250,576</u> |

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2013 was as follows:

| Fiscal Year Ended | Annual OPEB Contribution Cost | Actual Contributions (pay-as-you-go) | Percentage Contributed | Net OPEB Obligation |
|-------------------|-------------------------------|--------------------------------------|------------------------|---------------------|
| June 30, 2013     | \$ 299,633                    | \$ 71,054                            | 23.7%                  | \$ 1,250,576        |
| June 30, 2012     | \$ 303,879                    | \$ 65,188                            | 21.5%                  | \$ 1,021,997        |
| June 30, 2011     | \$ 312,474                    | \$ 43,038                            | 13.8%                  | \$ 783,306          |
| June 30, 2010     | \$ 295,192                    | \$ 32,176                            | 10.9%                  | \$ 513,870          |

The Town's net OPEB obligation as of June 30, 2013 is recognized as a liability in these financial statements.

As of July 1, 2012, the date of the most recent actuarial valuation, the actuarial accrued liability (AAL) for benefits was \$2,997,356, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$2,997,356. The covered payroll (annual payroll of active employees covered by the plan) was \$5,305,822 during fiscal year 2013, and the ratio of the UAAL to the covered payroll was 56.5%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revisions as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress for Other Postemployment Benefits Plan, presented as required supplementary information following the notes to the financial statements, is designed to present multiyear trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. The actuarial methods and assumptions used include techniques that are designed to reduce the effect of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2012 actuarial valuation, the entry age normal method was used. The actuarial assumptions included a 4% investment rate of return per annum. The projected annual healthcare cost trend is 9.0% initially, reduced by decrements to an ultimate rate of 5.0% after seven years. The UAAL is being amortized as a level dollar amount over an open basis. The remaining amortization period at July 1, 2012 was 30 years.

**NOTE 20 – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During fiscal year 2013, the Town was a member of the Local Government Center Property-Liability Trust, LLC, which is a Trust organized to provide certain property and liability insurance coverage to member Towns, cities and other qualified political subdivisions of New Hampshire. As a member of the Local Government Center

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Property-Liability Trust, LLC, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30. The program maintains a self-insured retention above which it purchases reinsurance and excess insurance. This policy covers property, auto physical damage, crime, general liability, and public officials' liability subject to a \$1,000 deductible.

Contributions paid in fiscal year ending June 30, 2013, were \$170,259 for property liability, \$127,046 for workers compensation, and \$15,978 for unemployment compensation, for a total insurance expenditure of \$313,283. There were no unpaid contributions for the year ended June 30, 2013. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities.

**NOTE 21 – CONTINGENCIES**

There are various legal claims and suits pending against the Town which arose in the normal course of the governments activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the Town.

The Town participates in various federal grant programs, the principal of which are subject to program compliance audits pursuant to the Single Audit Act as amended. Accordingly, the government's compliance with applicable grant requirements will be established at a future date. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the government anticipates such amounts, if any, will be immaterial.

**NOTE 22 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS**

The following GASB pronouncements were implemented by the Town for the fiscal year ended June 30, 2013, which included the early implementation of GASB Statement No. 65. Only GASB Statement No. 63 and GASB Statement No. 65 impacted these financial statements:

**GASB Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements***, issued November 2010. This Statement is intended to improve financial reporting by addressing issues related to service concession arrangements (SCAs), which are a type of public-private or public-public partnership.

**GASB Statement No. 61, *The Financial Reporting Entity: Omnibus and Amendments of GASB Statements No. 14 and No. 34***, issued November 2010. This Statement is intended to improve financial reporting for a governmental financial reporting entity by improving guidance for including, presenting, and disclosing information about component units and equity interest transactions of a financial reporting entity.

**GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements***, issued January 2011. This Statement is intended to enhance the usefulness of the Codification of the Governmental Accounting and Financial Reporting Standards by incorporating guidance that previously could only be found in certain FASB and AICPA pronouncements.

**GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position***, issued July 2011. This statement provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. The Statement of Net Assets is renamed the Statement of Net Position and includes four components: assets, deferred outflows of resources, liabilities, and deferred inflows of resources.

**GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities***, issued March 2012, has an effective date of the Town beginning with its fiscal year ending June 30, 2014. This Statement is intended to improve financial reporting by clarifying the appropriate use of the financial statement elements deferred outflows of resources and deferred inflows of resources to ensure consistency in financial reporting. Because GASB Statement No. 65 is so closely related to GASB Statement No. 63, implementing both as of June 30, 2013 is recommended.

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The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

***GASB Statement No. 66, Technical Corrections – 2012 – An Amendment of GASB Statements No. 10 and No. 62***, issued March 2012, will be effective for the Town beginning with its fiscal year ending June 30, 2014. This Statement is intended to resolve conflicting accounting and financial report and guidance that emerged from two recent standards, Statement No. 54 and Statement No. 62. These standards conflicted with existing guidance in Statements No. 10, 13, and 48.

***GASB Statement No. 67, Financial Reporting for Pension Plans***, issued in June 2012, will be effective for the Town beginning with its fiscal year ending June 30, 2014. ***GASB Statement No. 68, Accounting and Financial Reporting for Pensions***, issued in June 2012, will be effective for the Town beginning with its fiscal year ending June 30, 2015. The guidance contained in these two Statements will change how governments calculate and report the costs and obligations associated with pensions in important ways. They replace the requirements of Statements No. 27 and 50.

***GASB Statement No. 68, Accounting and Financial Reporting for Pensions***, issued in June 2012, will be effective for the Town beginning with its fiscal year ending June 30, 2015. The guidance contained in this statement will change how governments calculate and report the costs and obligations associated with pensions in important ways. This replaces the requirements of Statements No. 27 and 50.

***GASB Statement No. 69, Government Combinations and Disposals of Government Operations***, issued in January 2013, will be effective for the Town beginning with its fiscal year ending June 30, 2015. This statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations that have been transferred or sold.

***GASB Statement No. 70, Accounting and Financial Reporting for Nonexchange Financial Guarantees***, issued in April 2013, will be effective for the Town beginning with the fiscal year ending June 30, 2015. The objective of this statement is to improve accounting and financial reporting by governments that extend and receive nonexchange financial guarantees.

**NOTE 23 – SUBSEQUENT EVENTS**

Subsequent events are events or transactions that occur after the balance sheet date, but before the financial statements are issued. Recognized subsequent events are events or transactions that provided additional evidence about conditions that existed at the balance sheet date, including the estimates inherent in the process of preparing the financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the balance sheet date, but arose after the date. Management has evaluated subsequent events through January 22, 2014, the date the June 30, 2013 financial statements were available to be issued, and no events occurred that require recognition or disclosure.



*REQUIRED SUPPLEMENTARY INFORMATION*

**EXHIBIT G**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Schedule of Funding Progress for Other Postemployment Benefit Plan*  
*For the Fiscal Year Ended June 30, 2013*

| Actuarial<br>Valuation<br>Date | Actuarial<br>Value of<br>Assets<br>(a) | Actuarial<br>Accrued<br>Liability<br>(AAL)<br>(b) | Unfunded<br>AAL<br>(UAAL)<br>(b-a) | Funded<br>Ratio<br>(a/b) | Covered<br>Payroll<br>(c) | UAAL as<br>a Percentage<br>of Covered<br>Payroll<br>([b-a]/c) |
|--------------------------------|----------------------------------------|---------------------------------------------------|------------------------------------|--------------------------|---------------------------|---------------------------------------------------------------|
| July 1, 2012                   | \$ -                                   | \$ 2,997,356                                      | \$ 2,997,356                       | 0.0%                     | \$ 5,305,822              | 56.5%                                                         |
| July 1, 2011                   | \$ -                                   | \$ 3,005,730                                      | \$ 3,005,730                       | 0.0%                     | \$ 5,176,412              | 58.1%                                                         |
| July 1, 2008                   | \$ -                                   | \$ 1,988,285                                      | \$ 1,988,285                       | 0.0%                     | \$ 5,622,099              | 35.4%                                                         |

The note to the required supplementary information is a required part of this schedule.

***TOWN OF HOOKSETT, NEW HAMPSHIRE  
NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2013***

***Schedule of Funding Progress for Other Postemployment Benefits (OPEB)***

As required by GASB Statement No. 45, Exhibit G represents the actuarial determined costs associated with the Town's other postemployment benefits for the fiscal year ended June 30, 2013.

*COMBINING AND INDIVIDUAL FUND SCHEDULES*

**SCHEDULE 1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Major General Fund*  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2013*

|                                                   | Estimated            | Actual               | Variance<br>Positive<br>(Negative) |
|---------------------------------------------------|----------------------|----------------------|------------------------------------|
| <b>Taxes:</b>                                     |                      |                      |                                    |
| Property                                          | \$ 9,950,135         | \$ 9,716,026         | \$ (234,109)                       |
| Timber                                            | 7,500                | 17,674               | 10,174                             |
| Excavation                                        | 7,500                | 9,879                | 2,379                              |
| Interest and penalties on taxes                   | 260,000              | 517,065              | 257,065                            |
| Total from taxes                                  | 10,225,135           | 10,260,644           | 35,509                             |
| <b>Licenses, permits, and fees:</b>               |                      |                      |                                    |
| Motor vehicle permit fees                         | 2,567,500            | 2,734,270            | 166,770                            |
| Building permits                                  | -                    | 111,833              | 111,833                            |
| Other                                             | 65,000               | 51,702               | (13,298)                           |
| Total from licenses, permits, and fees            | 2,632,500            | 2,897,805            | 265,305                            |
| <b>Intergovernmental:</b>                         |                      |                      |                                    |
| State:                                            |                      |                      |                                    |
| Meals and rooms distribution                      | 606,924              | 606,826              | (98)                               |
| Highway block grant                               | 243,537              | 242,904              | (633)                              |
| State and federal forest land reimbursement       | 642                  | 661                  | 19                                 |
| Other                                             | 133                  | 3,848                | 3,715                              |
| Federal:                                          |                      |                      |                                    |
| FEMA                                              | -                    | 57,430               | 57,430                             |
| Other                                             | 12,175               | 9,474                | (2,701)                            |
| Total from intergovernmental                      | 863,411              | 921,143              | 57,732                             |
| <b>Charges for services:</b>                      |                      |                      |                                    |
| Income from departments                           | 141,330              | 135,994              | (5,336)                            |
| <b>Miscellaneous:</b>                             |                      |                      |                                    |
| Sale of municipal property                        | 1,500                | 360                  | (1,140)                            |
| Interest on investments                           | 40,000               | 17,018               | (22,982)                           |
| Rent of property                                  | -                    | 75,498               | 75,498                             |
| Fines and forfeits                                | -                    | 900                  | 900                                |
| Contributions and donations                       | -                    | 2,500                | 2,500                              |
| Other                                             | 308,917              | 527,572              | 218,655                            |
| Total from miscellaneous                          | 350,417              | 623,848              | 273,431                            |
| <b>Other financing sources:</b>                   |                      |                      |                                    |
| Transfers in                                      | 428,200              | 414,002              | (14,198)                           |
| <b>Total revenues and other financing sources</b> | <b>\$ 14,640,993</b> | <b>\$ 15,253,436</b> | <b>\$ 612,443</b>                  |

**SCHEDULE 2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2013*

|                                       | Encumbered<br>from Prior<br>Year | Appropriations | Expenditures | Encumbered<br>to Subsequent<br>Year | Variance<br>Positive<br>(Negative) |
|---------------------------------------|----------------------------------|----------------|--------------|-------------------------------------|------------------------------------|
| Current:                              |                                  |                |              |                                     |                                    |
| General government:                   |                                  |                |              |                                     |                                    |
| Executive                             | \$ -                             | \$ 316,683     | \$ 306,721   | \$ -                                | \$ 9,962                           |
| Election and registration             | -                                | 12,197         | 15,397       | -                                   | (3,200)                            |
| Financial administration              | -                                | 767,531        | 702,678      | -                                   | 64,853                             |
| Legal                                 | -                                | 117,000        | 110,680      | -                                   | 6,320                              |
| Personnel administration              | -                                | 131,794        | 134,197      | -                                   | (2,403)                            |
| Planning and zoning                   | -                                | 212,660        | 188,649      | -                                   | 24,011                             |
| General government buildings          | -                                | 476,677        | 482,862      | -                                   | (6,185)                            |
| Cemeteries                            | -                                | 8,400          | 895          | -                                   | 7,505                              |
| Insurance, not otherwise allocated    | -                                | 170,830        | 170,827      | -                                   | 3                                  |
| Advertising and regional associations | -                                | 10,190         | 10,475       | -                                   | (285)                              |
| Other                                 | -                                | 173,031        | 2,550        | 30,432                              | 140,049                            |
| Total general government              | -                                | 2,399,107      | 2,125,931    | 30,432                              | 242,744                            |
| Public safety:                        |                                  |                |              |                                     |                                    |
| Police                                | 57,017                           | 3,547,843      | 3,281,191    | 63,345                              | 260,324                            |
| Ambulance                             | -                                | 1              | -            | -                                   | 1                                  |
| Fire                                  | 56,712                           | 3,738,692      | 3,732,010    | -                                   | 63,394                             |
| Building inspection                   | -                                | 158,318        | 145,471      | -                                   | 12,847                             |
| Emergency management                  | -                                | 25,910         | 19,415       | -                                   | 6,495                              |
| Total public safety                   | 113,729                          | 7,470,764      | 7,178,087    | 63,345                              | 343,061                            |
| Highways and streets:                 |                                  |                |              |                                     |                                    |
| Administration                        | -                                | 177,038        | 190,570      | -                                   | (13,532)                           |
| Highways and streets                  | 11,849                           | 1,310,500      | 1,328,891    | 131,614                             | (138,156)                          |
| Street lighting                       | -                                | 60,000         | 62,013       | -                                   | (2,013)                            |
| Total highways and streets            | 11,849                           | 1,547,538      | 1,581,474    | 131,614                             | (153,701)                          |
| Sanitation:                           |                                  |                |              |                                     |                                    |
| Administration                        | -                                | 178,773        | 177,991      | -                                   | 782                                |
| Solid waste collection                | -                                | 211,311        | 222,892      | -                                   | (11,581)                           |
| Solid waste disposal                  | -                                | 703,723        | 567,196      | -                                   | 136,527                            |
| Total sanitation                      | -                                | 1,093,807      | 968,079      | -                                   | 125,728                            |
| Health:                               |                                  |                |              |                                     |                                    |
| Administration                        | -                                | 2,400          | -            | -                                   | 2,400                              |
| Welfare:                              |                                  |                |              |                                     |                                    |
| Administration                        | -                                | 219,809        | 196,374      | -                                   | 23,435                             |
| Direct assistance                     | -                                | 19,619         | 19,619       | -                                   | -                                  |
| Total welfare                         | -                                | 239,428        | 215,993      | -                                   | 23,435                             |
| Culture and recreation:               |                                  |                |              |                                     |                                    |
| Parks and recreation                  | -                                | 456,931        | 484,737      | -                                   | (27,806)                           |
| Library                               | -                                | 537,731        | 537,731      | -                                   | -                                  |
| Patriotic purposes                    | -                                | 2,945          | 2,945        | -                                   | -                                  |
| Other                                 | -                                | 8,501          | 11,495       | -                                   | (2,994)                            |
| Total culture and recreation          | -                                | 1,006,108      | 1,036,908    | -                                   | (30,800)                           |
| Conservation                          | -                                | 10,140         | 10,140       | -                                   | -                                  |
| Economic development                  | -                                | 1,500          | 292          | -                                   | 1,208                              |

(Continued)

*SCHEDULE 2 (Continued)*  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Major General Fund*  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2013*

|                                                                               | Encumbered<br>from Prior<br>Year | Appropriations       | Expenditures         | Encumbered<br>to Subsequent<br>Year | Variance<br>Positive<br>(Negative) |
|-------------------------------------------------------------------------------|----------------------------------|----------------------|----------------------|-------------------------------------|------------------------------------|
| Debt service:                                                                 |                                  |                      |                      |                                     |                                    |
| Principal of long-term debt                                                   | -                                | 260,000              | 260,000              | -                                   | -                                  |
| Interest on long-term debt                                                    | -                                | 5,200                | 5,200                | -                                   | -                                  |
| Interest on tax anticipation notes                                            | -                                | 1                    | -                    | -                                   | 1                                  |
| Total debt service                                                            | -                                | 265,201              | 265,200              | -                                   | 1                                  |
| Capital outlay                                                                | -                                | 160,000              | 122,010              | -                                   | 37,990                             |
| Other financing uses:                                                         |                                  |                      |                      |                                     |                                    |
| Transfers out                                                                 | -                                | 445,000              | 445,000              | -                                   | -                                  |
| Total appropriations, expenditures,<br>other financing uses, and encumbrances | <u>\$ 125,578</u>                | <u>\$ 14,640,993</u> | <u>\$ 13,949,114</u> | <u>\$ 225,391</u>                   | <u>\$ 592,066</u>                  |



**SCHEDULE 3**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2013*

|                                                                                   |                |                            |
|-----------------------------------------------------------------------------------|----------------|----------------------------|
| Unassigned fund balance, beginning                                                |                | \$ 2,438,509               |
| Changes:                                                                          |                |                            |
| 2013 Budget summary:                                                              |                |                            |
| Revenue surplus (Schedule 1)                                                      | \$ 612,443     |                            |
| Unexpended balance of appropriations (Schedule 2)                                 | <u>592,066</u> |                            |
| 2013 Budget surplus                                                               |                | 1,204,509                  |
| Increase in nonspendable fund balance                                             |                | (425,982)                  |
| Increase in committed fund balance                                                |                | <u>(47,000)</u>            |
| Unassigned fund balance, ending                                                   |                | <u>3,170,036</u>           |
| <b><i>Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis:</i></b>           |                |                            |
| To comply with generally accepted accounting principles                           |                |                            |
| property taxes not collected within 60 days of fiscal year-end.                   |                | (1,092,155)                |
| To eliminate the allowance for doubtful property tax receivables, which are       |                |                            |
| not necessary with the deferral of property taxes not collected within 60 days of |                |                            |
| fiscal year-end.                                                                  |                | <u>900,000</u>             |
| Unassigned fund balance, ending, GAAP basis (Exhibit C-1)                         |                | <u><u>\$ 2,977,881</u></u> |

**SCHEDULE 4**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
**Combining Balance Sheet**  
**June 30, 2013**

|                                                         | Special Revenue Funds |                            |                     |                            |                         |
|---------------------------------------------------------|-----------------------|----------------------------|---------------------|----------------------------|-------------------------|
|                                                         | TIF<br>District       | Conservation<br>Commission | Impact<br>Fees      | Solid<br>Waste<br>Disposal | Recreation<br>Revolving |
| <b>ASSETS</b>                                           |                       |                            |                     |                            |                         |
| Cash and cash equivalents                               | \$ -                  | \$ 138,490                 | \$ 1,256,561        | \$ 211,436                 | \$ -                    |
| Investments                                             | -                     | 56,500                     | 1,125,422           | -                          | 23,319                  |
| Accounts receivable, net of allowance for uncollectible | -                     | -                          | -                   | -                          | -                       |
| Total assets                                            | <u>\$ -</u>           | <u>\$ 194,990</u>          | <u>\$ 2,381,983</u> | <u>\$ 211,436</u>          | <u>\$ 23,319</u>        |
| <b>LIABILITIES</b>                                      |                       |                            |                     |                            |                         |
| Accrued salaries and benefits                           | \$ -                  | \$ -                       | \$ -                | \$ -                       | \$ 835                  |
| Interfund payable                                       | -                     | 16,690                     | 76,673              | -                          | 1,947                   |
| Total liabilities                                       | <u>-</u>              | <u>16,690</u>              | <u>76,673</u>       | <u>-</u>                   | <u>2,782</u>            |
| <b>FUND BALANCES</b>                                    |                       |                            |                     |                            |                         |
| Nonspendable                                            | -                     | -                          | -                   | -                          | -                       |
| Restricted                                              | -                     | -                          | 2,305,310           | -                          | -                       |
| Assigned                                                | -                     | 178,300                    | -                   | 211,436                    | 20,537                  |
| Total fund balances                                     | <u>-</u>              | <u>178,300</u>             | <u>2,305,310</u>    | <u>211,436</u>             | <u>20,537</u>           |
| Total liabilities and fund balances                     | <u>\$ -</u>           | <u>\$ 194,990</u>          | <u>\$ 2,381,983</u> | <u>\$ 211,436</u>          | <u>\$ 23,319</u>        |

| Special Revenue Funds  |                    |                              |                            |                   |                     |
|------------------------|--------------------|------------------------------|----------------------------|-------------------|---------------------|
| Ambulance<br>Revolving | Drug<br>Forfeiture | Police<br>Special<br>Details | Fire<br>Special<br>Details | Permanent<br>Fund | Total               |
| \$ 205,659             | \$ 27,206          | \$ -                         | \$ -                       | \$ 10,719         | \$ 1,850,071        |
| -                      | -                  | 153,545                      | 3,460                      | 198,179           | 1,560,425           |
| 80,947                 | -                  | 50,031                       | -                          | -                 | 130,978             |
| <u>\$ 286,606</u>      | <u>\$ 27,206</u>   | <u>\$ 203,576</u>            | <u>\$ 3,460</u>            | <u>\$ 208,898</u> | <u>\$ 3,541,474</u> |
| <br>                   |                    |                              |                            |                   |                     |
| \$ 1,894               | \$ -               | \$ 6,257                     | \$ -                       | \$ -              | \$ 8,986            |
| 54,532                 | -                  | 62,030                       | 3,373                      | 3,333             | 218,578             |
| <u>56,426</u>          | <u>-</u>           | <u>68,287</u>                | <u>3,373</u>               | <u>3,333</u>      | <u>227,564</u>      |
| <br>                   |                    |                              |                            |                   |                     |
| -                      | -                  | -                            | -                          | 179,251           | 179,251             |
| -                      | 27,206             | -                            | -                          | 26,314            | 2,358,830           |
| 230,180                | -                  | 135,289                      | 87                         | -                 | 775,829             |
| <u>230,180</u>         | <u>27,206</u>      | <u>135,289</u>               | <u>87</u>                  | <u>205,565</u>    | <u>3,313,910</u>    |
| <u>\$ 286,606</u>      | <u>\$ 27,206</u>   | <u>\$ 203,576</u>            | <u>\$ 3,460</u>            | <u>\$ 208,898</u> | <u>\$ 3,541,474</u> |

**SCHEDULE 5**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
**Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2013**

|                                                              | Special Revenue Funds |                            |                     |                            |                         |
|--------------------------------------------------------------|-----------------------|----------------------------|---------------------|----------------------------|-------------------------|
|                                                              | TIF<br>District       | Conservation<br>Commission | Impact<br>Fees      | Solid<br>Waste<br>Disposal | Recreation<br>Revolving |
| <b>Revenues:</b>                                             |                       |                            |                     |                            |                         |
| Taxes                                                        | \$ 273,029            | \$ 6,000                   | \$ -                | \$ -                       | \$ -                    |
| Charges for services                                         | -                     | -                          | -                   | 110,032                    | 36,949                  |
| Miscellaneous                                                | -                     | 67,770                     | 1,017,662           | -                          | 22                      |
| Total revenues                                               | <u>273,029</u>        | <u>73,770</u>              | <u>1,017,662</u>    | <u>110,032</u>             | <u>36,971</u>           |
| <b>Expenditures:</b>                                         |                       |                            |                     |                            |                         |
| Current:                                                     |                       |                            |                     |                            |                         |
| Public safety                                                | -                     | -                          | 42,223              | -                          | -                       |
| Highways and streets                                         | -                     | -                          | 28,824              | -                          | -                       |
| Culture and recreation                                       | -                     | -                          | 7,028               | -                          | 35,949                  |
| Conservation                                                 | -                     | 440,665                    | -                   | -                          | -                       |
| Intergovernmental payment                                    | -                     | -                          | 85,964              | -                          | -                       |
| Total expenditures                                           | <u>-</u>              | <u>440,665</u>             | <u>164,039</u>      | <u>-</u>                   | <u>35,949</u>           |
| Excess (deficiency) of revenues<br>over (under) expenditures | <u>273,029</u>        | <u>(366,895)</u>           | <u>853,623</u>      | <u>110,032</u>             | <u>1,022</u>            |
| <b>Other financing uses:</b>                                 |                       |                            |                     |                            |                         |
| Transfers out                                                | (288,659)             | -                          | -                   | (122,010)                  | -                       |
| Net change in fund balances                                  | (15,630)              | (366,895)                  | 853,623             | (11,978)                   | 1,022                   |
| Fund balances, beginning                                     | 15,630                | 545,195                    | 1,451,687           | 223,414                    | 19,515                  |
| Fund balances, ending                                        | <u>\$ -</u>           | <u>\$ 178,300</u>          | <u>\$ 2,305,310</u> | <u>\$ 211,436</u>          | <u>\$ 20,537</u>        |

| Special Revenue Funds  |                    |                              |                            |                   |              |
|------------------------|--------------------|------------------------------|----------------------------|-------------------|--------------|
| Ambulance<br>Revolving | Drug<br>Forfeiture | Police<br>Special<br>Details | Fire<br>Special<br>Details | Permanent<br>Fund | Total        |
| \$ -                   | \$ -               | \$ -                         | \$ -                       | \$ -              | \$ 279,029   |
| 319,949                | -                  | 145,674                      | 3,733                      | -                 | 616,337      |
| 64                     | -                  | 79                           | -                          | 11,260            | 1,096,857    |
| 320,013                | -                  | 145,753                      | 3,733                      | 11,260            | 1,992,223    |
| 181,009                | -                  | 108,138                      | 4,495                      | -                 | 335,865      |
| -                      | -                  | -                            | -                          | -                 | 28,824       |
| -                      | -                  | -                            | -                          | -                 | 42,977       |
| -                      | -                  | -                            | -                          | -                 | 440,665      |
| -                      | -                  | -                            | -                          | -                 | 85,964       |
| 181,009                | -                  | 108,138                      | 4,495                      | -                 | 934,295      |
| 139,004                | -                  | 37,615                       | (762)                      | 11,260            | 1,057,928    |
| -                      | -                  | -                            | -                          | (3,333)           | (414,002)    |
| 139,004                | -                  | 37,615                       | (762)                      | 7,927             | 643,926      |
| 91,176                 | 27,206             | 97,674                       | 849                        | 197,638           | 2,669,984    |
| \$ 230,180             | \$ 27,206          | \$ 135,289                   | \$ 87                      | \$ 205,565        | \$ 3,313,910 |

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# Town Meeting Minutes

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## First Session

Saturday April 5, 2014

Cawley Middle School

### CALL TO ORDER

Moderator, Don Riley called the First Deliberative Session to Order at Hooksett Cawley Middle School Cafeteria Center at 9:02 AM.

Boy Scout Troop led the Pledge of Allegiance.

### ATTENDANCE

J. Sullivan, A. Jennings, J. Levesque, D. Ross, S. Loves Orr, D. Winterton, N. Comaj, R. Duhaime, and T. Lizotte,  
Moderator, Don Riley  
Town Clerk, Todd Rainier  
Legal Counsel- Steve Buckley  
Registered voters – 50 in attendance

### PROOF OF POSTING

Proof of posting was provided by the Dr. Dean Shankle.

The Moderator introduced the members of the Town Council in Attendance as well as the Town Staff.  
The Moderator thanked the Cawley Staff and the Town Staff for all the work in setting up the meeting.

The Moderator recognized all veterans for their service.

A general overview of the rules and procedures were given by the Moderator and are available in writing in the voters guide.

### BUSINESS

Moderator Don Riley read the Warrant Articles into the record:

#### Article 3

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling **\$16,681,262.00**. Should this article be defeated, the operating budget shall be \$16,451,761.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated Tax Rate Impact \$6.73. Recommended by the Budget Committee (8-0)

***T. Lizotte motioned to move Article 3 as read and placed on the official ballot. Seconded by D. Winterton.***

T. Lizotte: The Budget is well outlined in the voter's guide. The biggest thing is the health insurance increase which is 17%. The other pieces are outlined.

J. Michaud, 11 Laurel: If the budget passes, what will be the increase in tax dollars based on the average home?

Dr. Shankle: If every article passes, that will add .20 to the tax rate which is about \$50 on the average home value of \$250,000.

**D. Riley declared Article 3 passed to Ballot.**

**Article 4**

To see if the Town will vote to raise and appropriate the sum of **\$180,000.00** to purchase a 14 Yard Automated Collection Truck for the Recycling and Transfer Department and to authorize the withdrawal from the Solid Waste Disposal Special Revenue Fund created for that purpose. No amount to be raised from taxation. Estimated Tax Rate Impact \$0.06. Recommended by the Town Council (6-0), Recommended by the Budget Committee (8-0)

***R. Duhaime motioned to move Article 4 as read and placed on the official ballot. Seconded by J. Levesque.***

D. Boyce: This is to purchase a smaller automated truck to go down the smaller roads and serve as a backup. This will enhance our program. I am the only department asking for a reduction in the budget. This is coming from the existing fund and will not raise taxes.

Mike DiBitetto: A Peterbilt is being traded. What is the value of the trade in?

D. Boyce: I don't know if we can trade it in and I don't think there is much value if any.

M. DiBitetto: Will this handle the dumpsters?

D. Boyce: Yes eventually it will handle the dumpsters at the schools.

Jim. Michaud: What will be the balance of the fund?

D. Boyce: \$50,000

D. Riley declared Article 4 passed to Ballot.

**Article 5**

To see if the Town will vote to raise and appropriate the sum of **\$100,000.00** to be placed in the Town Building Maintenance Capital Reserve Fund already established. Estimated tax rate impact \$0.06. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0).

***J. Sullivan motioned to move Article 5 as read and placed on the official ballot. Seconded by R. Duhaime.***

J. Sullivan: The main repair is \$160,000 to repair the roof at Town Hall which was built in 1938. There are also lighting and ventilation upgrades at the town garage. We should have a minimum of \$150,000 to address town needs.

J. Michaud: Who are the agents to expend?

C. Soucie: For the majority of the reserves, it is the Town Administrator. The list is on page 33 of the voting guide.

Sid Baines: Was there a vote last year that failed for repairs at the Safety Center?  
Does this article supersede that vote?

Dr. Shankle: I think that was 2 years ago. This article allows us to use money from the fund to fix things as needed like the windows at the Safety Center. They are working to keep the building safe.



Frank Kotowski, 21 Pleasant St: Could the Councilors with the dissenting vote explain their position?

A. Jennings: I was looking out for the taxpayers. A lot of the increase in the budget is the health care and I want to watch out for the taxpayer.

J. Michaud: What is the difference between the \$70,000 for the Building Maintenance Division on Page 23 and this article?

L. Lessard: That line is for General Building Maintenance and janitorial supplies. This article is an emergency fund like for the heating system at Station 1 and the windows at the Safety Center.

**D. Riley declared Article 5 passed to Ballot.**

**Article 6**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Public Works Vehicles and to raise and appropriate the sum of **\$100,000.00** to be placed in this fund, and to name the Town Administrator as the agent to expend. Estimated tax rate impact \$0.06. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

***D. Ross motioned to move Article 6 as read and placed on the official ballot. Seconded by T. Lizotte.***

D. Ross: The purpose is to eliminate the recurring warrant articles for vehicles. This fund is created so the DPW can decide how to allocate the funds as needs arise. The decision on the kind and when are left to those that know best. It will replace another article proposed for a specific vehicle.

Mike DiBitteto: So no vehicles from the Highway Department will come to town meeting after this article is passed?

L. Lessard: This will create a fund. Two years ago we put \$80,000 in a fund to replace plow trucks. We are now increasing it and calling it TRUCKS. Now if something dies or needs replacement, I can go to the Council and ask to use the fund.

Dr. Shankle: This is for DPW vehicles but it is not town wide fund for all town vehicles.

J. Sullivan: This is a similar article that was passed for Fire Apparatus.

T. Young, Joanne Drive: Can impact fees be used to compensate for the expansion?

L. Lessard: Impact fees are only for roadways, not for the highway department. If there is a new development and we want to make a road change, I can use the impact fees to change the road, but not for equipment. This also is not for growth but to replace aging equipment.

John Proctor: I understand the purpose is to prevent spikes in the budget from year to year and allow quick response when a vehicle needs to be replaced, similar to other reserve funds.

D. Ross: The motion we made for the wording included a provision to deplete the existing capital reserve fund. It was too much micromanaging by the general populous. This will be the fund from which DPW vehicles will be purchased. We don't know what the future will bring.

**D. Riley declared Article 6 passed to Ballot.**

**Article 7**

To see if the Town will vote to raise and appropriate the sum of **\$91,884.00** for the salary and benefits for a full-time Town Engineer in the Community Development Department. Should this Article pass, the salary and benefits will be funded in subsequent operating budgets. Estimated tax rate impact \$0.06. Recommended by the Town Council (5-3), Recommended by the Budget Committee (8-0).

***D. Winterton motioned to move Article 7 as read and placed on the official ballot. Seconded by T. Lizotte.***

D. Winterton: This refers to hiring a new person for Hooksett. Currently, we outsource our engineering work. We collect money from developers and it passes through an outside engineering firm. While we have to by law say it has a tax impact, we can't guarantee what the developers will need. My prediction is this will be a self-funding position and revenue producing fund. Now we don't have an engineer on staff to review plans, we have to send them out. The DPW has taken over some of the onsite work that the consulting firm was doing and has saved developers money and is saving money for the town. Lastly, if we have an engineer on staff, there are other projects that engineer can do.

Jim Michaud: You stated that there is revenue, where is that revenue reflected in the voter's guide?

D. Winterton: At the Planning Board, we have to approve Stantec invoices. Those funds are deposited with the town. Then those funds are distributed to the consulting engineering firm as billed.

Jo Ann Duffy, Planner: Those funds are not reflected in this budget and go into an escrow account and then we pay the invoices when submitted. We did not anticipate those revenue until this article passes.

C. Soucie: If you look on the MS 7 that is reported to the State, it is the second from the bottom. This shows all the revenue.

Bob Ehlers: Are you going to hire a generalist and will you need to still hire specialists.

Dr. Shankle: We plan to hire a generalist and specialists as needed. Remember most of this work is being paid for by the developer and the town is a pass through to the engineer. Instead of the pass through, the income will go to the town. Over the last 4 years, the average hours paid per week is 34. 25 hours. They charge 135/hr. We are looking at \$80/hr. which will still generate \$135,000 for an employee making \$80,000 per year including benefits.

Bill King: What is the ramp up period and your expectation for the future?

Dr. Shankle: The advantage of an in house engineer is as things start to pick up and we get to the higher numbers we have someone to coordinate in house. I have been asked by the Council to work on Economic Development and the developers need to walk in the door and get the answers they need. This will increase the level of service for the people we are trying to attract for little money.

Bill King: I would like to hear from the dissenting votes.

J. Sullivan: As Chair, I vote last. When I voted, I wasn't sure how to vote and if I voted no, it would create a tie and it would eliminate the ability for the voters to decide.

S. Lovas Orr: I understand the value of watching the budget and it is obvious that we save money hiring our own engineer. My focus was an issue of checks and balances. There is a value to having an outside voice. To have all opinions coming from inside the town can create issues later on. It is useful to have a firm that can handle multiple issues. We have been working with the same firm for a long time; maybe the answer is to get bids and get lower rates and still get the value of a complete office with multiple specialties.

D. Ross: The Town Council does not exist to make a profit. The cost has always been passed along and it is the developer's responsibility to handle their own cost. It removes the liability from the town. If we

have an in-house engineer, there will be more things involved and maybe more staff required. The new hires are long term commitment with retirement and we have to pay these bills for the person. I like smaller government and engineering belongs in the hands that do it for a living and the advantage of outsourcing is valuable. I think the statements on this are electioneering.

Richard Boisvert, 10 Prescott Height: As someone trying to develop a property, I have experience with an engineering firm. We go to an engineer to develop a project. They stamp those plans and you think those plans are appropriate. I came in and had to pay another engineer to review my engineer's work. That cost for my project for my engineer was \$60,000 and the consulting engineer is \$12,000. I had no control and I got a sheet with time spent on the project. This project 7 years prior went to the Planning Board and was reviewed by Stantec and approved. So I upgraded the plan to the current requirements; \$60,000 later, because the consulting engineer said there were too many problems had to be redone. It would be good to have my engineer go to the town and get input at an hourly fee that was realistic. This process took 8 months. All you have to do is take a ride up Route 3, and there are many properties vacant. If a developer has an opportunity to go elsewhere that is friendlier, they will. I agree that this is something the town should do, someone that you can call and ask questions. You don't need to be a specialist but he will make sure everything is in order.

J. Michaud: Is there a job description for this position.

Dr. Shankle: We did put together a job description.

J. Michaud: What is the reporting structure?

D. Shankle: To JoAnn Duffy in Community Development.

F. Kotowski: I sat on the Planning Board for a number of years. I learned that we in the town have been remiss in getting our act together and grow to what we want to be as a town. The cost of building increases. Our tax base keeps us healthy as a community. I think this is one of the better warrant articles that we have. If you were a contractor like Webster Woods, they paid engineering fee to dump rock to make sure it is the right rock. People won't want to do business here if we continue. This will allow us to do things on our own for not too much money. The Conservation Commission has gotten land so we can provide passive recreation opportunity and we could have used an engineer to help us with that.

N. Comai: I want to speak in the positive. Thank you Mr. Boisvert for speaking to a specific case. I've been part of the Budget and the CIP Committee and I think we are moving in the right direction. If we do it and we find it was not the correct decision, we can change it. For the history of the Stantec and the outsides sourcing, we have seen our staff is knowledgeable.

Mary Farwell, 24 Grant Drive: I appreciate that we can listen to all sides of the article. I have concerns about the amount of money and it is not enough. Benefits are around 33% of the compensation package which leave \$60,000. I'm not sure what we can get for \$60,000 in this market. We need to hire well and get a broad expertise. How did you determine that was enough money to get someone with the needed expertise?

Dr. Shankle: When we started looking at this, Joanne Duffy and Leo Lessard looked at surrounding places and they came up with towns that pay \$56,000. We are not a private business and it must be in line with our department heads salary as well. We agreed that was a number that would work.

Rob Duhaime: I'm not in favor of expanding town government but this town is going to expand. There are three (3) highway exits. The expansion is going on at the toll booth. We are going to expand. Hooksett doesn't have a developer friendly personality and with our own engineer that will improve.

M. DiBitteto: I want to bring attention to the fact that this is not the first time the town has a town engineer. We had Walter Norris doing engineering as the highway director. Then we hired Mr. Pantel as engineer and highway director. Then we changed direction and we didn't have a highway director with any

engineering capability and the need for a consulting engineer was more imperative. We can't pass expenses to the land owners. The landowner's value is dependent on the cost of that developer and we need to be fair to our land owners.

T. Young: I have always been a proponent of an engineer as well as out sourcing. There was a comment made and I didn't get an answer. Was there a review of other communities that outsource this position?

L. Lessard: Other communities do outsource, smaller communities, but similar size communities have their own engineer.

T. Young: I have an issue that we will charge the contractor, we as the town do the work, and charge the owner of the property for the work. There was another revenue generator started with the police. Will we eventually take over the sewer and water and create revenue from that. We are taxpayers that are also developers. We are a town providing a service to the community or we are making sure things are done correctly. I don't see where we hire someone at a mediocre wage and expect them to do what a firm can do.

D. Shankle: We already charge for roads, sewer and water. Users should pay for specific things they use. In these cases, it is not unusual for development departments to be self-funding. The town's people shouldn't fund the developer. The things that are user specific should be paid for.

T. Lizotte: Some of these plans are being reviewed by people that are not engineers and without a contract so there is legal peril. A majority of the costs are management fees and having an engineer with good knowledge can manage this and we need to spear head these things so we understand the legal ramification and not outsourcing. There are things that we are burdening Leo Lessard with and we can augment that. We need a dedicated manager that can bring that control back to the town.

Tom Naleway: The \$91,000. This is not an entire year. With the software, what is the full cost?

Dean: We want to make sure that the number you see is the number going forward. We are going to hold off on hiring so that the other salary will absorb the other cost. This is the total number for one year.

J. Michaud: Could the Town Council have put this in budget?

T. Lizotte: Yes we could have but I think it is important to bring this out so you can ask questions.

***Marlene Lien, 15 Elmer motioned to call the Question. Second. Vote unanimously in favor***

**D. Riley declared the article passed to Ballot.**

#### **Article 8**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increase in salaries and benefits at the current staffing level:

#### **Estimated increase over prior year**

| Fiscal Year | Salaries | Benefits | Estimated Increase |
|-------------|----------|----------|--------------------|
| 2014-15     | \$40,697 | \$11,818 | \$52,515           |

and further to raise and appropriate the sum of **\$52,515.00** for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.03. Recommend by the Town Council (9-0), Recommended by the Budget Committee (8-0)

***D. Winteron motioned to move Article 8 as read placed on the official ballot. Seconded by T. Lizotte.***

D. Winterton: We had extensive negotiations and came to an agreement on a one year contract. This will put all three bargaining units on the same rotation. Next year we will negotiate with Fire, Police, and Highway. If we put the three together, we can negotiate the benefits to everyone's advantage. The other advantage is the Police Union members receive raises on their anniversary and annually. This will change that to annually on July 1 like all other employees.

**D. Riley declared Article 8 passed to Ballot.**

**Article 9**

Shall the Town, if article 8 is defeated, authorize the Town Council to call one special meeting, at its option, to address article 8 cost items only?

***T. Lizotte motioned to move Article 9 as read and placed on the official ballot. Seconded by D. Winterton.***

**D. Riley declared Article 9 passed to Ballot.**

**Article 10**

To see if the Town will vote to raise and appropriate the sum of **\$50,000.00** to be placed in the Fire Apparatus Capital Reserve Fund already established. Estimated tax rate impact \$0.03. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

***S. Lovas Orr motioned to move Article 10 as read and placed on the official ballot. Seconded by N. Comai.***

S. Lovas Orr: This is a way of saving for the future. If there is a need in case of an emergency, this is a fund established and will provide the needed equipment without a delay.

Chief Williams: This has \$100,584 in the fund and is for the large equipment and apparatus.

A. Jennings: Being the one negative vote, I was looking at the tax base due to the increase in health cost.

J. Michaud: What is the next large purchase?

Chief Williams: Engine 2 in two (2) more years.

**D. Riley declared Article 10 passed to Ballot.**

**Article 11**

To see if the Town will vote to raise and appropriate the sum of **\$50,000.00** to be placed in the Drainage Upgrades Capital Reserve Fund already established. Estimated tax rate impact \$0.03. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0).

***N. Comai motioned to move Article 311 as read and placed on the official ballot. Seconded by T. Lizotte.***

N. Comai: We are all potentially driving older vehicles and due to neglect, our roadways are in need of repair. With the price of oil and future oil prices, we will find ourselves too far behind and not able to keep up. With the past winter and salt, it is an exterior force we can't plan on. Please support this and keep our roadways safe.

M. Farwell: As a resident where the drainage system is failing, I appreciate you will put money away. I appreciate the explanations under the warrant. The explanations cannot be on the warrant. What plans does the Council have to get this out to the voters?

D. Riley We have a voter's guide, this deliberative session and Dr. Shankle has interviews on the website.

S. Lovas Orr: We have discussed this at length and often people don't have the time to access the information. I like the idea of handing out the guide on site and would entertain whether we can do it legally.

**D. Riley declared Article 11 passed to Ballot.**

**Article 12**

To see if the Town will vote to authorize the Town Council to enter into a seven year lease/**purchase** agreement for \$248,400.00 the purpose of leasing **an Rubber Tire** Excavator for the Public Works Department, and to raise and appropriate the sum of **\$41,433.00** for the first year's payment for that purpose. This lease agreement contains an escape clause. Estimated tax impact \$0.03. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**A. Jennings motioned to move Article 12 as read and placed on the official ballot. Seconded by D. Winterton.**

A. Jennings: This goes along with the drainage and allows the highway to purchase the equipment rather than lease.

J. Michaud: The average voter may think this is a rubber tire excavator to excavate rubber tires. This may be confusing to the voter.

Norm Forest, 16 Pine Street: I can't afford to live here and can't afford to move. Have we ever needed to use this piece of equipment?

L. Lessard: We used this equipment and will help us replace drain pipes that are deteriorated. It also has an attachment for cleaning swales. When we did South Bow Road, we rented one for \$40,000 for 3 months. We could have leased for that cost for the whole year.

P. Gosselin: Why lease? You mentioned lease purchase. Will we eventually own?

L. Lessard: You lease for \$40,000 for 7 years and then you buy it for \$1.

**J. Michaud motioned to amend and strike the word the rubber tire and change to an excavator. Seconded by Senator Boutin.**

N. Cormai: Is it possible to ask to add Lease/Purchase to the amendment?

D. Riley: One amendment at a time.

H. Murray: If we take the rubber tire wording out, you could also get a crawler machine. If you have a crawler, you have to transport it all around town rather than drive it.

Dr. Shankle: To Mr. Murray, we will buy the same equipment either way so feel free to change the article for clarity.

**Vote majority in favor of the amendment**

**P. Gosselin motioned to amend to add "Lease/Purchase". Seconded by Tom Young. Vote majority in favor**

*Amended Motion*

To see if the Town will vote to authorize the Town Council to enter into a seven year lease/purchase agreement for \$248,400.00 the purpose of leasing an Excavator for the Public Works Department, and to

raise and appropriate the sum of **\$41,433.00** for the first year's payment for that purpose. This lease agreement contains an escape clause. Estimated tax impact \$0.03. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**D. Riley declared the article passed as amended to Ballot.**

**Article 13**

To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** to be placed in the Revaluation Capital Reserve Fund already established. Estimated tax rate impact \$0.02. Recommended by the Town Council (7-1),

**D. Ross motioned to move Article 13 as read and placed the official ballot. Seconded by J. Sullivan.**

D. Ross: This is required by law and we must do this and this is a reasonable amount.

**D. Riley declared the article passed to Ballot.**

**Article 14**

To see if the Town will vote to raise and appropriate the sum of **\$20,000.00** to be placed in the Air Pack and Bottles Capital Reserve Fund already established. Estimated tax rate impact \$0.01. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**A. Jennings motioned to move Article 3 as read and placed on the official ballot. Seconded by J. Sullivan**

A. Jennings: This looks out for the safety of the firefighter

Chief Williams: This is the breathing apparatus for the firefighters. This is a total replacement based on the requirements.

**D. Riley declare the article passed to Ballot.**

**Article 15**

To see if the Town will vote raise and appropriate the sum of **\$20,000.00** to be placed in this Automated Collection Equipment Capital Reserve Fund already established. Estimated tax rate impact \$0.01 Recommended by the Town Council (5-3), Recommended by the Budget Committee (8-0).

**N. Comai motioned to move Article 15 as read and placed on the official ballot. Seconded by T. Lizotte.**

N. Comai: As we set precedents by saving money for the future, our superintendent put this forth so we can put aside money each year so in 2020 we will have enough to pick up the cost for additional needs for barrels and equipment.

D. Boyce: I don't know what the future need will be for barrels and trucks and I would rather ask for \$20,000 than \$200,000 in the future.

**D. Riley declared the article passed to Ballot.**

**Article 16**

To see if the Town will vote to raise and appropriate the sum of **\$15,000.00** to be placed in the Parks and Recreation Facilities Development Capital Reserve Fund already established. Estimated tax rate impact \$0.01. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0).

**R. Duhaime motioned to move Article 16 as read and placed on the official ballot. Seconded by J. Levesque.**



R. Duhaime: The parks are being used more and need and therefore need more maintenance.

Norm Forest: Of all these articles, the budget committee voted 8-0 in favor of all the articles. Can they speak for these articles?

Chris Morneau: We felt all warrants were needed and the town is growing and needs this support as a whole.

S. Lovas Orr: I was the dissenting vote. There are a lot of important articles. I tried to balance between the revaluation which we have to pay and safety which is needed for the firefighters. I understand maintaining the parks are needed but in balancing the importance, this was lower and I tried to save tax dollars.

N. Comai: The Donati Field is a beautiful place until you get to the building. What better place to welcome people than clean bathrooms. People come to town for community event and you want them to think Hooksett is a good place to live. The bathrooms are deplorable at the field.

D. Riley declared the Article passed to Ballot.

**J. Michaud motioned to reconsider Article 3. Seconded by P. Gosselin.**

J. Michaud stated that his motion will be to add a stipend for the Budget Committee.

D. Ross asked the tax rate impact needs to be clarified.

**Vote 17 in favor and 27 opposed to reconsider. Motion fails**

**Motion to adjourn at 11:24 am**

Lee Ann Moynihan  
Minute Clerk

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# Town Election Results 2014

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## Article 1

To choose all necessary Town officers for the year ensuing.

**Town Council, District 2, Term Exp. 06/30/2017**  
Robert Duhaime 73 Votes

**Library Trustee, Term Exp. 06/30/2017**  
Linda Kleinschmidt 476 Votes

**Town Council, District 3, Term Exp. 06/30/2017**  
James A. Levesque 79 Votes

**Sewer Commission, Term Exp. 06/30/2017**  
Roger Bergeron 463 Votes

**Town Council, At-Large, Term Exp. 06/30/2015**  
Adam Jennings 296 Votes  
Clark Karolian 167 Votes  
Tom Keach 82 Votes

**Town Moderator, Term Exp. 06/30/2016**  
Don Riley 492 Votes

**Town Council, At-Large, Term Exp. 06/30/2017**  
James A. Sullivan 499 Votes

**Trustee of the Trust Funds, Term Exp. 06/30/2017**  
Claire Lyons 462 Votes

**Budget Committee, Term Exp. 06/30/2017**  
Patrick Gosselin 394 Votes  
Steven Peterson 351 Votes  
Nicholas Haas -Write-In 17 Votes

**Supervisor of the Checklist, Term Exp. 06/30/2020**  
Bryan Williams 274 Votes  
Bob Ehlers 209 Votes

**Cemetery Commission, Term Exp. 06/30/2016**  
Denise Cascio-Bolduc 470 Votes

**Cemetery Commission, Term Exp. 06/30/2017**  
Sharron Champagne 470 Votes

## Article 2

### Zoning Amendments

#### Amendment No. 1

Are you in favor of the adoption of Amendment No. 1, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 4, Section A.2.; Article 5, Section A.4.; Article 5-A, Section A.2; Article 6, Section A.2.; Article 10-A, Section G.2.g.7.; Article 13, Section G.3.d.; Article 16, Section G.4.d. and Article 21, Section C. to eliminate any reference to “churches, synagogues, convents and parish houses” and replace with “Religious Facilities (churches, synagogues, temples, mosques and other places of religious worship.)”?

YES 348 NO 136

#### Amendment No. 2

Are you in favor of the adoption of Amendment No. 2, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, to include the definition of “Religious Facilities” as “Churches, synagogues, temples, mosques and other places of religious worship.”?

YES 422 NO 127

#### Amendment No. 3

Are you in favor of the adoption of Amendment No. 3, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, to include the definition of “abutter” as “Any landowner whose property abuts (touches, borders on, or shares a common property line with) a subject property, including any properties directly opposite the subject property separated by a thoroughfare (i.e. street, stream, railroad, etc.); or any abutting holder of a conservation, preservation or agricultural preservation restriction or easement. In the case of an abutting property being under a condominium or other collective form of ownership, the term ‘abutter’ means the officers of the collective or association. In the case of an abutting property being under a manufactured housing park form of ownership, the term

**Amendment No. 4**

Are you in favor of the adoption of Amendment No. 4, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 6, High Density Residential District –HDR, Section D.2., which currently reads, “Building height shall not exceed thirty-five (35) feet in height (Amended 05/14/13),” and replace it with, “Building height shall not exceed sixty (60) feet in height.”?

**YES 275 NO 273**

**Amendment No. 5**

Are you in favor of the adoption of Amendment No. 5, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to repeal Article 10-A, Section I. Performance Standards for Sign Installations; Article 20, Signs; and Article 20-A, Signs – Route 3A and replace with the Sign Ordinance as proposed to become the new Article 20, Signs?

**YES 448 NO 92**

**Amendment No. 6**

*(Passage of this Amendment is conditional of the passage of Amendment No. 5)*

Are you in favor of the adoption of Amendment No. 6, as proposed by the Hooksett Planning Board, for the Hooksett Zoning Ordinance to amend Article 22, Definitions, to amend the definition of “signs,” which currently reads, “Any device, surface, logo, color scheme, pattern, object or feature; designed, erected, affixed, painted, illuminated, manufactured, lettered or maintained for the purpose of communicating a message,” and replace it with “Any device, display, structure, or part thereof, visible from a public place, which is used to advertise, identify, display, or attract attention to or communicate information about products, accommodations, services, or activities.”?

**YES 443 NO 97**

**Article 3**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, and other appropriations voted separately totaling \$16,681,262.00. Should this article be defeated, the operating budget shall be \$16,451,761.00, which is the same as last year, with certain adjustments required by previous action of the Town meeting, or by law or the Town Council may hold one special meeting, to take up the issue of a revised operating budget only. Estimated tax rate impact \$6.73. Recommended by the Budget Committee (8-0)

**YES 286 NO 271**

**Article 4**

To see if the Town will vote to raise and appropriate the sum of \$180,000.00 to purchase a 14 Yard Automated Collection Truck for the Recycling and Transfer Department and to authorize the withdrawal from the Solid Waste Disposal Special Revenue Fund created for that purpose. No amount to be raised from taxation. Recommended by the Town Council (6-0), Recommended by the Budget Committee (8-0)

**YES 395 NO 163**

**Article 5**

To see if the Town will vote to raise and appropriate the sum of \$100,000.00 to be placed in the Town Building Maintenance Capital Reserve Fund already established. Estimated tax rate impact \$0.06. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

**YES 338 NO 217**

**Article 6**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Public Works Vehicles and to raise and appropriate the sum of \$100,000.00 to be placed in this fund, and to name the Town Administrator as the agent to expend. Estimated tax rate impact \$0.06. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**YES 318 NO 239**

#### **Article 7**

To see if the Town will vote to raise and appropriate the sum of \$91,884.00 for the salary and benefits for a full-time Town Engineer in the Community Development Department. Should this Article pass, the salary and benefits will be funded in subsequent operating budgets. Estimated tax rate impact \$0.06. Recommended by the Town Council (5-3), Recommended by the Budget Committee (8-0)

**YES 309 NO 256**

#### **Article 8**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Hooksett Town Council and the Hooksett Police Union Local 46, NEPBA which calls for the following increase in salaries and benefits at the current staffing level:

Estimated increase over prior year

| <u>Fiscal Year</u> | <u>Salaries</u> | <u>Benefits</u> | <u>Estimated Increase</u> |
|--------------------|-----------------|-----------------|---------------------------|
| 2014-15            | \$40,697        | \$11,818        | \$52,515                  |

and further to raise and appropriate the sum of \$52,515.00 for the current fiscal year, such sum represents the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated tax rate impact \$0.03. Recommend by the Town Council (9-0), Recommended by the Budget Committee (8-0)

**YES 392 NO 179**

#### **Article 9**

Shall the Town, if article 8 is defeated, authorize the Town Council to call one special meeting, at its option, to address article 8 cost items only

**YES 334 NO 228**

#### **Article 10**

To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to be placed in the Fire Apparatus Capital Reserve Fund already established. Estimated tax rate impact \$0.03. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

**YES 370 NO 200**

#### **Article 11**

To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to be placed in the Drainage Upgrades Capital Reserve Fund already established. Estimated tax rate impact \$0.03. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**YES 364 NO 205**

#### **Article 12**

To see if the Town will vote to authorize the Town Council to enter into a seven year lease agreement for \$248,400.00 the purpose of leasing a Rubber Tire Excavator for the Public Works Department, and to raise and appropriate the sum of \$41,433.00 for the first year's payment for that purpose. This lease agreement contains an escape clause. Estimated tax impact \$0.03. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**YES 309 NO 255**

#### **Article 13**

To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to be placed in the Revaluation Capital Reserve Fund already established. Estimated tax rate impact \$0.02. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

**YES 283 NO 284**

**Article 14**

To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be placed in the Air Pack and Bottles Capital Reserve Fund already established. Estimated tax rate impact \$0.01. Recommended by the Town Council (8-0), Recommended by the Budget Committee (8-0)

**YES 350 NO 216**

**Article 15**

To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be placed in the Automated Collection Equipment Capital Reserve Fund already established. Estimated tax rate impact \$0.01 Recommended by the Town Council (5-3), Recommended by the Budget Committee (8-0)

**YES 313 NO 254**

**Article 16**

To see if the Town will vote to raise and appropriate the sum of \$15,000.00 to be placed in the Parks and Recreation Facilities Development Capital Reserve Fund already established. Estimated tax rate impact \$0.01. Recommended by the Town Council (7-1), Recommended by the Budget Committee (8-0)

**YES 376 NO 196**

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# Board of Elections

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The Hooksett Charter, paragraph 2.5 enables the Hooksett Board of Election (BOE) and specifies that Supervisors of the Checklist, Town Clerk, Deputy Town Clerk and Moderator are members. We have added three additional members during 2014 – School District Moderator and Clerk, Town Council representative. Each year, the BOE meets as necessary to plan and coordinate the activities mandated for each election cycle as well as discuss revisions and additions to the NH Election Laws.

The Supervisors of the Checklist (SoC) additionally meet separately a minimum of two times per election to register new voters and manage the checklist. Every 10 years the SoC meet to perform mandated redistricting and checklist purge, both of which were recently completed.

A single BOE meeting was required during 2013-2014 for the Town Election, the results of which are found earlier in this Town Report. Assisting us were many volunteers and we are grateful for their participation to register and check-in Hooksett voters, count ballots and checklists late into election evening and provide a pleasant voting experience for all.

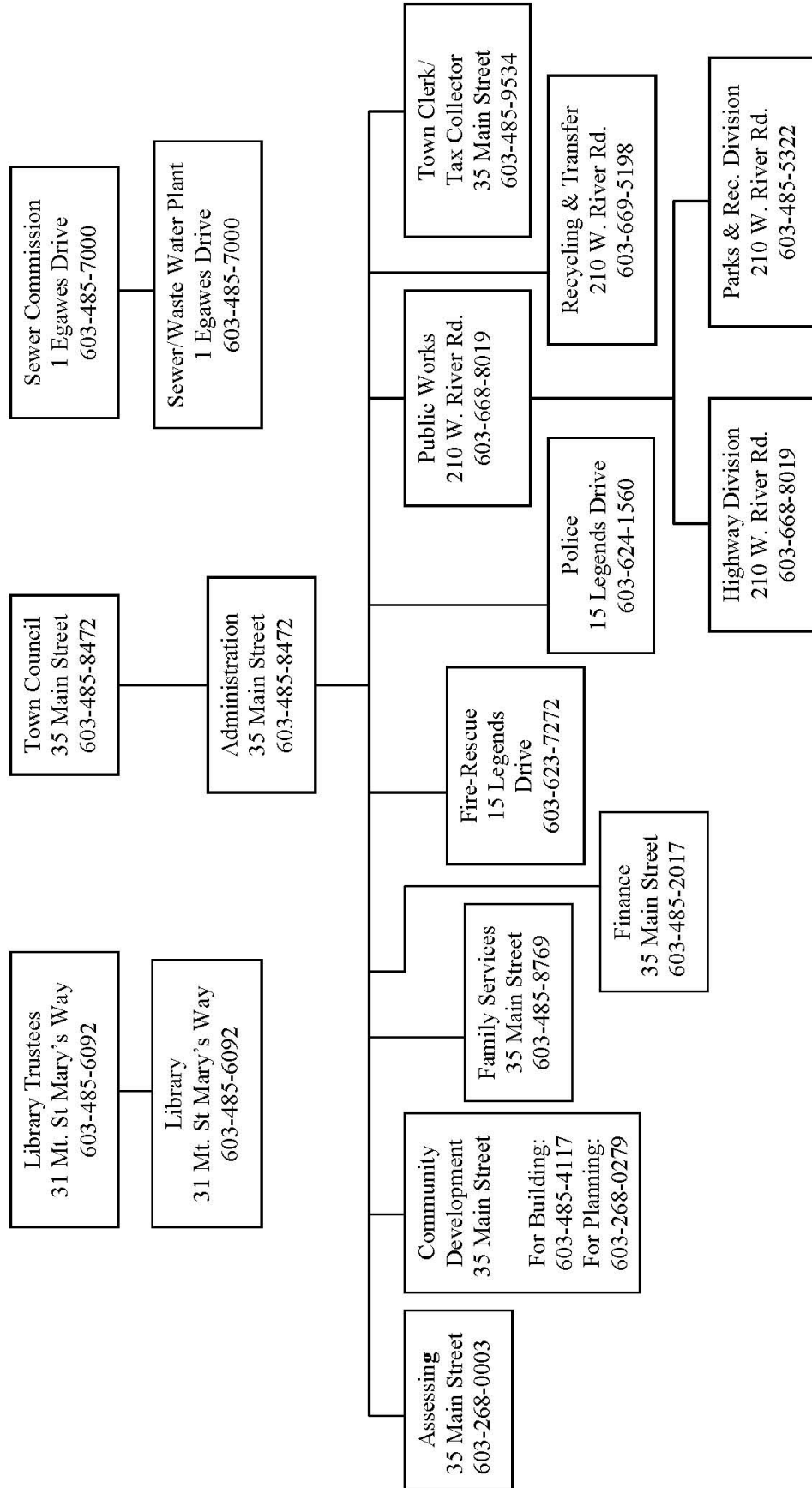
Finally, we desire to continuously improve the way elections are conducted in Hooksett. The members of the BOE recognize that continuous improvement is necessary to continue to bring excellence, consistency and integrity to each election cycle. To that end, detailed process step identification/documentation is currently underway. Although most of the actions identified in this process are mandated by statute, the result of this effort will insure year to year consistency, facilitate understanding by all participants and insure accountability. Hooksett voters can help with this effort and we encourage any voter who has a concern, an idea to improve Hooksett's election cycle, or wants to work during any of the various election activities to let us know.

|            |                           |                                                                                           |
|------------|---------------------------|-------------------------------------------------------------------------------------------|
| Submitted: | Supervisors of Checklist: | Sally Humphries<br>Mike Horne<br>Bob Ehlers<br>Todd Rainier<br>Billie Hebert<br>Don Riley |
|            | Town Clerk:               |                                                                                           |
|            | Deputy Town Clerk:        |                                                                                           |
|            | Moderator:                |                                                                                           |

## ***TOWN ELECTION (Sessions I and II) STATISTICS***

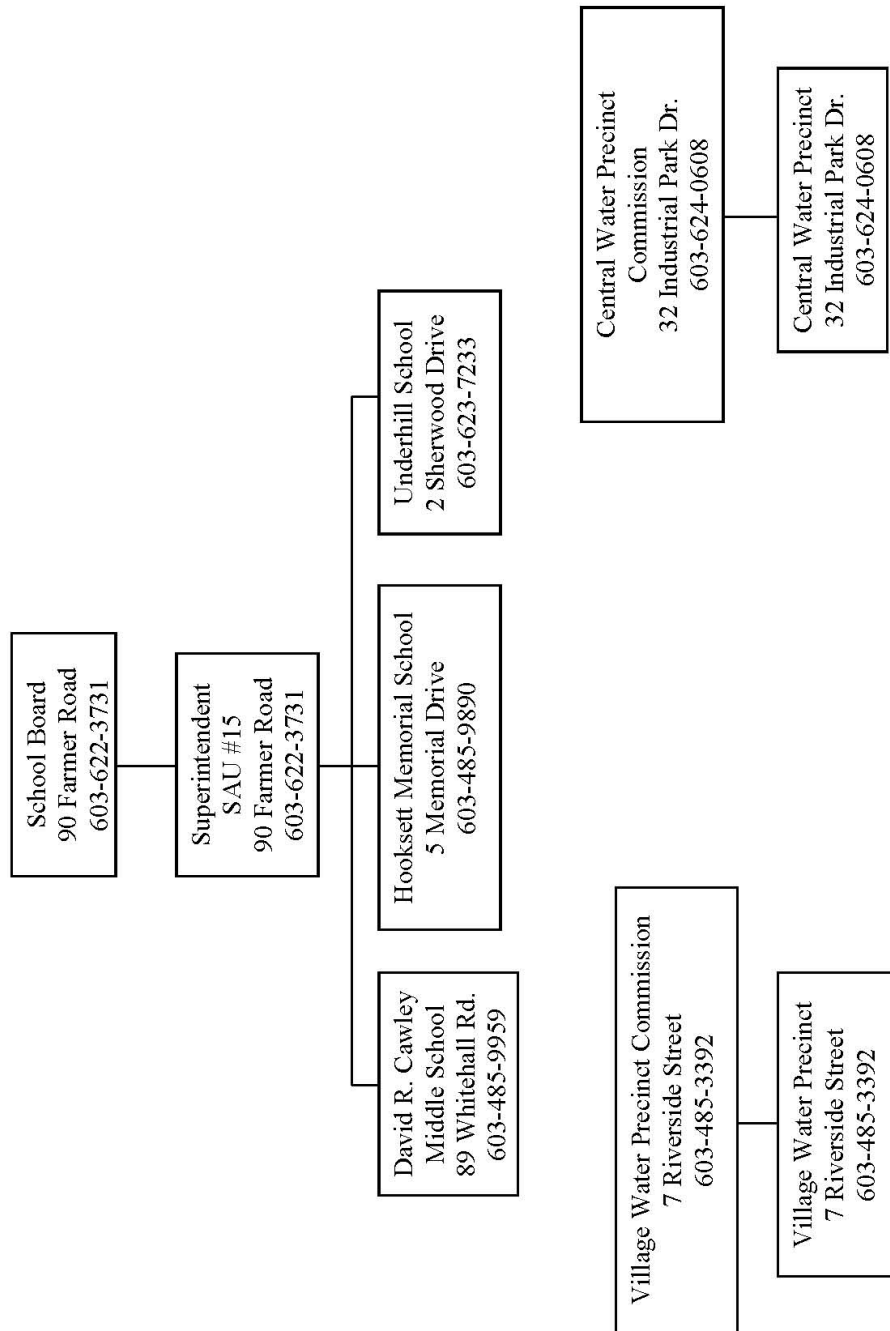
|                                        |                                                              |
|----------------------------------------|--------------------------------------------------------------|
| Deliberative Session Participants:     | 50 registered voters; 8 non-registered/non-Hooksett citizens |
| Town Election – Number of Voters:      | 580 including 8 absentee ballots                             |
| Registered Voters as of Town Election: | 8,855                                                        |
| Voters Registered during Election:     | 6                                                            |
| Candidates for Office:                 | 16                                                           |
| Zoning Amendments Considered:          | 6                                                            |
| Warrant Articles Considered:           | 14                                                           |

## Town of Hooksett – Town Departments





## Elected Boards and Commissions



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# Officials, Boards, Commissions & Committees

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For more information, please contact the Administration Department at 603-485-8472.

## **U.S. President**

Barack H. Obama

## **U.S. Senators**

Kelly Ayotte  
Jeanne Shaheen

## **U.S. Congress**

Carol Shea-Porter  
Ann McLane Kuster

## **Governor**

Maggie Hassan

## **Governor's Council**

Christopher C. Pappas

## **Representatives to General Court**

David W. Hess  
Frank R. Kotowski  
Todd P. Smith  
Thomas C. Walsh

## **State Senator**

David R. Boutin

## **Budget Committee**

1. Frank Bizzaro  
2. Tabitha Jennings  
3. Nicholas Haas  
4. Kevin Van Horn  
5. Marc Miville  
6. JR Ouellette  
7. Chris Morneau  
8. Steven Peterson  
9. John Pieroni  
Todd Lizotte, Council Rep.  
Tony Amato, Village Water  
Gregory Weir, Central Water  
Cheryl Akstin, School Rep.

## **Cemetery Commission**

1. Sharron Champagne  
2. Michael Horne

## **Conservation Commission**

1. David W. Hess  
2. Steve Couture  
3. Cindy Robertson  
4. James Walter  
5. Philip Fitanides  
John Turbyne, Alternate  
JoCarol Gau, Alternate  
David Ross, Council Rep.

## **Council**

1. Todd Lizotte, District 1  
2. Robert Duhaime, District 2  
3. James Levesque, District 3  
4. Susan Lovas Orr, District 4  
5. Donald Winterton, District 5  
6. Nancy Comai, District 6  
7. Adam Jennings, At-Large  
8. David Ross, At-Large  
9. James Sullivan, At-Large

## **Economic Development**

1. David Scarpetti  
2. Matt Mercier  
3. Mark Sanborn  
4. William E. King  
Donald Winterton, Council Rep.  
Dean E. Shankle, Jr., Town Admin  
Jo Ann Duffy, Town Planner  
Nicholas Mercier, Advisory Member  
Michael Reed, Advisory Member  
William Gillett, Advisory Member

## **Emergency Management**

Michael Williams  
Dean Jore, Deputy Director

## **Heritage Commission**

1. Kathie Northrup  
2. Scott Riley  
James Sullivan, Council Rep

## **Library Trustees**

1. Francis J. Broderick  
2. Barbara Davis  
3. Mary Farwell  
4. Tammy J. Hooker  
5. Linda Kleinschmidt

## **Moderator**

Don Riley

## **Parks and Recreation Advisory Board**

1. David Elliott  
2. Thomas Prasol  
3. Michael Young  
4. Dustin Raiche  
Jacqueline McCartin, Alternate  
Adam Jennings, Council Rep.

## **Planning Board**

1. David J. Rogers  
2. Paul Scarpetti  
3. Frank Kotowski  
4. Richard Marshall  
5. Thomas Prasol  
6. Tom Walsh  
Michael DiBitetto, Alternate  
Muamer Durakovic, Alternate  
Donald Winterton, Council Rep.

## **Recycling & Transfer Advisory Committee**

1. Richard Bairam  
2. Merrill E. Johnson  
3. Sean McDonald  
4. Robert H. Worrell  
Raymond Bonney, Alternate  
Robert Schroeder, Alternate  
James Levesque, Council Rep.

## **Sewer Commission**

1. Sidney Baines  
2. Roger R. Bergeron  
3. Frank Kotowski  
Robert Duhaime, Council Rep.

## **Southern NH Planning Commission**

1. Mike N. Jolin  
2. Richard G. Marshall  
3. Robert Duhaime

## **Supervisors of the Checklist**

1. Robert Ehlers  
2. Michael Horne  
3. Sally A. Humphries

## **Town Clerk**

Todd Rainier

## **Treasurer**

Linda Courtemanche  
Ann McLaughlin, Deputy

## **Trustees of the Trust Fund**

1. Henry Roy  
2. Claire Lyons  
3. Paul Loiselle

## **Zoning Board of Adjustment**

1. Richard Bairam  
2. Roger Duhaime  
3. Gerald Hyde  
4. Don Pare  
5. Chris Pearson  
Phil Denbow, Alternate  
Jacqueline Roy, Alterante  
Michael Simoneau, Alternate  
James Levesque, Council Rep

## **Central Water Precinct**

1. William Alois  
2. Everett Hardy  
3. William McDonald  
4. Richard Montieth  
5. Gregory Weir  
Carol Hardy, Clerk  
Kelly Alois, Moderator

## **Historical Society**

1. James Sullivan  
2. Brian Baer  
3. Diane Valade  
4. Bob Thinnies

## **School Board**

1. James Sullivan  
2. David Pearl  
3. Todd Lizotte  
4. Joanne McHugh  
5. John Lyscars  
6. Amy Boilard  
7. Michael Berry  
Don Riley, Moderator  
Frank Bizzarro, Treasurer  
Lee Ann Moynihan, Clerk

## **Village Water Precinct**

1. Tony Amato  
2. Leo "Joe" Hebert  
3. Michael Jache  
4. Nicholas Haas  
5. James Lyons  
Nancy Philibotte, Clerk & Moderator  
Andy Felch, Treasurer  
Joseph Hebert, Superintendent

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# Assessing Department

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Dear Hooksett Residents,

Another year has passed. It was very busy time in the Assessing Office. The Assessor is Todd Haywood of Granite Hill Municipal Services.

Hooksett has Lee Ann Moynihan as its full time Assessing Technician to assist with the data collection and general assessing duties. Elayne Pierson is the Assessing Clerk an integral part of the overall coordination of the Assessor's Office, who is responsible for assisting the public with routine questions and maintaining continuity within the office.

The Town of Hooksett continues to maintain new technologies to assist the general public. The newest technology available is GIS information which can be accessed on the home page at [www.hooksett.org](http://www.hooksett.org). This enables the user to view town maps via aerial imagery. In addition to the assessing information, there are several layers available for the user. This is a great tool which is useful for the general public and nearly all town departments such as Community Development, Building, Public Works, Water and Sewer, Solid Waste and Public Safety. We are aware the property lines do not overlay precisely. We hope to have this corrected in the next year or two if the budget allows.

The Town of Hooksett underwent a town wide revaluation in accordance of NH RSA 75:8a and section two, article 6 of the NH Constitution. This was conducted by Vision Government Solutions Inc. The scope of this project was to value all properties in Hooksett as of April 1, 2013.

In 2014, the Assessor's Office processed over 60 abatement requests. Furthermore, the Assessor's office will continue on the cyclical data-base maintenance program which entails complete interior and exterior data verification when possible for 20% of the town.

Our entire town's weighted mean ratio for 2013 was 96.1%; the median ratio for 2013 is 94.73%.

The Town of Hooksett went through the assessment review by the NH Dept. of Revenue Administration in 2013 which entailed a complete review of all the exemptions and credits.

The entire Assessor's Database is hosted online at [www.visionappraisal.com](http://www.visionappraisal.com). This feature allows the user to search the assessor's database from the comfort and convenience of their own home. This information is updated monthly to ensure the most up to date data is maintained.

The NH Assessing Standards Board has a reference manual that was developed specifically for elected/appointed municipal officials and taxpayers. You may find this by using this link:  
<http://www.revenue.nh.gov/mun-prop/property/assessing-standards.htm>

There is a computer terminal in the Assessor's Office for the general public to use so they may search and print property record cards without staff assistance.

The Assessing Tax Maps are available online at [www.hooksett.org](http://www.hooksett.org) as well, for printing and viewing from the convenience of the user's home.

As is every year, we invite you to use the resources available to view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you, the taxpayers.

Respectfully submitted,

*Todd Haywood*, CNHA, Assessing Department

| Inventory of Town Property 2014 |     |         |            |            |         |                 |                        |  |
|---------------------------------|-----|---------|------------|------------|---------|-----------------|------------------------|--|
| PROPERTY LOCATION               | MAP | LOT     | BLDG VALUE | LAND VALUE | ACREAGE | APPRAISED VALUE |                        |  |
| Edgewater Drive                 | 1   | 6       |            | 11,300     | 2.00    | 11,300          |                        |  |
| Railroad Bed                    | 1   | 18A     |            | 300        | 0.63    | 300             |                        |  |
| Railroad                        | 1   | 18B     |            | 17,000     | 1.95    | 17,000          |                        |  |
| Pleasant Street                 | 1   | 20      |            | 5,747      | *20.0   | 5,747           |                        |  |
| 61 Merrinack Street             | 1   | 34      |            | 9,580      | *80.0   | 9,580           |                        |  |
| Merrinack Street                | 1   | 37      |            | 8,510      | *27.0   | 8,510           |                        |  |
| Pleasant Street                 | 2   | 19      |            | 14,400     | 2.50    | 14,400          |                        |  |
| Off Pleasant Street             | 2   | 33-18-3 |            | 22,800     | 1.56    | 22,800          |                        |  |
| Off Pleasant Street             | 2   | 33-18-4 |            | 22,300     | 1.14    | 22,300          |                        |  |
| Off Pleasant Street             | 2   | 33-18-5 |            | 22,400     | 1.15    | 22,400          |                        |  |
| Off Pleasant Street             | 2   | 33-18-6 |            | 22,600     | 1.38    | 22,600          |                        |  |
| Off Pleasant Street             | 2   | 33-18-7 |            | 22,300     | 1.06    | 22,300          |                        |  |
| Chester Tumpike                 | 3   | 14      |            | 91,400     | 87.00   | 91,400          |                        |  |
| Chester Tumpike                 | 4   | 3       |            | 11,185     | *160.60 | 11,185          |                        |  |
| North Candia Road               | 4   | 6       |            | 111,100    | 14.60   | 111,100         |                        |  |
| North Candia Road               | 4   | 10      |            | 917        | *10.30  | 917             |                        |  |
| North Candia Road               | 4   | 12      |            | 1,764      | *13.62  | 1,764           |                        |  |
| North Candia Road               | 4   | 18      |            | 55,300     | 20.00   | 55,300          |                        |  |
| 7 North Candia Road             | 4   | 22      |            | 81,100     | 44.60   | 81,100          |                        |  |
| Wiggins Road                    | 4   | 24      |            | 171,900    | 131.10  | 171,900         |                        |  |
| Mountain Road                   | 4   | 26      |            | 18,800     | 27.10   | 18,800          |                        |  |
| Wiggin Road                     | 4   | 27      |            | 29,626     | *163.68 | 29,626          |                        |  |
| Chester Tumpike                 | 4   | 33      |            | 5,118      | *57.50  | 5,118           |                        |  |
| Chester Tumpike                 | 4   | 37      |            | 4,561      | *25.20  | 4,561           |                        |  |
| 110 Merrinack Street            | 5   | 16      |            | 47,700     | 0.39    | 47,700          |                        |  |
| 101 Merrinack Street            | 5   | 20      | 1,246,400  | 235,400    | 5.90    | 1,481,800       |                        |  |
| 78 Merrinack Street             | 5   | 23      |            | 74,000     | 6.14    | 74,000          |                        |  |
| Merrinack Street                | 5   | 25-1    |            | 4,100      | 0.06    | 4,100           |                        |  |
| 65 Merrinack Street             | 5   | 40      | 800        | 219,500    | 5.40    | 220,300         |                        |  |
| 16 Pleasant Street              | 6   | 2       | 32,900     | 343,000    | 5.00    | 375,900         |                        |  |
| 67 Post Road                    | 6   | 22-65   |            | 102,000    | 0.91    | 102,000         |                        |  |
| 2 Post Road                     | 6   | 22-73   | 30,200     | 96,500     | 0.68    | 126,700         | Village Water Precinct |  |
| Off Post Road                   | 6   | 22-76   |            | 89,300     | 0.52    | 89,300          |                        |  |
| Old Railroad Bed                | 6   | 22-77   |            | 10,900     | 3.91    | 10,900          |                        |  |
| 29 Pine Street                  | 7   | 5       |            | 61,100     | 0.90    | 61,100          |                        |  |
| Off Pine Street                 | 7   | 6       | 6,200      | 9,300      | 1.00    | 15,500          |                        |  |
| Off Pine Street                 | 7   | 7       |            | 8,700      | 1.00    | 8,700           |                        |  |
| Off Pine Street                 | 7   | 8       |            | 8,500      | 0.81    | 8,500           |                        |  |
| Pinnacle Street                 | 7   | 9       | 47,900     | 143,400    | 33.00   | 191,300         |                        |  |
| 18 Pinnacle Street              | 7   | 10      |            | 5,633      | *34.5   | 5,633           |                        |  |
| 12 Pinnacle Street              | 7   | 18      |            | 134,600    | 19.90   | 134,600         |                        |  |
| Ardon Drive                     | 8   | 3       |            | 5,900      | 0.10    | 5,900           |                        |  |

\*LAND IN CURRENT USE

| Inventory of Town Property 2014 |     |           |            |            |         |                 |
|---------------------------------|-----|-----------|------------|------------|---------|-----------------|
| PROPERTY LOCATION               | MAP | LOT       | BLDG VALUE | LAND VALUE | ACREAGE | APPRAISED VALUE |
| Ardon Drive                     | 8   | 4         |            | 5,900      | 0.10    | 5,900           |
| Pinnacle Pond                   | 8   | 8         |            | 6,900      | 0.13    | 6,900           |
| Heather Drive                   | 8   | 23        |            | 5,900      | 0.10    | 5,900           |
| 16 Main Street                  | 8   | 33        | 799,500    | 62,400     | 0.90    | 861,900         |
| 1 Riverside Street              | 8   | 34        | 498,900    | 46,200     | 0.60    | 545,100         |
| 7 Riverside Street              | 8   | 37        | 100,900    | 57,800     | 0.30    | 158,700         |
| Riverside Street                | 8   | 95        |            | 61,200     | 0.92    | 61,200          |
| 6 Merrimack Street              | 9   | 34-ROAD   |            | 1,900      | 4.61    | 1,900           |
| 7 Veterans Drive                | 9   | 36        |            | 54,800     | 0.15    | 54,800          |
| 4 Veterans Drive                | 9   | 37        | 63900      | 47,900     | 0.40    | 111,800         |
| 2 Veterans Drive                | 9   | 38        |            | 47,900     | 0.41    | 47,900          |
| 21 Merrimack Street             | 9   | 45        |            | 8,000      | 0.10    | 8,000           |
| Off Hooksett Road               | 9   | 72        |            | 6,900      | 0.19    | 6,900           |
| Off Donald Street               | 10  | 30        |            | 6,900      | 0.19    | 6,900           |
| 15 Donald Street                | 10  | 31        |            | 7,600      | 0.16    | 7,600           |
| 35 Main Street                  | 10  | 75        | 3,761,000  | 1,061,600  | 15.80   | 4,822,600       |
| Main Street                     | 10  | 76        | 1,400      | 8,000      | 1.70    | 9,400           |
| Riverside Street                | 10  | 83        |            | 9,300      | 0.20    | 9,300           |
| Hackett Hill Road               | 12  | 2         |            | 12,500     | 12.20   | 12,500          |
| Maryann Road                    | 12  | 3         |            | 12,400     | 12.00   | 12,400          |
| Hackett Hill Road               | 12  | 4         |            | 13,900     | 13.30   | 13,900          |
| Off Everett Turnpike            | 12  | 5         |            | 7,300      | 0.73    | 7,300           |
| Hackett Hill Road               | 12  | 8         |            | 951,600    | 47.00   | 951,600         |
| Mountain View Road              | 12  | 14-3-ROAD | 42,800     | 9,600      | 1.04    | 52,400          |
| Everett Turnpike                | 13  | 72        |            | 5,900      | 0.10    | 5,900           |
| 7 Mount St Mary's Way           | 14  | 14-1-1    | 2,488,900  | 390,200    | 3.56    | 2,879,100       |
| Hooksett Road                   | 14  | 25        |            | 7,100      | 0.30    | 7,100           |
| Hooksett Road                   | 14  | 34        |            | 628,200    | 80.50   | 628,200         |
| North Candia Road               | 15  | 6         |            | 41,400     | 6.80    | 41,400          |
| Whitehall Road                  | 15  | 10        |            | 2,264      | *15.50  | 2,264           |
| Whitehall Road                  | 15  | 11        |            | 3,409      | *23.40  | 3,409           |
| Whitehall Road                  | 15  | 13        |            | 5,500      | 0.09    | 5,500           |
| Chester Turnpike                | 15  | 52        |            | 39,600     | 12.50   | 39,600          |
| 60 Chester Turnpike             | 15  | 57        |            | 72,400     | 3.20    | 72,400          |
| Chester Turnpike                | 15  | 63        |            | 8,000      | 1.54    | 8,000           |
| Off Chester Turnpike            | 15  | 66        |            | 7,400      | 0.77    | 7,400           |

**\*LAND IN CURRENT USE**

| Inventory of Town Property 2014 |     |         |            |            |         |                 |                        |
|---------------------------------|-----|---------|------------|------------|---------|-----------------|------------------------|
| PROPERTY LOCATION               | MAP | LOT     | BLDG VALUE | LAND VALUE | ACREAGE | APPRAISED VALUE |                        |
| 21 Farwood Drive                | 15  | 86-31   |            | 13,100     | 1.08    | 13,100          |                        |
| Crane Way                       | 15  | 85-ROAD |            | 7,700      | 0.84    | 7,700           |                        |
| Farwood Drive                   | 15  | 86-ROAD |            | 3,600      | 8.48    | 3,600           |                        |
| Chester Turnpike                | 15  | 92      |            | 64,600     | 1.54    | 64,600          |                        |
| Chester Turnpike                | 15  | 96      |            | 34,600     | 0.20    | 34,600          |                        |
| Whitehall Road                  | 15  | 97      |            | 3,700      | 0.06    | 3,700           |                        |
| Andrea Avenue                   | 15  | 99      |            | 7,500      | 0.86    | 7,500           |                        |
| 44 South Bow Road               | 16  | 24      |            | 127,700    | 14.54   | 127,700         |                        |
| Pearl Drive                     | 16  | 79      | 7          | 205        | *3.19   | 101,500         |                        |
| Pearl Drive                     | 16  | 79      | 8          | 450        | *7.63   | 21,400          |                        |
| Hilltop Circle                  | 16  | 80-ROAD |            | 8,600      | 0.98    | 8,600           |                        |
| Saw Hill Road                   | 17  | 2-ROAD  |            | 1,500      | 3.66    | 1,500           |                        |
| 72 Hackett Hill Road            | 17  | 3       |            | 84,000     | 1.06    | 84,000          |                        |
| 5 Memorial Drive                | 18  | 3       | 10,338,700 | 1,300,800  | 31.49   | 11,639,500      | School District        |
| Memorial Drive Roadway          | 18  | 3-1     |            | 7,900      | 1.22    | 7,900           |                        |
| Egawes Drive                    | 18  | 3-2     |            | 24,800     | 7.29    | 24,800          |                        |
| 1 Egawes Drive                  | 18  | 4       | 73,800     | 108,900    | 3.38    | 182,700         |                        |
| Egawes Drive (off)              | 18  | 7-1     | 92,500     | 104,300    | 2.36    | 196,800         |                        |
| 34 Industrial Park Drive        | 18  | 45      | 322,400    | 254,800    | 2.15    | 577,200         | Central Water Precinct |
| Stirling Avenue                 | 19  | 11-ROAD |            | 3,500      | 8.97    | 3,500           |                        |
| 49 Lindsay Road                 | 19  | 11-93TK | 360,000    |            | 0.00    | 360,000         |                        |
| Oak Hill Road                   | 19  | 17      | 2,100      | 16,500     | 0.51    | 18,600          | Central Water Precinct |
| Heron View Drive                | 20  | 1-ROAD  |            | 13,400     | 1.63    | 13,400          |                        |
| Laurel Road                     | 20  | 7-ROAD  |            | 22,300     | 2.23    | 22,300          |                        |
| 157 Whitehall Road              | 20  | 29      |            | 56,600     | 0.40    | 56,600          |                        |
| Off Laurel Road                 | 21  | 10      |            | 65,900     | 154.81  | 65,900          |                        |
| Park Lane                       | 21  | 34-14   |            | 114,100    | 9.80    | 114,100         |                        |
| Carnel Way                      | 21  | 35-ROAD |            | 1,800      | 4.31    | 1,800           |                        |
| Goffstown Road                  | 22  | 2       |            | 413,200    | 97.65   | 413,200         |                        |
| 238 Hackett Hill Road           | 22  | 25      | 300        | 151,300    | 7.30    | 151,600         |                        |
| Goffstown Road                  | 22  | 37      |            | 8,700      | 1.00    | 8,700           |                        |
| Off Hackett Hill Road           | 23  | 14      |            | 12,100     | 33.47   | 12,100          |                        |
| 20 Industrial Park Drive        | 24  | 35-9    |            | 266,600    | 14.12   | 266,600         |                        |

\*LAND IN CURRENT USE

| Inventory of Town Property 2014 |     |         |            |            |         |                 |                        |
|---------------------------------|-----|---------|------------|------------|---------|-----------------|------------------------|
| PROPERTY LOCATION               | MAP | LOT     | BLDG VALUE | LAND VALUE | ACREAGE | APPRAISED VALUE |                        |
| Legends Drive                   | 24  | 36-ROAD |            | 8,300      | 1.06    | 8,300           |                        |
| Sunrise Boulevard               | 24  | 38-ROAD |            | 11,200     | 2.77    | 11,200          |                        |
| 155 West River Road             | 24  | 39      |            | 72,600     | 0.70    | 72,600          |                        |
| 210 West River Road             | 24  | 59      | 1,265,700  | 589,200    | 35.09   | 1,854,900       |                        |
| 16 Julia Drive                  | 25  | 18-69   |            | 9,700      | 0.70    | 9,700           |                        |
| Lindsay Road                    | 25  | 18-79   | 105,000    | 83,800     | 0.16    | 188,800         |                        |
| Burbank Road                    | 25  | 19-ROAD |            | 1,900      | 4.45    | 1,900           |                        |
| 15 Legends Drive                | 25  | 80-1    | 3,717,000  | 324,700    | 2.05    | 4,041,700       |                        |
| Legends Drive                   | 25  | 80-2    |            | 107,200    | 5.57    | 107,200         |                        |
| 101 Whitehall Road              | 26  | 2       | 37,800     | 574,200    | 59.00   | 612,000         |                        |
| Whitehall Road                  | 26  | 2-A     |            | 77,700     | 1.33    | 77,700          | Central Water Precinct |
| Alderwood, Evelyn & Spruce      | 26  | 3-ROAD  |            | 37,100     | 8.83    | 37,100          |                        |
| Misty Lane                      | 26  | 77-ROAD |            | 10,800     | 1.64    | 10,800          |                        |
| Barberry Street                 | 26  | 78-ROAD |            | 10,100     | 2.30    | 10,100          |                        |
| 90 Farmer Road                  | 26  | 31      | 16,533,700 | 1,990,400  | 72.09   | 18,524,100      | School District        |
| 10 Doris Drive                  | 26  | 114-6   |            | 2,100      | 0.68    | 2,100           |                        |
| 5 Doris Drive                   | 26  | 114-17  |            | 1,300      | 0.40    | 1,300           |                        |
| 79 Whitehall Road               | 26  | 141     |            | 11,500     | 6.10    | 11,500          |                        |
| (Off) Depot Road                | 29  | 32      |            | 13,100     | 1.40    | 13,100          | Town owns 99%          |
| 75 Depot Road                   | 29  | 38      | 16,600     | 245,100    | 0.34    | 261,700         |                        |
| 79 Depot Road                   | 29  | 39      |            | 3,700      | 0.35    | 3,700           |                        |
| Quality Drive                   | 29  | 64-ROAD |            | 53,000     | 5.30    | 53,000          |                        |
| Quality Drive                   | 29  | 64-6-C  |            | 404,300    | 2.25    | 404,300         |                        |
| 73 Depot Street                 | 29  | 81      |            | 12,400     | 0.10    | 12,400          |                        |
| Cemetery Road                   | 30  | 50      |            | 73,300     | 5.04    | 73,300          |                        |
| Off Depot Road                  | 30  | 57      | 16200      | 74,400     | 24.60   | 90,600          |                        |
| 22 Harmony Lane                 | 31  | 15-10   |            | 62,900     | 0.40    | 62,900          |                        |
| 16 Monroe Drive                 | 31  | 65      |            | 7,200      | 0.23    | 7,200           |                        |
| Greystone Terrace               | 32  | 15-ROAD |            | 600        | 1.51    | 600             |                        |
| Off Martins Ferry Road          | 33  | 4       |            | 57,500     | 0.60    | 57,500          |                        |
| 2 Sherwood Drive                | 33  | 5       |            | 8,700      | 1.00    | 8,700           | School District        |
| 5 Sherwood Drive                | 33  | 66      | 2,726,200  | 344,300    | 11.00   | 3,070,500       | School District        |
| 2551 North River Road           | 33  | 68      |            | 7,100      | 0.34    | 7,100           |                        |
| Off Hooksett Road               | 34  | 1       |            | 87,600     | 2.70    | 87,600          |                        |

**\*LAND IN CURRENT USE**



| Inventory of Town Property 2014 |     |         |            |            |         |                 |
|---------------------------------|-----|---------|------------|------------|---------|-----------------|
| PROPERTY LOCATION               | MAP | LOT     | BLDG VALUE | LAND VALUE | ACREAGE | APPRAISED VALUE |
| Seasons Drive                   | 34  | 18-ROAD |            | 11,000     | 0.65    | 11,000          |
| Summerfare Street               | 35  | 1-ROAD  |            | 1,700      | 3.42    | 1,700           |
| Quarry Road                     | 36  | 21-ROAD |            | 700        | 1.75    | 700             |
| 84 Auburn Road                  | 36  | 24      | 97500      | 80,600     | 1.30    | 178,100         |
| 199 Londonderry Turnpike        | 36  | 42-7    |            | 19,400     | 0.26    | 19,400          |
| 1 West River Road               | 37  | 29      |            | 7,100      | 0.30    | 7,100           |
| Off Donati Drive                | 38  | 12      |            | 19,400     | 0.25    | 19,400          |
| 44 Donati Drive                 | 38  | 29      |            | 53,300     | 0.45    | 53,300          |
| Bicentennial Drive              | 38  | 30      |            | 30,600     | 0.06    | 30,600          |
| Bicentennial Drive              | 38  | 33      |            | 800        | 0.40    | 800             |
| Forest Hills Drive              | 39  | 14-ROAD |            | 9,100      | 0.84    | 9,100           |
| Hooksett Road                   | 39  | 38      |            | 99,400     | 0.53    | 99,400          |
| Beacon Hill Road                | 40  | 12-ROAD |            | 10,800     | 1.82    | 10,800          |
| 7 Beechwood Drive               | 41  | 40      |            | 300        | 0.06    | 300             |
| 12 Beechwood Drive              | 41  | 42      |            | 90,000     | 12.00   | 90,000          |
| Mammoth Road                    | 42  | 20      |            | 6,900      | 0.13    | 6,900           |
| Mammoth Road                    | 42  | 21      |            | 4,500      | 2.13    | 4,500           |
| Off Mammoth Road                | 42  | 22      |            | 200        | 0.07    | 200             |
| Mammoth Road                    | 42  | 23      |            | 45,000     | 17.00   | 45,000          |
| Cindy Drive                     | 43  | 29-ROAD |            | 600        | 1.49    | 600             |
| Winter Drive Ext.               | 43  | 53-ROAD |            | 1,000      | 2.11    | 1,000           |
| Cindy Drive                     | 43  | 57      |            | 119,400    | 33.21   | 119,400         |
| Crestview Circle                | 44  | 11      |            | 6,800      | 0.12    | 6,800           |
| 15 K Street                     | 45  | 17      | 24,300     | 102,400    | 1.40    | 126,700         |
| Elmer Avenue                    | 45  | 72      |            | 9,100      | 1.90    | 9,100           |
| Hooksett Road                   | 45  | 143     |            | 94,800     | 0.13    | 94,800          |
| Bicentennial Drive              | 46  | 12      |            | 5,900      | 0.10    | 5,900           |
| 34 Bartlett Street              | 46  | 17      |            | 52,900     | 0.33    | 52,900          |
| Arah Street                     | 46  | 28      |            | 56,400     | 0.33    | 56,400          |
| 46 Castle Drive                 | 48  | 75-27   |            | 105,000    | 3.10    | 105,000         |
| Fieldstone Drive                | 48  | 76-ROAD |            | 1,700      | 4.00    | 1,700           |
|                                 |     | Totals  | 44,851,515 | 15,817,869 | 1417.09 | 60,791,614      |

**\*LAND IN CURRENT USE**

### **Veterans or Veterans Widow Credit**

Must own property on April 1 of year of application.

Must be NH resident for 1 year prior to April 1 of the application year.

Must be residential property.

Must notify Assessor's Office of any change of address.

Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28.

A copy of the DD214, or discharge paper is required when applying for this exemption.

**Exemption Credit: \$250.00 reduction in real estate tax bill.**

#### **Summary of Exemption Information Required for All Veterans Exemptions**

Must have served in the Armed Service during the following dates:

World War I – April 6, 1917 and November 11, 1918 (extended to April 1, 1920 for service in Russia)

World War II – December 7, 1941 and December 31, 1946 (including US Merchant Marines)

Korean Conflict – June 25, 1950 and January 31, 1955

Vietnam Conflict-July 1, 1958 and September 1, 1961, if earned Vietnam service medal or expeditionary medal.

Vietnam Conflict – December 22, 1961 and May 7, 1975.

Any other war or armed conflict that has occurred since May 8, 1975, if earned expeditionary medal or theater of operations service medal.

Gulf War- If earned Liberation of Kuwait medal or Southwest Asia service medal.

### **Disabled Veteran or Widow of Disabled Veteran**

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

**Exemption Credit: \$2,000.00 reduction in real estate tax bill.**

### **Blind Exemption**

Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.

Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May 12, 1993 Town meeting).

**Exemption Credit: \$50,000.00 reduction in assessed value**

### **Elderly Exemption**

Those applying for the Exemption must qualify by meeting the following guidelines and the deadline of April 15<sup>th</sup>.

1. The person must have been a New Hampshire resident for at least **three (3) years** preceding April 1<sup>st</sup> in which the exemptions claimed; own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least **five (5) years**.
2. The taxpayer must have a gross income of not more than **\$35,000.00**, or if married a combined gross income of not more than **\$50,000.00**. Income shall include Social Security, Pensions and Disabilities, interest from Stock and Bonds, or a part-time job.
3. Total assets requirement of **\$350,000** excluding the value of your primary residence and the land upon which it is located up to two (2) acres.

To apply for the first time for an Elderly Exemption **ALL** of the following documentation must be done prior to calling for an appointment.

1. Statement of application and spouse's income.
2. Federal Income Tax Form (if applicable).
3. State Interest and Dividends Tax Form.
4. Statement of Social Security Benefits.

If granted an exemption, amounts are as follows:

For a person 65 years old to 74 years old - **\$68,800.00**

A person 75 years old to 79 years old - **\$96,300.00**

A person 80 years old and older - **\$123,800.00**

All documents are considered confidential. Due to the time required for the application process, an appointment will be necessary. For an application and any further questions, please call the Assessing Department at 603-268-0003.

### **Applications**

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions and credits is April 15 and for deferrals it is March 1 of the current tax year following the notice of tax. (Tax year is April 1 to March 31).

### **\*\*\*\*IMPORTANT\*\*\*\***

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing of tax bills

### **Tax Deferral Program (RSA 72:38A)**

Any resident property owner may apply for a tax deferral if the person:

Is either at least 65 years old or eligible under Title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and

Has owned the property for at least five (5) years; and

Is living in the home.

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1 following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

### **Current Use**

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County Registry of Deeds. The notice of contingent lien serves as a notice to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.

A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.

If filing with a soil potential index percentage for farmland, attach SPI information.

If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.

Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.

Property owner is responsible for filing fee with application for the recording in Merrimack Registry of Deeds.

### **Change in Use Tax:**

10% of the full and true value of the land at the time of the change, as referenced in RSA 79-A: 7,I.

## **TAXPAYER'S RSA 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

An application must be on file to the municipality by March 1, following notice of tax.

Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.

Municipality has until July 1 following notice of tax to grant or deny the abatement.

If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (RSA 76:16-A) or the Superior Court (RSA 76: 17) but not with both no earlier than July 1 or no later than September 1 following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1 of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

**FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE ISSUED.**

### **PROPERTY TAX**

Property taxes are assessed to current owner, if known. The tax year runs from April 1 of one year to March 31 of the next. The real estate taxes in Hooksett are billed twice a year, due on or before July 1 and December 1. Tax bills are sent to the owner of record at the time of the printing of the bills.

### **THE TIMBER LAW (RSA 79)**

"Forest Conservation and Taxation," as of April 1, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an "Intent to Cut" form that must then be filed with the Assessor.

The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.

The Department of Revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and "Report to Cut" form.

Failure to file the "Intent to Cut" before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).

Failure to post a certificate shall constitute a violation (a fine can be imposed).

## Report of Cut Requirements

The “Report to Cut” form must be filed with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue. “Report to Cut” forms are due April 15 of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an “Intent to Cut” form was filed.

The landowner and the person who does the cutting of timber must sign the “Report of Cut” form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report, the Assessing Officials shall assess doomage, which is two (2) times what the tax would have been, if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doomage.

### **RSA 79-D, Historic Barn Tax Incentive**

RSA 79-D authorizes the Town of Hooksett to grant property tax relief to barn (and other agricultural structure) owners who (a) can demonstrate the public benefit of preserving their barns or other old farm buildings and (b) agree to maintain their structures throughout a minimum of ten (10) years. For this program, “historic agricultural structure” is defined as a barn or other structure, including the land on which it is built, which currently or formerly was used for agricultural purposes, and is at least 75 years old.

The 2002 law is based on widespread recognition that many of New Hampshire’s old barns and other agricultural buildings are important local scenic landmarks and help tell the story of farming in the state’s history. Yet many of these historic structures are being demolished or not repaired because of the adverse impact of property taxes. RSA 79-D is intended to encourage barn owners to maintain and repair their buildings by granting them specific tax relief and assuring them that assessments will not be increased as a result of new repair and maintenance work performed while the easement is in effect.

On or before April 15 of the new tax year, an owner may seek relief by filing a PA-36-A Discretionary Preservation Easement Application. If, after a public hearing, the Town Council acts favorably on the application, it may grant tax relief within a range of a 25 to 75% reduction of the full assessed value of the building and the land underneath it.

For further information or to obtain an application form, contact the Assessor’s Office at 268-0003.

### **RSA 79-E, Community Revitalization Tax Relief Incentive**

Hooksett’s Town Council has adopted a property tax relief incentive aimed at encouraging investment in the Village center. The program, outlined in RSA 79-E, offers significant tax relief to property owners who want to substantially rehabilitate a building in a designated area in the Village. For a finite period the assessed value on a property would not increase due to the rehabilitation. When the approved term is complete, the property would be taxed at its full value.

There are three conditions: (1) a structure must be located in the Village District as adopted by the Council, (2) the rehabilitation must cost at least 15% of a building’s pre-rehab assessed value or \$75,000, whichever is less, and (3) a project must provide a public benefit to the town by enhancing the economic vitality of the Village; enhancing and improving a culturally or historically important structure; promoting development of the Village, providing for efficiency, safety and a greater sense of community; or increasing residential housing.

For more details about the program, contact the Assessor’s Office at 268-0003.

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# Budget Committee

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The Budget Committee reviewed and recommended the proposed town municipal budget for the upcoming fiscal year of 2014-15 that properly responds to the needs and services of the town's citizenry. The town's upcoming fiscal year begins on July 1, 2014 and ends on June 30, 2015.

The Budget Committee must deliberate on appropriate funding levels, based on our town government's requests that impact all departments – All town departments collectively accomplished their goal of proposing expenditures that reflect a minimum amount of funding for investments in town infrastructure and personnel, while providing a maximum level of town services.

The Town Council's proposed 2014-15 operational budget of \$16,646,527 was submitted for review to the Budget Committee, and then presented to the citizens for their approval at the May 13<sup>th</sup> election.

The Town Council's proposed budget was primarily reflective of, among other items -- a 17% increase in health insurance, two police vehicles, and a 2% wage increase for the non-union town employees.

The Budget Committee subsequently added an additional \$40,000 due to effects that the harsh winter had on the plowing / sanding budget lines, which leaves this upcoming fiscal year expecting the need to supplement more funding of the street paving line.

The final fiscal year's 2014-15 bottom line of the entire municipal operating budget, which was passed by the majority of the town's voters, and supported by the Town Council and Budget Committee, is a total of \$16,681,262.00 in appropriated funds. The default budget was set at a \$16,451,761.00 amount.

Additional warrant articles that were approved for spending, and passed by the voting majority:

To fund an \$180,000 automated collection truck, without the raising of any taxation, funded by Special Revenues.

To continue to fund \$100,000 for the anticipated necessary maintenance of town buildings during the fiscal year.

To continue \$100,000 for the comprehensive funding of replacement vehicles for the Public Works / Highway Dept.

To establish a new Town Engineer position at \$91,884 who will efficiently oversee planning /development projects.

Voters approved a one year negotiated CBA contract reached between the Police Union and the Town Council.

To continue to fund the ongoing Fire Apparatus Capital Reserve Fund of \$50,000, for future fire vehicle needs.

To continue to fund the ongoing Drainage Upgrades Capital Reserve Fund of \$50,000, for the town's road base.

To purchase by 7-year / \$41,433 a year lease for a Tire Excavator vehicle to be used for town Public Works projects.

To continue to fund the ongoing \$20,000 /year Capital Reserve Fund of Fire Dept Air Packs and Bottles equipment.

To continue to fund \$20,000 for the future purchase of replacement Automated Collection Equipment.

To continue to fund \$15,000 for future Parks and Recreation Facilities expansion, specifically for Donati Field.

The School District's budget was voter approved on March 13<sup>th</sup> for funding of the 2014-2015 fiscal year.

The final operating budget total was approved by the voters for \$29,936,864 in appropriated funds.

The School default budget was set at \$29,979,888 should the operating budget not have passed.

Additional School District warrant articles that were approved by the voters at the March election:

To purchase a \$20,573 John Deere tractor for use at the schools.

To repair the David R. Cawley Middle School parking lot, driveway, and sidewalks for \$30,745.

To recoat the Water Tank for \$26,800 at the David R. Cawley Middle School.

To purchase \$34,000 software to upgrade the HVAC system at David R. Cawley Middle School.

To install an \$85,000 generator package at the Fred C. Underhill School.

Respectfully submitted,

*Marc Minille*, Budget Committee Chairman

Vice Chair Nicholas Haas, Frank Bizzarro, Tabitha Jennings, Chris Morneau, J.R. Ouellette, John Pieroni, Steven Peterson, Kevin Van Horn, Todd Lizotte – Council Rep, Cheryl Akstin - School Board Rep.

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# Cemetery Commission

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In accordance with NH RSA 289:6 the Town of Hooksett Cemetery Commission consists of three (3) trustees. No trustee was elected in the May 2013 election to fill the pending opening. The commission operated with one position open until Denise Cascio Bolduc was appointed to fill the vacancy in June 2014 after her 2014 election to the position with the term ending June 2016. Sharron Champagne was reelected to fill the term ending 2017.

Hooksett municipal cemeteries are governed by NH RSA 289 and 290, as well as the Town of Hooksett Cemetery Commission Regulations.

This year ten cemetery burial lots were sold, seven in Heads Cemetery and three in Martins Cemetery. Eighteen interments took place: Martins Cemetery – three casket, four cremains; Head Cemetery – three casket, seven cremains; Cate-Davis Cemetery – one cremains.

Highlights of note this year:

-The Town contracted with Boston Computer Scanning for an annual subscription of CemeteryFind for the period of July 1, 2013 to June 30, 2014 for the amount of \$420.00.

-The new fence was installed at Riverside Cemetery the latter part of September 2013. The fence was added to the Town's insurance policy.

-90% of the wooden fence at Heads Cemetery has been sealed. Employees from Hooksett General Electric donated community service time on Oct 9th (five employees for 2 hours each)

There was some discussion and public input on how to improve the appearance of the Hooksett cemeteries (falling and broken, overgrown bushes and trees etc). The maintenance of headstones belongs to the descendants of those interred, the possibility exists for forming a volunteer group to perform such work, with proper notification. Any persons interested should contact the committee.

The Hooksett Public Works Cemetery Maintenance Division took care of the cemetery, mowing the turf areas, removing downed branches and opening and closing graves. The cemetery Trustees are very thankful for their year round commitment in maintenance and opening graves. The Trustees recognize support efforts of Jessica Call/DPW for her assistance in scheduling interments and Evelyn Horn/Code Enforcement-Building for assistance in selling graves and being the full-time Town employee interacting with the public for cemetery related questions.

Respectfully submitted,

Hooksett Cemetery Commission                      Term ending:

*Mike Horne*, Chair                                      June 30, 2015

*Sharron Champagne*                                      June 30, 2017

*Denise Cascio Bolduc*                                      June 30, 2016

# REPORT OF APPROPRIATIONS ACTUALLY VOTED FOR VILLAGE DISTRICTS

(RSA 21-J:34)

Date of Meeting: March 11, 2013Village District: Central Hooksett Water Precinct County: MerrimackIn the Town(s) Of: HooksettMailing Address: PO Box 16322Hooksett, NH 03106Phone #: 624-0608 Fax #: 624-0814 E-Mail: centralhooksetwater@comcast.net

## Certificate of Appropriations

(To be completed after each annual and special meeting)

This is to certify that the information contained in this form, appropriations actually voted by the village district meeting, was taken from official records and is complete to the best of our knowledge and belief.

## Governing Body (Commissioners)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date: 3/11/13

[Signature]  
[Signature]  
William P. Monce

[Signature]  
[Signature]

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090



Village District of: Central Hooksett Water Precinct

| 1                                         | 2                                         | 3              | 4                          | 5                                                  |
|-------------------------------------------|-------------------------------------------|----------------|----------------------------|----------------------------------------------------|
| Acct.#                                    | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | WARR.<br>ART.# | Appropriations As<br>Voted | For Use By<br>Department of Revenue Administration |
| <b>GENERAL GOVERNMENT</b>                 |                                           |                |                            |                                                    |
| 4130-4139                                 | Executive                                 |                |                            |                                                    |
| 4150-4152                                 | Financial Administration                  |                |                            |                                                    |
| 4153                                      | Legal Expense                             |                |                            |                                                    |
| 4155-4159                                 | Personnel Administration                  |                |                            |                                                    |
| 4194                                      | General Government Buildings              |                |                            |                                                    |
| 4196                                      | Insurance                                 |                |                            |                                                    |
| 4197                                      | Advertising & Regional Assoc.             |                |                            |                                                    |
| 4199                                      | Other General Government                  |                |                            |                                                    |
| <b>PUBLIC SAFETY</b>                      |                                           |                |                            |                                                    |
| 4210-4214                                 | Police                                    |                |                            |                                                    |
| 4215-4219                                 | Ambulance                                 |                |                            |                                                    |
| 4220-4229                                 | Fire                                      |                |                            |                                                    |
| 4290-4298                                 | Emergency Management                      |                |                            |                                                    |
| 4299                                      | Other (Including Communications)          |                |                            |                                                    |
| <b>HIGHWAYS &amp; STREETS</b>             |                                           |                |                            |                                                    |
| 4311                                      | Administration                            |                |                            |                                                    |
| 4312                                      | Highways & Streets                        |                |                            |                                                    |
| 4313                                      | Bridges                                   |                |                            |                                                    |
| 4316                                      | Street Lighting                           |                |                            |                                                    |
| 4319                                      | Other Highway, Streets, and Bridges       |                |                            |                                                    |
| <b>SANITATION</b>                         |                                           |                |                            |                                                    |
| 4321                                      | Administration                            |                |                            |                                                    |
| 4323                                      | Solid Waste Collection                    |                |                            |                                                    |
| 4324                                      | Solid Waste Disposal                      |                |                            |                                                    |
| 4325                                      | Solid Waste Clean-up                      |                |                            |                                                    |
| 4326-4328                                 | Sewage Coll. & Disposal                   |                |                            |                                                    |
| 4329                                      | Other Sanitation                          |                |                            |                                                    |
| <b>WATER DISTRIBUTION &amp; TREATMENT</b> |                                           |                |                            |                                                    |
| 4331                                      | Administration                            | 10             | 14925                      |                                                    |
| 4332                                      | Water Services                            | 10             | 646152                     |                                                    |
| 4335                                      | Water Treatment                           |                |                            |                                                    |
| 4338-4339                                 | Water Conservation & Other                |                |                            |                                                    |
| <b>HEALTH</b>                             |                                           |                |                            |                                                    |
| 4411                                      | Administration                            |                |                            |                                                    |
| 4414-4419                                 | Pest Control and Other                    |                |                            |                                                    |
| 4520-4589                                 | Parks & Recreation & Other                |                |                            |                                                    |
| <b>DEBT SERVICE</b>                       |                                           |                |                            |                                                    |
| 4711                                      | Princ.- Long Term Bonds & Notes           | 10             | 45000                      |                                                    |
| 4721                                      | Interest-Long Term Bonds & Notes          | 10             | 13602                      |                                                    |
| 4723                                      | Int. on Tax Anticipation Note             |                |                            |                                                    |
| 4790                                      | Other Debt Service                        |                |                            |                                                    |

MS-32

Village District of : Centra Hooksett Water Precinct

| 1                                 | 2                                         | 3              | 4                          | 5                                                  |
|-----------------------------------|-------------------------------------------|----------------|----------------------------|----------------------------------------------------|
| Acct.#                            | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | WARR.<br>ART.# | Appropriations As<br>Voted | For Use By<br>Department of Revenue Administration |
| <b>CAPITAL OUTLAY</b>             |                                           |                |                            |                                                    |
| 4901                              | Land & Improvements                       |                |                            |                                                    |
| 4902                              | Machinery, Vehicles & Equipment           |                |                            |                                                    |
| 4903                              | Buildings                                 |                |                            |                                                    |
| 4909                              | Improvements Other Than Bldgs             |                |                            |                                                    |
| <b>OPERATING TRANSFERS OUT</b>    |                                           |                |                            |                                                    |
| 4912                              | To Special Revenue Fund                   |                |                            |                                                    |
| 4913                              | To Capital Projects Fund                  |                |                            |                                                    |
| 4914                              | To Proprietary Fund                       |                |                            |                                                    |
| 4915                              | To Capital Reserve Fund                   | 5 - 9          | 24380                      |                                                    |
| 4916                              | To Trust and Fiduciary Funds              |                |                            |                                                    |
| <b>TOTAL VOTED APPROPRIATIONS</b> |                                           |                | <b>744059</b>              |                                                    |

### SPECIAL NOTES FOR COMPLETING FORM MS-32 REPORT OF APPROPRIATIONS

This form must contain all the appropriations passed at an annual or special meeting. Combine all the approved appropriations from the MS-36 or MS-37 posted budget form. List the appropriate warrant article number(s) in column #3.

Do not cross off any accounts to enter your own titles. We have included the entire chart of accounts for reporting purposes. Please call us if you have any questions or need help in classifying any of your approved appropriations. Mail this form within 20 days after the meeting to the address below.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

MS-32  
Rev. 10/10

**BUDGET FORM FOR VILLAGE DISTRICTS****WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24**DATE OF MEETING: March 11, 2013 For Fiscal Year: 2013VILLAGE DISTRICT: Central Hooksett Water Precinct County: MerrimackIn the Town(s) Of: HooksettMailing Address: PO Box 16322Hooksett, NH 03106Phone #: 603-624-0608 Fax #: 603-624-0814 E-Mail: centralhooksetwater@comcast.net**IMPORTANT:****Please read RSA 32:5 applicable to all municipalities.**

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations MUST be on this form.

2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

This is to certify that this budget was posted with the warrant on the (date) 1/30/13.**BUDGET COMMITTEE***Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*William C. Pitman*  
*Chris Starnes*  
*John M. [unclear]*

*[unclear]*  
*Marcella*  
*Frank Bizzano*

**THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

| 1                             | 2                                         | 3                         | 4                                                  | 5                                    | 6                                                                     | 7                                                                         | 8                                                                         | 9                                                                             |
|-------------------------------|-------------------------------------------|---------------------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| ACCT.#                        | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3.V) | OP Bud.<br>Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | COMMISSIONERS' APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Recommended) | COMMISSIONERS' APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Not Recommended) |
| <b>GENERAL GOVERNMENT</b>     |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4130-4139                     | Executive                                 |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4150-4151                     | Financial Administration                  |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4153                          | Legal Expense                             |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4155-4159                     | Personnel Administration                  |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4194                          | General Government Buildings              |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4196                          | Insurance                                 |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4197                          | Advertising & Regional Assoc.             |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4199                          | Other General Government                  |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>PUBLIC SAFETY</b>          |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4210-4214                     | Police                                    |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4215-4219                     | Ambulance                                 |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4220-4229                     | Fire                                      |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4290-4298                     | Emergency Management                      |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4299                          | Other (Including Communications)          |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>HIGHWAYS &amp; STREETS</b> |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4311                          | Administration                            |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4312                          | Highways & Streets                        |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4313                          | Bridges                                   |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4316                          | Street Lighting                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4319                          | Other                                     |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>SANITATION</b>             |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4321                          | Administration                            |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4323                          | Solid Waste Collection                    |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4324                          | Solid Waste Disposal                      |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4325                          | Solid Waste Clean-up                      |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4326-4329                     | Sewage Coll. & Disposal & Other           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |

MS-37 Budget - Village District of Central Hooksett Water Precinct FY 2013

| 1                                         | 2                                         | 3                         | 4                                                  | 5                                    | 6                                                                     | 7                                                                         | 8                                                                         | 9                                                                             |
|-------------------------------------------|-------------------------------------------|---------------------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| ACCT.#                                    | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3.V) | OP Bud.<br>Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | COMMISSIONERS' APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Recommended) | COMMISSIONERS' APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Not Recommended) |
| <b>WATER DISTRIBUTION &amp; TREATMENT</b> |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4331                                      | Administration                            | 10                        | 14925                                              | 14215                                | 14925                                                                 |                                                                           | 14925                                                                     |                                                                               |
| 4332                                      | Water Services                            | 10                        | 590745                                             | 599398                               | 646152                                                                |                                                                           | 646152                                                                    |                                                                               |
| 4335-4339                                 | Water Treatment, Conserv. & Other         |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>HEALTH/WELFARE</b>                     |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4411                                      | Administration                            |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4414                                      | Pest Control                              |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>CULTURE &amp; RECREATION</b>           |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4520-4529                                 | Parks & Recreation                        |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4589                                      | Other Culture & Recreation                |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>DEBT SERVICE</b>                       |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4711                                      | Princ.- Long Term Bonds & Notes           | 10                        | 45000                                              | 45000                                | 45000                                                                 |                                                                           | 45000                                                                     |                                                                               |
| 4721                                      | Interest-Long Term Bonds & Notes          | 10                        | 15576                                              | 15576                                | 13602                                                                 |                                                                           | 13602                                                                     |                                                                               |
| 4723                                      | Int. on Tax Anticipation Notes            |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4790-4799                                 | Other Debt Service                        |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>CAPITAL OUTLAY</b>                     |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4801                                      | Land and Improvements                     |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4802                                      | Machinery, Vehicles & Equipment           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4803                                      | Buildings                                 |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4809                                      | Improvements Other Than Bldgs.            |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>OPERATING TRANSFERS OUT</b>            |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4812                                      | To Special Revenue Fund                   |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4813                                      | To Capital Projects Fund                  |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| 4814                                      | To Proprietary Fund                       |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
| <b>OPERATING BUDGET TOTAL</b>             |                                           |                           |                                                    |                                      | <b>666246</b>                                                         | <b>674189</b>                                                             | <b>719679</b>                                                             | <b>719679</b>                                                                 |

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3.VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

| 1      | 2                                         | 3                         | 4                                                  | 5                                    | 6                                                                     | 7                                                                         | 8                                                                         | 9                                                                             |
|--------|-------------------------------------------|---------------------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| ACCT.# | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3.V) | OP Bud.<br>Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | COMMISSIONERS' APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Recommended) | COMMISSIONERS' APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Not Recommended) |
| 4915   | To Capital Reserve Fund                   | 5                         | 10000                                              | 10000                                | 3730                                                                  |                                                                           | 3730                                                                      |                                                                               |
|        |                                           | 6                         | 13075                                              | 13075                                | 1000                                                                  |                                                                           | 1000                                                                      |                                                                               |
|        |                                           | 7                         | 10000                                              | 10000                                | 3730                                                                  |                                                                           | 3730                                                                      |                                                                               |
|        |                                           | 8                         | 13075                                              | 13075                                | 1000                                                                  |                                                                           | 1000                                                                      |                                                                               |
|        |                                           | 9                         | 52300                                              | 52300                                | 14920                                                                 |                                                                           | 14920                                                                     |                                                                               |
| 4916   | To Trust and Agency Funds                 |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
|        | <b>SPECIAL ARTICLES RECOMMENDED</b>       |                           | <b>98450</b>                                       |                                      | <b>24380</b>                                                          |                                                                           | <b>24380</b>                                                              |                                                                               |

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases, or items of a one time nature.

| 1      | 2                                         | 3                         | 4                                                  | 5                                    | 6                                                                     | 7                                                                         | 8                                                                         | 9                                                                             |
|--------|-------------------------------------------|---------------------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| ACCT.# | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3.V) | OP Bud.<br>Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | COMMISSIONERS' APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Recommended) | COMMISSIONERS' APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS<br>Ensuing Fiscal Year<br>(Not Recommended) |
|        |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
|        |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
|        |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
|        |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
|        |                                           |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |
|        | <b>INDIVIDUAL ARTICLES RECOMMENDED</b>    |                           |                                                    |                                      |                                                                       |                                                                           |                                                                           |                                                                               |

MS-37

Budget - Village District of Central Hooksett Water Precinct FY 2013

| 1                                            | 2                                        | 3               | 4                                | 5                                       | 6                                      |
|----------------------------------------------|------------------------------------------|-----------------|----------------------------------|-----------------------------------------|----------------------------------------|
| Acct.#                                       | SOURCE OF REVENUE                        | WARR.<br>ART. # | Actual<br>Revenues<br>Prior Year | Commissioners'<br>Estimated<br>Revenues | Budget<br>Committee's<br>Est. Revenues |
| <b>TAXES</b>                                 |                                          |                 |                                  |                                         |                                        |
| 3190                                         | Interest & Penalties on Delinquent Taxes |                 |                                  |                                         |                                        |
| 3311-3319                                    | FROM FEDERAL GOVERNMENT                  |                 |                                  |                                         |                                        |
| <b>FROM STATE</b>                            |                                          |                 |                                  |                                         |                                        |
| 3351                                         | Shared Revenues                          | 10              | 0                                | 0                                       | 0                                      |
| 3354                                         | Water Pollution Grant                    |                 |                                  |                                         |                                        |
| 3359                                         | Other (Including Railroad Tax)           |                 |                                  |                                         |                                        |
| 3379                                         | FROM OTHER GOVERNMENTS                   |                 |                                  |                                         |                                        |
| <b>CHARGES FOR SERVICES</b>                  |                                          |                 |                                  |                                         |                                        |
| 3401                                         | Income from Departments                  |                 |                                  |                                         |                                        |
| 3402                                         | Water Supply System Charges              | 10              | 770651                           | 741209                                  | 741209                                 |
| 3403                                         | Sewer User Charges                       |                 |                                  |                                         |                                        |
| 3404                                         | Garbage - Refuse Charges                 |                 |                                  |                                         |                                        |
| 3409                                         | Other Charges                            | 10              | 0                                | 1100                                    | 1100                                   |
| <b>MISCELLANEOUS REVENUES</b>                |                                          |                 |                                  |                                         |                                        |
| 3501                                         | Sale of Village District Property        |                 |                                  |                                         |                                        |
| 3502                                         | Interest on Investments                  |                 |                                  |                                         |                                        |
| 3503-3509                                    | Other                                    | 10              | 1510                             | 1750                                    | 1750                                   |
| <b>INTERFUND OPERATING TRANSFERS IN</b>      |                                          |                 |                                  |                                         |                                        |
| 3912                                         | From Special Revenue Funds               |                 |                                  |                                         |                                        |
| 3913                                         | From Capital Projects Funds              |                 |                                  |                                         |                                        |
| 3914                                         | From Proprietary Funds                   |                 |                                  |                                         |                                        |
| 3915                                         | From Capital Reserve Funds               |                 |                                  |                                         |                                        |
| 3916                                         | From Trust & Agency Funds                |                 |                                  |                                         |                                        |
| <b>OTHER FINANCING SOURCES</b>               |                                          |                 |                                  |                                         |                                        |
| 3934                                         | Proc. from Long Term Bonds & Notes       |                 |                                  |                                         |                                        |
|                                              | Amounts Voted From Fund Balance          |                 |                                  |                                         |                                        |
|                                              | Estimated Fund Balance to Reduce Taxes   |                 |                                  |                                         |                                        |
| <b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b> |                                          |                 | <b>772161</b>                    | <b>744059</b>                           | <b>744059</b>                          |

| <b>**BUDGET SUMMARY**</b>                                 |  | <b>PRIOR YEAR</b> | <b>COMMISSIONERS</b> | <b>BUDGET COMMITTEE</b> |
|-----------------------------------------------------------|--|-------------------|----------------------|-------------------------|
| Operating Budget Recommended (from page 3)                |  | 666246            | 719679               | 719679                  |
| Special warrant articles Recommended (from page 4)        |  | 98450             | 24380                | 24380                   |
| Individual warrant articles Recommended (from page 4)     |  |                   |                      |                         |
| TOTAL Appropriations Recommended                          |  | 764696            | 744059               | 744059                  |
| Less: Amount of Estimated Revenues & Credits (from above) |  | 772161            | 744059               | 744059                  |
| Estimated Amount of Taxes to be Raised                    |  | 0                 | 0                    | 0                       |

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)



## BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)

(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs;  
or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: Central Hooksett Water Precinct.  
FISCAL YEAR END 2013

|                                                                                        | RECOMMENDED<br>AMOUNT |
|----------------------------------------------------------------------------------------|-----------------------|
| 1. Total <b>RECOMMENDED</b> by Budget Committee (See<br>Posted Budget MS-7, 27, or 37) | <b>719679</b>         |
| LESS EXCLUSIONS:                                                                       | 45000                 |
| 2. Principal: Long-Term Bonds & Notes                                                  |                       |
| 3. Interest: Long-Term Bonds & Notes                                                   | 13602                 |
| 4. Capital Outlays Funded From Long-Term Bonds & Notes<br>per RSA 33:8 & 33:7-b.       |                       |
| 5. Mandatory Assessments                                                               |                       |
| 6. Total exclusions (Sum of rows 2 - 5)                                                | < <b>58602</b> >      |
| 7. Amount recommended less recommended<br>Exclusion amounts (line 1 less line 6)       | <b>661077</b>         |
| 8. Line 7 times 10%                                                                    | 66108                 |
| 9. Maximum Allowable Appropriations (lines 1 + 8)                                      | <b>727185</b>         |

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.



## **WARRANT**

### **STATE OF NEW HAMPSHIRE CENTRAL HOOKSETT WATER PRECINCT 2013 PRECINCT MEETING**

TO THE INHABITANTS OF THE CENTRAL HOOKSETT WATER PRECINCT IN THE TOWN OF HOOKSETT, COUNTY OF MERRIMACK, IN SAID STATE QUALIFIED TO VOTE IN SAID PRECINCT AFFAIRS:

You are hereby notified to meet at the offices of the Central Hooksett Water Precinct located in said Precinct on 32 Industrial Park Drive on the 11th day of March, 2013, at 7:00 o'clock in the evening to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two Water Commissioners, for three year terms, that being the seats currently occupied by Richard Monteith and Everett Hardy.
5. To see if the Precinct will raise, from capital improvement fees, and appropriate the sum of Three Thousand Seven Hundred Thirty Dollars (\$3,730.00) for the Central Hooksett Water Precinct Capital Reserve Fund #1, entitled Water Storage Capital Reserve Fund (recommended by the Precinct Commissioners).
6. To see if the Precinct will raise, from water rents, and appropriate the sum of One Thousand Dollars (\$1,000.00) for the Central Hooksett Water Precinct Capital Reserve Fund #2 - New Construction and Capital Improvements Capital Reserve Fund (recommended by the Precinct Commissioners).
7. To see if the Precinct will raise, from capital improvement fees, and appropriate the sum of Three Thousand Seven Hundred Thirty Dollars (\$3,730.00) for the Central Hooksett Water Precinct Capital Reserve

Fund #3 - Repair and Replacement of Main and Equipment Capital Reserve Fund (recommended by the Precinct Commissioner).

8. To see if the Precinct will raise, water rents, and appropriate the sum of One Thousand Dollars (\$1,000.00) for the Central Hooksett Water Precinct Capital Reserve Fund #4 - Standpipe Relining Capital Reserve Fund (recommended by the Precinct Commissioners).
9. To see if the Precinct will raise, from source development fees, and appropriate the sum of Fourteen Thousand Nine Hundred Twenty Dollars (\$14,920.00) for the Central Hooksett Water Precinct Capital Reserve Fund #5 - Source Development & Infrastructure Preservation Capital Reserve Fund (recommended by the Precinct Commissioner).
10. To see if the Precinct will raise and appropriate the sum of Seven Hundred Nineteen Thousand Six Hundred Seventy Nine Dollars (\$719,679.00) for general Precinct operations. This article does not include appropriations from any other warrant articles (recommended by the Precinct Commissioners).
11. To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners' written schedule of fees and charges.
12. To transact any other business that may legally come before this meeting.

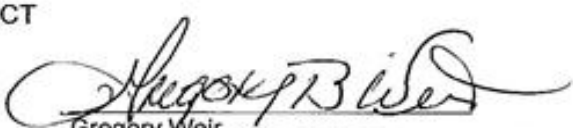
Given our hands and seal this 14<sup>th</sup> day of January, in the year of our Lord Two Thousand and Thirteen.


BOARD OF WATER COMMISSIONERS  
CENTRAL HOOKSETT WATER PRECINCT

  
William Alois

  
Everett Hardy

  
Richard Monteith

  
Gregory Weir

  
William McDonald

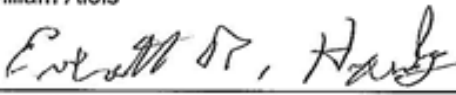
CERTIFICATE


The undersigned certify that on the 14<sup>th</sup> day of January, 2013, we gave notice to the inhabitants within named to meet at the time and place and for the purpose within mentioned by posting an attested copy hereof at the place of the meeting within named (Central Hooksett Water Precinct office 32 Industrial Park Drive, Hooksett, NH) and a like attested copy at the Fred C. Underhill School, 2 Sherwood Drive, Hooksett, New Hampshire all being public places in the said Precinct.

BOARD OF COMMISSIONERS  
WATER HOOKSETT WATER PRECINCT

  
William Alois

  
Gregory Weir

  
Everett Hardy

  
William McDonald

  
Richard Monteith

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# Community Development Department, Planning Board & Zoning Board of Adjustment

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Photo: Planning Board site walk at Webster Woods Phase II site, October 4, 2013

The functions of the Community Development Department are Planning, Building, Code Enforcement, the Planning Board, and the Zoning Board of Adjustment. The Planning division reviews all residential and commercial development proposals, provides staff support to the Planning Board, and recommends revisions to the town's Zoning Ordinance, Development Regulations and Master Plan for approval by the Planning Board and/or Town Ballot vote. In the Building division, the Code Enforcement Officer/Building Inspector administers, interprets, and enforces the provisions of the Town's Building Code and the State of New Hampshire's Building Code(s), performs all inspections and provides staff support to the Zoning Board of Adjustment. Building permits and Certificates of Occupancy are obtained through this office. The Community Development Department provides guidance to residents, developers, and builders alike.

The Town has been working with the New Hampshire Department of Transportation (NHDOT) on several projects this year. The I-93 Rest Area continues construction and is tentatively slated for completion next spring. It will include larger liquor stores, gas pumps, convenience stores, and quality food options operated by the Common Man Restaurant Family. In other news, the Town has been consulting with engineers and the NHDOT about exploring options for remedying the problematic intersection of Route 3A and Hackett Hill Rd. They are also corresponding about future roadwork to repair the Main Street Bridge next year. Both Hackett Hill and Main Street Bridge options are currently under discussion. Keep checking our town website and meeting agendas. Residents will be informed as details become available.

This year, the new Sign Ordinance, as proposed by the Sign Committee, passed as part of the 2014 Zoning Amendments. The ordinance is more user-friendly and comprehensive. It is much more business-friendly by allowing more signs, larger signs, and new types of signs. This should significantly decrease the number of waivers and variances for signage that appear before the Planning Board and Zoning Board of Adjustment. The ordinance is

more restrictive in that it prohibits off-premises signs and regulates temporary/nonpermanent signs, in an effort to minimize the amount of sign pollution by temporary signs and promotional materials, which can be hazardous when they end up in the public right of way. The more lax regulations on wall signs should curtail the need for additional signs, as businesses will be able to more clearly identify themselves and uniquely express their business. Find our updated Zoning Ordinance at [Hooksett.org](http://Hooksett.org) to read the new sign regulations.

This was an exciting year for Hooksett as the long awaited Bass Pro Shops opened in February. Thousands turned out for the grand opening and it was attended by Senator Kelly Ayotte, Miss New Hampshire 2013 Samantha Russo, various TV celebrities, including the cast of “Wicked Tuna,” as well as former Red Sox and Bruins players. Bass Pro Shops is the leading retailer of outdoor gear in the nation, and this is the first store in New Hampshire.

Lastly, the Community Development Department launched a Facebook page this year. “Like” our page for information on projects, plans, meetings, and other Town updates. Search for our page on Facebook under Hooksett Community Development.

| <b>Building Permits</b>  | <b>FY 2013</b> | <b>FY 2014</b>     |
|--------------------------|----------------|--------------------|
| New Construction         |                |                    |
| <i>Residential</i>       | 35             | <b>34</b>          |
| <i>Commercial</i>        | 13             | <b>2</b>           |
| Additions/Alterations    |                |                    |
| <i>Residential</i>       | 139            | <b>126</b>         |
| <i>Commercial</i>        | 31             | <b>51</b>          |
| <i>Multi-family</i>      | 0              | <b>1</b>           |
| Demolition               |                |                    |
| <i>Residential</i>       | 12             | <b>14</b>          |
| <i>Commercial</i>        | 11             | <b>5</b>           |
| Electrical Permits       | 212            | <b>234</b>         |
| Plumbing Permits         | 58             | <b>102</b>         |
| Certificate of Occupancy |                |                    |
| <i>Residential</i>       | 22             | <b>33</b>          |
| <i>Commercial</i>        | 15             | <b>28</b>          |
| <i>Multi-family</i>      | 0              | <b>7</b>           |
| Sign Permits             | 101            | <b>102</b>         |
| Total Fees Collected     | \$111,832.74   | <b>\$89,942.29</b> |

| <b>Planning Applications</b>           | <b>FY 2013</b> | <b>FY 2014</b> |
|----------------------------------------|----------------|----------------|
| Subdivisions of Land (total new lots)  |                |                |
| <i>New Residential</i>                 | 5              | <b>57</b>      |
| Site Plans                             |                |                |
| <i>New Commercial/Industrial Sites</i> | 5              | <b>3</b>       |
| <i>Revisions to Existing Sites</i>     | 8              | <b>4</b>       |
| Lot Line Adjustments                   | 4              | <b>5</b>       |

Non-residential approvals in the past year include:

- Medical office building (Londonderry Turnpike)
- Manchester Water Works pump house (Quality Dr.)
- SNHU connector road (East Side Dr. to Donati Dr.)

Residential approvals in the past year include:

- Summit View 38-lot subdivision (S. Bow Rd)
- Autumn Frost 18-lot subdivision (Summerfare St)
- Webster Woods 51-unit “55 years and older” housing (Hooksett Rd)

## **Planning Board**

The Planning Board's duty is to review applications for compliance with Land Use Regulations, Development Regulations, Zoning Ordinances and the Master Plan. Applications include site plans, amended site plans, major and minor subdivisions, phasing, lot line adjustments, lot mergers, condominium conversions, and site plan waivers.

From July 2013 through June 2014, the Planning Board reviewed 37 applications, an increase from 28 applications during the same time period last year.

We thank the following residents who served on the Planning Board during 2013-2014 Fiscal Year:

David Rogers, Chair  
Richard Marshall, Vice Chair  
Frank Kotowski  
Tom Walsh  
Thomas Prasol  
Paul Scarpetti  
Donald Winterton, Town Council Representative  
Michael DiBitetto, Alternate  
Muamer Durakovic, Alternate

In addition, we greatly appreciate the assistance of our consulting engineer, Stantec Consulting Services, Inc. as well as the Southern New Hampshire Planning Commission, who provide their expertise to the Planning efforts of Hooksett.

The Hooksett Planning Board meets on the first and third Monday of each month at the Hooksett Municipal Building Council Chambers. All meetings are open to the public. For more information on the Planning Board visit [Hooksett.org](http://Hooksett.org) or contact the Community Development Department, Planning Office at 268-0279 or [jduffy@hooksett.org](mailto:jduffy@hooksett.org).

## Zoning Board of Adjustment



Photo: Zoning Board left to right Michael Simoneau, Don Pare, Richard Bairam, Gerald Hyde, James Levesque, TC Rep and Chris Pearson, Chair. (Not pictured: Roger Duhaime, Vice Chair, Jacqueline Roy, and Phil Denbow)

The Hooksett Zoning Board of Adjustment has the power to:

- Decide appeals from the administrative decisions of the municipal offices or boards responsible for issuing permits or enforcing the Zoning Ordinance.
- Approve Special Exceptions as provided for in the Zoning Ordinance.
- Grant Equitable Waivers.
- Grant gravel excavation permits.

During the period of July 2013 through June 2014, the Zoning Board of Adjustment heard a total of 15 applications. The applications submitted were as follows:

- 11 Variances
- 4 Special Exceptions

The Zoning Board of Adjustment revenues collected during this period were \$3,284.31.

We thank the following residents who served on the ZBA during 2013-2014 Fiscal Year:

Chris Pearson, Chair  
Roger Duhaime, Vice Chair  
Richard Bairam  
Gerald Hyde  
Don Pare  
Jacqueline Roy, Alternate  
Michael Simoneau, Alternate  
Phil Denbow, Alternate  
James Levesque, Town Council Representative

The Hooksett Zoning Board of Adjustment meets on the second Tuesday of each month at the Hooksett Town Offices Council Chambers. All meetings are open to the public. For more information about the ZBA visit [Hooksett.org](http://Hooksett.org) or contact the Community Development Department, Building Office at 485-4117 or [ehorn@hooksett.org](mailto:ehorn@hooksett.org).

Respectfully submitted,

*Jo Ann Duffy*

Town Planner, Community Development Department

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# Conservation Commission

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June 30, 2014 marks the end of another busy year for the Hooksett Conservation Commission (Commission), which included several highlights:

- Acquisition of scenic properties along the Merrimack and a subsequent visit by Governor Hassan
- Trail enhancements in Pinnacle Park
- A Stewardship Plan for the 733 acres of conservation land at Clay Pond (in progress)
- Co-participation with several departments in the Hooksett Earth Day Clean-Up and Hooksett Old Home Day

Sadly this year also marked the passing of a long-time Commission member Jim Walter. Jim was an invaluable member whose knowledge, dedication and friendship will be sorely missed.

The Commission is especially proud of its work in acquiring approximately 130 acres of land with about 3,900 feet of undeveloped, scenic footage frontage situated along the Merrimack River which can be seen from Route 3A and from boaters on the Merrimack River. This purchase also includes 350 feet of undeveloped footage along Merrimack Street. The Society for the Protection of New Hampshire Forests (SPNHF) holds the conservation easements on this property. We were honored to have Governor Hassan select this beautiful piece of property to visit in celebration of Earth Day and acknowledge the importance of preserving such quality resources for future generations. The Commission will be coordinating with Kiwanis, Parks and Recreation Advisory Board (PRAB) and Town staff to develop access to and trails on this property in the coming year so that residents will be able to readily enjoy the peacefulness of this pristine location.





During the year, the Commission also worked with Kiwanis and the Department of Public Works to construct a new trail switchback on the Pinnacle property to allow for easier access to the peak and discourage use of the abandoned trail. The Commission is hopeful that in the coming year a kiosk and commemorative plaque will be installed in the parking area.

The Commission's work on the Clay Pond project continued during the year. This project, along with adjacent property held by Bear Paw Regional Greenways, currently totals nearly 1,500 acres. For the first time, the Commission issued an RFP for a Stewardship Plan for the Clay Pond area, ultimately awarding the contract to Moosewood Ecological. It is anticipated that the Stewardship Plan will be completed in the coming year with a draft to be presented to the public in October.

The Commission successfully negotiated with NH Department of Environmental Services (NHDES) and Southern New Hampshire University (SNHU) to receive a \$49,000 wetlands mitigation payment which it will be using to acquire an additional 34 acres in the Clay Pond area. Acquisition of this property is anticipated to be completed in the coming year.

The Commission lost the services of Jodi Pinard who served as the Commission's secretary for several years. We wish the best to Jodi in her future endeavors. In her place, the Commission welcomes Carolyn Cronin, Assistant Planner, Community Development.

The Hooksett Conservation Commission meets the second Monday of the month at 6:00pm in the Town Hall Chambers of the Municipal Building. We encourage all residents to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Respectfully submitted,

*Steve Couture*, Chair

Cindy Robertson, Vice Chair

David Hess

JoCarol Woodburn

Phil Fitantes

David Ross, Town Council Representative

Frank Kotowski, Planning Board Representative

Alternate Members: John Turbyne

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# Economic Development Advisory Committee

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The Hooksett Economic Development Committee (HEDC) serves in an advisory capacity and reports on a regular basis to the Town Council. Members are appointed by the Town Council and include one Council member, the Town Administrator, and the Town Planner.

Economic development opportunities may be assigned to the HEDC by the Town Council and the HEDC may recommend economic development opportunities to the Town Administrator, Town Council, and Planning Board as appropriate.

## MISSION STATEMENT

The Hooksett Economic Development Committee's mission is to enhance the vitality of the local economy by retaining existing businesses, encouraging entrepreneurship and attracting new business to Hooksett in support of the Town Council's effort toward the development of public policy and strategies that result in balanced and sustainable economic growth.

## GOALS

- To establish a strong rapport with existing business to retain and encourage expansion within the Town of Hooksett.
- To promote the Town of Hooksett as a destination for new business.
- Provide support for the Town Council, planning and zoning boards projecting a welcoming and helpful image to the business and general community.
- Assist the Town Council with research and development of new business opportunities.
- Coordinate and seek out support for business development from local, state, and regional organizations such as SNHPC, DRED and Access Greater Manchester.

## Board Members for 2013-2014 include:

Dave Scarpetti  
William Gillett (former Chair)  
Matt Mercier  
William King  
Leslie Boswak (former TC Rep)  
Don Winterton  
Nick Mercier  
Michael Reed  
Mark Sanborn

Respectfully submitted,

*Jo Ann Duffy,*

Town Planner  
Community Development Department

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# Family Services Department

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The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, utilities, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year, 262 applicants were found eligible for various types of General Assistance. This is a decrease of 115 recipients from the previous fiscal year, resulting in a decrease of \$48,344.90 in General Assistance expenditures. As shown below, the majority of help provided was in the form of shelter assistance (rents, mortgages, homeless shelters).

## **General Assistance expenditures for July 2013 - June 2014**

|                   |                      |
|-------------------|----------------------|
| <b>Shelter</b>    | <b>\$ 86,613.71</b>  |
| <b>Food</b>       | <b>\$ 1,302.39</b>   |
| <b>Medical</b>    | <b>\$ 507.10</b>     |
| <b>Utilities</b>  | <b>\$ 17,172.97</b>  |
| <b>Gas</b>        | <b>\$ 415.00</b>     |
| <b>Cremations</b> | <b>\$ 1,500.00</b>   |
| <b>Total</b>      | <b>\$ 107,511.17</b> |

In an effort to offset costs to the Town, many families were referred to the following local charitable organizations: The Hooksett Salvation Army Unit, the Hooksett Food Pantry, the Kiwanis Kid's Klostet, and the Clothing Shed. Hooksett is fortunate to have organizations such as these, which help to meet a wide variety of needs while saving taxpayer dollars. For example, thanks to the hard working volunteers and generous donors of the Hooksett Food Pantry, the Town was able to keep food expenditures at a minimum.

Another valuable resource for low-income Hooksett residents is the Community Action Program (CAP) in Suncook. CAP administers the Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor. CAP also assists through a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. The Kid's Klostet, a collaborative effort of Hooksett Kiwanis Club, Family Services, and the Salvation Army continues to provide families in need with free, gently used children's clothing. Families can be referred to the Kid's Klostet by contacting the Family Services Department or their child's school nurse. Open houses are held at the Town Hall once a month and individual appointments can be scheduled as needed.

In August of 2013, Family Services partnered with the Hooksett Salvation Army and Target to hold a back to school shopping spree for children in need. Twenty-two Hooksett children were selected to participate in this wonderful program in which each child received an \$80 Target gift certificate to purchase needed back to school clothing and school supplies. The children were paired with community

volunteers who generously donated their time to help the children shop. Additional back to school assistance was provided through the Brook Ridge Ladies Group, who once again this year donated an abundance of supplies. Also, generous financial donations from the Salvation Army were used for the purchase of new socks and underwear for dozens of low-income Hooksett children.

The National Junior Honor Society at the Cawley Middle School partnered with Family Services for the second year in a row to provide a birthday program in which the parents of low-income children can receive a birthday package for their child including an age appropriate gift or gift card, wrapping supplies, a cake mix, frosting, and party supplies. The National Junior Honor Society members hold various fundraisers throughout the year then shop for the birthday program with the proceeds. These thoughtful donations have brought tears and smiles to many parents who thought they would be unable to provide their child with a birthday gift and celebration.

I would also like to thank the Hooksett Police Association for their donation of \$425 in Walmart Gift Cards and gas cards, as well as the Hooksett Home Depot for the donations of the office storage cabinet and various household supplies. These donations make a big difference to the families who received them.

Each holiday season the Family Services Department administers holiday assistance programs for Hooksett families and individuals in need. Food baskets, toys (through the Adopt-A-Family Program), and winter clothing items (through the Clothes Line Kids Program, a partnership with Hooksett GE) are provided through the combined efforts and generosity of the Hooksett schools, residents, organizations, and businesses. This past year 106 families (including 215 children and 155 adults) were served. Special thanks to Hooksett GE for your incredible donations of outdoor winter clothing and toys!

Again this past summer, through the sponsorship of the Salvation Army, Family Services was able to provide summer camp scholarships to 16 low-income children for the Hooksett Fun in the Sun program. Thank you to all of the Hooksett bell ringers and donors that make these funds available to our Hooksett families in need!

Regular Family Services office hours are Monday, Tuesday, Thursday and Friday 10: 00AM - 4: 30PM. Applications for General Assistance are taken by appointment. Please feel free to contact the office at 485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

*Joy Buggell*  
Family Services Director

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# Fire-Rescue Department

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The Hooksett Fire-Rescue is a combination Fire Department with 27 full time line Fire/EMS personnel, 5 administrative staff personnel, 5 call firefighters, and a Fire Department Chaplain providing Fire, Rescue, Emergency medical services (EMS), and Hazardous Materials services to the community.

The Hooksett Fire-Rescue Department serves our community 24 hours a day seven days a week covering 2 Fire Stations, The Safety Center located at 15 Legends Drive and Station 1 located on Riverside Street in Hooksett Village. Hooksett Fire-Rescue responded to 2074 Incidents in 2013.

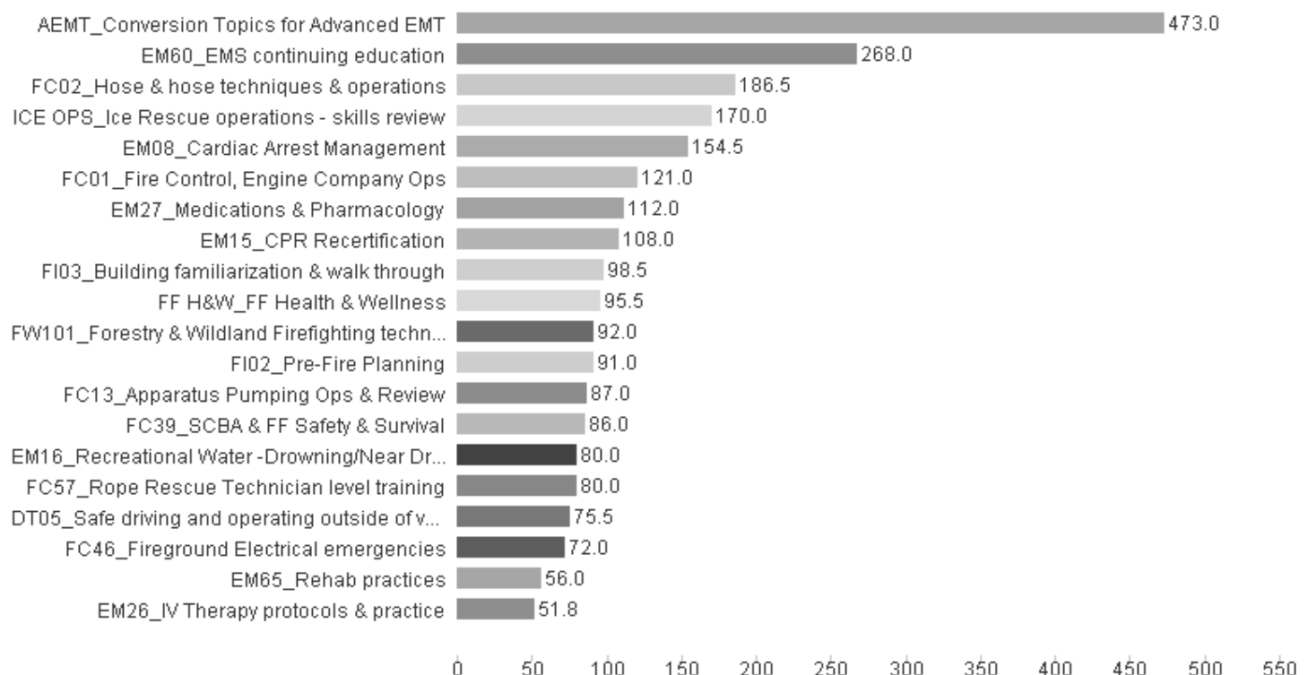
The Safety Center Ceremonial Park is completed. I would like to thank all citizens, businesses and employees who donated to this project.

The Hooksett Fire-Rescue Honor guard was extremely busy over the past year; this is a very dedicated group who donate many hours representing the town of Hooksett. I appreciate the work that you do, Thank you!

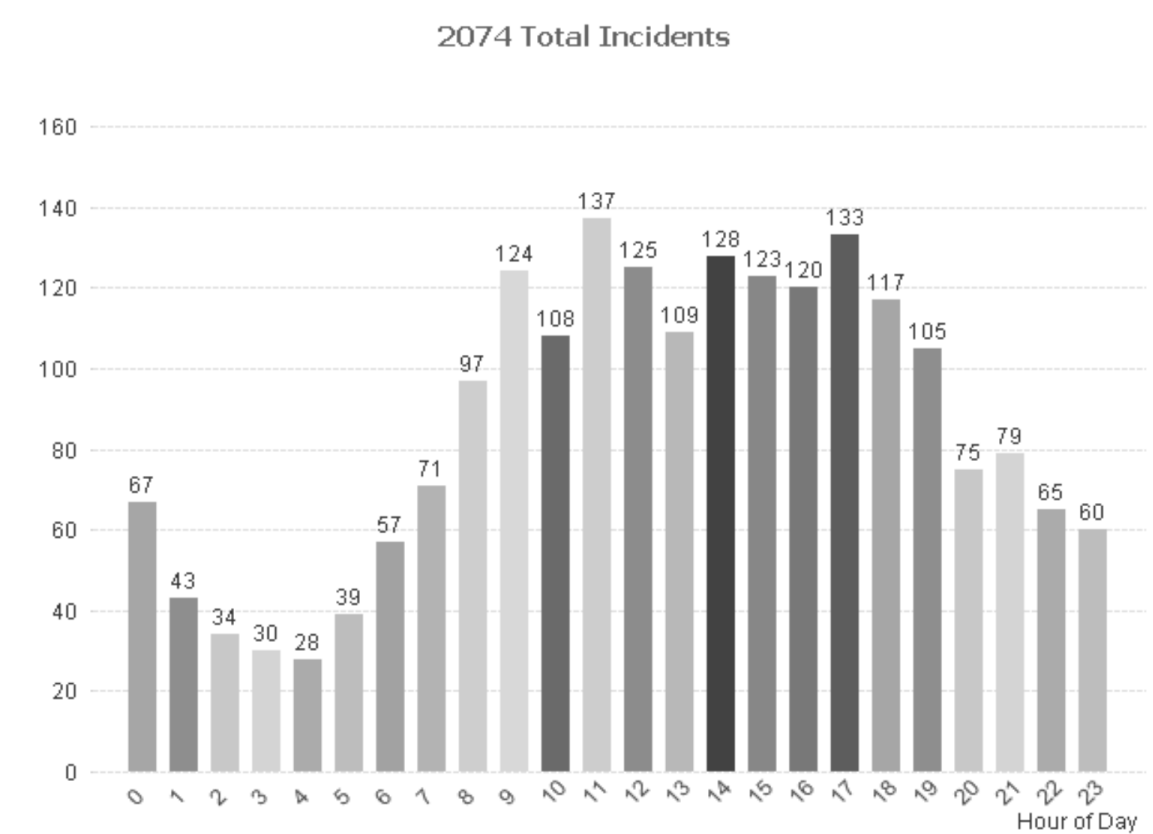
I would like to recognize Captain David Carignan on his upcoming retirement in August. David has been a member of Hooksett Fire-Rescue for over 27 years. Dave's time on the job and experience will be missed here in Hooksett, Congratulations Dave.

Attached are graphs and or analytical data from our new software. This software gives us a better understanding of our response data to actually see where and how we respond to daily emergencies; it also tracks all of our personnel training and apparatus data.

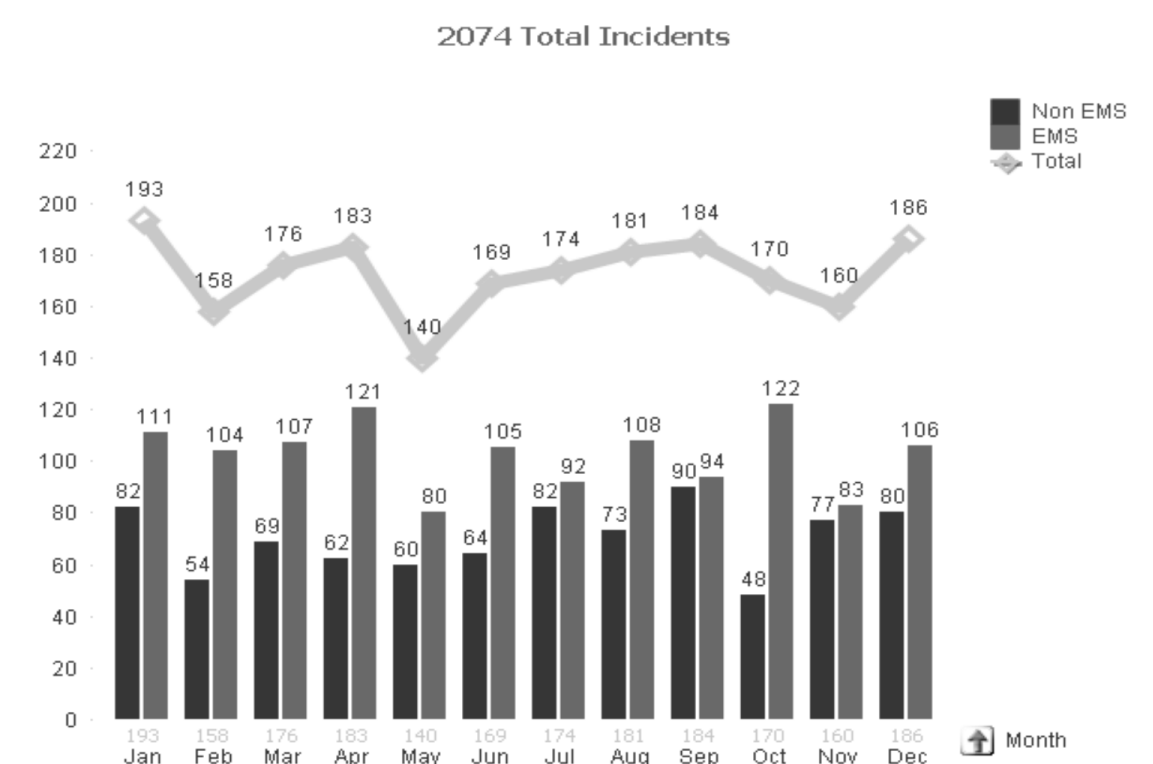
## Training hours completed by your Firefighter / EMT's in 2013



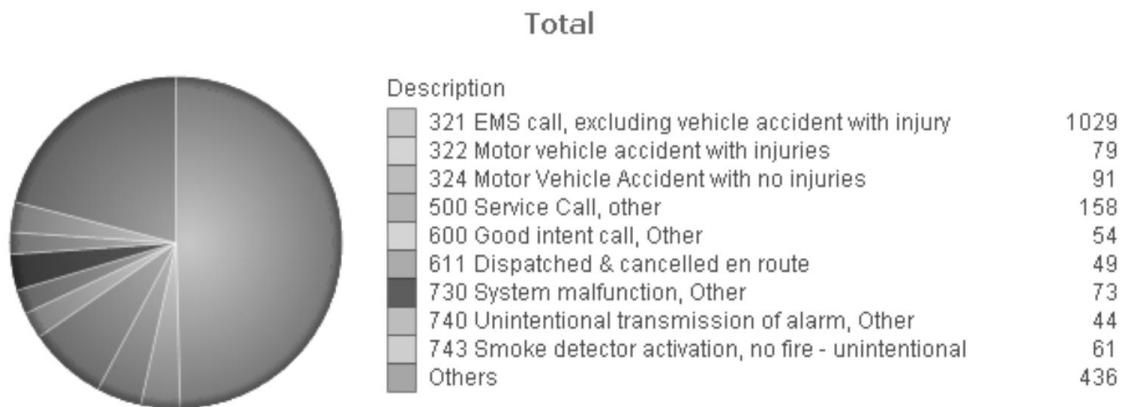
## Total incidents we responded to in 2013 by hour of day



## Total incident graph representing EMS related incidents Vs. Non EMS related incidents for 2013



## Total Incidents by type for 2013



Please visit our web site at [www.Hooksettfire.org](http://www.Hooksettfire.org) or our twitter site @Hooksett fire for any Fire Department information.

I would like to thank the Hooksett Town Administrator, Town Council, Budget Committee members, CIP members and all Hooksett residents for their continued support in Hooksett's public safety.

Respectfully Submitted,

*Michael O. Williams*

Chief of Department

603-623-7272

[mwilliams@hooksettfire.org](mailto:mwilliams@hooksettfire.org)

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# Emergency Management

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Deputy Emergency Management director Harold Murray retired from his position as Deputy Emergency management Director. Harold served over 40 years in many ways within the Fire department and Emergency management. Harold's experience, job knowledge and commitment to this community will be missed. Thank you Harold.

Assistant Fire Chief Dean Jore has replaced Harold as the Deputy Director of Hooksett's Emergency management. Dean can be reached at the Central Fire Station Safety Center @ 603-623-7272

Hooksett Emergency management continues to stay very busy; Hooksett's hazard mitigation plan update has been completed and is currently being reviewed by NHDHS with the assistance of Southern NH planning. Once final approval has been acquired, The Hooksett Town Council must approve it. Hooksett's Functional needs assessment program is going well, we continue to update our need assessment list with our residents. If you want to learn more about this program go to [www.hooksettfire.org](http://www.hooksettfire.org) for more information and to download the needs assessment forms.

The Town of Hooksett's Emergency Operations plan has been updated and approved by the Hooksett Town Council.

Emergency Management recently held a tabletop meeting to go over Emergency management functions which was attended by many Town Department Managers.

Hooksett's Emergency Management will continue to evaluate and coordinate all levels of emergencies in this community. Many Hooksett Fire Officers have attended the updated Web EOC training in Concord NH at the State of N.H. Emergency Operations Center. This is essential when a major emergency is declared as to how we coordinate our resources with the State of NH Homeland Security.

If you have any questions, please call Hooksett's Emergency Management Dept. at 603-623-7272 and ask for Chief Michael Williams or Assistant Fire Chief Dean Jore.

Respectfully Submitted,

*Michael O. Williams*

Michael Williams  
Fire Chief/EM Director



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# Heritage Commission

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RSA 674:44-a states that a “heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily manmade, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts.” Hooksett’s commission was reactivated in July 2003.

The duties of a heritage commission are generally outlined in RSA 674:44-b. A commission has advisory and review authority and is charged with surveying and inventorying all cultural resources; conducting research and publishing findings; assisting the planning board, as requested, in the development and review of those sections of the master plan which address cultural and historic resources; advising, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting cultural and historic resources; coordinating activities with appropriate service organizations and nonprofit groups; and receiving gifts of money and property, both real and personal, in the name of the town, subject to the approval of the council.

Projects that were completed during the period July 1, 2013, to June 30, 2014, or are continuing:

- Provided narrative and cover photos of the Cheever murals for the town’s annual report for 2012-2013.
- Participated in the third NH History Week in October. The commission, Friends of the Hooksett Public Library, Historical Society, Lions Club, Head School Society, and the Hooksett Public Library all offered programs throughout the month. Our event was the Veterans’ Park dedication.
- Completed work on the restoration/enhancement of Veterans’ Park at Jacob Square and hosted the dedication on October 6, 2013.

From July to October wrapped up completion of the park:

- Volunteer welder reattached the bolt that holds the Jacob Square sign; another volunteer stripped and repainted the sign post.
- Refinished Jacob Square sign and smaller monument plaques.
- Granite pieces for “to honor all” memorial area were installed; shrubs planted.
- Installed new signage in the raised stone bed and at corner of Merrimack Street and Veterans’ Drive.
- Created large new bed in the oval. Planted trees, shrubs, and plants, and added large rocks.
- Tapped water main and installed irrigation in the entire park area.

Approximately 170 people attended the dedication on October 6, 2013, which was moved to the Legion because of inclement weather. Some improvising had to be done because the band, chorus, and bagpiper cancelled. The new circular memorial area was replicated using folding chairs and crepe paper so we were able to do the “ribbon cutting.” Over twenty-five members of the family of Pvt. Robert T. Jacob, after whom the square was named, came to share in the festivities.

The finished park and the dedication ceremony were very well received. We are proud to have been a part of this tribute to all those who served.

- Co-sponsored the 10<sup>th</sup> annual Hooksett Heritage Day on May 18 with the Historical Society, Robie’s Country Store Historic Preservation Corp., Town Hall Preservation Committee, and the Head School Society in recognition of National Preservation Month. The commission offered its village walking tour.

- Supported Town Hall Preservation Project. Made a donation to the fund from proceeds of our merchandise sales. Co-hosted a Town Family Feud fund-raiser in June with the Historical Society to benefit the project. Added items to our merchandise line with proceeds dedicated to the old town hall.

On a personal note, we are deeply saddened by the loss of a friend and tireless supporter. Dorothy Robie passed away a few days after her 96<sup>th</sup> birthday in April. Since the Heritage Commission was formed in 2003 she enthusiastically supported every project we took on and was always anxious to hear about our progress.

She consented to be the first oral historian in our oral history project. What a gift to our town's future residents. Her son George, at her memorial service, quoted Alex Haley, author of *Roots*, who said: "Every time an elder dies, it's like watching a library burn to the ground." George went on to say of his mother: "Dorothy Parkinson Robie was a living, free lending library. She told her stories about Hooksett's past to young and old alike and did so hoping that by catching a glimpse of who and what Hooksett was, the people of this town might be able to create a vision of who and what Hooksett can become in the future." Mrs. Robie we miss you.

The commission meets on the fourth Tuesday of each month at the Hooksett Public Library. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact [Hooksett.Heritage@myfairpoint.net](mailto:Hooksett.Heritage@myfairpoint.net) or call 669-8926. We occasionally meet at historic sites in town so watch for postings noting changes of venue.

Respectfully submitted: Kathleen Northrup, Chair; Scott Riley; and James Sullivan, Council Representative.  
Alternates: None.

Photos courtesy Kathleen Northrup and David Webster Photography.



Creation and preparation of new bed in the oval



Town Family Feud, June 2014, to benefit Town Hall Preservation Project



A veteran plays "Taps" at the end of the dedication



Planting the new bed in the oval



The Jacob family



Dorothy Robie at the Veterans' Park Dedication

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# Historical Society

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The Hooksett Historical Society, now in its 40<sup>th</sup> year, continues to meet its purpose which is to bring together those people interested in history, especially the history of Hooksett, N.H. and to help them understand that the history of our community is basic to our democratic way of life, gives us a better understanding of our state and nation and promotes a better appreciation of our American heritage.

To that end, the Society has continued to discover and collect historical materials, provided for preservation, cooperated with town groups and state officials and disseminated historical information.

During 2013-2014 the collection has grown through the generosity of donors and Town financial assistance with the acquisition of items such as a china dragon lighter, postcard from Lombardo's restaurant- site of the 99 restaurant, books by Henry David Thoreau "a week on the Concord and Merrimack rivers" which the author visited Hooksett in 1839 and "Kobe House POW #13" by former town resident Arthur "Bud" Locke, who survived the Bataan Death March. We also acquired a photo of Rene Gagnon- former Hooksett resident and flag raiser on Iwo Jima, train photo's from 1965 featuring a yellow painted Robies store, a stereo card of Hooksett village and a literature book from the old Mount Saint Mary's library.

We continue to categorize our collection, display new items at our Prescott Museum, offer Town Hall displays, as well as the scanning and photography of our inventory and ensuring the archival protection of our papers, pamphlets and photographs. We are happy to report that changes to the Prescott Library have occurred and the new handicap ramp and entrance to the back of the 1909 Library has been installed while maintaining its historic integrity.

In cooperation with town and state officials we participated in the Hooksett village forums and have supported the new town ordinance "Relative to Qualifying Historic Buildings." We have participated with the Heritage Commission and Robie's Country Store Historic Preservation Corp in "Heritage Week", held in October 2013, and on Heritage Day, held on May 28, 2014 with programs and open houses. The Society also contributed to the Town Hall Preservation project by co- hosting Town Family Feud III on June 12, featuring various teams from town agencies and other civic organizations, which raised over \$1200. We also offered a letter of support for a Conservation License (Moose) Plate grant for restoration of the tin ceiling in the old Town Hall.

In efforts regarding the dissemination of historic information we have continued our newsletter, updates to our Hooksetthistory.wordpress.com website and have taken advantage of our Facebook page. We have also commissioned a local artist Michael Cotter to create ink drawings of town historic sites. There are currently two completed, one of old Town Hall/ Prescott Library and Head School. We have offered informative, exciting and well attended programs throughout the year including:

- Women in the Civil war by David Decker
- The Granite Men of Henri Chappelle – a program on NH men buried or memorialized in the Belgium cemetery. Hooksett resident Omar Nadeau is one of those soldiers
- Fatal forecast: An Incredible True Tale of Disaster and Survival at Sea – an account from a 1980 storm
- The 1938 Hurricane
- Civil War General George Thomas

The Hooksett Historical Society, established in 1974, continues to promote and educate our citizens on the historic significance the Town of Hooksett has played in New Hampshire since its founding in 1822 and thanks the citizens of Hooksett, Hooksett Public Library and the New Hampshire Humanities Council as well as UNH Speakers programs for their support this year through their donations, assistance and participation.

*"History is who we are and why we are the way we are." ~ David McCullough*

On behalf of the Historical Society members, respectfully submitted,

*James A Sullivan*, President

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# Hooksett Garden Club

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The Hooksett Garden Club continues with its commitment to encourage interest in all phases of gardening, floral design and horticulture. We continue to aid in the protection of natural resources, and are dedicated to the beautification of the community. Our meetings are open to the general public, and are held at the Hooksett Public Library on the last Wednesday of each month with refreshments at 6:30 pm, and general business meetings at 7:00pm.

In the fall of 2011 as part of the beautification efforts with the town, the idea of having a Bridge of Flowers was born. This was a project of magnitude, hard work and patience. It involved getting permission from the State of New Hampshire Department of Transportation to go forward. Its beginnings were meager with seven flower boxes, but determination conquers all they say and in the spring of 2012 the beautification project came alive for the town Memorial Day celebrations. The Garden Club members worked together to fill forty flower boxes with beautiful blooms. The Memorial Bridge is quite long and it became obvious that it would be necessary to add more flower boxes as time went by. This labor of love is going to be a continuous project, and we are extremely proud of our twenty-three members as this is a big accomplishment for a small club. Due to the proposed maintenance of the bridge, 2015 will not have the boxes. We hope to continue in 2016 or whenever the bridge construction is complete.

The Hooksett Garden Club has two gateways to the town that are maintained with beautiful perennials as well as seasonal plants. We have a gateway from the south with a large planter at the “Welcome to Hooksett” hanging sign. It is lovely and was especially beautiful this past spring as new additions were planted last fall. The next gateway is from the north at the intersection of Route 3 and Main Street. This is a large garden with beautiful seasonal plants and perennials and is known as “The Point”. This garden is adorned with a large granite “Welcome to Hooksett” sign. In the center of the garden, there is a flagpole with the American Flag waving. There is also a Memorial Stone for a young soldier that never made it home from World War II. It is a special place for many and the Hooksett Garden Club always beautifully maintains the flowers. There are two small blue spruces that adorn each side of this garden and these small spruces are decorated with lights along with other shrubs for Christmas.

The Hooksett Garden Club maintains all of the perennials and seasonal plantings at the Hooksett Public Library. What started out years ago with a few small plants and shrubs is now very large, and it demands continuous participation from every member of the Garden Club to keep it beautiful and healthy. All members were happy to participate in the cleanup in the spring and the maintenance of it.

Our two major fundraisers are our annual plant sale held in June, and our Christmas wreath sale which begins in October and goes through the end of November. This is one of our largest fundraisers. Each year we are more successful with the sale of wreaths than the previous year. This demands participation in one form or another from the entire Garden Club.

The Christmas season is always filled with warmth and generosity from our members. During this special time, we make a generous donation to the Hooksett Family Services for the “Adopt a Family” program. We also present poinsettias to the town offices and facilities and participate in the “Pajama Program”. The decision to keep the program in Hooksett for families in need was made in 2012. In December we presented the Kiwanis Club’s “Kids Kloset” of Hooksett with about twenty pairs of pajamas for both boys and girls along with a book to go with each pair of pajamas. We plan to continue this program each year. We have found it to be very rewarding as well as successful.

The Hooksett Garden Club is very proud of its involvement, community service and beautification efforts.

Respectfully submitted,

*Karrissaann Taylor*

President

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# Hooksett Happy Helpers

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In 1989 my husband Alpha Chevette and I, members of the Hooksett-ites senior group, were approached by the Town Welfare Officer to give a hand preparing for needy families at Christmas time. Working with two additional friends, Elaine Langer and Laudia Duford, we helped make a happier Christmas for those families. But the work did not stop there.

Clothing kept coming in for the Welfare Department. The women would sort the clothing in Council Chambers and mark sizes. So much clothing came that it had to be moved to the old town garage, which brought forth the Hooksett-ites clothing store.

I remember the first day of operation where we worked without heat and came down with bad colds, but it wasn't long before the place was renovated and heated. As the years went by the Hooksett District Court was built next to us and our title was changed to Hooksett Happy Helpers, with proceeds going to Hooksett Fire-Rescue.

Last year \$18,207.50 was donated for a ceremony park. We have 12 volunteers at work and we thank them for their thoughtfulness, kindness and caring. With their loving character they demonstrate the greatest qualities on earth.

My husband passed away on October 13, 2013 at the VA hospital after 70 years of marriage. The family wishes to thank the Hooksett Fire-Rescue department for helping my husband during all the years of his illness. They do the work of the angels. We cannot forget all the people who participated at his funeral (military), different organizations and friends, we thank you for your support.

Just a few words coming from the heart to thank you for your kindness to me and your support.



The pallbearers at Alpha's funeral.

Pictured left to right: Robin Chevette (Michigan Firefighter/EMT), Michael Chevette (Michigan Fire Lieutenant), John Hill (Hooksett Fire-Rescue), Jeremy Doyle (Hooksett Fire-Rescue), Bryce Knox (Hooksett Fire-Rescue), Victor Chevette (Fire Marshall, Michigan)



Alpha Chevette

Sincerely,  
*Bernadette Chevette*  
Chairperson



## 2013-2014 Annual Report

Hooksett Library is named 2013 New Hampshire Library of the Year!

Each year the New Hampshire Library Trustee Association (NHLTA) recognizes a library that has contributed to the excellence of New Hampshire libraries in an extraordinary manner. Criteria for receiving the award include: the expansion and improvement of services and technology, enhancing services to a previously under-served part of the community, partnerships with other community organizations, and proven value to the community measured by relationships with and support from town officials and members of the community. Thank you to everyone that made this award possible and please visit your 2013 New Hampshire Library of the Year soon.

### Creating a Collection Beyond Books

The library is building a collection beyond books to foster our community's students, lifelong learners and innovators. New and popular collections include LEGO kits (sponsored by the Friends of the Library), cake pans, telescopes, eReaders, museum passes, and early literacy devices (Leap Frog). We will continue to build a relevant collection to support a community of information consumers and creators!

### Services Available Online - 24/7

The library's website is your gateway to downloadable eBooks and audiobooks, online magazines, homework resources and technology training. The library's homepage was visited over 63,000 times by library members and information seekers who borrowed 10,890 downloadable books, searched online research sites 19,695 times, viewed 1,270 technology training videos, and learned about events, news and resources. Library members are also able to request and renew materials, search collections and manage their library accounts online. Please visit us at [www.hooksettlibrary.org](http://www.hooksettlibrary.org) to start using your library online 24/7!

### Technology Training & Support

As part of our initiative to meet the technology training and support needs of the community the library offered 50 classes this past year, helping 441 attendees learn how to use the latest technology. Popular class topics included: iPad training, basic computer use, PC security & maintenance, searching the Internet, mobile device support, and more. In addition to group classes, library staff members provided daily technology support to job seekers, computer and mobile device users, community groups and businesses, students and library visitors. Your library staff is eager to assist you with your technology training needs and questions! Please speak to a staff member or visit [www.hooksettlibrary.org](http://www.hooksettlibrary.org) to learn more about technology training and support available at your library.

## Friends of the Hooksett Library

The newly reconstituted "Friends of the Hooksett Library" provided a great deal of support to the library and the community this year. The Friends sponsored the 2014 Summer Reading programs for children and adults. They also hosted a number of events including the 3<sup>rd</sup> annual Touch a Truck event, childrens performers, and author Ben Kilham. The Friends have generously underwritten the LegoLend program where families can borrow Lego kits. The Library Trustees and Staff are grateful for the work and dedication of the Friends of the Hooksett Library. The help the Friends provide allows our library to do more for our patrons and our community. Please consider becoming a Friend of the Hooksett Library. There is a variety of different ways to become involved. Becoming a Friend is easy to do. Contact the Library for more information. We all need all the friends we can get.

We encourage you to keep up with the happenings of the library by registering for our bi-weekly e-bulletin at [www.hooksettlibrary.org](http://www.hooksettlibrary.org) or by following us on Facebook!

Respectfully submitted,

*Heather Shumway Rainier*

Director, Hooksett Public Library

Library Board of Trustees

Mary Farwell, Chair 485-5217

Mac Broderick

Linda Kleinschmidt, Secretary

Tammy Hooker

Barbara Davis, Treasurer

|                                                                          |        |
|--------------------------------------------------------------------------|--------|
| Books and materials in collection as of 07/01/2013                       | 51,384 |
| Books and materials in collection as of 06/30/2014                       | 52,999 |
| Books and materials in collection including downloadable content         | 82,516 |
| Books and materials purchased (does not include magazines)               | 2,621  |
| Donations added to collection (includes replacements of existing titles) | 1,189  |
| Books and materials withdrawn from collection                            | 3,747  |
| Registered patrons as of 06/30/2014                                      | 7,306  |

### **Library Holdings as of 06/30/2014 : 52,999**

|                                                         |        |                        |        |
|---------------------------------------------------------|--------|------------------------|--------|
| Audiobooks                                              | 2,617  | Books                  | 41,696 |
| Downloadable audio books<br>(state consortium - copies) | 12,610 | Ebooks (3M – GMILCS)   | 3,944  |
| Ebooks (State consortium -<br>copies)                   | 12,761 | Ebooks (Hooksett only) | 410    |
| Music CDs                                               | 1,602  | Magazines (issues)     | 1,938  |
| Videogames                                              | 269    | Videos                 | 4,558  |
| Other                                                   | 111    |                        |        |

**Circulation of Materials**  
**FY 2013-2014 : 210,138**

|                           |        |                                       |         |
|---------------------------|--------|---------------------------------------|---------|
| Audiobooks                | 5,590  | Books                                 | 103,392 |
| Downloadable audio books  | 2,724  | Ebooks (3M- GMILCS)                   | 1,783   |
| Ebooks (State consortium) | 6,383  | Ebooks (HPL only in state consortium) | 1,763   |
| Magazines                 | 5,800  | Music CDs                             | 11,073  |
| Other                     | 512    | Videogames                            | 2,633   |
| Videos                    | 68,485 |                                       |         |

**Library Accounts as of 06/30/14:**

|                   |        |                        |         |
|-------------------|--------|------------------------|---------|
| Copy Account      | \$6329 | Meeting Room Account   | \$2,175 |
| Fine Account      | 27,785 | Morin Memorial Account | 2,899   |
| Gift Account      | 2,565  | Special Checking       | 11,942  |
| Grants account    | 6,861  | Vacation Sick Accrual  | 12,965  |
| Greenough Bequest | 7,498  |                        |         |

**Hooksett Library Budget**  
**2013 - 2014**

|                                   |           |                             |            |
|-----------------------------------|-----------|-----------------------------|------------|
| Income                            | \$554,862 |                             |            |
| Expenditures                      |           |                             |            |
| Automation                        | 19,754.70 | Office supplies             | \$3579.24  |
| Books and Materials               |           | Payroll expenses            |            |
| Audio books                       | 6,184.51  | Dental insurance            | 1,187.22   |
| Books                             | 20,491.00 | FICA taxes                  | 23,696.53  |
| E-books                           | 3,597.73  | Health insurance            | 59,929.29  |
| Magazines & newspapers            | 2,896.33  | Life & disability insurance | 2,210.15   |
| Music CDs                         | 603.76    | NHRS                        | 23,689.65  |
| Videos                            | 3,285.83  | Unemployment                | 26.00      |
|                                   |           | Wages                       | 318,846.70 |
|                                   |           | Workers compensation        | 802.31     |
| Custodial supplies                | 1,716.94  | Postage                     | 575.63     |
| Equipment (New)                   | 663.11    | Programs and services       | 2,285.73   |
| Equipment maintenance and repairs | 2,448.00  | Remote access database      | 3,921.28   |
| Information Technology            | 2,272.04  | Staff and trustee expenses  | 5,190.00   |
| Maintenance and repairs           | 9,150.17  | Utilities                   | 3,3961.32  |
|                                   |           | Van service                 | 1,897.00   |



**Income:**

|                                              |           |
|----------------------------------------------|-----------|
| Coffee & tea                                 | \$121.59  |
| Copies/fax/printing/public consumables       | 5,805.18  |
| Fines, replacement costs and processing fees | 10,917.80 |
| Gift and notary donations                    | 457.69    |
| Greenough bequest                            | 3,651.44  |
| Interest                                     | 297.85    |
| Ladies Night Out                             | 900.00    |
| Meeting room donations                       | 2,646.00  |
| Non-Resident fees                            | 2,523.00  |
| Other (library cards, library bags)          | 291.00    |
| TD Bank Affinity Program grant               | 6,623.86  |
| LGC Health Insurance refund                  | 3,164.21  |

**Disbursements:**

|                          |            |
|--------------------------|------------|
| Books and media          | \$1,163.62 |
| Coffee and tea expenses  | 158.78     |
| Copy & printing expenses | 2,289.67   |
| Databases                | 2,359.40   |
| Ebooks                   | 2,484.01   |
| E-Readers                | 452.97     |
| Kits (Science & Lego)    | 538.47     |
| Marketing & publicity    | 998.11     |
| Meeting room expenses    | 1,325.90   |
| Museum passes            | 2,644.00   |
| Program expenses         | 1,633.64   |

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# Hooksett Police Department

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## Police Command Staff

**Peter Bartlett**  
Chief of Police

**Captain Jon Daigle**  
Administration Captain

**Lieutenant Michael Labrecque**  
Patrol Division Commander

**Sergeant Janet Bouchard**  
Detective Division Commander

## Message from Chief Peter Bartlett

I am pleased to present the Hooksett Police Department's Annual Report for 2014. This report reflects the fantastic work done by the outstanding professionals at the Hooksett Police Department. From our civilian staff, police officers, detectives and command staff, we strive to provide the community with the best policing service possible. Their dedication to the community can be seen throughout the organization and is realized through a safe and thriving community.

We continue to face our department and community challenges head on by working together as a team and through community efforts. Last year's lightning strike decimated our emergency communications system and this community was able to pull together and tap into resources already in place so a new modern system could be installed. This ultimately improved officer safety and increased efficient clear communications out in the field. We continue to make technological improvements internally and recently installed a new phone system. This new system will provide better customer access to different areas of the department. These "simple things", like an improved phone system with a dial by name directory, will help members of the public access the right person or area of the agency without wasting time being transferred to the wrong person and provide emergency dispatchers with caller ID for incoming calls.

Providing the best police service possible is what drives our agency to excellence. The Hooksett Police Department continues to respond to emergency calls for service and investigate criminal activity. Our resources are constantly being pulled in multiple directions. Calls for police service require time, which includes, time spent with victims of crime, processing arrests, crime scenes, evidence and report writing. All are valuable pieces of our process that strives for success. That success is measured from first officer contact and continues through the prosecution of cases brought before the judiciary.

Our activity in town is increasing and our challenges are not unique to Hooksett. The heroin problems plaguing the state have been felt here as well. Eight heroin related deaths in the past year are telling as to the level of criminal activities we face. This drug epidemic has far reaching tentacles in our community. Domestic violence, theft, shoplifting and armed robbery is some of the areas we have had to deal with as the result. In the process, we have expanded community involvement in an effort to combat some of the symptoms.

Over the past year we have taken an ailing neighborhood watch program and revitalized it. Sergeant Jake Robie has recruited concerned citizens looking to help make their neighborhoods a safer place and has built this program from one group to ten. These ordinary citizens have committed to working with Hooksett Police and each other to keep their neighborhoods and community safer by getting involved. The notion of citizen involvement is not a new concept by any means. In fact, Sir Robert Peele, founder of the Metropolitan Police Force in London in 1829, developed principles of policing that are just as effective today as in the nineteenth century. Peele professed that "to recognize always that to secure and maintain the respect and approval of the public means also the securing of the willing co-operation of the public in the task of securing observance of laws". This principle holds very true today. Without the cooperation of the public we would not be as effective and successful in keeping Hooksett a safe place and for that our department says thank you!

Over the next year I would like to employ a personnel plan that includes expanding the number of officers on the street. Our current compliment of twenty five sworn officers is not optimal for the needs of this community. It is my goal to add five officers to the compliment thus bringing the number of sworn officers to thirty. This will allow the department to deploy enough coverage twenty four hours a day and give us the ability to be proactive versus reactive in our duties. Additionally, I would like to expand our level of customer service at the safety center. Moving our dispatch center from the rear of the building to the front of the building will allow for members of the public to have the opportunity to speak with a live person instead of a "squawk box". This can be done, I believe, with minimal expense as the space at the front of the building is already in place. The project would require some internal construction and could better serve the growing needs of the department well into the future.

## Police Activity Report

Over the past year Hooksett Police responded to 17,808 dispatched calls for service. This number does not reflect the additional calls the police department answered during the course of the day for requests for things like court cases, evidence, investigations, pistol permits and other time consuming responsibilities. Looking at the table below you can see that our crime numbers have increased slightly in some categories however in other categories such as burglary, which decreased by about 25%, we see some declining numbers. Arrests in town have risen by about 22% with a significant number coming from shoplifting/willful concealment cases at retail locations. The Hooksett Police department has had to devote well over 200 man hours to these calls for service. These cases are time consuming and complex.

Additionally, the department spent a considerable amount of time fixing the alarm ordinance, which was adopted by the Town Council. General Ordinance #00-27 defines the requirements for residential and business alarm permits and the fines associated with false reported alarms. Last year The Hooksett Police Department responded to over 800 false alarms at residential and business locations throughout town resulting in over 61 work hours being spent on false alarm emergency response. The new ordinance was designed to better track alarm permits, which are required to be renewed annually in December, and to hold accountable, those businesses and residents, who fail to have their alarm systems properly maintained.

| <b>Police Activity</b> | <b>2011-2012</b> | <b>2012-2013</b> | <b>2013-2014</b> |
|------------------------|------------------|------------------|------------------|
| Arrest                 | <b>351</b>       | <b>405</b>       | <b>497</b>       |
| Burglary               | <b>89</b>        | <b>57</b>        | <b>46</b>        |
| Robbery                | <b>7</b>         | <b>4</b>         | <b>4</b>         |
| Assault                | <b>87</b>        | <b>98</b>        | <b>107</b>       |
| Theft                  | <b>253</b>       | <b>227</b>       | <b>216</b>       |
| Criminal Mischief      | <b>145</b>       | <b>120</b>       | <b>140</b>       |
| Domestic Violence      | <b>97</b>        | <b>101</b>       | <b>104</b>       |
| Traffic Crashes        | <b>484</b>       | <b>483</b>       | <b>488</b>       |
| Motor Vehicle Stops    | <b>3,378</b>     | <b>6,317</b>     | <b>5,897</b>     |
| Motor Vehicle Summons  | <b>657</b>       | <b>1,026</b>     | <b>885</b>       |

Respectfully Submitted,

*Peter Bartlett*

Chief of Police  
Hooksett Police Department

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# Public Works Department

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I would like to go over some budget items from this past year that the Department of Public Works was involved in.

The weather this past winter was extremely hard on our Department. We sent our crew out on 35 runs, with mostly off-hour treatments being in early mornings or late evenings, see the following breakdown:

|                |   |                    |    |
|----------------|---|--------------------|----|
| 1"-2" storms:  | 4 | Light snow:        | 3  |
| 2"-6" storms:  | 1 | Ice/Freezing rain: | 12 |
| 6"-10" storms: | 7 | Spot treatment:    | 7  |

This past winter we tried out a new product called Magic Salt. This is a treatment added to the salt, which helps improve performance. The breakdown of the salt line is as follows:

|           |                  |          |     |
|-----------|------------------|----------|-----|
| Budgeted: | \$140,000        | Over by: | 35% |
| Spent:    | <u>\$218,532</u> | Saved:   | 11% |
| Over:     | <u>-\$78,532</u> |          |     |

With using the new salt treatment, there would have been a better savings if we didn't have so much rain throughout the months of January and February. The treatment works at its optimum level with proper weather conditions, and with all the rain we had washing it off the roads, we had to go out on more runs.

Our Fleet Maintenance was very high this year on repairs, like it was last year, and went over by 140%. With the aging fleet of dump trucks, pick-ups, and other small-engine items, our mechanics saw a lot of repairs, just to upkeep the vehicles and equipment. Here is the breakdown on expenses:

|          |          |        |          |
|----------|----------|--------|----------|
| Repairs: | \$88,949 | Stock: | \$18,936 |
|----------|----------|--------|----------|

This is our second year into maintaining Police vehicles. If we outsourced the repairs to a privately owned shop at an average of \$65 per hour, for the Police, Fire, and Recycling & Transfer Station, the following breakdown will show how much money we would have spent, and in turn, how much we have saved the town:

| <i>Department</i> | <i>Man hours</i> | <i>Savings</i>  |
|-------------------|------------------|-----------------|
| Police            | 350              | \$22,782        |
| Fire              | 293              | \$19,045        |
| Recy. & Trans.    | <u>384</u>       | <u>\$24,960</u> |
|                   | <u>1,027</u>     | <u>\$66,787</u> |

Building maintenance was over by 23%, which is the everyday care of Town-owned buildings, which include Town Hall, Parks & Recreation, the old Town Hall, Prescott Building, Safety Center, Station One, Library, Courthouse, Transfer Station, and the Highway Building, and all minor buildings.

The paving budget for the Town is an item that should have some very serious thought put into it. The line item for this was \$247,638 per year. With the approved budget, we now have \$300,000. We are currently installing an asphalt machine method at \$70.20 per ton, which was the 2013-2014 bid price. This gives us approximately 3,512 ton per year to install. Hooksett has 89 miles of road to maintain. The wear course, or top coat on a roadway, has a life expectancy of 7 to 10 years, depending on the travel weight and the condition of the sub-base materials. A good majority of the roadways in Town, at this time, are 20 to 30 years old. Usually at this stage, the roadways have to be completely rebuilt from asphalt failure and sub-base material. This process becomes a major reconstruction of the entire roadway including drainage, and could require sewer upgrades.

We have done a Road Surface Management System report on the Town roads in 2012, and the findings are in last year's report. Not to be redundant, and with the lack of space, please see last year's report for details or contact me at the DPW (603) 668-8019.

Respectfully Submitted,

*Leo Lessard*

Public Works Director

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# **Recycling & Transfer Department and Recycling & Transfer Advisory Committee**

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We have had a very good year at the Recycling and Transfer Department. In July of 2013 we began our new contract with Wheelabrator in Penacook, the incinerator that accepts our household trash. That contract was considerably less than the previous which resulted in the saving of money. Even with the reduced rate contract, we were able to save \$63,138 in disposal fees with the new recycling program. We were also able to generate \$8,069 in recycling revenues. The new automated collection program has been a huge success. Not only are we able to keep collection safer for the workers, we are able to supply an additional service, with no additional personnel and made recycling so easy. The estimated 30% recycling rate has been steady. Recycling saves tax money. Residents are doing a great job, but with a little effort we can do better and increase the savings. Please call the facility if you are not sure whether or not an item is recyclable or check the website at [www.hooksett.org](http://www.hooksett.org) under the Recycling and Transfer Department.

This year the employees hauled away 136.15 tons of metal to L L & S in Salem, 112.43 tons of furniture and sheetrock to Turnkey Landfill in Rochester, 391.3 tons of demolition to ERRCO in Epping, 43.44 tons of roofing, an estimated 50 tons of brush, and 3221.6 tons of trash to Wheelabrator in Penacook.

Our annual Earth Day event was a success this year despite the rain. We saw a steady turnout! The paper shredding was a big hit again this year. We saw even more residents than last and I can safely say that it will be an annual event!

I want to thank the employees in this Department for doing an excellent job, both on the road collecting, hauling material to different facilities and at our own facility itself. We may have one of the oldest facilities in the state but I think it is one of the best!!

Thank you and keep recycling!!

Respectfully submitted,

*Diane Bayce*, Superintendent

&

The Recycling and Transfer Advisory Committee:

Richard Bairam; Chairperson, Ray Bonney, Merrill Johnson, Sean McDonald, Bob Schroeder, Bob Worrell and Jim Levesque; Council Rep.

| MONTHLY TOTALS                          | 2013-2014 MONTHLY TOTALS          |             |             |             |             |             |             |             |             |             |             |               |
|-----------------------------------------|-----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|
|                                         | RECYCLING AND TRANSFER DEPARTMENT |             |             |             |             |             |             |             |             |             |             |               |
|                                         | July                              | August      | September   | October     | November    | December    | January     | February    | March       | April       | May         | June          |
| <b>TRANSFERRED OUT</b>                  |                                   |             |             |             |             |             |             |             |             |             |             | <b>TOTALS</b> |
| Wheelabrator                            | 283.7                             | 279.5       | 273.77      | 275.74      | 260.43      | 283.81      | 271.91      | 205.75      | 235.59      | 281.47      | 286.05      | 283.88        |
| Turnkey(sheetrock)                      | 10.87                             | 10.56       | 10.82       | 8.82        | 6.55        |             | 14.95       | 16.55       |             | 12.47       | 8.41        | 12.43         |
| ERRCO (demo)                            | 44.02                             | 28.82       | 44.63       | 27.65       | 26.23       | 31.59       | 15.83       | 21.54       | 16.6        | 47.54       | 48.98       | 391.3         |
| ERRCO (roofing)                         |                                   |             |             | 15.38       | 14.73       | 0           | 0           | 0           |             | 13.33       |             | 43.44         |
| Subtotal Transfer                       | 338.59                            | 318.88      | 329.22      | 327.59      | 307.94      | 315.4       | 302.69      | 243.84      | 252.19      | 354.81      | 343.44      | 3768.77       |
| <b>Recycled</b>                         |                                   |             |             |             |             |             |             |             |             |             |             |               |
| Electronics                             | 3.25                              | 2.99        | 3.81        | 3.83        | 3.77        | 3.74        | 2.93        | 3.41        | 0           | 3.42        |             | 34.51         |
| metal                                   | 8.23                              | 16.26       | 6.96        | 28.07       | 10.01       | 9.43        | 5.49        | 0           | 11.58       | 7.98        | 18.22       | 136.15        |
| Cardboard                               | 0                                 | 18.87       | 0           | 0           | 20.04       |             | 16.95       | 0           |             | 19.38       |             | 94.21         |
| Single Stream                           | 111.31                            | 99.56       | 100.36      | 93.7        | 102.21      | 118.69      | 108.78      | 78.37       | 83.55       | 111.83      | 112.94      | 1231.07       |
| Subtotal Recycling                      | 122.79                            | 137.68      | 111.13      | 125.6       | 136.03      | 131.86      | 134.15      | 81.78       | 95.13       | 142.61      | 131.16      | 1495.94       |
|                                         |                                   |             |             |             |             |             |             |             |             |             |             |               |
| Total Tonnage                           | 461.38                            | 456.56      | 440.35      | 453.19      | 443.97      | 447.26      | 436.84      | 325.62      | 347.32      | 497.42      | 474.6       | 5264.71       |
| Total tipping spent (paid during month) | \$10,264.25                       | \$23,689.65 | \$21,283.80 | \$23,986.87 | \$24,392.86 | \$20,178.53 | \$21,711.42 | \$18,090.78 | \$17,919.03 | \$22,901.83 | \$24,450.53 | \$25,394.27   |
| Reimbursement                           | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           | 0           |             |             |             | \$30,280.90   |
| Recycling Income                        | 0                                 | \$1,603.95  | 0           | 0           | \$1,903.80  | \$0.00      | \$1,440.75  | 0           |             | 1615.85     |             | \$1,504.80    |
| metal income                            | \$4,032.00                        | \$1,200     | 0           | \$4,143.20  | \$1,184.00  | \$3,910.40  | \$1,864.00  | \$0.00      | \$750.98    | \$2,876.10  | \$0.00      | \$3,735.50    |
| Packer tons                             | 213.84                            | 213.17      | 219.66      | 225.49      | 190.39      | 219.91      | 205.72      | 152.42      | 189.00      | 215.23      | 212.24      | 212.66        |
| School/Town trash                       | 5.87                              | 6.7         | 12.32       | 12.05       | 12.32       | 12          | 20.98       | 18.87       | 13.23       | 14.18       | 13.05       | 16.74         |
| Commercial Trash                        | 3.68                              | 4.76        | 2.51        | 2.47        | 2.63        | 2.89        | 1.68        | 1.5         | 2.13        | 5.11        | 2.66        | 2.1           |
| Freon Units                             | 66                                | 64          | 34          | 77          | 0           | 65          | 0           | 0           | 0           | 49          | 66          | 421           |
| Batteries                               | 0                                 |             |             | 1.44        |             |             |             |             | 0.84        |             |             | 0.23          |
| Propane Tanks                           | 0                                 | 57          | 15          | 0           | 0           | 0           | 0           | 50          | 0           |             | 73          | 52            |
| Cost Avoidance w/ Recycling (@ \$65)    | \$7,235.15                        | \$7,697.95  | \$6,523.40  | \$6,090.50  | \$7,008.10  | \$7,714.85  | \$8,172.00  | \$5,094.05  | \$5,430.75  | \$8,528.65  | \$7,341.10  | \$83,971.55   |
| Recycle tip fee                         |                                   | \$995.60    | \$1,087.70  | 1,049.90    | \$1,274.20  | \$1,780.35  | \$1,760.22  | \$1,175.55  | \$1,169.70  | \$1,565.62  | \$1,581.16  | \$16,557.94   |
| School/Town Recy (estimate)             | 0.75                              | 0.98        | 0.68        | 0.19        | 0.25        | 0.8         | 0.56        | 0.75        | 1.13        | 0.42        | 0.74        | 0.4           |
| Recycle Trailer                         | 0.26                              | 1           | 0.76        | 0.32        | 0.3         | 0.38        | 0.56        | 0.25        | 0.54        | 0.23        | 0.48        | 0.2           |
|                                         |                                   |             |             |             |             |             |             |             |             |             |             | 5.28          |



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# Sewer Commission

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As always, the Sewer Commissioners and treatment plant staff have had a busy year. We continue to work with the Department of Environmental Services on plant operation issues which have been an ongoing situation since our March 6, 2011 disk incident.

The sewer projects we've been working on include the new Southern NH Library, Route 3 improvements in front of Merchant Motors and the new 93 Rest Area project.

On April 11, 2012 Senate Bill 223 was signed into law. This bill allows cities and towns to enter into partnerships with private contractors to design and construct new sewer lines, or extend existing sewer systems at no cost to local taxpayers. This will allow large businesses, like Walmart and Bass Pro to pay for a sewer line and then get paid back through the municipality if others wind up using the line. This will not only help Walmart, but the whole area which – without such a sewer line – does not have the septic capacity to support more development. The Commissioners and the Town will continue to work with Walmart, and others in the area, to bring sewer to the west side of the river.

We've done some upgrades to our sewer billing software to offer our customers other ways to pay their bills through ACH and credit cards. The benefit of ACH payments is that it provides our customers an alternative to credit cards and checks. Customers who choose ACH must fill out a form in the office to authorize us to debit their bank account for the amount due. Credit Card payments can be done online through our website at [www.hooksettsewer.com](http://www.hooksettsewer.com) and there is a small convenience fee which goes to the payment processing company and not the Sewer Commission. Customers can also just view their accounts and history by going through our website

**Please Note:** “Flushable” does NOT mean it's safe for your sewer or septic system. Please do not flush wipes, facial tissues, diapers, cigarettes, paper towels, cotton swabs, tampons, condoms, or dental floss. The bottom line is: **Only human waste and toilet paper are flushable!**

The Treatment plant facility and office staff continue to stand ready to answer any questions you may have. The office is open from 8:00am to 4:00pm Monday through Friday. Please call us at 485-7000 or 485-4112 or email us at [hooksettsewer@comcast.net](mailto:hooksettsewer@comcast.net) with your questions, comments or concerns. We have lots of information on our website at [www.hooksettsewer.com](http://www.hooksettsewer.com).

Treatment Plant Facility Tours are available Monday through Friday. Please call to schedule.

Sincerely,

Board of Sewer Commissioners

*Sid Baines*, Chairman

*Frank Kotowski*

*Roger Bergeron*



*New Hampshire*  
Department of  
Revenue Administration

2014  
MS-61

| Debits                              |         |                              |                                     |      |          |      |          |
|-------------------------------------|---------|------------------------------|-------------------------------------|------|----------|------|----------|
| Uncollected Taxes Beginning of Year | Account | Levy for Year of this Report | Prior Levies (Please Specify Years) |      |          |      |          |
|                                     |         | Year                         | 2013                                | Year | 2012     | Year | 2011     |
| Property Taxes                      | 3110    |                              | \$7,031,568.00                      |      | (\$0.00) |      | (\$0.00) |
| Resident Taxes                      | 3180    |                              | (\$0.00)                            |      | (\$0.00) |      | (\$0.00) |
| Land Use Change                     | 3120    |                              | (\$0.00)                            |      | (\$0.00) |      | (\$0.00) |
| Timber Yield Taxes                  | 3185    |                              | \$1,879.00                          |      | (\$0.00) |      | (\$0.00) |
| Excavation Tax @ \$0.02/cubic yard  | 3187    |                              | \$2,626.00                          |      | (\$0.00) |      | (\$0.00) |
| Utility Charges                     | 3189    |                              | (\$0.00)                            |      | (\$0.00) |      | (\$0.00) |
| Property Tax Credit Balance         |         |                              | (\$0.00)                            |      |          |      |          |
| Other Tax or Charges Credit Balance |         |                              | (\$0.00)                            |      |          |      |          |

| Taxes Committed This Year               | Account | Levy for Year of this Report | 2013            | Prior Levies |  |
|-----------------------------------------|---------|------------------------------|-----------------|--------------|--|
| Property Taxes                          | 3110    | \$18,251,268.00              | \$17,772,879.00 |              |  |
| Resident Taxes                          | 3180    | (\$0.00)                     | (\$0.00)        |              |  |
| Land Use Change                         | 3120    | \$7,000.00                   | \$32,400.00     |              |  |
| Yield Taxes                             | 3185    | \$11,264.00                  | \$347.00        |              |  |
| Excavation Tax @ \$0.02/cubic yard      | 3187    | \$9,262.00                   | (\$0.00)        |              |  |
| Utility Charges                         | 3189    | (\$0.00)                     | \$111,660.00    |              |  |
| -                                       |         | (\$0.00)                     | (\$0.00)        |              |  |
| <input type="button" value="Add Line"/> |         |                              |                 |              |  |

| Overpayment Refunds                     | Account | Levy for Year of this Report | 2013            | 2012     | 2011     |
|-----------------------------------------|---------|------------------------------|-----------------|----------|----------|
| Property Taxes                          | 3110    | \$2,343.00                   | \$98,246.00     | (\$0.00) | (\$0.00) |
| Resident Taxes                          | 3180    | (\$0.00)                     | (\$0.00)        | (\$0.00) | (\$0.00) |
| Land Use Change                         | 3120    | (\$0.00)                     | (\$0.00)        | (\$0.00) | (\$0.00) |
| Yield Taxes                             | 3185    | (\$0.00)                     | (\$0.00)        | (\$0.00) | (\$0.00) |
| Excavation Tax @ \$0.02/cubic yard      | 3187    | (\$0.00)                     | (\$0.00)        | (\$0.00) | (\$0.00) |
| - Sewer                                 | 3189    | (\$0.00)                     | \$217.00        | (\$0.00) | (\$0.00) |
| <input type="button" value="Add Line"/> |         |                              |                 |          |          |
| Interest - Late Tax                     | 3190    | \$19.00                      | \$106,916.00    | (\$0.00) | (\$0.00) |
| Resident Tax Penalty                    | 3190    | (\$0.00)                     | (\$0.00)        | (\$0.00) | (\$0.00) |
| <b>Total Debits</b>                     |         | \$18,281,156.00              | \$25,158,739.00 |          |          |





**New Hampshire**  
Department of  
Revenue Administration

**2014**  
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| Credits                             |                              |                 |                   |          |
|-------------------------------------|------------------------------|-----------------|-------------------|----------|
| Remitted to Treasurer               | Levy for Year of this Report | 2013            | Prior Levies 2012 | 2011     |
| Property Taxes                      | \$14,191,703.00              | \$24,179,623.00 | (\$0.00)          | (\$0.00) |
| Resident Taxes                      | (\$0.00)                     | (\$0.00)        | (\$0.00)          | (\$0.00) |
| Land Use Change                     | \$7,000.00                   | \$32,400.00     | (\$0.00)          | (\$0.00) |
| Yield Taxes                         | \$11,072.00                  | \$2,226.00      | (\$0.00)          | (\$0.00) |
| Interest (Include Lien Conversion)  | \$19.00                      | \$106,916.00    | (\$0.00)          | (\$0.00) |
| Penalties                           | (\$0.00)                     | (\$0.00)        | (\$0.00)          | (\$0.00) |
| Excavation Tax @ \$0.02/cubic yard  | \$8,745.00                   | \$2,626.00      | (\$0.00)          | (\$0.00) |
| Utility Charges                     | \$182.00                     | \$111,877.00    | (\$0.00)          | (\$0.00) |
| Conversion to Lien (Principal Only) | (\$0.00)                     | \$682,012.00    | (\$0.00)          | (\$0.00) |
| -                                   |                              |                 | (\$0.00)          | (\$0.00) |
| Add Line                            |                              |                 |                   |          |
| Discounts Allowed                   |                              |                 |                   |          |

| Abatements Made                    | Levy for Year of this Report | 2013        | Prior Levies 2012 | 2011     |
|------------------------------------|------------------------------|-------------|-------------------|----------|
| Property Taxes                     | \$4,592.00                   | \$41,638.00 |                   |          |
| Resident Taxes                     | (\$0.00)                     | (\$0.00)    | (\$0.00)          | (\$0.00) |
| Land Use Change                    | (\$0.00)                     | (\$0.00)    | (\$0.00)          | (\$0.00) |
| Yield Taxes                        | (\$0.00)                     | (\$0.00)    | (\$0.00)          | (\$0.00) |
| Excavation Tax @ \$0.02/cubic yard | (\$0.00)                     | (\$0.00)    | (\$0.00)          | (\$0.00) |
| Utility Charges                    | (\$0.00)                     | (\$0.00)    | (\$0.00)          | (\$0.00) |
| -                                  |                              |             |                   |          |
| Add Line                           |                              |             |                   |          |
| Current Levy Decided               | \$3,540.00                   | (\$0.00)    | (\$0.00)          | (\$0.00) |

| Uncollected Taxes - End of Year R 1030 | Levy for Year of this Report | 2013                   | Prior Levies 2012 | 2011     |
|----------------------------------------|------------------------------|------------------------|-------------------|----------|
| Property Taxes                         | \$4,141,454.00               | (\$580.00)             | (\$0.00)          | (\$0.00) |
| Resident Taxes                         | (\$0.00)                     | (\$0.00)               | (\$0.00)          | (\$0.00) |
| Land Use Change                        | (\$0.00)                     | (\$0.00)               | (\$0.00)          | (\$0.00) |
| Yield Taxes                            | \$192.00                     | (\$0.00)               | (\$0.00)          | (\$0.00) |
| Excavation Tax @ \$0.02/cubic yard     | \$517.00                     | (\$0.00)               | (\$0.00)          | (\$0.00) |
| Utility Charges                        | (\$182.00)                   | (\$0.00)               | (\$0.00)          | (\$0.00) |
| Property Tax Credit Balance            | (\$87,678.00)                |                        | (\$0.00)          | (\$0.00) |
| Other Tax or Charges Credit Balance    |                              |                        |                   |          |
| <b>Total Credits</b>                   | <b>\$18,281,156.00</b>       | <b>\$25,158,739.00</b> |                   |          |



New Hampshire  
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| Summary of Debits                                 |                  |              |                                     |              |  |
|---------------------------------------------------|------------------|--------------|-------------------------------------|--------------|--|
|                                                   | Last Year's Levy | Year         | Prior Levies (Please Specify Years) |              |  |
|                                                   |                  | 2012         | 2011                                | Prior        |  |
| Unredeemed Liens Balance - Beginning of Year      | (\$0.00)         | \$758,640.00 | \$435,425.00                        | \$604,373.00 |  |
| Liens Executed During Fiscal Year                 | \$734,685.00     | (\$0.00)     | (\$0.00)                            | (\$0.00)     |  |
| Interest & Costs Collected (After Lien Execution) | \$1,935.00       | \$30,833.00  | \$43,279.00                         | \$106,232.00 |  |
| - Credits                                         | \$696.00         | (\$0.00)     | (\$0.00)                            | (\$0.00)     |  |
| - Refunds                                         | \$8.00           | \$648.00     | (\$0.00)                            | (\$0.00)     |  |
| Add Line                                          |                  |              |                                     |              |  |
| <b>Total Debits</b>                               | \$737,324.00     | \$790,121.00 | \$478,704.00                        | \$710,605.00 |  |

| Summary of Credits                                      |                  |              |              |              |
|---------------------------------------------------------|------------------|--------------|--------------|--------------|
|                                                         | Last Year's Levy | 2012         | 2011         | Prior        |
| Redemptions                                             | \$77,092.00      | \$279,227.00 | \$147,450.00 | \$167,922.00 |
| -                                                       |                  |              |              | (\$0.00)     |
| Add Line                                                |                  |              |              |              |
| Interest & Costs Collected (After Lien Execution) #3190 | \$1,936.00       | \$30,913.00  | \$43,299.00  | \$106,232.00 |
| - Credit Balance                                        | \$696.00         | (\$0.00)     | (\$0.00)     | (\$0.00)     |
| Add Line                                                |                  |              |              |              |
| Abatements of Unredeemed Liens                          | \$54.00          | \$5,445.00   | \$2,054.00   | \$14,241.00  |
| Liens Deeded to Municipality                            | \$7,824.00       | \$9,080.00   | \$8,894.00   | \$17,954.00  |
| Unredeemed Liens Balance - End of Year #1110            | \$649,722.00     | \$465,456.00 | \$277,007.00 | \$404,256.00 |
| <b>Total Credits</b>                                    | \$737,324.00     | \$790,121.00 | \$478,704.00 | \$710,605.00 |

*Kinda Blochmann Tax Collector*

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# Tax Collector

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## Tax Collector's Report

July 1, 2013- June 30, 2014

|                    |        |                       |
|--------------------|--------|-----------------------|
| Motor Vehicles     | 19,223 | \$3,031,338.79        |
| Decals             |        | \$41,625.00           |
| Misc. Income       |        | \$6,163.84            |
|                    |        |                       |
| <b>GRAND TOTAL</b> |        | <b>\$3,079,127.63</b> |

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# Town Clerk

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## Town Clerk's Report

January 1, 2013- June 30, 2014

|                                 |       |                    |
|---------------------------------|-------|--------------------|
| Dog Licenses, Penalties & Fines | 1,645 | \$9417.20          |
| Vital Statistics                |       | \$3415.00          |
| Filing Fees                     |       | \$00.00            |
| Misc. Income                    |       | \$579.25           |
| Elections Checklists            |       | \$00.00            |
| UCC                             |       | \$3361.50          |
| <b>Grand Total</b>              |       | <b>\$16,772.95</b> |

### PUBLIC NOTICE

In accordance with RSA 674:39-aa, any lots involuntary merged prior to September 18, 2010 may be restored to pre-merger status at the request of their owner. Requests must be received by the Hooksett Town Council between July 24, 2011 and December 31, 2016.

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# Town Administrator

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The Administration Department handles tasks that impact every aspect of town government. The three of us oversee personnel matters, provide staff support for the Town Council, coordinate with the town's attorney, work with other departments and committees on special projects and manage the town's communications, including notifications of public hearings, overseeing bid notices and website administration.

Some specific projects that were undertaken this year by Administration included the town-wide survey, foundational work on a town-wide performance management system and the acquisition of a human resources module to more closely integrate our recordkeeping with the Finance Department. Generally, most major projects, and many minor ones, are touched in some way by the Administration Department.

The 2014 Town Meeting voters supported a number of ballot measures that will move the Town forward. First, after a couple of years with default budgets, the budget as presented by the Budget Committee passed. This was the result, I believe, of two factors: First, everyone involved in the process --- the staff, the Council and the Budget Committee --- worked very hard to craft a budget that balanced the needs of various constituents of the community. Second, I think that many people worked very hard to inform the voters and we did a better job of communicating what was in the budget, and the importance of its passage, to the voters.

Besides the operating budget, two other specific items that voters supported were the amendments to the sign ordinance and the funding of a full-time town engineer. Both of these will help the Community Development Department do a better job of attracting the type of development that Hooksett wants.

I think one of the most significant town-wide initiatives we have undertaken is making more data available for decision-making purposes. As you read the other departmental reports you will see more real data being presented and read about their continuing efforts to upgrade their technical capabilities. Police, Fire/Rescue, Public Works, Transfer and Recycling, Community Development, Town Clerk/ Tax Collector, Finance, Assessing and, as I mentioned above, Administration each made significant investments in technology. I believe that we are already seeing returns on these investments in terms of efficiencies and effectiveness and as time goes by these benefits will only increase.

I would like to end my report by thanking each of you who took the time during the year to do something to make Hooksett a better place to live. This includes elected and appointed officials, volunteers, voters and staff. I am looking forward to this year being better than the last.

Thanks for your support,

*Dean E. Shankle, Jr., Ph.D.*  
Town Administrator



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# Town Council

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The Hooksett Town Charter, which established the Council form of government, turned 25 in 2014. From the early days of 1989 'til today, there have been many opportunities for the town to grow, succeed and meet the challenges for Hooksett's future. As prescribed by the Charter, Town Report must contain "a review of all major Council actions, including a summary of ordinances enacted" as well as any actions in progress or pending before the Council". With that the Council hereby provides a list of such accomplishments, decisions and votes.

The approved town operating budget for 2014-2015 was \$16,681,262 and represented an increase over the previous year of 3.87%. The main drivers of that increase were a 17% increase in health insurance, a 77% increase in property liability insurance and other contractual services.

- Completion of a town survey to promote community building and outreach which prompted participation in Old Home Day, a UNH Cooperative Extension visioning program, establishment of a Youth Achiever of the Month award and a Community Profile Steering Committee
- Acceptance of FEMA reimbursement for \$54,625 for 2013 Snowstorms, a CMAQ Grant for University Heights sidewalks, NHDOT bridge aid for the Benton Road culvert project and other highway projects on Route 3
- Approval of CIP Funds for the purchase of a communications console hit by lighting, and applied fund balance to keep median single family house taxes level
- Reviewed state projects including Main Street bridge restoration, Route 3A road improvements and the new I-93 visitors' center named after Executive Councilor Ray Burton
- Adopted changes to employee safety manual, non- union police uniform allowance and holiday pay changes to personnel plan, and approved new property and liability insurance, as well as workers' comp contracts
- Authorized contract for technology services, emergency operations plan, new Fire-Rescue detail fees and a new winter ice treatment process for a total of 11% savings
- Created a Records Retention Committee and new voter approved town engineer position, and authorized Station 2 expansion as well as impact fees for engineering fees for the Lilac bridge
- Held a public hearing on the establishment of a mandatory recycling ordinance which was not approved
- Extending contract with Town Administrator and made changes to Town Council procedures
- Reaffirmed the town's compliance with RSA 91-A through various actions

The town ordinances that have passed over the past year have been #2013-1 "An Ordinance Relative to Qualifying Historic Buildings" and #2014-1 "Pawnbrokers and Secondhand Dealers". Amendments were made to ordinance 00-28 "Administrative Enforcement of Parking Violations" and ordinance 00-27 "Residential and Business Burglary, Robbery and Panic Alarms".

The Town Council has come a long way since 1989 and throughout 2013-2014 working with the Town Administrator, departments and all aspects of the community have strived to improve public services, support historic endeavors such as Robies Country Store; Veterans' Park restoration, Old Town Hall rehabilitation and the Lilac bridge, promote transparency and foster community building

The Town of Hooksett has a storied history, with dedicated individuals serving their community through elected roles, committee involvement and civic activities. The Town Council looks forward to the next quarter century with great promise of making Hooksett an even better place in which to live.

Respectfully submitted on behalf of the Town Council,

*James A. Sullivan*

Hooksett Town Council Chair

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# Town Hall Preservation Committee

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The Town Hall Preservation Committee was formed by a vote of the Town Council in June 2009. Its charge is to stabilize, preserve and maintain the building historically known as the Hooksett Town Hall located at 16 Main Street. Various configurations of the group have existed over the years. Minutes from their meetings are available on the town website.

The current membership was appointed in 2012 and began meeting in January 2013. After reviewing various sources of public input and deliberations of prior committees, a plan was developed— the second floor in the main building will be removed, and both the main hall and the 1937 addition will be rehabilitated and made available for public use once again. This committee met eleven times from July 1, 2013 through June 30, 2014.

- Discussion continued on applying for a condition assessment grant from the NH Preservation Alliance for engineering and architectural services. A prerequisite for filing is the choice of an architect and an estimate, so interviews were conducted. Unfortunately in December we were notified that the Preservation Alliance had run out of funds so the application was put on hold.
- The Department of Public Works began careful deconstruction of certain interior walls and finishes on the second floor after the committee met on site with staff from the NH Division of Historical Resources and received guidance that the 1961 and 1976 renovations which created the second floor did not have historical value.
- Work continued and was completed on the barrier-free access to the Arah W. Prescott Historical Library and side door of the old town hall. The sketch of this ramp configuration was reviewed by the NH Division of Historical Resources.
- Skilled tradespersons volunteered to help remove wiring and lighting on the second floor.
- A hazardous materials inspection was done and two problem areas identified and abated. A pro bono preliminary structural engineering report was completed followed by a more thorough inspection and further testing. We are awaiting a written report.
- Submitted an application for a \$10,000 grant under the State's Conservation (Moose) License Plate Program. The funds were requested to repair the existing tin ceiling on the second floor.
- Participated in Heritage Day on May 18. Guests were invited to tour the building and see the discoveries made when some finishes were removed from the second floor. Photo displays gave us a chance to show how the hall had been used before, what it looked like, and how the exterior had changed over the years. We also had the opportunity to talk about future uses and get input from visitors.
- Some donations were received and deposited into the dedicated trust account. The Hooksett Heritage Commission and Historical Society co-hosted a Town Family Feud in June with all the proceeds going to our project. The Heritage Commission also added a couple of merchandise pieces with profits to be donated as well.

The committee meets on the first Monday of each month (unless that Monday is a holiday in which case we meet on the third Monday) at the Hooksett Municipal Office building. We welcome volunteers interested in our work and would be pleased to receive input from the public. Contact [Hooksett.Heritage@myfairpoint.net](mailto:Hooksett.Heritage@myfairpoint.net) or call 669-8926.

Respectfully submitted: Kathleen Northrup, Chair; Tom Walsh; James Sullivan, Council Representative.



| Treasurer's Report, June 30, 2013 to June 30, 2014 |                                  |               |               |               | Linda Courtemanche, Treasurer |                 |                 |            |               |
|----------------------------------------------------|----------------------------------|---------------|---------------|---------------|-------------------------------|-----------------|-----------------|------------|---------------|
| TOWN                                               |                                  | Balance       | Receipts      | Transfers     | Interest                      | Payables        | Transfer        | Bank       | Balance       |
| ACCOUNTS                                           |                                  | 30-Jun-13     |               | In            | Earned                        |                 | Out             | Charges    | 30-Jun-14     |
| Various Banks                                      | General Fund                     | 10,551,296.17 | 46,502,729.14 | 60,757,682.41 | 20,865.37                     | (43,306,968.32) | (57,625,777.86) | (8,462.42) | 16,891,364.49 |
| People's United Bank                               | Ambulance Fund                   | 202,695.13    | 224,333.24    | 79,267.87     | 114.41                        | -               | (182,083.47)    | -          | 324,327.18    |
| People's United Bank                               | Conservation Current Use Fund    | 138,489.33    |               |               | 207.89                        |                 |                 |            | 138,697.22    |
| People's United Bank                               | Roadway Impact Fees              | 1,256,561.27  |               |               | 1,845.83                      |                 | (1,258,260.45)  | (0.20)     | 146.45        |
| TD Bank                                            | Solid Waste Disposal Fund        | 211,436.20    | 95,654.60     |               |                               |                 | (307,084.80)    | (6.00)     | -             |
| NHDPDP Accounts                                    |                                  |               |               |               |                               |                 |                 |            | -             |
| 1                                                  | General Fund                     | 6,355.94      |               | 25,503.65     | 86.51                         |                 |                 |            | 31,946.10     |
| 2                                                  | Conservation Commission Fund     | 18,107.86     |               | 5,775.36      | 4.95                          |                 | (5,025.00)      |            | 18,863.17     |
| 34                                                 | Rt. 3 Corridor Study             | 967.99        |               |               |                               |                 |                 |            | 967.99        |
| 50                                                 | Conservation Current Use Fund    | 38,392.06     |               | 455,025.00    | 41.75                         |                 | (62,336.55)     |            | 431,122.26    |
| 58                                                 | Sawyer Farms                     | 167.55        |               |               |                               |                 |                 |            | 167.55        |
| 61                                                 | Henault Driveway                 | 1,247.26      |               |               |                               |                 |                 |            | 1,247.26      |
| 75                                                 | School Impact Fees               | 245,519.40    |               | 99,281.00     | 30.36                         |                 | (344,830.76)    |            | -             |
| 95                                                 | Fire Department A & E            | 17,476.72     |               | 1,193.40      | 4.07                          |                 | (18,674.19)     |            | -             |
| 103                                                | Police Impact Fees               | 126,711.57    |               | 6,641.66      | 29.02                         |                 | (133,382.25)    |            | -             |
| 104                                                | Parks Impact Fees                | 297,837.58    |               | 17,624.54     | 75.26                         |                 | (315,537.38)    |            | -             |
| 105                                                | Fire Impact Fees                 | 432,775.71    |               | 49,166.94     | 105.78                        |                 | (482,048.43)    |            | -             |
| 110                                                | Heritage Commission              | 13,190.80     |               | 5,092.24      | 3.30                          |                 | (18,286.34)     |            | -             |
| 111                                                | Head's School                    | 4,187.90      |               |               | 0.04                          |                 | (4,187.94)      |            | -             |
| 112                                                | Industrial Park Road Improvement | 174,915.83    |               |               | 44.55                         |                 |                 |            | 174,960.38    |
| 114                                                | Verizon Wireless Tower Removal   | 11,142.08     |               |               | 3.13                          |                 |                 |            | 11,145.21     |
| 124                                                | Roadway Impact Fees              | 22,576.90     |               | 68,415.64     | 12.42                         |                 | (91,004.96)     |            | -             |
| 134                                                | Historic Markers                 | 2,637.43      |               | 250.00        |                               |                 | (2,887.43)      |            | -             |
| 137                                                | PD Special Details               | 153,544.52    |               | 236,429.00    | 33.85                         |                 | (390,007.37)    |            | -             |
| 140                                                | Fire Special Details Fund        | 3,460.14      |               | 31,598.00     | 1.09                          |                 | (35,059.23)     |            | -             |
| 141                                                | Recreation Revolving Fund        | 20,919.00     |               | 47,503.00     | 8.63                          |                 | (68,430.63)     |            | -             |
| 157                                                | Jemco Road Opening Bond          | 5,015.20      |               |               | 0.28                          |                 |                 |            | 5,015.48      |
| 159                                                | Mega-X Site Surety               | 13,567.35     |               |               | 1.58                          |                 | (13,568.93)     |            | -             |
| 163                                                | Rae Brook Farms BD               | 22,574.03     |               |               | 5.43                          |                 | (22,579.46)     |            | -             |

| Treasurer's Report, June 30, 2013 to June 30, 2014 |                                |                  |                  |                  |              |                    |                    |               |                  | Linda Courtemanche, Treasurer |  |  |  |  |
|----------------------------------------------------|--------------------------------|------------------|------------------|------------------|--------------|--------------------|--------------------|---------------|------------------|-------------------------------|--|--|--|--|
| TOWN                                               |                                | Balance          | Receipts         | Transfers        | Interest     | Payables           | Transfer           | Bank          | Balance          |                               |  |  |  |  |
| ACCOUNTS                                           |                                | 30-Jun-13        |                  | In               | Earned       |                    | Out                | Charges       | 30-Jun-14        |                               |  |  |  |  |
| 164                                                | Holt Wkforce HSG Surety        | 21,771.71        |                  |                  | 3.19         |                    | (21,774.90)        |               | -                |                               |  |  |  |  |
| 165                                                | SNHU Ops Ctr Surety            | 19,031.25        |                  |                  | 2.70         |                    | (19,033.95)        |               | -                |                               |  |  |  |  |
| 167                                                | Market Basket Scape            | 112,466.24       |                  |                  | 13.30        |                    | (112,479.54)       |               | -                |                               |  |  |  |  |
| 168                                                | 1134 Hooksett Rd               | 13,809.87        |                  |                  | 3.55         |                    |                    |               | 13,813.42        |                               |  |  |  |  |
| 170                                                | Crawford CW Scape              | 12,263.67        |                  |                  | 3.34         |                    |                    |               | 12,267.01        |                               |  |  |  |  |
| 171                                                | Heritage CU Site Sur           | 75,283.24        |                  | 11,610.00        | 11.75        |                    | (75,291.36)        |               | 11,613.63        |                               |  |  |  |  |
| 172                                                | SNHU Residence Hall Site       | 678,985.10       |                  |                  | 107.24       |                    | (371,614.70)       |               | 307,477.64       |                               |  |  |  |  |
| 173                                                | PSNH Landscape                 | 36,772.07        |                  |                  | 9.35         |                    |                    |               | 36,781.42        |                               |  |  |  |  |
| 174                                                | SNHU Learning Com. Library     | 157,606.99       |                  |                  | 40.12        |                    |                    |               | 157,647.11       |                               |  |  |  |  |
| 175                                                | N. Branch Const/United         | 7,345.67         |                  |                  | 0.66         |                    | (7,346.33)         |               | -                |                               |  |  |  |  |
| 176                                                | NDRR Roadway Surety            | -                |                  | 2,690.00         |              |                    | (2,690.00)         |               | -                |                               |  |  |  |  |
| 177                                                | Bond Auto Site Surety          | -                |                  | 17,843.40        | 1.18         |                    | (17,844.58)        |               | -                |                               |  |  |  |  |
| 178                                                | Bond Auto Landscape            | -                |                  | 4,835.00         | 0.13         |                    |                    |               | 4,835.13         |                               |  |  |  |  |
| 179                                                | GE Aviation Site Surety        | -                |                  | 25,500.10        | 3.35         |                    | (25,503.45)        |               | -                |                               |  |  |  |  |
| 181                                                | Zannini Motor Sports           | -                |                  | 250.00           |              |                    |                    |               | 250.00           |                               |  |  |  |  |
| 182                                                | JK Mullikin Landscape Surety   | -                |                  | 5,000.00         | 0.11         |                    |                    |               | 5,000.11         |                               |  |  |  |  |
| 183                                                | SNHU W. Alice Ave Site Surety  | -                |                  | 90,095.00        | 0.40         |                    |                    |               | 90,095.40        |                               |  |  |  |  |
|                                                    |                                |                  |                  |                  |              |                    |                    |               |                  |                               |  |  |  |  |
| Town Totals                                        |                                | \$ 15,129,104.73 | \$ 46,822,716.98 | \$ 62,044,273.21 | \$ 23,725.87 | \$ (43,306,968.32) | \$ (62,034,632.24) | \$ (8,468.62) | \$ 18,669,751.61 |                               |  |  |  |  |
|                                                    |                                |                  |                  |                  |              |                    |                    |               | -                |                               |  |  |  |  |
| SEWER                                              |                                |                  |                  |                  |              |                    |                    |               |                  |                               |  |  |  |  |
| ACCOUNTS                                           |                                | Balance          | Receipts         | Transfers        | Interest     | Payables           | Transfer           | Bank          | Cash Balance     |                               |  |  |  |  |
|                                                    |                                | 30-Jun-13        |                  | In               | Earned       |                    | Out                | Charges       | 30-Jun-14        |                               |  |  |  |  |
| TD Bank North                                      | Sewer-General Fund             | 82,480.75        | 1,887,192.31     | 200,206.10       | -            | (1,855,334.58)     | (13,500.00)        | (246.72)      | 300,797.86       |                               |  |  |  |  |
| TD Bank North                                      | Sewer-Plan Escrow              | 36,673.27        | 37,950.00        | 121.21           |              | (43,289.97)        |                    |               | 31,454.51        |                               |  |  |  |  |
| NHPDP Account                                      | Sewer Accounts                 |                  |                  |                  |              |                    |                    |               |                  |                               |  |  |  |  |
| NH-01-0676-0007                                    | Sewer Capital Replacement      | 293,399.61       |                  |                  | 74.71        |                    |                    |               | 293,474.32       |                               |  |  |  |  |
| 10                                                 | Sewer Bridge Restoration       | 17.16            |                  |                  |              |                    |                    |               | 17.16            |                               |  |  |  |  |
| 33                                                 | Sewer Sludge Farming           | 18.63            |                  |                  |              |                    |                    |               | 18.63            |                               |  |  |  |  |
| 46                                                 | Sewer System Development Fees  | 328,959.07       |                  | 14,262.56        | 83.77        |                    |                    |               | 343,305.40       |                               |  |  |  |  |
| 82                                                 | Sewer Manchester Sand & Gravel | 215,234.91       |                  |                  | 54.89        |                    |                    |               | 215,289.80       |                               |  |  |  |  |
| 105                                                | Maurais Project                | 161.92           |                  |                  |              |                    | (161.92)           |               | (0.00)           |                               |  |  |  |  |
| 106                                                | Hooksett Adult LLC             | 411.99           |                  |                  |              |                    | (411.99)           |               | (0.00)           |                               |  |  |  |  |
| 110                                                | Sewer Debt Reserve             | 639,973.80       |                  |                  | 144.90       |                    | (150,000.00)       |               | 490,118.70       |                               |  |  |  |  |
| 112                                                | US Resorts & Enterprises       | 188.65           |                  |                  |              |                    | (188.65)           |               | 0.00             |                               |  |  |  |  |
| 117                                                | Special Purposes               | 132,633.39       |                  |                  | 27.81        |                    | (50,000.00)        |               | 82,661.20        |                               |  |  |  |  |
| 120                                                | Plant Expansion Reserve        | 64.39            |                  |                  |              |                    |                    |               | 64.39            |                               |  |  |  |  |
| 122                                                | Penta Retainage                | 195,883.22       |                  |                  | 49.86        |                    |                    |               | 195,933.08       |                               |  |  |  |  |
| 123                                                | General Fund                   | 4.87             |                  |                  |              |                    |                    |               | 4.87             |                               |  |  |  |  |
|                                                    |                                |                  |                  |                  |              |                    |                    |               | -                |                               |  |  |  |  |
| Sewer Totals                                       |                                | \$ 1,926,105.63  | \$ 1,925,142.31  | \$ 214,589.87    | \$ 435.94    | \$ (1,898,624.55)  | \$ (214,262.56)    | \$ (246.72)   | \$ 1,953,139.92  |                               |  |  |  |  |

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2014**

| First Deposit                         | Name of Fund                          | Purpose of Fund | How Invested | PRINCIPAL                 |                               |                     | INCOME                    |            |                      | TOTAL               |                    |            |
|---------------------------------------|---------------------------------------|-----------------|--------------|---------------------------|-------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|--------------------|------------|
|                                       |                                       |                 |              | Balance Beginning of Year | Additions- Withdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | Principal & Income |            |
| CEMETERY                              |                                       |                 |              |                           |                               |                     |                           |            |                      |                     |                    |            |
| 1900-1956                             | Martin's Ferry Cemetery Trust Fund #1 | Lot Maintenance | Common TF    | 22,819.58                 | 467.01                        | 23,286.59           | 4,299.83                  | 688.62     | 537.43               | 4,451.02            | 27,737.61          | 28,998.16  |
| 1957-1974                             | Head's Cemetery Trust Fund #2         | Lot Maintenance | Common TF    | 17,470.56                 | 357.65                        | 17,828.21           | 3,294.85                  | 526.73     | 411.05               | 3,410.53            | 21,238.74          | 22,203.76  |
| 1961                                  | Head's Cemetery Trust Fund #3         | Lot Maintenance | Common TF    | 8,335.67                  | 170.61                        | 8,506.28            | 1,571.98                  | 251.48     | 196.04               | 1,627.42            | 10,133.70          | 10,564.14  |
| 2012                                  | Other Cemeteries                      | Lot Maintenance | Common TF    | 53,452.45                 | 1,152.65                      | 54,605.10           | 13,462.20                 | 1,686.93   | 1,299.88             | 13,861.25           | 68,468.35          | 71,577.26  |
| 1990                                  | Maintenance Fund                      | Lot Maintenance | Common TF    | 73,756.13                 | 5,065.73                      | 78,821.86           | 7,393.41                  | 2,096.21   | 1,600.45             | 7,889.17            | 86,711.03          | 90,650.62  |
| Total Cemetery                        |                                       |                 |              | 175,634.39                | 7,213.65                      | 183,048.04          | 30,022.27                 | 5,261.97   | 4,044.85             | 31,239.39           | 214,287.43         | 224,023.94 |
| LIBRARY TRUSTS                        |                                       |                 |              |                           |                               |                     |                           |            |                      |                     |                    |            |
| 1932                                  | Prescott Library Grounds              | Library         | Common TF    | 111.80                    | 1.96                          | 113.76              | -0.21                     | 2.89       | 0.00                 | 2.68                | 116.44             | 121.73     |
| 1935                                  | McAfee Library Fund                   | Library         | Common TF    | 1,116.16                  | 19.60                         | 1,137.76            | -2.14                     | 28.85      | 0.00                 | 26.71               | 1,164.47           | 1,217.38   |
| 1943                                  | John C. Dutton Fund                   | Library         | Common TF    | 1,068.62                  | 18.74                         | 1,087.36            | -2.05                     | 27.59      | 0.00                 | 25.54               | 1,112.90           | 1,163.47   |
| 1946                                  | Frank E. Cox Fund                     | Library         | Common TF    | 1,118.13                  | 19.60                         | 1,137.73            | -2.14                     | 28.85      | 0.00                 | 26.71               | 1,164.44           | 1,217.35   |
| Total Library Trusts                  |                                       |                 |              | 3,416.71                  | 59.90                         | 3,476.61            | -6.54                     | 88.18      | 0.00                 | 81.64               | 3,558.25           | 3,719.93   |
| CENTRAL HOOKSETT WATER PRECINCT       |                                       |                 |              |                           |                               |                     |                           |            |                      |                     |                    |            |
| 1989                                  | CHWP New Construction-8               | Water           | Common CRF   | 182,037.88                | 4,170.00                      | 186,207.88          | 1,768.17                  | 594.08     | 0.00                 | 2,362.25            | 188,570.13         | 189,555.15 |
| 1989                                  | CHWP Repair & Replace-22              | Water           | Common CRF   | 81,817.53                 | 4,702.50                      | 86,520.03           | 535.96                    | 207.90     | 0.00                 | 743.86              | 87,263.89          | 87,615.25  |
| 1988                                  | CHWP Source Development-20            | Water           | Common CRF   | 113,563.68                | 18,610.00                     | 132,173.68          | 1,954.79                  | 403.27     | 0.00                 | 2,358.06            | 134,731.94         | 135,435.73 |
| 1989                                  | CHWP Standpipes Refining-26           | Water           | Common CRF   | 36,793.76                 | 4,170.00                      | 40,963.76           | 315.47                    | 124.83     | 0.00                 | 440.30              | 41,404.06          | 41,620.36  |
| 1989                                  | CHWP Water Storage-2                  | Water           | Common CRF   | 133,436.44                | 4,702.50                      | 138,138.94          | 1,166.58                  | 439.07     | 0.00                 | 1,625.65            | 139,764.59         | 140,494.67 |
| Total Central Hooksett Water Precinct |                                       |                 |              | 527,649.51                | 36,555.00                     | 564,204.51          | 5,760.97                  | 1,769.15   | 0.00                 | 7,530.12            | 571,734.63         | 574,721.16 |
| HOOKSETT VILLAGE WATER PRECINCT       |                                       |                 |              |                           |                               |                     |                           |            |                      |                     |                    |            |
| 1989                                  | HVWP New Source-25                    | Water           | Common CRF   | 280,476.35                | -67,000.00                    | 223,476.35          | 2,566.00                  | 824.08     | 0.00                 | 3,390.08            | 226,866.43         | 228,051.49 |
| 2008                                  | HVWP Repair & Replacement-59          | Water           | Common CRF   | 58,680.54                 | 4,111.70                      | 62,792.24           | 523.32                    | 176.22     | 0.00                 | 699.54              | 63,491.78          | 63,823.44  |
| 1989                                  | HVWP Tank Fund-27                     | Water           | Common CRF   | 120,474.28                | 0.00                          | 120,474.28          | 1,469.80                  | 390.19     | 0.00                 | 1,859.99            | 122,364.27         | 123,003.45 |
| 1969                                  | HVWP Truck Fund-29                    | Water           | Common CRF   | 3,603.52                  | 2,395.48                      | 6,000.00            | 306.33                    | 14.52      | 296.48               | 26.37               | 6,026.37           | 6,057.85   |
| 1969                                  | HVWP Water Main-5                     | Water           | Common CRF   | 38,437.97                 | 0.00                          | 38,437.97           | 349.21                    | 124.09     | 0.00                 | 473.30              | 38,911.27          | 39,114.53  |
| 1993                                  | HVWP Water Tank Maintenance-28        | Water           | Common CRF   | 275,282.34                | -7,890.00                     | 267,392.34          | 2,133.49                  | 869.47     | 0.00                 | 3,002.96            | 270,395.30         | 271,897.74 |
| Total Hooksett Village Water Precinct |                                       |                 |              | 786,955.00                | -68,361.82                    | 718,573.18          | 7,389.15                  | 2,388.57   | 296.48               | 9,482.24            | 728,055.42         | 731,838.50 |

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2014**

| First Deposit              | Name of Fund                            | Purpose of Fund | How Invested | PRINCIPAL                 |                                 |                     | INCOME                    |            |                      | TOTAL               | Ending Market Value |
|----------------------------|-----------------------------------------|-----------------|--------------|---------------------------|---------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|---------------------|
|                            |                                         |                 |              | Balance Beginning of Year | Additions- Withdrawal Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year |                     |
| LIBRARY CAP RESERVES       |                                         |                 |              |                           |                                 |                     |                           |            |                      |                     |                     |
| 2003                       | Library HVAC System Development Fund-51 | HVAC System     | Common CRF   | 6,782.81                  | 0.00                            | 6,782.81            | 61.63                     | 21.86      | 0.00                 | 83.51               | 6,902.19            |
| Total Library Cap Reserves |                                         |                 |              | 6,782.81                  | 0.00                            | 6,782.81            | 61.63                     | 21.86      | 0.00                 | 83.51               | 6,902.19            |
| SCHOOLS                    |                                         |                 |              |                           |                                 |                     |                           |            |                      |                     |                     |
| 1951                       | HSD Construction & Equipment-23         | Education       | Common CRF   | 112,842.05                | 0.00                            | 112,842.05          | 889.43                    | 367.09     | 0.00                 | 1,256.52            | 114,694.58          |
| 2001                       | HSD Special Education-43                | Education       | Common CRF   | 213,344.18                | 0.00                            | 213,344.18          | 1,638.19                  | 681.69     | 0.00                 | 2,619.88            | 217,092.17          |
| 2008                       | HSD Technology-60                       | Education       | Common CRF   | 60,320.31                 | -59,107.22                      | 1,213.09            | 412.27                    | 42.43      | 440.39               | 14.31               | 1,233.81            |
| Total Schools              |                                         |                 |              | 386,506.54                | -59,107.22                      | 327,399.32          | 3,239.89                  | 1,091.21   | 440.39               | 3,890.71            | 333,020.56          |

**Town Of Hooksett**  
**Report of the Trustees of Trust Funds**  
**For the Fiscal Year Ending June 30, 2014**

| First Deposit | Name of Fund                          | Purpose of Fund                       | How Invested | PRINCIPAL                 |                               |                     | INCOME                    |            |                      | TOTAL Principal & Income | Ending Market Value |
|---------------|---------------------------------------|---------------------------------------|--------------|---------------------------|-------------------------------|---------------------|---------------------------|------------|----------------------|--------------------------|---------------------|
|               |                                       |                                       |              | Balance Beginning of Year | Additions- Withdraw Gain-Loss | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year      |                     |
| TOWN          |                                       |                                       |              |                           |                               |                     |                           |            |                      |                          |                     |
| 2012          | Automated Collection Equipment        | Town Operations                       | Common CRF   | 10,000.00                 | 0.00                          | 10,000.00           | 90.86                     | 32.28      | 0.00                 | 123.14                   | 10,176.02           |
| 1993          | Digitized Map System CRF-13           | Map System                            | Common CRF   | 23,989.00                 | 0.00                          | 23,989.00           | 217.92                    | 77.43      | 0.00                 | 295.35                   | 24,411.20           |
| 2012          | Drainage Upgrades                     | Drainage                              | Common CRF   | 50,000.00                 | 50,000.00                     | 100,000.00          | 454.24                    | 321.35     | 0.00                 | 775.59                   | 101,302.00          |
| 2002          | Emergency Radio-46                    | Town Operations                       | Common CRF   | 224,957.16                | -141,766.38                   | 83,190.78           | 2,043.68                  | 621.46     | 2,409.17             | 255.97                   | 83,892.64           |
| 2000          | Fire Airparks Bottle-37               | Fire                                  | Common CRF   | 112,489.94                | 20,000.00                     | 132,489.94          | 1,021.95                  | 427.08     | 0.00                 | 1,449.03                 | 134,638.61          |
| 2012          | Fire Apparatus                        | Fire Apparatus                        | Common CRF   | 50,000.00                 | 50,000.00                     | 100,000.00          | 454.24                    | 321.35     | 0.00                 | 775.59                   | 101,302.00          |
| 2008          | Fire Cistern-40                       | Fire                                  | Common CRF   | 20,872.20                 | 0.00                          | 20,872.20           | 189.61                    | 67.38      | 0.00                 | 256.99                   | 21,239.56           |
| 2009          | Master Plan-61                        | Town Operations                       | Common CRF   | 16,576.78                 | 0.00                          | 16,576.78           | 150.80                    | 53.51      | 0.00                 | 204.11                   | 16,779.89           |
| 2005          | NIS Hwy Feasibility Study-55          | Town Operations                       | Common CRF   | 59,907.28                 | 0.00                          | 59,907.28           | 544.24                    | 193.37     | 0.00                 | 737.61                   | 60,644.89           |
| 1998          | Parks Facilities Development-12       | Town Operations                       | Common CRF   | 30,935.47                 | 15,000.00                     | 45,935.47           | 281.05                    | 147.84     | 0.00                 | 428.89                   | 46,606.55           |
| 1999          | Permanent Record Archive-35           | Town Operations                       | Common CRF   | 22,246.20                 | 0.00                          | 22,246.20           | 202.10                    | 71.79      | 0.00                 | 273.89                   | 22,637.73           |
| 2012          | Plow Dump Trucks                      | Plow Dump Trucks                      | Common CRF   | 80,000.00                 | 80,000.00                     | 160,000.00          | 726.80                    | 514.13     | 0.00                 | 1,240.93                 | 162,083.19          |
| 2003          | Police Computer Development-50        | Computers                             | Common CRF   | 27,188.66                 | -27,452.00                    | -263.34             | 247.00                    | 29.92      | 0.00                 | 276.92                   | 13.65               |
| 1998          | Revaluation-11                        | Town Operations                       | Common CRF   | 43,936.34                 | -43,936.34                    | 0.00                | 399.14                    | 19.72      | 417.86               | 0.00                     | 0.00                |
| 2009          | Road Impact Fee Study-62              | Town Operations                       | Common CRF   | 31,937.55                 | 0.00                          | 31,937.55           | 290.16                    | 102.05     | 0.00                 | 392.21                   | 32,498.74           |
| 1987          | Sanitary Landfill-1                   | Town Operations                       | Common CRF   | 89,721.31                 | -7,216.58                     | 82,504.73           | 854.95                    | 273.40     | 1,005.38             | 122.97                   | 83,099.31           |
| 2007          | Town Building Maintenance-58          | Town Operations                       | Common CRF   | 250,967.44                | 76,610.26                     | 327,577.70          | 2,452.20                  | 1,084.84   | 3,043.93             | 493.11                   | 329,784.52          |
| 2012          | Town Hall Restoration (16 Main St)    | Town Hall Restoration                 | Common CRF   | 500.00                    | 700.00                        | 1,200.00            | 2.61                      | 5.55       | 0.00                 | 8.16                     | 1,214.47            |
| 2006          | Town-Wide Computer Development-56     | Town Operations                       | Common CRF   | 22.98                     | 0.00                          | 22.98               | 0.24                      | 0.05       | 0.00                 | 0.29                     | 23.39               |
| 1996          | Town-Wide Opticom System              | Emergency Vehicle Traffic Control     | Common CRF   | 0.00                      | 0.00                          | 0.00                | 0.00                      | 0.00       | 0.00                 | 0.00                     | 0.00                |
| 2012          | Upgrade Diesel Tanks & Fuel Dispenser | Upgrade Diesel Tanks & Fuel Dispenser | Common CRF   | 25,000.00                 | -15,975.00                    | 9,025.00            | 227.11                    | 72.80      | 0.00                 | 299.91                   | 9,373.62            |
| 2003          | W Alice Right of Way-47               | Town Operations                       | Common CRF   | 23,652.26                 | 0.00                          | 23,652.26           | 214.96                    | 76.37      | 0.00                 | 291.33                   | 24,076.71           |
| Total Town    |                                       |                                       |              | 1,194,909.87              | 55,963.96                     | 1,250,873.83        | 11,065.66                 | 4,512.87   | 6,876.34             | 8,701.99                 | 1,266,155.13        |
| GRAND TOTALS: |                                       |                                       |              | 3,082,054.63              | -27,696.53                    | 3,054,358.10        | 57,524.03                 | 15,143.63  | 11,659.06            | 61,009.60                | 3,140,401.41        |

*Clair L. Loomis* *Angela P. B. Loomis*



## REPORT OF APPROPRIATIONS ACTUALLY VOTED

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

### Instructions

#### Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

#### Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

#### For Assistance Please Contact:

##### DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

[http://www.revenue.nh.gov/munc\\_prop/municipalservices.htm](http://www.revenue.nh.gov/munc_prop/municipalservices.htm)

#### ENTITY'S INFORMATION ?

Entity Type: ☐ Municipality ☒ Village

Village District: Hooksett - Hooksett Village Water

#### PREPARER'S INFORMATION ?

First Name

Nancy

Last Name

Philibotte

Street No.

7

Street Name

Riverside Street

Phone Number

(603) 485-3392

Email (optional)

Hooksettvlagewater@comcast.net





New Hampshire  
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|                     |                              |                                                    |                      |
|---------------------|------------------------------|----------------------------------------------------|----------------------|
| 4326-4328           | Sewage Collection & Disposal | <input type="button" value="Add Warrant Article"/> | <input type="text"/> |
|                     |                              | <input type="button" value="-"/>                   | <input type="text"/> |
| 4329                | Other Sanitation             | <input type="button" value="Add Warrant Article"/> | <input type="text"/> |
|                     |                              | <input type="button" value="-"/>                   | <input type="text"/> |
| Sanitation Subtotal |                              |                                                    | <input type="text"/> |

WATER DISTRIBUTION AND TREATMENT

| Account #                                 | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant Article #                                  | Appropriations As Voted                |
|-------------------------------------------|--------------------------------------------|----------------------------------------------------|----------------------------------------|
| 4331                                      | Administration                             | <input type="button" value="Add Warrant Article"/> | <input type="text" value="\$34,500"/>  |
|                                           |                                            | <input type="button" value="-"/>                   | <input type="text" value="\$34,500"/>  |
| 4332                                      | Water Services                             | <input type="button" value="Add Warrant Article"/> | <input type="text" value="\$72,125"/>  |
|                                           |                                            | <input type="button" value="-"/>                   | <input type="text" value="\$72,125"/>  |
| 4335                                      | Water Treatment                            | <input type="button" value="Add Warrant Article"/> | <input type="text" value="\$456,251"/> |
|                                           |                                            | <input type="button" value="-"/>                   | <input type="text" value="\$456,251"/> |
| 4338 - 4339                               | Water Conservation & Other                 | <input type="button" value="Add Warrant Article"/> | <input type="text"/>                   |
|                                           |                                            | <input type="button" value="-"/>                   | <input type="text"/>                   |
| Water Distribution and Treatment Subtotal |                                            |                                                    | <input type="text" value="\$562,876"/> |

HEALTH

| Account #       | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant Article #                                  | Appropriations As Voted |
|-----------------|--------------------------------------------|----------------------------------------------------|-------------------------|
| 4411            | Administration                             | <input type="button" value="Add Warrant Article"/> | <input type="text"/>    |
|                 |                                            | <input type="button" value="-"/>                   | <input type="text"/>    |
| 4414            | Pest Control                               | <input type="button" value="Add Warrant Article"/> | <input type="text"/>    |
|                 |                                            | <input type="button" value="-"/>                   | <input type="text"/>    |
| Health Subtotal |                                            |                                                    | <input type="text"/>    |

CULTURE AND RECREATION

| Account #   | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant Article #                                  | Appropriations As Voted |
|-------------|--------------------------------------------|----------------------------------------------------|-------------------------|
| 4520 - 4529 | Parks & Recreation                         | <input type="button" value="Add Warrant Article"/> | <input type="text"/>    |
|             |                                            | <input type="button" value="-"/>                   | <input type="text"/>    |



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Other Culture & Recreation ?

Add Warrant Article

Culture and Recreation Subtotal

**DEBT SERVICE ?**

| Account #             | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant Article #   | Appropriations As Voted |
|-----------------------|--------------------------------------------|---------------------|-------------------------|
| 4711                  | Principal Long Term Bonds & Notes ?        | Add Warrant Article |                         |
|                       |                                            |                     |                         |
| 4721                  | Interest Long Term Bonds & Notes ?         | Add Warrant Article |                         |
|                       |                                            |                     |                         |
| 4723                  | Interest on Tax Anticipation Notes ?       | Add Warrant Article |                         |
|                       |                                            |                     |                         |
| 4790 - 4799           | Other Debt Service ?                       | Add Warrant Article |                         |
|                       |                                            |                     |                         |
| Debt Service Subtotal |                                            |                     |                         |

**CAPITAL OUTLAY ?**

| Account #               | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant Article #   | Appropriations As Voted |
|-------------------------|--------------------------------------------|---------------------|-------------------------|
| 4901                    | Land ?                                     | Add Warrant Article |                         |
|                         |                                            |                     |                         |
| 4902                    | Machinery, Vehicles, & Equipment ?         | Add Warrant Article | \$36,700                |
|                         |                                            |                     | \$36,700                |
| 4903                    | Buildings ?                                | Add Warrant Article |                         |
|                         |                                            |                     |                         |
| 4909                    | Improvements Other Than Buildings ?        | Add Warrant Article |                         |
|                         |                                            |                     |                         |
| Capital Outlay Subtotal |                                            |                     | \$36,700                |





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**OPERATING TRANSFERS OUT**

| Account #                        | Purpose of Appropriations<br>(RSA 32:3, V) | Warrant Article #                                | Appropriations As Voted |
|----------------------------------|--------------------------------------------|--------------------------------------------------|-------------------------|
| 4912                             | To Special Revenue Fund                    | Add Warrant Article<br>- <input type="text"/>    | <input type="text"/>    |
| 4913                             | To Capital Projects Fund                   | Add Warrant Article<br>- <input type="text"/>    | <input type="text"/>    |
| 4914                             | To Proprietary Fund                        |                                                  |                         |
|                                  | Sewer                                      | Add Warrant Article<br>- <input type="text"/>    | <input type="text"/>    |
|                                  | Water                                      | Add Warrant Article<br>- <input type="text"/>    | <input type="text"/>    |
| 4915                             | To Capital Reserve Fund                    | Add Warrant Article<br>- <input type="text"/> #8 | \$36,965                |
|                                  |                                            | - <input type="text"/> #7                        | \$6,000                 |
|                                  |                                            | - <input type="text"/> #6                        | \$8,000                 |
|                                  |                                            |                                                  | \$22,965                |
| 4916                             | To Expendable Trust Funds/Fiduciary Funds  | Add Warrant Article<br>- <input type="text"/>    | <input type="text"/>    |
| Operating Transfers Out Subtotal |                                            |                                                  | \$36,965                |
| Total Voted Appropriations       |                                            |                                                  | \$636,541               |

**You have reached the end of the the form. Please review all information for accuracy, then proceed to the signature process.**



| BUDGET SUMMARY                       |                         |
|--------------------------------------|-------------------------|
| Item                                 | Appropriations As Voted |
| General Government                   |                         |
| Public Safety                        |                         |
| Highways and Streets                 |                         |
| Sanitation                           |                         |
| Water Distribution and Treatment     | \$562,876               |
| Health                               |                         |
| Culture and Recreation               |                         |
| Debt Service                         |                         |
| Capital Outlay                       | \$36,700                |
| Operating Transfers Out              | \$36,965                |
| <b>Total Appropriations as Voted</b> | <b>\$636,541</b>        |



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**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Nancy

Preparer's Last Name

Phillibotte

Mar 26, 2014

Preparer's Signature and Title

Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**CERTIFICATION OF APPROPRIATIONS VOTED**

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Submit  
Print

Please save and e-mail the completed PDF form to your Municipal Services Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlameau: shelly.gerlameau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487



## BUDGET OF THE TOWN/VILLAGE DISTRICT WITH A BUDGET COMMITTEE

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

### Instructions

#### Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity's name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

#### Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

#### For Assistance Please Contact:

##### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

[http://www.revenue.nh.gov/munc\\_prop/municipalservices.htm](http://www.revenue.nh.gov/munc_prop/municipalservices.htm)

#### ENTITY'S INFORMATION ?

Entity Type: ☐ Municipality ☒ Village

Village District:

#### PREPARER'S INFORMATION ?

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



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| SANITATION ?                |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|-----------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| Account #                   | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |  |
| 4321                        | Administration ?                           | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                             |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| 4323                        | Solid Waste Collection ?                   | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                             |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| 4324                        | Solid Waste Disposal ?                     | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                             |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| 4325                        | Solid Waste Clean-up ?                     | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                             |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| 4326 - 4329                 | Sewage Collection, Disposal, & Other ?     | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                             |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| Sanitation Section Subtotal |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |

| WATER DISTRIBUTION AND TREATMENT ? |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|------------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| Account #                          | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |  |
| 4331                               | Administration ?                           | Add Warr. Article          | \$29,100                                              |                                      | \$34,500                                                     |                                                                  | \$34,500                                                               |                                                                            |  |
|                                    |                                            | -                          |                                                       |                                      | \$34,500                                                     |                                                                  | \$34,500                                                               |                                                                            |  |
| 4332                               | Water Services ?                           | Add Warr. Article          | \$74,425                                              |                                      | \$72,125                                                     |                                                                  | \$72,125                                                               |                                                                            |  |
|                                    |                                            | -                          |                                                       |                                      | \$72,125                                                     |                                                                  | \$72,125                                                               |                                                                            |  |



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|                                                   |                                        |   |                   |           |  |           |  |           |  |
|---------------------------------------------------|----------------------------------------|---|-------------------|-----------|--|-----------|--|-----------|--|
| 4335 - 4339                                       | Water Treatment, Conservation, & Other | ? | Add Warr. Article | \$417,532 |  | \$456,251 |  | \$456,251 |  |
|                                                   |                                        |   | -                 |           |  | \$456,251 |  | \$456,251 |  |
| Water Distribution and Treatment Section Subtotal |                                        |   |                   | \$521,057 |  | \$562,876 |  | \$562,876 |  |

| Account #                 | Purpose of Appropriations<br>(RSA 32:3, V) | ? | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
|---------------------------|--------------------------------------------|---|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 4351 - 4352               | Administration & Generation                | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                           |                                            |   | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4353                      | Purchase Costs                             | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                           |                                            |   | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4354                      | Electric Equipment Maintenance             | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                           |                                            |   | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4359                      | Other Electric Costs                       | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|                           |                                            |   | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| Electric Section Subtotal |                                            |   |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | ? | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
|-----------|--------------------------------------------|---|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 4411      | Administration                             | ? | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           |                                            |   | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |





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|                                |                                    |                   |  |  |  |  |  |  |  |
|--------------------------------|------------------------------------|-------------------|--|--|--|--|--|--|--|
| 4723                           | Interest on Tax Anticipation Notes | Add Warr. Article |  |  |  |  |  |  |  |
|                                |                                    | -                 |  |  |  |  |  |  |  |
| 4790 - 4799                    | Other Debt Service                 | Add Warr. Article |  |  |  |  |  |  |  |
|                                |                                    | -                 |  |  |  |  |  |  |  |
| Debt Services Section Subtotal |                                    |                   |  |  |  |  |  |  |  |

| CAPITAL OUTLAY                  |                                            |                            |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|---------------------------------|--------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
| Account #                       | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |  |
| 4901                            | Land                                       | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                                 |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| 4902                            | Machinery, Vehicles, & Equipment           | Add Warr. Article          | \$38,500                                              |                                      | \$36,700                                                     |                                                                  | \$36,700                                                               |                                                                            |  |
|                                 |                                            | -                          |                                                       |                                      | \$36,700                                                     |                                                                  | \$36,700                                                               |                                                                            |  |
| 4903                            | Buildings                                  | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                                 |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| 4909                            | Improvements Other Than Buildings          | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
|                                 |                                            | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |  |
| Capital Outlay Section Subtotal |                                            |                            | \$38,500                                              |                                      | \$36,700                                                     |                                                                  | \$36,700                                                               |                                                                            |  |



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OPERATING BUDGET TOTAL

\$559,557

\$599,576

\$599,576

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special Warrant articles are defined in RSA 32:3, VI, as appropriations 1) In petitioned warrant articles; 2) Appropriations raised by bonds or notes; 3) Appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

| Account # | Purpose of Appropriations<br>(RSA 32:3, VI) | OP Bud.<br>Warr.<br>Art. # | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
|-----------|---------------------------------------------|----------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 4915      | To Capital Reserve Fund 2                   | Add Warr. Article          | \$17,000                                              |                                      | \$36,965                                                     |                                                                  | \$36,965                                                               |                                                                            |
|           | Truck Trust Fund                            | - #8                       |                                                       |                                      | \$6,000                                                      |                                                                  | \$6,000                                                                |                                                                            |
|           | New Source Dev. Trust Fund                  | - #7                       |                                                       |                                      | \$8,000                                                      |                                                                  | \$8,000                                                                |                                                                            |
|           | Repair and Replacement Trust Fund           | - #6                       |                                                       |                                      | \$22,965                                                     |                                                                  | \$22,965                                                               |                                                                            |
| 4916      | To Expendable Trust Fund 2                  | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           |                                             | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
| 4917      | To Health Maintenance Trust Funds 2         | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           |                                             | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           | Other Special Warrant Articles              | Add Warr. Article          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           |                                             | -                          |                                                       |                                      |                                                              |                                                                  |                                                                        |                                                                            |
|           | SPECIAL ARTICLES RECOMMENDED                |                            | \$17,000                                              |                                      | \$36,965                                                     |                                                                  | \$36,965                                                               |                                                                            |





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| Account #                      | Source of Revenue                         | Warrant Article #   | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
|--------------------------------|-------------------------------------------|---------------------|----------------------------|--------------------------------|---------------------------------------|
| 3355                           | Housing & Community Development           | Add Warrant Article |                            |                                |                                       |
|                                |                                           | -                   |                            |                                |                                       |
| 3356                           | State & Federal Forest Land Reimbursement | Add Warrant Article |                            |                                |                                       |
|                                |                                           | -                   |                            |                                |                                       |
| 3357                           | Flood Control Reimbursement               | Add Warrant Article |                            |                                |                                       |
|                                |                                           | -                   |                            |                                |                                       |
| 3359                           | Other (Including Railroad Tax)            | Add Warrant Article |                            |                                |                                       |
|                                |                                           | -                   |                            |                                |                                       |
| 3379                           | From Other Governments                    | Add Warrant Article |                            |                                |                                       |
|                                |                                           | -                   |                            |                                |                                       |
| State Funding Section Subtotal |                                           |                     | \$596,527                  | \$599,576                      | \$599,576                             |

| CHARGES FOR SERVICES                  |                         |                     |                            |                                |                                       |
|---------------------------------------|-------------------------|---------------------|----------------------------|--------------------------------|---------------------------------------|
| Account #                             | Source of Revenue       | Warrant Article #   | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
| 3401 - 3406                           | Income from Departments | Add Warrant Article | \$596,527                  | \$599,576                      | \$599,576                             |
|                                       |                         | -                   |                            | \$599,576                      | \$599,576                             |
| 3409                                  | Other Charges           | Add Warrant Article |                            |                                |                                       |
|                                       |                         | -                   |                            |                                |                                       |
| Charges for Services Section Subtotal |                         |                     | \$596,527                  | \$599,576                      | \$599,576                             |

| MISCELLANEOUS REVENUES |                            |                     |                            |                                |                                       |
|------------------------|----------------------------|---------------------|----------------------------|--------------------------------|---------------------------------------|
| Account #              | Source of Revenue          | Warrant Article #   | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
| 3501                   | Sale of Municipal Property | Add Warrant Article |                            |                                |                                       |
|                        |                            | -                   |                            |                                |                                       |



**New Hampshire**  
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Revenue Administration

2014  
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|                                                   |                                     |                     |  |  |  |
|---------------------------------------------------|-------------------------------------|---------------------|--|--|--|
| 3916                                              | From Trust & Fiduciary Funds ?      | Add Warrant Article |  |  |  |
|                                                   |                                     | -                   |  |  |  |
| 3917                                              | Transfers from Conservation Funds ? | Add Warrant Article |  |  |  |
|                                                   |                                     | -                   |  |  |  |
| Interfund Operating Transfers In Section Subtotal |                                     |                     |  |  |  |

| OTHER FINANCING SOURCES ?                |                                         |                     |                            |                                |                                       |
|------------------------------------------|-----------------------------------------|---------------------|----------------------------|--------------------------------|---------------------------------------|
| Account #                                | Source of Revenue                       | Warrant Article #   | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
| 3934                                     | Proceeds from Long Term Bonds & Notes ? | Add Warrant Article |                            |                                |                                       |
|                                          |                                         | -                   |                            |                                |                                       |
|                                          | Amounts Voted from Fund Balance         | Add Warrant Article |                            |                                |                                       |
|                                          |                                         | -                   |                            |                                |                                       |
|                                          | Estimated Fund Balance to Reduce Taxes  | Add Warrant Article | \$17,000                   | \$36,965                       | \$36,965                              |
|                                          |                                         | -                   |                            | \$36,965                       | \$36,965                              |
| Other Financing Sources Section Subtotal |                                         |                     | \$17,000                   | \$36,965                       | \$36,965                              |

|                                     |  |  |           |           |           |
|-------------------------------------|--|--|-----------|-----------|-----------|
| TOTAL ESTIMATE REVENUES AND CREDITS |  |  | \$613,527 | \$636,541 | \$636,541 |
|-------------------------------------|--|--|-----------|-----------|-----------|



**New Hampshire**  
Department of  
Revenue Administration

**2014**  
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| ACCOUNT SUMMARY                   |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
|-----------------------------------|-------------------------------------------------------|--------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------|
| Appropriations                    | Appropriations<br>Prior Year<br>as Approved by<br>DRA | Actual<br>Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) | Budget Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget Committee's<br>Appropriations<br>Ensuing FY (Not<br>Recommended) |
| General Government                |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Public Safety                     |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Airport/Aviation Center           |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Highways and Streets              |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Sanitation                        |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Water Distribution and Treatment  | \$521,057                                             |                                      | \$562,876                                                    |                                                                  | \$562,876                                                           |                                                                         |
| Electric                          |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Health and Welfare                |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Culture and Recreation            |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Conservation                      |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Debt Service                      |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Capital Outlay                    | \$38,500                                              |                                      | \$36,700                                                     |                                                                  | \$36,700                                                            |                                                                         |
| Interfund Operating Transfers Out |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Special Warrant Articles          | \$17,000                                              |                                      | \$36,965                                                     |                                                                  | \$36,965                                                            |                                                                         |
| Individual Warrant Articles       |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Revenues                          | Actual Revenues Prior Year                            |                                      | Selectmen's Estimated Revenues                               |                                                                  | Budget Committee's Estimated Revenues                               |                                                                         |
| Taxes                             |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Licenses, Permits and Fees        |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| State Funding                     |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Charges for Services              |                                                       | \$596,527                            |                                                              | \$599,576                                                        |                                                                     | \$599,576                                                               |
| Miscellaneous Revenues            |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Interfund Operations Transfers In |                                                       |                                      |                                                              |                                                                  |                                                                     |                                                                         |
| Other Finance Sources             |                                                       | \$17,000                             |                                                              | \$36,965                                                         |                                                                     | \$36,965                                                                |



**BUDGET SUMMARY**

| Item                                         | Prior Year<br>Adopted Budget | Selectmen's<br>Recommended Budget | Budget Committee's<br>Recommended Budget |
|----------------------------------------------|------------------------------|-----------------------------------|------------------------------------------|
| Operating Budget Appropriations Recommended  | \$559,557                    | \$599,576                         | \$599,576                                |
| Special Warrant Articles Recommended         | \$17,000                     | \$36,965                          | \$36,965                                 |
| Individual Warrant Articles Recommended      |                              |                                   |                                          |
| TOTAL Appropriations Recommended             | \$576,557                    | \$636,541                         | \$636,541                                |
| Less: Amount of Estimated Revenues & Credits | \$613,527                    | \$636,541                         | \$636,541                                |
| Estimated Amount of Taxes to be Raised       | (\$36,970)                   |                                   |                                          |



**New Hampshire**  
Department of  
Revenue Administration

**2014**  
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|                                                                   |                           |                                     |
|-------------------------------------------------------------------|---------------------------|-------------------------------------|
| Does the budget include <b>Collective Bargaining Cost Items</b> ? | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Does the budget include <b>RSA 32:18-a Bond Overrides</b> ?       | <input type="radio"/> Yes | <input checked="" type="radio"/> No |
| Does the budget include <b>RSA 32:21 Water Costs</b> ?            | <input type="radio"/> Yes | <input checked="" type="radio"/> No |

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**

|                                        |           |
|----------------------------------------|-----------|
| Total recommended by Budget Committee: | \$636,541 |
|----------------------------------------|-----------|

**Less Exclusions:**

|                                                     |  |
|-----------------------------------------------------|--|
| Principal: Long-Term Bonds & Notes:                 |  |
| Interest: Long-Term Bonds & Notes:                  |  |
| Capital outlays funded from Long-Term Bonds & Notes |  |
| Mandatory Assessments                               |  |
| Total Exclusions                                    |  |

|                                                   |           |
|---------------------------------------------------|-----------|
| Maximum Allowable Appropriations Voted At Meeting | \$700,195 |
|---------------------------------------------------|-----------|



**New Hampshire**  
Department of  
Revenue Administration

**2014**  
**MS-737**

**Hooksett - Hooksett Village Water (225V1)**

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Nancy

Preparer's Last Name

Philibotte

Jan 23, 2014

Preparer's Signature and Title

Date

☐ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

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Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlameau: shelly.gerlameau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487**

## WARRANT

### STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE HOOKSETT VILLAGE WATER PRECINCT IN THE TOWN OF HOOKSETT AND COUNTY OF MERRIMACK IN SAID STATE QUALIFIED TO VOTE IN SAID PRECINCT AFFAIRS:-

You are notified hereby to meet at the Hooksett Village Water Precinct Building located in said Precinct on 7 Riverside Street on Monday the 24th day of February, 2014, at five o'clock in the evening to act upon the following subjects:-

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose a Commissioner for the ensuing five years.
5. To see if the Precinct will raise and appropriate the sum of Five Hundred Ninety Nine Thousand Five Hundred Seventy Six Dollars (\$599,576) for general district operations. This article does not include appropriations contained in any other warrant articles. (Recommended by the Commissioners) (Recommended by Budget Committee)
6. To see if the Precinct will vote to raise and appropriate Twenty Two Thousand Nine Hundred Sixty Five Dollars (\$22,965.00) to be deposited in to the HVWP Repair and Replacement Trust Fund with said funds to come from fund balance (surplus) and no amount to be raised from taxation. (Recommended by the Commissioners ) (Recommended by Budget Committee)
7. To see if the Precinct will vote to raise and appropriate Eight Thousand Dollars (\$8,000) to be deposited into the HVWP New Source Trust Fund . Said funds to come from fund balance (surplus) and no amount to be raised from taxation. (Recommended by the Commissioners) (Recommended by Budget Committee)
8. To see if the Precinct will vote to raise and appropriate Six Thousand dollars (\$6,000) to be added to the Truck trust fund. Said funds to come from fund balance (surplus) and no amount to be raised from taxation. (Recommended by the Commissioners) (Recommended by Budget Committee)

9. To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners' written schedule of fees and charges

10. To transact any other business that may legally come before said Meeting.

The Polls will close at 7:00 p.m. at which time the Warrant will be discussed.

Given under our hands and seal this 13<sup>th</sup> day of January in the year of our Lord, Two Thousand and Fourteen.

 James Lyons

 Michael Jache

 Nicholas Hass

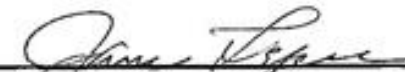
 Leo Hebert

 Anthony Amato


Board of Water Commissioners  
Hooksett Village Water Precinct



We certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within named, by posting up an attested copy of the within Warrant at the Place of Meeting within named and a like attested copy at the Hooksett Town Hall, the Hooksett Public Library, the Hooksett Village Water Precinct being places in said Precinct on the 14<sup>th</sup> day of January , 2014.

 \_\_\_\_\_ James Lyons

 \_\_\_\_\_ Michael Jache

 \_\_\_\_\_ Nicholas Haas

\_\_\_\_\_ Leo Hebert

\_\_\_\_\_ Anthony Amato

Board of Water Commissioners  
Hooksett Village Water Precinct

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2013-06/30/2014

--HOOKSETT--

| Child's Name                    | Birth Date | Birth Place   | Father's/Partner's Name | Mother's Name        |
|---------------------------------|------------|---------------|-------------------------|----------------------|
| TIMMONS, SCARLETT HAZE          | 01/02/2013 | CONCORD,NH    | TIMMONS, JOSEPH         | TIMMONS, NICOLE      |
| CORSON, ALYSSA ROSE             | 01/08/2013 | MANCHESTER,NH | CORSON, MATTHEW         | CORSON, TRICIA       |
| CINCEVICH, NICKOLI ISAIAH       | 01/10/2013 | NASHUA,NH     | CINCEVICH, DEREK        | CINCEVICH, AVANIDA   |
| RECZKOWSKI, JAX JOSEPH          | 01/11/2013 | MANCHESTER,NH | RECZKOWSKI, SHANE       | RECZKOWSKI, JENNIFER |
| CURRIER, ISABELLA HOPE          | 01/17/2013 | MANCHESTER,NH | CURRIER, MICHAEL        | CURRIER, KELLI       |
| REDDY, AJAY NANDANURI OLDERSHAW | 01/22/2013 | CONCORD,NH    | REDDY, ASHOK            | REDDY, TRICIA        |
| LACHANCE, MAKENZIE VIVIANNE     | 01/23/2013 | MANCHESTER,NH | LACHANCE, BRANDON       | PATRICK, HEATHER     |
| SOARES, MAXIMUS THOMAS          | 01/31/2013 | CONCORD,NH    | SOARES, DANIEL          | FLECK, JULIE         |
| CLOUTIER, PATRICK JAMES         | 02/02/2013 | MANCHESTER,NH | CLOUTIER, TIMOTHY       | CLOUTIER, ALISON     |
| DEVOID, DYLAN ROBERT            | 02/16/2013 | MILFORD,NH    | DEVOID, AARON           | CLEMENTS, CORRIE     |
| CARVER, TRENTON PETER           | 03/06/2013 | CONCORD,NH    | CARVER, DEREK           | PARENTEAU, SAVANTHA  |
| FORD, TEDDIE LAWRENCE           | 03/17/2013 | NASHUA,NH     | FORD, SEAN              | FORD, ROSEMARY       |
| KELLER, MITCHELL JOSEPH         | 03/29/2013 | MANCHESTER,NH | KELLER, JOSEPH          | KELLER, JILL         |
| PHIFER, JACOB PHILIP            | 04/17/2013 | CONCORD,NH    | PHIFER, ROGER           | PHIFER, NICOLE       |
| WOJCIK, CONNOR RICHARD          | 04/26/2013 | MANCHESTER,NH | WOJCIK, KEVIN           | WOJCIK, KRYSTINA     |
| MOSHER, CONNOR JOHN             | 04/29/2013 | MANCHESTER,NH | MOSHER, ERIC            | MOSHER, JENNIFER     |
| FLEURY, GAVIN MICHAEL           | 05/05/2013 | CONCORD,NH    | FLEURY, ZACKERY         | COLBY, ARIEL         |
| MCDONALD, FIONA KATE            | 05/17/2013 | MANCHESTER,NH | MCDONALD, SEAN          | MCDONALD, MAUREEN    |
| PRENOVEAU, NATHAN AIDEN         | 05/17/2013 | MANCHESTER,NH |                         | PRENOVEAU, FELISHA   |
| ATIYA, JORDAN BOYCE             | 05/19/2013 | MANCHESTER,NH | ATIYA, ATEF             | ATIYA, ERIN          |
| RIVARD, MASON DOUGLAS           | 05/30/2013 | MANCHESTER,NH | RIVARD, JONATHAN        | DEMARS, SHANNON      |
| ROYCE, PAIGE ELIZABETH          | 08/11/2013 | MANCHESTER,NH | ROYCE, MATTHEW          | ROYCE, EMILY         |
| WATT, ELYSE MADELINE            | 08/12/2013 | MANCHESTER,NH | WATT, DANIEL            | GORDON, BRITTANY     |
| AMOO, ADALIA NYAMEWA AKWA       | 07/02/2013 | MANCHESTER,NH | AMOO, FRANK             | AMOO, REBECCA        |
| STULPIN, EVELYN SCARLETT        | 07/05/2013 | MANCHESTER,NH | STULPIN, DEREK          | NELSON, CHRISTINA    |
| OYOLA, JAZIAH JOSUE WALKER      | 07/07/2013 | MANCHESTER,NH | OYOLA, JOSUE            | WALKER, KRISTINA     |
| LACROIX, ZELLIE LYNN            | 07/09/2013 | MANCHESTER,NH | LACROIX, CHRISTOPHER    | LACROIX, DANIELLE    |
| SAN ANTONIO, JOSHUA MICHAEL     | 07/10/2013 | MANCHESTER,NH | SAN ANTONIO, BRENDON    | DOHERTY, JAMIE       |
| SHEA, ELOISE VIOLET             | 07/14/2013 | MANCHESTER,NH | SHEA, STEPHEN           | SHEA, CARA           |
| WOODWARD, ALEXIS MARIE          | 07/26/2013 | MANCHESTER,NH | WOODWARD, JONATHAN      | WOODWARD, DAWN       |
| IZZU, MICHAEL STUART            | 07/31/2013 | CONCORD,NH    | IZZU, DAVID             | IZZU, ERICA          |
| SPITZER, LILY ROSE              | 08/09/2013 | MANCHESTER,NH | SPITZER, ALFRED         | SPITZER, ELIZABETH   |
| QUITADAMO, GABRIELLA JUDY       | 08/25/2013 | LEBANON,NH    |                         | QUITADAMO, ANGELICA  |
| WEIDEMAN, DREW ALEXANDER        | 08/28/2013 | MANCHESTER,NH | WEIDEMAN, DAVID         | WEIDEMAN, DIANA      |
| HEBERT, ELLIOT JEFFREY ALDEN    | 08/14/2013 | MANCHESTER,NH | HEBERT, JEFFREY         | HEBERT, TAMMY        |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2013-06/30/2014

--HOOKSETT--

| Child's Name                | Birth Date | Birth Place   | Father's/Partner's Name | Mother's Name        |
|-----------------------------|------------|---------------|-------------------------|----------------------|
| REILLY, PETER JAMES PHILLIP | 06/23/2013 | MANCHESTER NH | REILLY, DEREK           | ESTABROOK, KELSEY    |
| RIGGS, RYDER LAWRENCE       | 10/24/2013 | MANCHESTER NH | RIGGS, JEFFREY          | RIGGS, KELLI         |
| MORENCY, DAVID RICHARD      | 10/30/2013 | MANCHESTER NH | MORENCY, KEITH          | MORENCY, KRISTY      |
| BECK, ADRIAN CHARLES        | 10/30/2013 | CONCORD NH    |                         | BECK, ALTHEA         |
| MATULONIS, SETH ROBERT      | 11/02/2013 | CONCORD NH    | MATULONIS, SEAN         | MATULONIS, MONICA    |
| DEAN, XANA BRIELLE          | 11/17/2013 | MANCHESTER NH | DEAN, JONATHAN          | DEAN, DOBRIANNE      |
| VELLEUX, MADALYN HARPER     | 12/09/2013 | MANCHESTER NH | VELLEUX, TRAVIS         | VELLEUX, APRIL       |
| HARRISON, CECILIA ANNE      | 12/09/2013 | CONCORD NH    | HARRISON, MATTHEW       | HARRISON, ALEXIS     |
| SCHALL, ALEXANDER LOUIS     | 12/16/2013 | MANCHESTER NH | SCHALL, FREDERICO       | SCHALL, STACEY       |
| BRUNELLE, LOGAN JOHN        | 01/22/2014 | MANCHESTER NH | BRUNELLE, JUSTIN        | BRUNELLE, MARISSA    |
| BROWN, HUNTER CHARLES       | 01/23/2014 | MANCHESTER NH | BROWN IV, CHARLES       | NIEW, HEATHER        |
| FORTIER, JASON JAMES        | 01/24/2014 | MANCHESTER NH | FORTIER, JASON          | FORTIER, TIFFANY     |
| BOYTON, KINSLEY RAI         | 02/08/2014 | MANCHESTER NH | BOYTON, RYAN            | BOYTON, STACI        |
| AUSTIN, BLAKE PHILLIP       | 02/19/2014 | MANCHESTER NH | AUSTIN, BRETT           | AUSTIN, NIKOLE       |
| CLEMENT, ANDREW MICHAEL     | 02/20/2014 | MANCHESTER NH | CLEMENT JR, ERIC        | LEGGETT, LISA        |
| WESTHOLM, AVANNA ELIZABETH  | 02/25/2014 | MANCHESTER NH | WESTHOLM, JARED         | WESTHOLM, BRITNEY    |
| KOLENSKI, COLTON MICHAEL    | 03/03/2014 | MANCHESTER NH | KOLENSKI, BRADLEY       | KOLENSKI, MICHELLE   |
| STEWART, JACK HENRY         | 03/12/2014 | MANCHESTER NH | STEWART, RICHARD        | PITTORE, BELLA       |
| RILEY, DAIRE BRIAN          | 03/16/2014 | MANCHESTER NH | RILEY, ERIC             | DOHERTY RILEY, LINDA |
| HURLEY, KEITHANNA PAYTON    | 03/20/2014 | MANCHESTER NH | HURLEY, ROLAND          | RYAN, JENNA          |
| BAILEY, RAOH TELLY          | 03/25/2014 | MANCHESTER NH | BAILEY, STEVEN          | BAILEY, LERIA        |
| ZEUGE, CORA JEAN            | 03/30/2014 | MANCHESTER NH | ZEUGE, ROBERT           | ZEUGE, KRISTEN       |
| HOUGHTON, MAKENNA GRACE     | 04/16/2014 | MANCHESTER NH | HOUGHTON, CHRISTOPHER   | HOUGHTON, NICHOLE    |
| TOWN, CALVIN JOSEPH         | 05/02/2014 | MANCHESTER NH | TOWN, CHRISTOPHER       | D'AGATA, CARISSA     |
| PARENTI, LEILA              | 05/04/2014 | MANCHESTER NH | PARENTI, STEFANO        | MALITO, LAURA        |
| MCLEAN, CAROLINE ADRIENNE   | 05/08/2014 | LEBANON NH    | MCLEAN, KEVIN           | MCLEAN, KRISTEN      |
| BLAKE, AYYA ROSE            | 05/09/2014 | CONCORD NH    | BLAKE, WAYNE            | BLAKE, SAROCHA       |
| MARSTON, LOGAN ROYAL        | 05/12/2014 | MANCHESTER NH | MARSTON JR, THOMAS      | MARSTON, TRACY       |
| WARE, DAPHNEY LEIGH         | 05/24/2014 | MANCHESTER NH | WARE, JARED             | MEYER, ERICKA        |
| LOWLAND, TANNER ROY         | 05/27/2014 | NASHUA, NH    | LOWLAND, JUSTIN         | LOWLAND, NICOLE      |
| CAR, LILLIAN MARGARET       | 06/01/2014 | CONCORD NH    | CAR, EVAN               | CAR, KATHERINE       |
| IVERS, JUDE JEREMIAH        | 06/10/2014 | MANCHESTER NH | IVERS JR, WILLIAM       | IVERS, MARIA         |
| LEMIRE, ETHAN MICHAEL       | 06/11/2014 | MANCHESTER NH | LEMIRE, JEFFREY         | LEMIRE, CARISSA      |
| OSMANOVIC, MAHIR            | 06/20/2014 | MANCHESTER NH | OSMANOVIC, OSMAN        | OSMANOVIC, SAIDA     |
| WHITE, MARCUS WILLIAM       | 06/24/2014 | CONCORD NH    | WHITE, CALEB            | WHITE, SARA          |

7/8/2014

Page 3 of 3

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2013-06/30/2014

--HOOKSETT--

|                                              |                                 |                                    |                                                |                                          |
|----------------------------------------------|---------------------------------|------------------------------------|------------------------------------------------|------------------------------------------|
| <b>Child's Name</b><br>DEVOE, BRYLEN MICHAEL | <b>Birth Date</b><br>06/25/2014 | <b>Birth Place</b><br>ROCHESTER NH | <b>Father's/Partner's Name</b><br>DEVOE, TYLER | <b>Mother's Name</b><br>DOOLAN, MICHAELA |
|----------------------------------------------|---------------------------------|------------------------------------|------------------------------------------------|------------------------------------------|

Total number of records 71

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# Vital Statistics

---

## Deaths

### January 1, 2013 – June 30, 2014

| Deceased Name          | Date of Death | Deceased Name       | Date of Death |
|------------------------|---------------|---------------------|---------------|
| Robidas, Robert        | 01/07/2013    | Enderson, Josephine | 07/28/2013    |
| Muscillo, Frances      | 01/22/2013    | Green, Mary Jane    | 07/31/2013    |
| Lacasse, Robert        | 01/22/2013    | Freije, Peter       | 08/04/2013    |
| Oneto, Patricia        | 01/23/2013    | Lecuyer, Dorothy    | 08/10/2013    |
| Hartofelis, Lieselotte | 01/28/2013    | Leslie, Helen       | 08/11/2013    |
| Landsman, David        | 02/03/2013    | Davis, William      | 08/12/2013    |
| Thorell, Andrew        | 02/20/2013    | Queen, John         | 08/14/2013    |
| Blixt, Cynthia         | 02/24/2013    | Sanchez, Saone      | 08/16/2013    |
| Ellum, Arthur          | 02/28/2013    | Walsh, Mark         | 08/22/2013    |
| Blandina, Yvette       | 03/02/2013    | Boyd, George        | 08/30/2013    |
| Gordon, Charles        | 04/05/2013    | Gurung, Deu         | 09/02/2013    |
| Luckers, John          | 04/07/2013    | Strong, Jackson     | 09/04/2013    |
| Eno, Robert            | 04/13/2013    | Sellers, Joanne     | 09/10/2013    |
| Oliver, Joan           | 04/19/2013    | Proulx, Cecile      | 09/10/2013    |
| Davis, Patricia        | 05/01/2013    | Sellers Jr, Edward  | 09/13/2013    |
| Cartmill, Kathryn      | 05/16/2013    | Fraser, Eugene      | 10/03/2013    |
| Forsaith, Melissa      | 05/29/2013    | Lambert, Marcelle   | 10/06/2013    |
| Feldstein, Toni        | 05/31/2013    | Bouffard, Rheal     | 10/07/2013    |
| Palazzi, Thomas        | 06/07/2013    | Carignan, Pauline   | 10/08/2013    |
| Stewart, Alexander     | 06/26/2013    | Beaver Jr, Edward   | 10/11/2013    |
| Ficek, Donald          | 06/29/2013    | Strong, Jean        | 10/12/2013    |
| Reno, Paul             | 07/07/2013    | Chevrette, Alpha    | 10/13/2013    |
| Nagle Sr, Ronald       | 07/20/2013    | Higgins, David      | 10/22/2013    |

| <b>Deceased Name</b> | <b>Date of Death</b> | <b>Deceased Name</b>               | <b>Date of Death</b> |
|----------------------|----------------------|------------------------------------|----------------------|
| Faucher, Jason       | 10/23/2013           | Carver, Alan                       | 03/08/2014           |
| Watson Jr, Thomas    | 10/26/2013           | McHugh, Connor                     | 03/09/2014           |
| Korslund Jr, Harry   | 10/29/2013           | Bartlett, Paul                     | 03/14/2014           |
| Fraser, Frances      | 10/30/2013           | Nahikian, Vahram                   | 03/19/2014           |
| Matchekosky, William | 10/31/2013           | Bouchard, Robert                   | 04/21/2014           |
| Murray, Thomas       | 11/10/2013           | Pineau, Francis                    | 04/21/2014           |
| Macdonald, Mary      | 11/22/2013           | Wszolek, Robert                    | 04/21/2014           |
| Bond, Rufas          | 11/25/2013           | Paquin, Margaret                   | 04/24/2014           |
| Gatchell, William    | 12/06/2013           | Donohue Jr, George                 | 05/05/2014           |
| Bussiere, Richard    | 12/10/2013           | Carleton, George                   | 05/05/2014           |
| McCusker, Nancy      | 12/17/2013           | Moulton, William                   | 05/07/2014           |
| Hawkes, Gary         | 01/07/2014           | Hoy, Daniel                        | 05/11/2014           |
| Lefrancois, Ronald   | 01/09/2014           | Vallee Sr, Rudolph                 | 05/16/2014           |
| Bond, Mabel          | 01/13/2014           | O'Connor, Pauline                  | 05/15/2014           |
| Campbell, Rita       | 01/23/2014           | Rose, Duane                        | 05/24/2014           |
| Senecal, George      | 01/24/2014           | Emerson, Joyce                     | 05/25/2014           |
| Dionne, Rosemary     | 02/01/2014           | Bilodeau, Patricia                 | 05/30/2014           |
| Milton, Martha       | 02/04/2014           | Dongas, George                     | 06/09/2014           |
| Belec, Eileen        | 02/05/2014           | <b>Total Number of Records: 91</b> |                      |
| Therrien, Norman     | 02/07/2014           |                                    |                      |
| Harmon, Patricia     | 02/08/2014           |                                    |                      |
| Forbes, Helen        | 02/14/2014           |                                    |                      |
| Sullivan, Charles    | 02/15/2014           |                                    |                      |
| Pascucelli, Raymond  | 02/23/2014           |                                    |                      |
| Bowdoin, Cindy       | 02/25/2014           |                                    |                      |
| Brodo, Christine     | 02/26/2014           |                                    |                      |
| Koralski, Bonnie     | 03/07/2014           |                                    |                      |

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# Vital Statistics

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## Marriages

### January 1, 2013 – June 30, 2014

| Person A                  | Person B               | Date of Marriage |
|---------------------------|------------------------|------------------|
| Audette Robert A.         | Boharsik, Kathleen A.  | 01/02/2013       |
| Leclerc, Michael J.       | Preston, Hollie M.     | 01/24/2013       |
| Piekarz, Alexander W.     | Figueroa, Briann E.    | 02/02/2013       |
| Drew, Trevor M.           | Juskiewicz, Magan M.   | 02/22/2013       |
| Anderson, Travis C.       | Merrill, Laurie J.     | 03/02/2013       |
| Tilton, Christopher R.    | McCarthy, Kathryn A.   | 03/17/2013       |
| Roy, Jacob A.             | Aguon, Maria R.        | 03/22/2013       |
| Godbout III, Paul E.      | Hohenauer, Krystyna I. | 03/29/2013       |
| Boucher, Brett J.         | Funk, Elizabeth A.     | 05/03/2013       |
| Matulonis, Sean D.        | Dean, Monica L.        | 05/11/2013       |
| Umana, Derek J.           | Ferriter, Molly E.     | 06/01/2013       |
| Desrosiers III, Arthur J. | Montgomery, Sharon A.  | 06/02/2013       |
| Morales, Joshua           | Lumb, Jessica L.       | 06/08/2013       |
| Boutin, Brian M.          | Dupont, Lynn A.        | 06/15/2013       |
| Caron, Norman P.          | Maclean, Susan J.      | 06/17/2013       |
| Locker, Drew D.           | Dale, Elizabeth A.     | 06/30/2013       |
| Zeuge, Robert A.          | Kelso, Kristen J.      | 07/01/2013       |
| Hussey, Christopher A.    | Lehman, Colleen C.     | 07/05/2013       |
| Martin, Michael A.        | Silver, Shannon V.     | 07/06/2013       |
| Romar, Jeffrey M.         | Casteen, Amy L.        | 07/18/2013       |
| Fredette III, Frank V.    | Venne, Wendy E.        | 07/20/2013       |
| Pinto, Brian J.           | Asvaraksh, Persia L.   | 07/26/2013       |
| Yaris, Jacob W.           | Lipe, Dakota T.        | 07/26/2013       |
| McDonald Jr, John H.      | Kenyon, Jacqueline     | 07/27/2013       |
| Scheyd, Travis W.         | Grudinski, Amanda L.   | 08/09/2013       |

| <b>Person A</b>                    | <b>Person B</b>          | <b>Date of Marriage</b> |
|------------------------------------|--------------------------|-------------------------|
| Anderson, Stephen A.               | Sullivan, Michaela P.    | 08/10/2013              |
| Maloney, Sean M.                   | Legros, Lisa M.          | 08/12/2013              |
| Hoegen, Matthew A.                 | Mikule, Kaitlyn J.       | 09/01/2013              |
| Cannata, Richard                   | Kersbergen, Charlotte C. | 09/07/2013              |
| Dillon, Patrick R.                 | Mahoney, Megan E.        | 09/07/2013              |
| Moraros, Eric P.                   | Johnson, Michelle L.     | 09/08/2014              |
| Willneff, Michael J.               | Nelson, Alison A.        | 09/14/2013              |
| Provencher, Henry J.               | Bunker, Nancy E.         | 09/15/2013              |
| Tardie, Gary A.                    | Moszer, Barbara L.       | 09/18/2013              |
| Brasley, Holly L                   | Soriano, Geoffrey F.     | 09/21/2013              |
| Crotteau, Andrew                   | Lucier, Katie L.         | 10/04/2013              |
| Sorli, Eric G.                     | O'Donnell, Laura R.      | 10/18/2013              |
| Lafond, Ryan D.                    | Lemieux, Katie C.        | 10/19/2013              |
| Abadoo-brew, Alfred Q.             | Adjei-bona, Ama          | 01/11/2014              |
| Devine, David L.                   | Perigny, Patricia A.     | 01/19/2014              |
| Rissala, Chuck A.                  | Edmonds, Charlotte J.    | 02/15/2014              |
| Peplinski, James S.                | Ammann, Jillian D.       | 02/15/2014              |
| Desruisseaux, Kyle W.              | Fortier, Dawn M.         | 02/22/2014              |
| Mussatto Jr, Ernest J.             | Hnat, Christine M.       | 04/01/2014              |
| Dube, Sean M.                      | Graves, Stefanie F.      | 05/10/2014              |
| Grissett, Andrew J.                | Arrigo, Sara L.          | 05/16/2014              |
| Iskra, Marc C.                     | Brunelle, Katie L.       | 05/17/2014              |
| Jolin, Gregory M.                  | Clatanoff, Julia A.      | 05/17/2014              |
| Tuttle, Philip G.                  | Bull, Kaylin M.          | 05/17/2014              |
| Czech, Christopher L.              | Drexel, Elizabeth T.     | 05/25/2014              |
| Oboyle, James D.                   | Croteau, Amy M.          | 05/31/2014              |
| Brayall, Trevor A.                 | French, Melissa A.       | 06/14/2014              |
| Garvin, Howard G.                  | McGill, Faith B.         | 06/15/2014              |
| <b>Total Number of Records: 53</b> |                          |                         |



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# Churches and Civic Groups

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## Churches

|                                                                      |                       |          |
|----------------------------------------------------------------------|-----------------------|----------|
| Bethel Christian Fellowship<br>(www.BethelChristianFellowshipnh.com) | 206 Whitehall Road    | 669-6712 |
| Church of the Nazarene                                               | 7 Silver Avenue       | 627-2971 |
| Congregational Church of Hooksett                                    | 5 Veteran's Drive     | 485-9009 |
| Emmanuel Baptist Church<br>(www.emmanuelbaptistchurch.com)           | 14 Mammoth Road       | 668-6473 |
| Trinity Full Gospel                                                  | 16 Highland Street    | 622-2851 |
| Harvest Baptist Church                                               | 361 Hackett Hill Road | 627-2633 |
| Holy Rosary Catholic Church                                          | 21 Main Street        | 485-3523 |

## Civic Groups

|                                          |                         |          |
|------------------------------------------|-------------------------|----------|
| American Legion Post #37                 | Riverside Street        | 485-7781 |
| Amoskeag Rowing Club                     | Information             | 668-2130 |
| Boy Scout Troop 292                      | Jeff Scott, Scoutmaster | 623-2086 |
| Clothing Bank c/o Hooksett Happy Helpers | Bernadette Chevette     | 485-4071 |
| Cub Scout Pack 292                       | John Danforth           | 485-5572 |
| Elk's Lodge                              | 39 Londonderry Turnpike | 623-9126 |
| Friends of Hooksett Library              | Heather Rainier         | 485-6092 |
| Fun in the Sun                           | c/o Parks & Rec         | 668-8019 |
| Garden Club                              | Doris Sorel             | 622-5880 |
| Girl Scouts                              | Robin Boyd              | 623-3941 |
| Historical Society                       | Jim Sullivan            | 485-4951 |
| Hooksett Grange                          | Bernadette Chevette     | 485-9448 |
| Hooksett Youth Athletic Association      | Tracey Bolduc           | 339-7028 |
| Hooksett-ites – Senior Group             | Walter Chase            | 485-3616 |
| Kiwanis Club of Hooksett                 | Fred Bishop             | 625-1555 |
| Knights of Columbus                      | Philip Clouthier        | 485-2330 |
| Lions Club                               | Wayne Gehris            | 627-4662 |
| Old Home Day Committee                   | Carrie Hyde             | 785-6639 |
| Retired & Senior Volunteer Program       | Merrimack County        | 228-1193 |
| Robie's Country Store Preservation Corp. | Robert Schroeder        | 485-3881 |



# **Hooksett School District Annual Report**

**2013-2014 Annual School Reports**

**2014-2015 School Warrant and Budget**

**OFFICERS OF THE HOOKSETT SCHOOL DISTRICT  
FOR THE 2013-2014 SCHOOL YEAR**

**Moderator**

Don Riley

**Clerk**

Lee Ann Moynihan

**Treasurer**

Frank Bizzarro

**School Board members as of June 30, 2014**

|                               |                   |
|-------------------------------|-------------------|
| Joanne McHugh, Chair .....    | Term Expires 2015 |
| Amy Boilard, Vice Chair ..... | Term Expires 2017 |
| Todd Lizotte, Clerk .....     | Term Expires 2016 |
| Mike Berry .....              | Term Expires 2017 |
| John Lyscars .....            | Term Expires 2016 |
| David Pearl .....             | Term Expires 2015 |
| James Sullivan .....          | Term Expires 2014 |

**Superintendent of Schools**

Charles P. Littlefield, Ed.D.

**Assistant Superintendent of Schools**

Mrs. Margaret W. Polak

**Business Administrator**

Mrs. Karen F. Lessard

**Administrative Office**

School Administrative Unit #15  
90 Farmer Road  
Hooksett, New Hampshire 03106  
(603) 622-3731

*The Hooksett School District is an Equal Opportunity Employer*



## SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from **July 1, 2014 to June 30, 2015**

Form Due Date: **20 days after the meeting**

### THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: Jan 27, 2014

### Instructions

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

[http://www.revenue.nh.gov/munc\\_prop/municipalservices.htm](http://www.revenue.nh.gov/munc_prop/municipalservices.htm)

#### SCHOOL DISTRICT INFORMATION ?

School District: Hooksett (Local)

225S

Municipalities Served: Hooksett

#### SCHOOL BUDGET COMMITTEE MEMBERS ?

|                                           |                      |                      |
|-------------------------------------------|----------------------|----------------------|
| -                                         | First Name: Marc     | Last Name: Miville   |
| -                                         | First Name: Tabitha  | Last Name: Jennings  |
| -                                         | First Name: Kevin    | Last Name: Van Horn  |
| -                                         | First Name: Chris    | Last Name: Morneau   |
| -                                         | First Name: Nicholas | Last Name: Haas      |
| -                                         | First Name: John     | Last Name: Pieroni   |
| -                                         | First Name: JR       | Last Name: Ouellette |
| -                                         | First Name: Steve    | Last Name: Peterson  |
| -                                         | First Name: Frank    | Last Name: Bizarro   |
| -                                         | First Name: Todd     | Last Name: Lizotte   |
| -                                         | First Name: Cheryl   | Last Name: Akstin    |
| -                                         | First Name: Nancy    | Last Name: Comai     |
| <input type="button" value="Add Member"/> |                      |                      |



**New Hampshire**  
Department of  
Revenue Administration

**2014**  
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**APPROPRIATIONS**

?

| Account #                           | Purpose of Appropriations<br>(RSA 32:3, V) | OP Bud.<br>Warr.<br>Art. # | Actual Expenditures<br>Prior Year | Appropriations Current<br>Year as Approved by<br>DRA | School Board's<br>Appropriations Ensuing<br>FY (Recommended) | School Board's<br>Appropriations Ensuing<br>FY (Not Recommended) |
|-------------------------------------|--------------------------------------------|----------------------------|-----------------------------------|------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------|
| 1100 - 1199                         | Regular Programs ?                         | Add Warrant Article        | \$12,972,750                      | \$13,111,408                                         | \$14,381,057                                                 |                                                                  |
|                                     |                                            | - 2                        |                                   |                                                      | \$14,381,057                                                 |                                                                  |
| 1200 - 1299                         | Special Programs ?                         | Add Warrant Article        | \$4,884,030                       | \$5,647,623                                          | \$6,114,772                                                  |                                                                  |
|                                     |                                            | - 2                        |                                   |                                                      | \$6,114,772                                                  |                                                                  |
| 1300 - 1399                         | Vocational Programs ?                      | Add Warrant Article        |                                   |                                                      |                                                              |                                                                  |
|                                     |                                            | -                          |                                   |                                                      |                                                              |                                                                  |
| 1400 - 1499                         | Other Programs ?                           | Add Warrant Article        | \$101,881                         | \$111,089                                            | \$120,962                                                    |                                                                  |
|                                     |                                            | - 2                        |                                   |                                                      | \$120,962                                                    |                                                                  |
| 1500 - 1599                         | Non-Public Programs ?                      | Add Warrant Article        |                                   |                                                      |                                                              |                                                                  |
|                                     |                                            | -                          |                                   |                                                      |                                                              |                                                                  |
| 1600 - 1699                         | Adult/Continuing Ed. Programs ?            | Add Warrant Article        |                                   |                                                      |                                                              |                                                                  |
|                                     |                                            | -                          |                                   |                                                      |                                                              |                                                                  |
| 1700 - 1799                         | Comm./Jr. College Ed. Programs ?           | Add Warrant Article        |                                   |                                                      |                                                              |                                                                  |
|                                     |                                            | -                          |                                   |                                                      |                                                              |                                                                  |
| 1800 - 1899                         | Community Service Programs ?               | Add Warrant Article        |                                   |                                                      |                                                              |                                                                  |
|                                     |                                            | -                          |                                   |                                                      |                                                              |                                                                  |
| <b>Instruction Section Subtotal</b> |                                            |                            | \$17,958,661                      | \$18,870,120                                         | \$20,616,791                                                 |                                                                  |

?

|                                          |                                |                     |             |             |             |  |
|------------------------------------------|--------------------------------|---------------------|-------------|-------------|-------------|--|
| 2000 - 2199                              | Student Support Services ?     | Add Warrant Article | \$1,467,482 | \$1,467,482 | \$1,527,140 |  |
|                                          |                                | - 2                 |             |             | \$1,527,140 |  |
| 2200 - 2299                              | Instructional Staff Services ? | Add Warrant Article | \$494,601   | \$494,601   | \$520,252   |  |
|                                          |                                | - 2                 |             |             | \$520,252   |  |
| <b>Support Services Section Subtotal</b> |                                |                     | \$1,827,486 | \$1,962,083 | \$2,047,392 |  |



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|                                                    |                                 | ? |                     |                    |                    |                    |
|----------------------------------------------------|---------------------------------|---|---------------------|--------------------|--------------------|--------------------|
| 2310 (840)                                         | School Board Contingency        | ? | Add Warrant Article |                    |                    |                    |
| -                                                  |                                 |   |                     |                    |                    |                    |
| 2310 - 2319                                        | Other School Board              | ? | Add Warrant Article | \$132,279          | \$74,870           | \$96,720           |
| -                                                  |                                 |   |                     |                    |                    |                    |
|                                                    |                                 |   |                     |                    |                    | \$96,720           |
| <b>General Administration Section Subtotal</b>     |                                 |   |                     | <b>\$132,279</b>   | <b>\$74,870</b>    | <b>\$96,720</b>    |
|                                                    |                                 |   |                     |                    |                    |                    |
| ?                                                  |                                 |   |                     |                    |                    |                    |
| 2320 (310)                                         | SAU Management Services         | ? | Add Warrant Article | \$542,518          | \$519,524          | \$584,189          |
| -                                                  |                                 |   |                     |                    |                    |                    |
|                                                    |                                 |   |                     |                    |                    | \$584,189          |
| 2320 - 2399                                        | All Other Administration        | ? | Add Warrant Article |                    |                    |                    |
| -                                                  |                                 |   |                     |                    |                    |                    |
| 2400 - 2499                                        | School Administration Service   | ? | Add Warrant Article | \$1,103,604        | \$1,103,604        | \$1,131,867        |
| -                                                  |                                 |   |                     |                    |                    |                    |
|                                                    |                                 |   |                     |                    |                    | \$1,131,867        |
| 2500 - 2599                                        | Business                        | ? | Add Warrant Article | \$13,125           | \$13,125           | \$13,125           |
| -                                                  |                                 |   |                     |                    |                    |                    |
|                                                    |                                 |   |                     |                    |                    | \$13,125           |
| 2600 - 2699                                        | Operation & Maint. of Plant     | ? | Add Warrant Article | \$1,597,723        | \$1,597,723        | \$1,616,373        |
| -                                                  |                                 |   |                     |                    |                    |                    |
|                                                    |                                 |   |                     |                    |                    | \$1,616,373        |
| 2700 - 2799                                        | Student Transportation          | ? | Add Warrant Article | \$1,139,907        | \$1,139,907        | \$1,344,860        |
| -                                                  |                                 |   |                     |                    |                    |                    |
|                                                    |                                 |   |                     |                    |                    | \$1,344,860        |
| 2800 - 2999                                        | Support Service Central & Other | ? | Add Warrant Article | \$243,297          | \$243,297          | \$267,188          |
| -                                                  |                                 |   |                     |                    |                    |                    |
|                                                    |                                 |   |                     |                    |                    | \$267,188          |
| <b>Executive Administration Section Subtotal</b>   |                                 |   |                     | <b>\$4,433,924</b> | <b>\$4,617,180</b> | <b>\$4,957,602</b> |
|                                                    |                                 |   |                     |                    |                    |                    |
| ?                                                  |                                 |   |                     |                    |                    |                    |
| 3100                                               | Food Service Operations         | ? | Add Warrant Article | \$636,969          | \$636,969          | \$649,361          |
| -                                                  |                                 |   |                     |                    |                    |                    |
|                                                    |                                 |   |                     |                    |                    | \$649,361          |
| 3200                                               | Enterprise Operations           | ? | Add Warrant Article |                    |                    |                    |
| -                                                  |                                 |   |                     |                    |                    |                    |
| <b>Non-Instructional Services Section Subtotal</b> |                                 |   |                     | <b>\$614,944</b>   | <b>\$636,969</b>   | <b>\$649,361</b>   |



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|                                                |                                 |          |                     |                 |                 |                 |
|------------------------------------------------|---------------------------------|----------|---------------------|-----------------|-----------------|-----------------|
|                                                |                                 | <b>?</b> |                     |                 |                 |                 |
| 4100                                           | Site Acquisition                | <b>?</b> | Add Warrant Article | \$1             | \$1             |                 |
|                                                | -                               |          | 2                   |                 | \$1             |                 |
| 4200                                           | Site Improvement                | <b>?</b> | Add Warrant Article |                 |                 |                 |
|                                                | -                               |          |                     |                 |                 |                 |
| 4300                                           | Architectural/Engineering       | <b>?</b> | Add Warrant Article |                 |                 |                 |
|                                                | -                               |          |                     |                 |                 |                 |
| 4400                                           | Educ. Specification Development | <b>?</b> | Add Warrant Article |                 |                 |                 |
|                                                | -                               |          |                     |                 |                 |                 |
| 4500                                           | Bldg Acquisition/Construction   | <b>?</b> | Add Warrant Article |                 |                 |                 |
|                                                | -                               |          |                     |                 |                 |                 |
| 4600                                           | Building Improvement Services   | <b>?</b> | Add Warrant Article |                 |                 |                 |
|                                                | -                               |          |                     |                 |                 |                 |
| 4900                                           | Other Fac. Acqui. & Const. Svcs | <b>?</b> | Add Warrant Article | \$14,450        | \$13,164        |                 |
|                                                | -                               |          | 2                   |                 | \$13,164        |                 |
| <b>Facilities Acquisition Section Subtotal</b> |                                 |          |                     | <b>\$13,860</b> | <b>\$14,451</b> | <b>\$13,165</b> |

|                                       |                          |          |                     |                    |                    |                    |
|---------------------------------------|--------------------------|----------|---------------------|--------------------|--------------------|--------------------|
|                                       |                          | <b>?</b> |                     |                    |                    |                    |
| 5110                                  | Debt Service - Principle | <b>?</b> | Add Warrant Article | \$1,035,000        | \$1,035,000        |                    |
|                                       | -                        |          | 2                   |                    | \$1,035,000        |                    |
| 5120                                  | Debt Service - Interest  | <b>?</b> | Add Warrant Article | \$476,653          | \$431,630          |                    |
|                                       | -                        |          | 2                   |                    | \$431,630          |                    |
| <b>Other Outlays Section Subtotal</b> |                          |          |                     | <b>\$1,555,123</b> | <b>\$1,511,653</b> | <b>\$1,466,630</b> |

|             |                          |          |                     |           |           |  |
|-------------|--------------------------|----------|---------------------|-----------|-----------|--|
|             |                          | <b>?</b> |                     |           |           |  |
| 5220 - 5221 | To Food Service          | <b>?</b> | Add Warrant Article | \$100,000 | \$100,000 |  |
|             | -                        |          | 2                   |           | \$100,000 |  |
| 5222 - 5229 | To Other Special Revenue | <b>?</b> | Add Warrant Article |           |           |  |
|             | -                        |          |                     |           |           |  |





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|                                         |                          |                     |              |              |              |
|-----------------------------------------|--------------------------|---------------------|--------------|--------------|--------------|
| 5230 - 5239 To Capital Projects         | <input type="checkbox"/> | Add Warrant Article |              |              |              |
| -                                       | <input type="checkbox"/> |                     |              |              |              |
| 5254 To Agency Funds                    | <input type="checkbox"/> | Add Warrant Article | \$3          | \$3          |              |
| -                                       | <input type="checkbox"/> | 2                   |              | \$3          |              |
| 5300 - 5399 Intergov. Agency Allocation | <input type="checkbox"/> | Add Warrant Article |              | \$30,000     |              |
| -                                       | <input type="checkbox"/> | 2                   |              | \$30,000     |              |
| Supplemental                            |                          | Add Warrant Article |              |              |              |
| -                                       | <input type="checkbox"/> |                     |              |              |              |
| Deficit                                 |                          | Add Warrant Article |              |              |              |
| -                                       | <input type="checkbox"/> |                     |              |              |              |
| Fund Transfers Section Subtotal         |                          |                     | \$248,276    | \$100,003    | \$130,003    |
| Operating Budget Total                  |                          |                     | \$26,784,553 | \$27,787,329 | \$29,977,664 |



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**\*\*SPECIAL WARRANT ARTICLES\*\***

Special Warrant articles are defined in RSA 32:3, VI, as appropriations 1) In petitioned warrant articles; 2) Appropriations raised by bonds or note fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or article.

|                              |                                                   |                        |  |  |  |
|------------------------------|---------------------------------------------------|------------------------|--|--|--|
| 5251                         | To Capital Reserve <input type="checkbox"/>       | Add Warrant Article    |  |  |  |
|                              | <input type="text"/>                              | - <input type="text"/> |  |  |  |
| 5252                         | To Expendable Trust <input type="checkbox"/>      | Add Warrant Article    |  |  |  |
|                              | <input type="text"/>                              | - <input type="text"/> |  |  |  |
| 5253                         | To Non-Expendable Trusts <input type="checkbox"/> | Add Warrant Article    |  |  |  |
|                              | <input type="text"/>                              | - <input type="text"/> |  |  |  |
|                              | Other Special Articles                            | Add Warrant Article    |  |  |  |
| <input type="text"/>         | <input type="text"/>                              | - <input type="text"/> |  |  |  |
| Special Articles Recommended |                                                   |                        |  |  |  |



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**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "Special Warrant Articles". An example of an individual warrant articles might be: 1) agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year funded through taxation.

| Other Individual Articles       |                               | Add Warrant Article |   |           |
|---------------------------------|-------------------------------|---------------------|---|-----------|
| 2600-2699                       | Tractor Purchase              | -                   | 4 | \$20,573  |
| 2600-2699                       | Parking Lot Repair/Seam       | -                   | 5 | \$30,745  |
| 2600-2699                       | Water Tank Reline             | -                   | 6 | \$26,800  |
| 2600-2699                       | Upgrade to HVAC - Middle Scho | -                   | 7 | \$34,000  |
| 2600-2699                       | Generator at Underhill School | -                   | 8 | \$85,000  |
| Individual Articles Recommended |                               |                     |   | \$197,118 |

**You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to**

?

| Account #                                | Source of Revenue | Warrant Article #   | Revised Revenues Current Year | School Board's Estimated Revenues |
|------------------------------------------|-------------------|---------------------|-------------------------------|-----------------------------------|
| 1300 - 1349 Tuition                      |                   | Add Warrant Article | \$19,000                      | \$19,000                          |
|                                          |                   | -                   |                               | \$19,000                          |
| 1400 - 1449 Transportation Fees          |                   | Add Warrant Article | \$20,000                      | \$20,000                          |
|                                          |                   | -                   |                               | \$20,000                          |
| 1500 - 1599 Earnings on Investments      |                   | Add Warrant Article | \$200                         | \$200                             |
|                                          |                   | -                   |                               | \$200                             |
| 1600 - 1699 Food Service Sales           |                   | Add Warrant Article | \$474,860                     | \$474,860                         |
|                                          |                   | -                   |                               | \$474,860                         |
| 1700 - 1799 Student Activities           |                   | Add Warrant Article |                               |                                   |
|                                          |                   | -                   |                               |                                   |
| 1800 - 1899 Community Service Activities |                   | Add Warrant Article |                               |                                   |
|                                          |                   | -                   |                               |                                   |



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| REVENUES                            |                     |                      |                      |           |
|-------------------------------------|---------------------|----------------------|----------------------|-----------|
| 1900 - 1999                         | Other Local Sources | <input type="text"/> | Add Warrant Article  | \$85,000  |
|                                     |                     | -                    | <input type="text"/> | \$85,000  |
| From Local Sources Section Subtotal |                     |                      |                      | \$756,380 |
|                                     |                     |                      |                      | \$599,0   |

| Account #                           | Source of Revenue         | Warrant Article #    | Revised Revenues Current Year | School Board's Estimated Revenues |
|-------------------------------------|---------------------------|----------------------|-------------------------------|-----------------------------------|
| 3210                                | School Building Aid       | <input type="text"/> | Add Warrant Article           | \$330,172                         |
|                                     |                           | -                    | <input type="text"/>          | \$330,172                         |
| 3220                                | Kindergarten Aid          | <input type="text"/> | Add Warrant Article           |                                   |
|                                     |                           | -                    | <input type="text"/>          |                                   |
| 3215                                | Kindergarten Building Aid | <input type="text"/> | Add Warrant Article           |                                   |
|                                     |                           | -                    | <input type="text"/>          |                                   |
| 3230                                | Catastrophic Aid          | <input type="text"/> | Add Warrant Article           | \$225,000                         |
|                                     |                           | -                    | <input type="text"/>          | \$225,000                         |
| 3240 - 3249                         | Vocational Aid            | <input type="text"/> | Add Warrant Article           |                                   |
|                                     |                           | -                    | <input type="text"/>          |                                   |
| 3250                                | Adult Education           | <input type="text"/> | Add Warrant Article           |                                   |
|                                     |                           | -                    | <input type="text"/>          |                                   |
| 3260                                | Child Nutrition           | <input type="text"/> | Add Warrant Article           | \$6,500                           |
|                                     |                           | -                    | <input type="text"/>          | \$6,500                           |
| 3270                                | Driver Education          | <input type="text"/> | Add Warrant Article           |                                   |
|                                     |                           | -                    | <input type="text"/>          |                                   |
| 3290 - 3299                         | Other State Sources       | <input type="text"/> | Add Warrant Article           |                                   |
|                                     |                           | -                    | <input type="text"/>          |                                   |
| From State Sources Section Subtotal |                           |                      | \$555,860                     | \$561,6                           |



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?

| Account #                             | Source of Revenue                     | Warrant Article #   | Revised Revenues Current Year | School Board's Estimated Revenues |
|---------------------------------------|---------------------------------------|---------------------|-------------------------------|-----------------------------------|
| 4100 - 4539                           | Federal Program Grants ?              | Add Warrant Article | \$225,000                     | \$225,000                         |
|                                       |                                       | -                   |                               | \$225,000                         |
| 4540                                  | Vocational Education ?                | Add Warrant Article |                               |                                   |
|                                       |                                       | -                   |                               |                                   |
| 4550                                  | Adult Education ?                     | Add Warrant Article |                               |                                   |
|                                       |                                       | -                   |                               |                                   |
| 4560                                  | Child Nutrition ?                     | Add Warrant Article | \$168,000                     | \$168,000                         |
|                                       |                                       | -                   |                               | \$168,000                         |
| 4570                                  | Disabilities Programs ?               | Add Warrant Article | \$300,000                     | \$300,000                         |
|                                       |                                       | -                   |                               | \$300,000                         |
| 4580                                  | Medicaid Distribution ?               | Add Warrant Article | \$200,000                     | \$200,000                         |
|                                       |                                       | -                   |                               | \$200,000                         |
| 4590 - 4999                           | Other Federal Sources (except 4810) ? | Add Warrant Article |                               |                                   |
|                                       |                                       | -                   |                               |                                   |
| 4810                                  | Federal Forest Reserve ?              | Add Warrant Article |                               |                                   |
|                                       |                                       | -                   |                               |                                   |
| From Federal Sources Section Subtotal |                                       |                     | \$843,000                     | \$893,000                         |

?

| Account #   | Source of Revenue                          | Warrant Article #   | Revised Revenues Current Year | School Board's Estimated Revenues |
|-------------|--------------------------------------------|---------------------|-------------------------------|-----------------------------------|
| 5110 - 5139 | Sale of Bonds & Notes ?                    | Add Warrant Article |                               |                                   |
|             |                                            | -                   |                               |                                   |
| 5221        | Transfer from Food Svc - Spec. Rev. Fund ? | Add Warrant Article |                               |                                   |
|             |                                            | -                   |                               |                                   |
| 5222        | Transfer from Other Special Rev. Funds ?   | Add Warrant Article |                               |                                   |
|             |                                            | -                   |                               |                                   |



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|                                                 |                                                                                                                                                                                        |                          |                     |                    |                    |
|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------------------|--------------------|--------------------|
| 5230                                            | Transfer from Capital Project Funds                                                                                                                                                    | <input type="checkbox"/> | Add Warrant Article |                    |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     |                    |                    |
| 5251                                            | Transfer from Capital Reserve Funds                                                                                                                                                    | <input type="checkbox"/> | Add Warrant Article | \$78,118           |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     | \$78,118           |                    |
| 5252                                            | Transfer from Expendable Trust Funds                                                                                                                                                   | <input type="checkbox"/> | Add Warrant Article |                    |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     |                    |                    |
| 5253                                            | Transfer from Non-Expendable Trust Funds                                                                                                                                               | <input type="checkbox"/> | Add Warrant Article |                    |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     |                    |                    |
| 5300 - 5699                                     | Other Financing Sources                                                                                                                                                                | <input type="checkbox"/> | Add Warrant Article |                    |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     |                    |                    |
| 5140                                            | This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue Last FY _____ = Net RAN <input type="checkbox"/> |                          |                     |                    |                    |
|                                                 |                                                                                                                                                                                        | <input type="checkbox"/> | Add Warrant Article |                    |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     |                    |                    |
|                                                 | Supplemental Appropriation (Contra)                                                                                                                                                    |                          | Add Warrant Article |                    |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     |                    |                    |
|                                                 | Voted From Fund Balance                                                                                                                                                                |                          | Add Warrant Article |                    |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     |                    |                    |
|                                                 | Fund Balance to Reduce Taxes                                                                                                                                                           |                          | Add Warrant Article | \$350,000          |                    |
|                                                 | -                                                                                                                                                                                      | <input type="checkbox"/> |                     | \$350,000          |                    |
| <b>Other Financing Sources Section Subtotal</b> |                                                                                                                                                                                        |                          |                     | <b>\$933,395</b>   | <b>\$428,118</b>   |
| <b>Total Estimated Revenue &amp; Credits</b>    |                                                                                                                                                                                        |                          |                     | <b>\$3,088,635</b> | <b>\$2,481,850</b> |



**New Hampshire**  
Department of  
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**\*\*BUDGET SUMMARY\*\***

| Item                                                       | Current Year<br>Adopted Budget | School Board's<br>Recommended Budget |
|------------------------------------------------------------|--------------------------------|--------------------------------------|
| Operating Budget Appropriations Recommended                | \$27,787,329                   | \$29,977,664                         |
| Special Warrant Articles Recommended                       |                                |                                      |
| Individual Warrant Articles Recommended                    |                                | \$197,118                            |
| TOTAL Appropriations Recommended                           | \$27,787,329                   | \$30,174,782                         |
| Less: Amount of Estimated Revenues & Credits               | \$3,088,635                    | \$2,481,850                          |
| Estimated Amount of State Education Tax/Grant              |                                | \$3,585,500                          |
| Estimated Amount of Local Taxes to be Raised for Education |                                | \$24,107,432                         |

Does the budget include **Collective Bargaining Cost Items**?

☐ Yes

☒ No

Does the budget include **RSA 32:18-a Bond Overrides**?

☒ Yes

☐ No

Does the budget include **RSA 32:21 Water Costs**?

☐ Yes

☒ No

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**

|                                                          |                 |
|----------------------------------------------------------|-----------------|
| Total recommended by Budget Committee:                   | \$30,133        |
| <b>Less Exclusions:</b>                                  |                 |
| Principal: Long-Term Bonds & Notes:                      | \$1,035         |
| Interest: Long-Term Bonds & Notes:                       | \$431           |
| Capital outlays funded from Long-Term Bonds & Notes      |                 |
| Mandatory Assessments                                    |                 |
| Total Exclusions                                         | \$1,466         |
| Bond Override (RSA 32:18-a), Amount Voted                |                 |
| <b>Maximum Allowable Appropriations Voted At Meeting</b> | <b>\$33,000</b> |



**Hooksett (Local) (225S)**

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Karen

Preparer's Last Name

Lessard

Jan 22, 2014

Preparer's Signature and Title

Date

☒ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**SCHOOL BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Submit

Please save and e-mail the completed PDF form to your Municipal Account Advisor.

Print

An electronic or hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487



**SCHOOL ADMINISTRATIVE UNIT #15 SALARIES  
FISCAL YEAR 2012-2013**

|                                                                                          |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
|------------------------------------------------------------------------------------------|------------|--------------|--------------|-----|-----|--------|-----|-------------------------------|-----|--------------------------------------------------------------------------------------------------------|------------|-------|--------------|--------------|-------|--|--|--------------|--|--|--|
| Superintendent of School's Salary Break by District share for the 2013-2014 fiscal year: |            |              |              |     |     |        |     |                               |     | Assistant Superintendent of School's Salary Breakdown by District share for the 2013-2014 fiscal year: |            |       |              |              |       |  |  |              |  |  |  |
|                                                                                          |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| District                                                                                 | Percentage |              | Amount       |     |     |        |     |                               |     | District                                                                                               | Percentage |       | Amount       |              |       |  |  |              |  |  |  |
| Auburn                                                                                   | 24.92      |              | \$29,654.80  |     |     |        |     |                               |     | Auburn                                                                                                 | 24.92      |       | \$25,123.04  |              |       |  |  |              |  |  |  |
| Candia                                                                                   | 16.33      |              | 19,432.70    |     |     |        |     |                               |     | Candia                                                                                                 | 16.33      |       | 16,463.05    |              |       |  |  |              |  |  |  |
| Hooksett                                                                                 | 58.75      |              | 69,912.50    |     |     |        |     |                               |     | Hooksett                                                                                               | 58.75      |       | 59,228.67    |              |       |  |  |              |  |  |  |
|                                                                                          |            |              | \$119,000.00 |     |     |        |     |                               |     |                                                                                                        |            |       | \$100,814.76 |              |       |  |  |              |  |  |  |
|                                                                                          |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| Hooksett School District Enrollment Data                                                 |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
|                                                                                          |            |              |              |     |     |        |     |                               |     |                                                                                                        |            | K-8   | 9-12         |              | K-12  |  |  |              |  |  |  |
| Year                                                                                     | K          | 1            | 2            | 3   | 4   | 5      | 6   | 7                             | 8   |                                                                                                        |            | Total | Total        |              | Total |  |  |              |  |  |  |
| 97/98                                                                                    | 104        | 126          | 141          | 144 | 137 | 140    | 143 | 132                           | 123 |                                                                                                        |            | 1,190 | 474          |              | 1,664 |  |  |              |  |  |  |
| 98/99                                                                                    | 106        | 146          | 138          | 145 | 159 | 144    | 143 | 147                           | 131 |                                                                                                        |            | 1,259 | 466          |              | 1,725 |  |  |              |  |  |  |
| 99/00                                                                                    | 109        | 149          | 158          | 139 | 153 | 170    | 157 | 147                           | 154 |                                                                                                        |            | 1,336 | 512          |              | 1,848 |  |  |              |  |  |  |
| 00/01                                                                                    | 149        | 156          | 166          | 157 | 156 | 152    | 176 | 157                           | 150 |                                                                                                        |            | 1,419 | 556          |              | 1,975 |  |  |              |  |  |  |
| 01/02                                                                                    | 107        | 193          | 147          | 158 | 162 | 151    | 156 | 179                           | 153 |                                                                                                        |            | 1,406 | 541          |              | 1,947 |  |  |              |  |  |  |
| 02/03                                                                                    | 119        | 147          | 202          | 144 | 153 | 163    | 149 | 155                           | 181 |                                                                                                        |            | 1,413 | 591          |              | 2,004 |  |  |              |  |  |  |
| 03/04                                                                                    | 154        | 152          | 141          | 201 | 152 | 156    | 161 | 160                           | 155 |                                                                                                        |            | 1,432 | 624          |              | 2,056 |  |  |              |  |  |  |
| 04/05                                                                                    | 115        | 185          | 161          | 162 | 205 | 161    | 159 | 172                           | 163 |                                                                                                        |            | 1,483 | 642          |              | 2,125 |  |  |              |  |  |  |
| 05/06                                                                                    | 135        | 153          | 183          | 167 | 146 | 211    | 154 | 163                           | 164 |                                                                                                        |            | 1,476 | 646          |              | 2,122 |  |  |              |  |  |  |
| 06/07                                                                                    | 139        | 172          | 152          | 180 | 169 | 139    | 212 | 159                           | 166 |                                                                                                        |            | 1,488 | 647          |              | 2,135 |  |  |              |  |  |  |
| 07/08                                                                                    | 135        | 159          | 171          | 144 | 187 | 170    | 146 | 212                           | 159 |                                                                                                        |            | 1,483 | 619          |              | 2,102 |  |  |              |  |  |  |
| 08/09                                                                                    | 127        | 185          | 160          | 171 | 151 | 189    | 167 | 142                           | 197 |                                                                                                        |            | 1,489 | 597          |              | 2,086 |  |  |              |  |  |  |
| 09/10                                                                                    | 120        | 160          | 175          | 157 | 173 | 148    | 190 | 171                           | 144 |                                                                                                        |            | 1,438 | 645          |              | 2,083 |  |  |              |  |  |  |
| 10/11                                                                                    | 131        | 144          | 153          | 174 | 154 | 160    | 155 | 192                           | 163 |                                                                                                        |            | 1,426 | 611          |              | 2,037 |  |  |              |  |  |  |
| 11/12                                                                                    | 125        | 170          | 153          | 153 | 181 | 155    | 166 | 152                           | 198 |                                                                                                        |            | 1,453 | 639          |              | 2,092 |  |  |              |  |  |  |
| 12/13                                                                                    | 108        | 151          | 167          | 151 | 150 | 187    | 157 | 169                           | 154 |                                                                                                        |            | 1,394 | 686          |              | 2,080 |  |  |              |  |  |  |
| 13/14                                                                                    | 121        | 134          | 166          | 174 | 156 | 151    | 179 | 157                           | 170 |                                                                                                        |            | 1,408 | 620          |              | 2,028 |  |  |              |  |  |  |
|                                                                                          |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| Hooksett Statistical Report<br>as of October 1, 2013                                     |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| Number of Half Days in Session                                                           |            |              |              |     |     | 360    |     | Percent of Attendance         |     |                                                                                                        |            |       |              | 96           |       |  |  |              |  |  |  |
| Total District Enrollment                                                                |            |              |              |     |     | 1,408  |     | Avg. Student Daily Membership |     |                                                                                                        |            |       |              | 1,347        |       |  |  |              |  |  |  |
|                                                                                          |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| Capital Reserve Fund Activity                                                            |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| Fiscal Year                                                                              |            | Beginning    |              |     |     |        |     |                               |     |                                                                                                        |            |       |              | Ending       |       |  |  |              |  |  |  |
| Ending                                                                                   |            | Balance      |              |     |     | Income |     |                               |     | Interest                                                                                               |            |       |              | Expenditures |       |  |  | Balance      |  |  |  |
| June 30, 2014                                                                            |            | \$113,731.48 |              |     |     | \$0.00 |     |                               |     | \$367.09                                                                                               |            |       |              | \$0          |       |  |  | \$114,098.57 |  |  |  |
|                                                                                          |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| Expendable Trust Fund                                                                    |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| Fiscal Year                                                                              |            | Beginning    |              |     |     |        |     |                               |     |                                                                                                        |            |       |              | Ending       |       |  |  |              |  |  |  |
| Ending                                                                                   |            | Balance      |              |     |     | Income |     |                               |     | Interest                                                                                               |            |       |              | Expenditures |       |  |  | Balance      |  |  |  |
| Special Education                                                                        |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| June 30, 2014                                                                            |            | \$215,282.37 |              |     |     | \$0.00 |     |                               |     | \$681.69                                                                                               |            |       |              | \$0.00       |       |  |  | \$215,964.06 |  |  |  |
| Technology                                                                               |            |              |              |     |     |        |     |                               |     |                                                                                                        |            |       |              |              |       |  |  |              |  |  |  |
| June 30, 2014                                                                            |            | \$60,732.58  |              |     |     | \$0.00 |     |                               |     | \$42.43                                                                                                |            |       |              | \$440.39     |       |  |  | \$1,227.40   |  |  |  |

**HOOKSETT SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENDITURES  
Per RSA 32:11-a**

| Function Description            | Function | Actual Cost                   | Actual Cost                   | Budgeted                      |
|---------------------------------|----------|-------------------------------|-------------------------------|-------------------------------|
| Expenses                        | Code     | 2011 - 2012                   | 2012 - 2013                   | 2013 - 2014                   |
| Special Education Costs         | 1200     | \$ 4,643,809.46               | \$ 4,696,832.32               | \$ 5,447,598.19               |
| Psychological Services          | 2140     | 182,457.25                    | 181,759.40                    | 216,056.75                    |
| Speech/Audiology Services       | 2150     | 336,307.16                    | 341,958.99                    | 360,924.14                    |
| Therapy and Contracted Services | 2160     | 132,034.16                    | 140,300.94                    | 182,546.77                    |
| Transportation                  | 2700     | 307,682.51                    | 277,299.27                    | 318,000.00                    |
| IDEA Federal Funds              |          | <u>365,465.85</u>             | <u>311,206.73</u>             | <u>300,000.00</u>             |
| <b>Total Expenditures</b>       |          | <b><u>\$ 5,967,756.39</u></b> | <b><u>\$ 5,949,357.65</u></b> | <b><u>\$ 6,825,125.85</u></b> |
|                                 |          |                               |                               |                               |
|                                 |          |                               |                               |                               |
|                                 |          |                               |                               |                               |
|                                 |          |                               |                               |                               |
| <b>Revenues</b>                 |          |                               |                               |                               |
| Medicaid                        |          | \$ 123,666.24                 | \$ 202,171.35                 | \$ 150,000.00                 |
| Tuitions                        |          | 17,496.00                     | 19,131.00                     | 19,000.00                     |
| Catastrophic Aid                |          | 308,460.75                    | 276,082.67                    | 219,387.00                    |
| IDEA Federal Funds              |          | <u>365,465.85</u>             | <u>311,206.73</u>             | <u>300,000.00</u>             |
| <b>Total Revenues</b>           |          | <b><u>\$ 815,088.84</u></b>   | <b><u>\$ 808,591.75</u></b>   | <b><u>\$ 688,387.00</u></b>   |

# **HOOKSETT SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE**

## **TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF HOOKSETT, NEW HAMPSHIRE, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:**

### **First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the David R. Cawley Middle School, 89 Whitehall Road, in said District, on the 7<sup>th</sup> day of February 2014, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 9. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.*

### **Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 9 shall be conducted by official ballot to be held on the 11<sup>th</sup> day of March 2014. Polls will be open from 6:00 a.m. to 7:00 p.m. at the David R. Cawley Middle School.*

- (1) To choose the following school district officers:
  - a) Three School Board Members 3-year term
  - b) One School Board Member 2-year term
  - c) One School Board Member 1-year term
  - d) School District Treasurer 1-year term
  - e) School District Clerk 1-year term
  - f) School District Moderator 1-year term
- (2) Shall the District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling twenty-nine million, nine hundred thirty-six thousand, eight hundred sixty-four dollars (\$29,936,864)? Should this article be defeated, the default budget shall be twenty-nine million, nine hundred seventy-nine thousand, eight hundred eighty-eight dollars (\$29,979,888), which is the same as last year, with certain adjustments required by previous action of the Hooksett School District, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (This article does not include appropriations in any other warrant articles). (Recommended by the School Board) (Recommended by the Budget Committee)
- (3) Shall the District vote to approve a tuition agreement between the Hooksett School District and Pinkerton Academy, as negotiated by the School Board, which provides for an initial term beginning on July 1, 2014 and ending on June 30, 2025 with the term to be automatically extended for an additional five years every five years unless either party presents written notice of its intent not to extend the agreement; and further, to authorize the School Board to submit the agreement to the State Board of Education for approval pursuant to RSA 194:22; and to authorize the School Board to take such other and further acts necessary to give effect to this resolution, including the adoption of minor amendments to the agreement, from time-to-time during its term, without further action by the School District Meeting? (Recommended by the School Board)

- (4) Shall the District vote to raise and appropriate the sum of twenty thousand, five hundred seventy-three dollars (\$20,573) for the purchase of a tractor for use at the schools within the Hooksett School District and authorize the withdrawal of twenty thousand, five hundred seventy-three dollars (\$20,573) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board) (Recommended by the Budget Committee)
- (5) Shall the District vote to raise and appropriate the sum of thirty thousand, seven hundred forty-five dollars (\$30,745) to seal and repair the parking lot, driveway, and sidewalks at the David R. Cawley Middle School and authorize the withdrawal of thirty thousand, seven hundred forty-five dollars (\$30,745) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board) (Recommended by the Budget Committee)
- (6) Shall the District vote to raise and appropriate the sum of twenty-six thousand, eight hundred dollars (\$26,800) to recoat the Water Tank due to Government regulations which require this to be done every 10 years at the David R. Cawley Middle School and authorize the withdrawal of twenty-six thousand, eight hundred dollars (\$26,800) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board) (Recommended by the Budget Committee)
- (7) Shall the District vote to raise and appropriate the sum of thirty-four thousand dollars (\$34,000), as recommended by the CIP Committee, for the purpose of purchasing the software components and related materials to upgrade the HVAC system at the David R. Cawley Middle School, thus allowing greater efficiency for our heating/cooling system, or to take any other action related thereto? (Recommended by the School Board) (Recommended by the Budget Committee)
- (8) Shall the district vote to raise and appropriate the sum of eighty-five thousand dollars (\$85,000), as recommended by the CIP Committee, for the purpose of furnishing and installing a complete standby diesel generator package including exterior pad mounted generator, automatic transfer switch and related general construction at the Fred C. Underhill School, thus providing emergency backup power supply for the entire building, or to take any other action related thereto? (Recommended by the School Board) (Recommended by the Budget Committee)
- (9) To see if the School District will vote to support the formation of a planning committee pursuant to RSA 194-C:2 to study whether Hooksett should withdraw from SAU #15 and form its own SAU. (Submitted by Petition)
- (10) *Given under our hands and seal at said Hooksett, New Hampshire, this \_\_\_\_\_ day January, 2014.*

SCHOOL BOARD OF HOOKSETT, NEW HAMPSHIRE

Trisha Korkosz, Chair  
David Pearl, Vice Chair  
John Lyscars  
Cheryl Akstin  
Phil Denbow



## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the School Board  
Hooksett School District  
Hooksett, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Hooksett School District, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Hooksett School District, as of June 30, 2013, and the respective changes in financial position for the year then ended, and the respective budgetary comparison for the general fund and grants fund in accordance with accounting principles generally accepted in the United States of America.

#### ***Emphasis of Matter – Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 3-11) and Schedule of Funding Progress for Other Postemployment Benefit Plan (page 33) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the

***Hooksett School District  
Independent Auditor's Report***

information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

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***Emphasis of Matter – Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hooksett School District's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis required by U.S. Office of Management and Budget, Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules and the Schedule of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Report on Other Legal and Regulatory Requirements***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 26, 2014 on our consideration of the Hooksett School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Hooksett School District's internal control over financial reporting and compliance.

March 26, 2014

  
PLODZIK & SANDERSON  
Professional Association

Unofficial

**HOOKSETT SCHOOL DISTRICT  
DELIBERATIVE SESSION  
MINUTES  
Cawley Middle School  
Monday, February 07, 2014**

**CALL TO ORDER**

Moderator, Rebecca (Becky) Berk called the First Deliberative Session to Order at Hooksett Cawley Middle School Cafeteria Center at 7:02 PM.

Dillan Durazzano led the Pledge of Allegiance.

**ATTENDANCE**

School Board Members: Cheryl Akstin Clerk, Trisha Korkosz Chair, David Pearl Vice Chair, and Phil Denbow.  
Staff: Superintendent Dr. Charles (Phil) Littlefield, Assistant Superintendent Marge Polak. And Business Administrator K. Lessard  
School Staff: Principals: Andrew Bairstow, Stephen HARRISES and Matthew Benson  
Director of Student Services Christine Gialousis, Media Director Justine Thain and Attorney Peter Bronstein, Esq.

Moderator, Rebecca (Becky) Berk  
School District Clerk, Lee Ann Moynihan  
Gordon Graham – Legal Counsel  
Registered voters – approximately 50 in attendance

**PROOF OF POSTING**

Proof of posting was provided by the Superintendent Littlefield.

The Moderator introduced the members of the School Board in Attendance as well as the SAU and School Staff.

A general overview of the rules and procedures were given by the Moderator and available in writing at the entrance to the meeting.

**BUSINESS**

Moderator Rebecca (Becky) Berk read the Warrant Articles into the record:

(2) Shall the District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling twenty-nine million, nine hundred thirty-six thousand, eight hundred sixty-four dollars (\$29,936,864)? Should this article be defeated, the default budget shall be twenty-nine million, nine hundred seventy-nine thousand, eight hundred eighty-eight dollars (\$29,979,888), which is the same as last year, with certain adjustments required by previous action of the Hooksett School District, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (This article does not include appropriations in any other warrant articles). (Recommended by the School Board) (Recommended by the Budget Committee)

***C. Akstin motioned to move the article to the Ballot. Seconded by P. Denbow.***

C. Akstin: The Administration presented the School Board with a budget that did not include any new programs or initiatives. This was reviewed and moved to the Budget Committee. They requested the School District cut 1% which was done by the School Board. The Budget Committee supported the District in an understanding of the unique situation given the high school situation.

V. Lembo, 56 Main Street: Could I get a clarification on the default budget which is 2 to 3 million dollars over last year's default. I see things in the default budget that were not in last year's vote like the buses for Pinkerton which was not in last year's budget.

K. Lessard: The \$204,000 is because the Board approved an enrollment agreement with Pinkerton and we have a policy that says we transport our high school students therefore we included that in the default.

V. Lembo: The agreement was not approved by the voters. If that is not final, how can we have a bus schedule that is not in the current year's budget?

B. Berk: Because there is a contract, they must plan for that.

K. Lessard: Even if the contract fails, there is still a one-year enrollment agreement that we will send our students there next year.

Patrick Gosselin, 10 Sargent Drive: It might seem intuitive to people but it is not clear; so should this article be defeated, the default budget of \$27,787,329 which is last year's budget, I would like to see the adjustments that were made. These two budget numbers do not reflect what happened last year.

Gordon Graham: By law, posted with the warrant is the derivation of the default budget.

Patrick Gosselin: There is no remedy to make more information available to educate the public?

B. Berk: The language of the budget article is prescribed by law and there is no flexibility.

P. Farwell: This is a staggering increase. I can't remember ever having a 10% increase. I know that some of this is from the negotiated contract with Manchester. What are we getting for our 2 million dollar increase to get out of Manchester or what are we getting from the increase at Pinkerton? I don't see why we were over the barrel. Why were we so over the barrel with Manchester that it will cost us considerably more money to send kids to Manchester? We are not getting anything for this. It is 2 million dollars that is leaving this town and we are not getting anything for it.

C. Akstin: It has been very difficult working out the high school situation. We tried to do our best to work with Manchester. We did file breach and in turn they had an injunction and we were court ordered to mediate that. We did file breach and Manchester did not like the fact that we were sending students out of Manchester through JCB and Manchester filed an injunction. We went to court and the judge ordered us to mediate. We had two (2) days of mediation and as a result the settlement agreement was the outcome. There is some mediated information that is to remain confidential. I am not embarrassed with the direction or decisions we made. If we could have done anything else, we would have. It was not our intent going into mediation to get out of the contract. His question was how we got to this number.

P. Farwell: I'm perturbed with the negotiation. I didn't see where we were that much over the barrel to come up with 2 million dollars. I don't know who negotiated, but I think we were taken for a ride.

Dr. Littlefield: The increase in the operating budget is not 100% the high school. There is a half million dollar increases in Special Education cost. I think legal counsel could explain the breach claim and some of the community's exposure.

Gordon Graham: I recall it was just a year and half ago, sitting here with angry parents that were upset about the condition in the Manchester Schools. There were multiple meetings. At that time, the Board was wrestling with a number of issues. The Board, in doing that, made the decision to allow certain students to attend school outside the district. Those decisions were challenged by Manchester. Manchester's action was not just to stop sending students to other districts but for damages. On top of that was the concern of the School Board with the education in Manchester and they believed that they weren't living up to their commitment of the agreement and they counter sued. That resulted in the termination of the contract. When breach is filed, they (Manchester) have 180 days to cure that. While that period was waiting, the School Board had to plan for the future and consider if the conditions in Manchester were going to deteriorate and over all sat the possibility of the suit. It was difficult negotiations and lengthy mediations to get the agreement back where Manchester was fulfilling the terms of the agreement and ultimately there was a decision to wind up the affairs with Manchester and that resulted in an increase in the total tuition. That was the settlement that was reached, to leave the contract early with a buy out and allow more flexibility for the district to make plans for the future. That is where you are today.

T. Lizotte: Looking at this budget and as member of the Budget Committee and the Town Council, when I looked at that budget, we saw over the last three (3) years, the budget committee has been diligent to extract out the wiggle room that was masked in there. We did such a good job that now it is difficult. Are we now getting into a situation where we are hurting K-8? The first budget brought to the Budget Committee had the increases for Manchester. The Pinkerton agreement increased \$177,000. We need to start looking at the hard numbers like tuition. Manchester tuition is imbedded in the number but when reconciled, Manchester has come back for an additional 5% which is 8 cents on the tax rate. You have to look at all the numbers and look deeper in the budget and what extra money we are paying to Manchester. Pinkerton has consistently given sending districts a hard number and they have a zero % increase.



M. Miville: I was on the dissenting side of this warrant article. It was voted 7 -3. I felt that I was disappointed with the Budget Committee and how they scrutinized it. Rather than review the budget line by line and asking legitimate questions, the Budget Committee decided to present it back to the School Administration to cut 1%. The Administration came back with half a percent cut which put it almost level with the default. I found that unacceptable for voters to have no preference to be made with a \$2000 difference. I feel there is more money in there. The argument from the Committee was any money taken would come from the K-8. This is a bottom line budget. The Administration, once approved by the voters can move money any way they want; so for the Budget Committee to say it will effect K-8 is rhetorical.

Dr. Littlefield: The voters should understand that what Mr. Miville suggested isn't totally accurate. I wish the Administration had the ability to move the money around. The School Board makes those decisions.

D. Winterton: I am also a Town Councilor. In reference to the meetings you sat with many parents, those were parent meetings and not budget meetings. The mediation was not forced, they were asked to go to mediation. We chose to go. I asked for the information under RSA 91 in the mediation and I believe there was a side deal. Now that the deal is done, I can't believe this is not available. This agreement was reached by three (3) members of the School Board. It was voted against by 40% of the School Board. Those three (3) have increased this budget by 2 million dollars with no input from the public.

Jim Michaud: It was stated that 2 million was the high school increase. Program went up \$360,000 not for high school. Line 2150, Speech Pathology increased \$60,000; Charter School \$30,000 not high school. My point is the entire budget is responsible for the increase. It can't be laid at the feet of one issue.

B. Berk: I required that any School Board member who wishes to speak in opposition to the Board's position leave the Board table to speak and cannot return until the discussion is complete.

D. Pearl: Speaking as a citizen, to Mr. Farwell, yes we filed breach and yes we JCB'd kids to other districts and Gordon Graham always said that was a liability. After we filed breach, this Board voted 76 times to let kids go to other schools, well aware that we opened ourselves to liability. I believe that we were right and we could prove breach. I ask this Board how could they vote thinking they were wrong and couldn't prove we were correct. I have a clear conscience in voting to allow the kids to go to other schools and I thought we could have upheld that. If the other Board members believed they were liable, why did they vote to allow those students to go? I have been confused since that agreement happened.

P. Denbow: I was going with our counsel's recommendation which said were violating the agreement. The 2 million dollars we would have incurred anyway. The Manchester agreement was \$8300 for last year. Now it was adjusted to \$8900 for 400 students with an increase of \$600. That would have been there regardless. The number we negotiated with Manchester was \$10,200. Candia received tuition of \$9500. There is \$400,000 plus the \$200,000 settlement which would have been incurred anyway.

There was half a million dollars for Special Education that would have been there anyway.

Pam Auger, 24 Casey Drive: I believe 75% of what I read in the Union Leader. They said 2 million was a settlement. What is the amount of the buyout from Manchester?

Gordon Graham: It was \$100,000 each year for two year which is \$200,000.

C. Akstin: The State average tuition is \$13,400.

T. Lizotte: Based on the records I've seen, the portionate share for capital cost imbedded in the cost is 20 million. We are attributed a percentage each year to pay. The shortening of the contract for 4 years from 10, by this shortening, we had a 9-10 million dollars of capital cost that has been saved?

K. Lessard: Yes, there are 5-6 years that we were contacted to pay capital costs that we won't have to pay.

T. Lizotte: The lowest cost for education in the state is Manchester, seconded is Hudson and third is Pinkerton.

D. Pearl: Regarding the default budget, I think the School Board has made an error per RSA 314. It says the default shall be the previous year with adjustments that the School Board will decide. The School Board never took up the issue of the buses. The idea that we are contractually required because of the enrollment agreement because we also signed enrollment or MOU's with other towns that we are not transporting to. The Board did not discuss this and we were told at the time that the money was going in the default. I think it should have been brought to the School Board to be discussed. We, the School Board were not presented with a default budget; we were given a number. A default budget is a budget which shows line by line what the default budget is. The Municipal provides a full default budget.

J. Lycars: We are talking about numbers, but citizens have to put themselves in our shoes when we didn't have the hind sight. As a community, you should be upset at how this process went down. There was no need for the rush or need to cancel forums to leave the decision to three (3) people in your community. That is what you should focus on.

Mr. Durazzano: With regard to funds for buses, it was quite prudent to set that money aside. Next year there has already been a decision by 8<sup>th</sup> graders on where they want to attend. How many total students in the 8<sup>th</sup> grade plan to go to Pinkerton?

Dr. Littlefield: There are 168 eighth graders and 107 are going to Pinkerton.

Mr. Durazzano: To not plan to transport 100 of our students is unheard of. It makes sense to transport the majority of our students. In regard to the overall process, I can clearly see as a taxpayer that attended a large percentage of the School Board meetings that these weren't easy decisions. The reason we deferred so many students out of Manchester was because there was breach in Manchester to meet State Standards and people's interpretation of education and overcrowding. I didn't envy anyone in the position to make those hard choices and explain item by item. I am proud of the School Board and what they accomplished and looked after the best interest. Mediation didn't probably go as well as it could, but when you are looking at getting out of a long term contract for \$200,000 that is a good deal.

D. Pearl: There were three (3) motions made to prepare a financial impact which was defeated. I think it is prudent to provide in our budget for transportation, but I don't think it should be in the default. We had over 40 students go to Londonderry last year and we didn't transport them. I think some of these decisions should to be made by the voters and not the School Board.

***Patrick Gosselin motioned amend Article 2 to add a definition as follows....***

B. Berk: Point of Order, no amendment can be made to change language, the amendment can only be made to the amount.

J. Sullivan: The numbers are confusing and the fifty people here will not make the decision. March 11<sup>th</sup> will have a big turnout. This ballot issue is what the community believes which opportunity is best for the students. Is it Pinkerton, or if it fails, there would be time to look at issues that exist in Manchester. What is our plan, what do we believe is the best place for our kids to go? The numbers will cause the problem and the lack of information should have started a few months ago. The people that vote will see the numbers and see a big increase. It is up to the Board to go out and educate. This building is 10 years old and it took us two (2) years to pass. If there is confusion at the ballot, that may impact the vote in a negative way.

***Jason Hyde motioned to amend Article 2 to read: to amend the budget to \$29,188,443. Seconded by Pam Auger.***

J. Hyde: From my perspective, I operate that in any given business or home there is always 2.5 to 10% waste, fraud or abuse. My taxes go up 5% each year so what is fair to cut to make it more palatable. I went with a 2.5% cut which is \$740,000. I have no doubt they can make it work if we have to make it work in our homes every year. We can't do anything at the State and Federal level. We have control here. If you agree in principal, make your own amendment.

J. McHugh: \$740,000 in cuts; I would like to know what you would like to cut. What about the kids from K-8. This is an arbitrary number.

J. Hyde: I did explain where I was coming from. It is not my decision where it comes from; that would be up to the School Board and the Administration. I don't do that for work and I'm not going to tell them how to manage the budget. It wasn't arbitrary. I stated that I feel 10% is in all budgets.

C. Akstin: This amount would cripple our K-8. Most of the budget is funding the school, teachers and wages and we still have to pay tuition and capital costs to Manchester. This budget is as small as it can be. This budget is as streamline as possible. Our value of education, K-5, the average is \$13,000 per pupil and we are only at \$11,000. Middle school average is \$12,900 we pay \$12,100/pupil. We are a community that values education. This cut will cripple us.

J. Michaud: This is the Budget Committee's budget and they went through it. I need to know where the cuts are coming from.

***P. Farwell motioned to move the question. Seconded by M. Horn.***

V. Lembo: I think the original money should stay in the budget but the default budget took away the ability of the voters.

Ray Milette, 9 Evelyn Street: Can someone explain under the budget line #3, proposed budget special programs from last year to this year, there is a \$300,000 increase. What special programs mean?

K. Lessard: The 1200 function code is Special Education for our students.

M. Miville: I think the cut is a little high. Any reduction here is the Budget Committee's bottom line budget. You can't say the cuts are targeted for K-8. I see cuts in Administrative functions, furniture, and workshops.

J. Lycars: 142 Hackett Hill: Clarification for the public; we made a decision to fund tuition at 100%. Now we have registrations and know 11 students are choosing to go to private high schools. We can take that number that we now know is going to private school, and give it back to the public.

Pam Auger: Whether we like it or not, the \$740,000 will come out of K-8.

Dr. Littlefield: We have 11 students that have selected private school but those selections have not been accepted so it would be a risk.

***Vote on amendment***

***Amendment fails by a majority of nay votes declared by the Moderator.***

***M. Farwell motioned to call the question.***

C. Pearson, Jaime Lane: If Article 3 was to fail, would the Article 2 (tuition amount revert to the Manchester amount or would it go to the Pinkerton amount.

Dr. Littlefield: Regardless what happens to the article 3?

***J. Michaud motioned to not reconsider this article. Seconded by resident.***

***Motion carries by a majority of I votes declared by the Moderator***

***Article 2 moves to the Ballot as written.***

(3) Shall the District vote to approve a tuition agreement between the Hooksett School District and Pinkerton Academy, as negotiated by the School Board, which provides for an initial term beginning on July 1, 2014 and ending on June 30, 2025 with the term to be automatically extended for an additional five years every five years unless either party presents written notice of its intent not to extend the agreement; and further, to authorize the School Board to submit the agreement to the State Board of Education for approval pursuant to RSA 194:22; and to authorize the School Board to take such other and further acts necessary to give effect to this resolution, including the adoption of minor amendments to the agreement, from time-to-time during its term, without further action by the School District Meeting? (Recommended by the School Board)

***P. Denbow motioned to move the article to the Ballot. Seconded by C. Akstin.***

P. Denbow read a statement regard the history of the Board's decision which concluded with recommending a new contract with Pinkerton.

Patrick Gosselin: Can you change anything in the wording and could we add more information and break it down with the mandatory minimums for the first 5 years of 75 students. We need to give people a true picture of what this means.

B. Berk: There is information sessions scheduled to get that information out but that information cannot be put in the warrant article.

Dr. Littlefield: The tuition agreement, if you go to the website, we've added a high school section which contains the mediated agreement with Manchester, the tuition agreement with Pinkerton, the MOU with Pembroke, Londonderry and Bow are there as well.

D. Winterton, 10 Prescott Heights: The mediated agreement with Manchester says we will negotiate with them in good faith. In light that our attorney warned us that we could be liable for sending students to other schools, are we also liable if we settle this contract.

Gordon Graham: The settlement states clearly we are under no obligation to send students to Manchester after 2014 and the negotiation is to have students already in Manchester allowed finish their career in Manchester.

V. Lembo: The School Board wants to enter into an agreement with Pinkerton or are they all in agreement with the Pinkerton contract?

T. Korkosz: It was a 3 to 2 vote to move this to the warrant.

V. Lembo: I understand the town is torn between Pinkerton and Manchester and it is up to the Board to sell it. I understand that once a Board votes on something, all members of the Board are to get on board and support the decision of the majority. It will be confusing if some members are for it and some are against it. If they want this agreement to be ratified, all School Board members need to be behind it.

J. Lyscars: I do support Pinkerton and I support future negotiations with Pinkerton but I don't support going forward without the data.

Jess Lebreque, Park Lane: I have been a lifelong resident and people are going to come and vote and not understand.

P. Denbow: We had a committee meeting tonight and we have a several individuals that have assembled information and there will be a number of Power Point presentation made to the public which includes Kiwanis, Lions, and other 55 and older communities to present the information. We will also put together a pamphlet to inform about the Pinkerton agreement.

Todd Lizotte, 21 Post Road: Take away the School Board and look at the contract. We had a 20 year contract which was binding and restricted. This is 10 year with a 5 year restriction. You want a Board to come up with something that tries to bridge the generations for the town. The first 5 years transitions the town. To look 20 years ahead you should look 10 years back. When I look at education, I keep in mind there is a value proposition. I pay 20% of the cost for my kids to go to school and the community pays the rest. We talk about choice and what we want, no one is forced to send their kids to a school but they are obligated if they don't want the public education to pay for private.

M. Miville: I've been careful while attending School Board meetings and reading social media to not express my opinion but what I've been searching is factual information on all sides. I don't think the School Board has done their due diligence to provide that factual information. I want to know more aspects of the MOU's and the Manchester contract. This should be factual information for all schools. The voters only have few weeks left and after all I've heard, haven't decided how I will vote. I don't want one-sided information about Pinkerton.

D. Winterton: I would be happy if what you told us today was part of the mediated agreement. I would like this to be in the light of day and we can reduce our potential for liability.

G. Graham: The agreement speaks for itself and is very clear.

R. Miclette: I've heard a lot about the issues with Manchester and I've heard a lot of what parents want for their kids. I understand the emotion and passion that parents have but like Todd, I've done some research on Pinkerton and Manchester. What we did with Manchester, we continued to concede control to someone else and shame on us and that brought us to 2014 where we are trying to get out of one bad relationship and into another. For the next 10 years, we are giving up control of our kids' education. Even if we have two seats, they cannot affect control. The other concern is there's no doubt with the underfunding in Manchester and the lack of investment in the infrastructure because they were short sighted and we are doing the same with this contract. When you look at the NECAP scores, Manchester is in the lowest but Pinkerton ranks in the bottom 50% for NECAPs and even if it is a good school and it has tremendous resources, why is it mediocre. I urge people to look at something different, rather than get into another 10 year contract, let's put the contract on hold and look at building our own high school. If we care about education, we need to invest in our own infrastructure and it will build in the growth in town and increase property values. Our property values will not increase if we are driving 40 miles away.

Yvonne Preston, Northview Terrace: I think Ray has some good point, to me as a parent of a seventh grader, I want you think about what will happen if this doesn't pass. I was here when this started with Manchester and Manchester wouldn't listen. We were coming with concerns and as a parent sending a child to high school, it was concerning. As a mom of a 7<sup>th</sup> grader and a 4<sup>th</sup> grader, this affects me. Building a high school is an idea but it takes 8 years to get to the point of opening the doors. What are we going to do next year if this doesn't pass? We need a school that can take everyone and you should think about that when voting.

***Article 3 moves to the Ballot as written.***

(4) Shall the District vote to raise and appropriate the sum of twenty thousand, five hundred seventy-three dollars (\$20,573) for the purchase of a tractor for use at the schools within the Hooksett School District and authorize the withdrawal

of twenty thousand, five hundred seventy-three dollars (\$20,573) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board) (Recommended by the Budget Committee)

***T. Korkosz motioned to move the article 4 to the Ballot. Seconded by J. Lyscars***

T. Korkosz read a statement in regarding the need for a tractor.  
There is no impact on taxes; funds to come from the Capital Reserve Fund.

***P. Farwell motioned to call the question.***

***Article 4 moves to the Ballot as written.***

(5) Shall the District vote to raise and appropriate the sum of thirty thousand, seven hundred forty-five dollars (\$30,745) to seal and repair the parking lot, driveway, and sidewalks at the David R. Cawley Middle School and authorize the withdrawal of thirty thousand, seven hundred forty-five dollars (\$30,745) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board) (Recommended by the Budget Committee)

***J. Lyscars motioned to move the article 5 to the Ballot. Seconded by D. Pearl***

J. Lyscars explained the repairs and why they are needed as a preventative measure.

P. Auger: How much is in the capital reserve fund?

K. Lessard: \$113,000

V. Lembo: Do I understand no tax impact for Articles 4, 5, and 6?

K. Lessard: Correct.

***Article 5 moved to the Ballot as written***

(6) Shall the District vote to raise and appropriate the sum of twenty-six thousand, eight hundred dollars (\$26,800) to recoat the Water Tank due to Government regulations which require this to be done every 10 years at the David R. Cawley Middle School and authorize the withdrawal of twenty-six thousand, eight hundred dollars (\$26,800) from the Capital Reserve Fund created in March 1960 for the purpose of financing all or part of the construction, reconstruction, replacement or acquisition of capital improvements for school purposes or the acquisition or replacement of school equipment, including school buses? (Recommended by the School Board) (Recommended by the Budget Committee)

***D. Pearl motioned to move the article 6 to the Ballot. Seconded by P. Denbow***

D. Pearl explained the tank require recoating with no tax impact.

***Article 6 moved to the ballot as written.***

(7) Shall the District vote to raise and appropriate the sum of thirty-four thousand dollars (\$34,000), as recommended by the CIP Committee, for the purpose of purchasing the software components and related materials to upgrade the HVAC system at the David R. Cawley Middle School, thus allowing greater efficiency for our heating/cooling system, or to take any other action related thereto? (Recommended by the School Board) (Recommended by the Budget Committee)

***P. Denbow motioned to move the article to the Ballot. Seconded by C. Akstin.***

P. Denbow read a statement explaining the need for the new controller and software components and the energy cost savings.

***Article 7 moves to the Ballot as written.***

(8) Shall the district vote to raise and appropriate the sum of eighty-five thousand dollars (\$85,000), as recommended by the CIP Committee, for the purpose of furnishing and installing a complete standby diesel generator package including exterior

pad mounted generator, automatic transfer switch and related general construction at the Fred C. Underhill School, thus providing emergency backup power supply for the entire building, or to take any other action related thereto? (Recommended by the School Board) (Recommended by the Budget Committee)

**D. Pearl motioned to move the article to the Ballot. Seconded by J. Lycars**

D. Pearl explained that Underhill is the last school without generator backup. This was on the CIP plan for 3 years but in light of a recent incident at the Underhill, the School Board moved this up to this year.

V. Lembo: I agree with the need for a generator but I question the wording that says “to take any other action related thereto?”

B. Berk: It has to be related to the purchase of this equipment.

Gordon Graham: That is language is to allow other incidental things. This is a separate warrant and it doesn't go into a special fund so it is not restricted. It is a separate warrant article and technically the money can be spent on anything the Board would like.

V. Lembo: I don't want someone to be able to change their mind and decide they are strapped and can use the money for whatever they want.

***Article 8 moves to the Ballot as written***

(9) To see if the School District will vote to support the formation of a planning committee pursuant to RSA 194-C:2 to study whether Hooksett should withdraw from SAU #15 and form its own SAU. (Submitted by Petition)

B. Berk opened the floor for discussion as a Petition Warrant Article.

P. Farwell: I know this has been a tough year and I hope we are going in the right direction and it's nice to see so many people running and seeing the seats are contested. I don't envy those that will get elected, so good luck.

Pam Auger: Last I knew the Board of Education put a moratorium on single school SAU's. Can we go through this whole thing only to find out we cannot do it?

Dr. Littlefield: There is no moratorium.

***Moderator Becky Berk declared the meeting adjourned at 8:22 pm.***

Respectfully submitted,  
Lee Ann Moynihan  
School District Clerk

## **Annual Report of the Superintendent of Schools**

I am pleased to make my eighth annual report to the Hooksett School District. Having completed my eighth year as your Superintendent of Schools, as in previous reports, I need to reiterate that I continue to be impressed with the commitment to excellence that is practiced daily by teachers, parents, support staff, the school administration and, most importantly, our children. In turn, I thank the Hooksett community for its support of public schooling and for the high expectations that are held for the school district. We recognize the fact that many families are challenged by the economic issues we are facing as a nation, yet the Hooksett community remains committed to their children and excellence in education. We acknowledge the fact and thank you.

The Hooksett School District saw the 2013-2014 school year as one filled with challenges, opportunities and accomplishments. Our main undertaking this year has been the implementation of a new K-8 math program. In addition, we continued to support our students and faculty as we addressed new standards, prepared for new assessments, and ensured that our students will be able to compete in their local and global communities.

Phase I of our mathematics implementation began last spring with the adoption of the *Math In Focus* program. This K-8 program is especially strong in developing conceptual understanding. Throughout the series, concepts are learned through a sequence of concrete to pictorial to abstract representations. *Math In Focus* concentrates on fewer topics but teaches them thoroughly so they need not be retaught continually.

Summer training and work sessions were held to develop instructional pacing guides and prepare for implementation during the 2013-2014 school year. Throughout the year, teachers and administrators received comprehensive and high-quality professional development to guarantee a successful and effective rollout of this instructional model. In addition, a number of *Math In Focus Parent Universities* were provided this year to support parents during the transition to this new program.

Students throughout the school district continue to apply and demonstrate their skills in 21<sup>st</sup> Century real world projects and endeavors. Our middle school students are in the midst of a multi-year project and collaboration with the community to create an Outdoor Classroom at Cawley Middle School. Thank you to all involved for their time and effort! We look forward to the completion next year.

Students in grades 3-8 participated for the last time in the NECAP (New England Common Assessment Program) assessments in mathematics, reading, and writing. In the spring of 2015, our students will take the new Smarter Balanced Assessment (SBAC). This language arts and mathematics assessment will measure achievement and growth toward college and career readiness. This year, our faculty and students took part in the SBAC Field Test and were able to get a first hand glimpse of what to expect as we go forward.

A number of important initiatives also took place across the three school districts in our SAU this year. These are the development of a new Professional Development Plan and a new Teacher Evaluation System.

In October 2013, the SAU #15 Teacher Effectiveness and Evaluation Committee was formed to create a collaborative evaluation model leading to improved teaching performance and increased academic achievement. A group of 24 teachers and administrators worked throughout the year to critically research different evaluation models to determine the most comprehensive components for teacher advancement.

In March, after much deliberation, the group chose *Charlotte Danielson's: A Framework for Teaching* as the evaluation model. The framework identifies those aspects of a teacher's responsibilities that promote improved student learning. The complex activity of teaching is divided into four domains: Planning and Preparation; Classroom Environment; Instruction; and Professional Responsibilities.

The SAU #15 Teacher Effectiveness and Evaluation Committee will continue to work on finalizing the plan for pilot implementation during the 2014-2015 school year. All committee members are recognized for their hard work and many contributions in the development of the plan.

This year, the SAU 15 Professional Development Committee has been hard at work on the development of the new 5-year Master Plan. High quality, successful professional development leads to professional competence and directly impacts instructional practices, student learning and achievement.

This group has taken both new professional development requirements and the new teacher evaluation system into consideration in the creation of the plan. The committee looks forward to sharing the new plan with teachers at the beginning of the 2014-2015 school year.

Our School Board continues to pursue both short term and long term plans for educating our high school students. The District currently has agreements with Manchester, Pinkerton Academy, Londonderry, Bow, and Pembroke Academy. Our most recent eighth grade class was able to attend the high school of their choice from this listing.

In March of 2014 the taxpayers passed a responsible budget that will allow the District to move forward with the education of their students along with several warrant articles to help improve the facilities in Hooksett. There were no major projects done to our buildings during the 2013-2014 school year but we continue to maintain our facilities at a level we feel shows the pride Hooksett has for the education of their children. Our audit went very well again this year thanks to the hard work from not only the staff in the Business Office but the excellent staff in each of our three schools as well.

Finally, in an effort to provide timely information to our educational community and the public at large, we have created new school and district websites. Please visit us at <http://hooksett.sau15.net>.

Respectfully submitted,

Charles P. Littlefield, Ed.D.  
Superintendent of Schools



## **DIRECTOR OF STUDENT SERVICES REPORT**

**2013-2014**

During the 2013-2014 school year the Hooksett School District provided special education services to approximately 300 students between the ages of 3 and 21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined by state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education services are available to Hooksett students through our community-based preschool program, three Hooksett schools, and Manchester High Schools, Pinkerton Academy, and Londonderry High School. The Hooksett School District is also responsible to ensure that students identified for special education and students attending charter schools receive a free appropriate public education (FAPE). These services are described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, which are located in both the District Office of Student Services and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Director of Student Services, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These can include physical, occupational, and speech-language therapies, counseling, and behavior management.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the 2013-2014 school year, this entitlement money was used to support in-district programs. A special education teacher, instructional aides, and speech-language pathologist were hired to provide direct services to students. With this funding the Hooksett School District was also able to provide contracted occupational therapy for students, child find screenings, evaluations, and consultation in regard to behavioral interventions as well as inclusionary practices and sensory equipment for students with Autism.

The Hooksett School District also provided comprehensive services to approximately 30 students with disabilities in the 3-5 year old age range. Many of these students receive their education in community-based preschool programs. In addition to this option, the Hooksett Early Learning Program at the Underhill School is an integrated preschool focusing on enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

The Hooksett Alternative to Out-of-School Suspension Program is a collaborative effort between the Hooksett School District and the Hooksett Family Services Department. Currently in its 16th year, the program serves students in grades 6 through 12 and is located at the Hooksett Town Hall.

New Hampshire RSA32:11-a requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thanks are extended to the Hooksett community for their continued support of ALL students.

Respectfully submitted,

Christine Gialousis  
Director of Student Services

## **FRED C. UNDERHILL SCHOOL PRINCIPAL'S REPORT 2013 – 2014**

Happy summer to the community of Hooksett. This school year began, for a third year in a row, with a strange set of circumstances. Lightning struck our portable classrooms compromising our entire school's security system and resulted in a lost day of school for our students. Despite this strange string of events, our children continue to thrive. Thank you for entrusting your children to us. We strive to provide every child, every chance, every day.

Enrollment at Underhill School in June 2014 was at 442 compared to 475 the previous year. Preschool had 34 students, 118 students were enrolled in Kindergarten while first grade held 135 and second grade, 155. We anticipate similar enrollment in each of our three grade levels in the upcoming school year. Preschool will remain consistent.

Over the course of the year, maintaining the physical plant was the main custodial mission. Most notable to most passersby is the increased attention to our gardens and grounds. Thank you to our team of custodians, summer crew and gardening volunteers who made this happen. Our school looks more beautiful than it has in years! Additionally, thank you to Mrs. Lynch's students, families, and Mrs. Lynch herself for installing beautiful raised garden beds complete with a variety of vegetables in our back yard.

Part of our endeavor to personalize student learning includes assessing their learning. Assessments can provide valuable data to help improve our overall curriculum and fine-tune our instruction to address individual student needs. This year, as in the past, all students were assessed with the DIBELS and Imagine It! benchmark assessments at least three times throughout the year for reading. The Northwest Evaluation Association's Measures of Academic Progress (MAP) assessment, a computerized and adaptive test, was administered three times to 1st and 2nd grade students and just twice for kindergartners.

Volunteerism remained strong at Underhill School this year. We have a group of very devoted parents who come on a regular basis to help with everything from clerical to recess duties. Cawley students assisted teachers in end of the school day tasks, practiced math facts, sight words, and various other skill building drills during their time at Underhill. The connection with the Foster Grandparents Program provided us with 2 wonderful women, Marcia Govoni and Irene Couture. Each helped throughout the school year in our endeavor to foster a caring and nurturing learning environment. Volunteer Coordinator Georgette Peltak recruited community members to help clean the flower beds in the front of our school and supervise recesses and lunches. The amount of volunteerism at Underhill School earned us the Blue Ribbon Achievement Award again for demonstrating extraordinary efforts during the school year. We will continue to encourage families and community members to participate and share their talents with us, as we truly do believe it "takes a village to raise a child."

Over the course of the school year, we try to reinforce the idea of volunteerism and giving back. We run two food drives to support the Hooksett Food Pantry. Between the November PTA Food Drive and the June Food Drive operated by Mrs. Noboa's second grade class, we as a school collected over 2500 items. Not only does this support our neighbors, but it provides a valuable lesson to students.

Continuing our efforts to ensure our Emergency Management Team is current in their understanding of handling emergency situations, the team spent a great deal of time studying and preparing for an interactive web based course presented by the Federal Emergency Management Agency (FEMA). The course, entitled Introduction to Incident Command System, ends with an exam that all members will take early in the next school year.

Throughout the school year, teachers and staff participated in ongoing training for our new mathematics program, Math in Focus. Training began during the professional development days prior to the first day of school, on Tuesdays with Director of Mathematics, Assessment and Accountability Becky Wing, and during various training days almost monthly with trainers from the program's publishing company Houghton-Mifflin-Harcourt. Students have responded favorably to the program and math conversations reflecting interest and positivity between students can be heard far more frequently than in the past.

In an attempt to enrich our students' lives, and integrate the arts into their regular instruction, Underhill students benefitted from author/illustrator Marty Kelley visiting our school throughout parts of March and April. He spent time with second graders during writing workshops and helped them fine tune their creative writing process. Students participated in an author study prior to his arrival to build background and understanding in him as a person and an artist. His visit culminated in an evening concert. The visit was paid for by New Hampshire State Council on the Arts through a grant written by Media Specialist Karen Landsman along with PTA contributions.

The Lego Club is another new program hosted by Underhill School and organized by Hooksett PTA. Capitalizing on the explosion of interest in Legos, the program offered various building challenges each week it met. The director of the program,

Lego Man Dan Hughes of NH LEGO League, encouraged important skills including cooperation, collaboration, public speaking, creative thinking, and sportsmanship. It was a perfect outlet for student to hone and demonstrate their abilities in a non-academic way.

Together, members from the Hooksett PTA and Underhill staff have been strategizing and developing plans to update Underhill's playground. Initial steps include raising community awareness of our endeavors, grant writing, fund raising, eliciting thoughts and ideas from students and families, and gathering plans from playground companies. This will be a long-term endeavor and will require multiple phases of development. We are excited to begin.

In closing, the 2013-14 school year has been a success. We look forward to continuing to develop our programs and hone our instruction to prepare our students for their future. We extend an invitation to anyone who would like to visit, volunteer, provide feedback, and learn about our school and our mission. We are thankful for all of those that help us; parents, community members, and employees. It is safe to say that you all make Hooksett a great place to raise a child!

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'JAB', with a stylized flourish extending from the end.

J. Andrew Bairstow, Principal

# FRED C. UNDERHILL SCHOOL STAFF

## 2013-2014

|                           |              |                    |  |  |  |                                         |                 |  |  |
|---------------------------|--------------|--------------------|--|--|--|-----------------------------------------|-----------------|--|--|
| <b><u>PRINCIPAL</u></b>   |              |                    |  |  |  | <b><u>ASSISTANT PRINCIPAL</u></b>       |                 |  |  |
| J. Andrew Bairstow        |              |                    |  |  |  | Ralene St. Pierre                       |                 |  |  |
|                           |              |                    |  |  |  |                                         |                 |  |  |
| <b><u>FACULTY</u></b>     |              |                    |  |  |  | <b><u>MEDIA</u></b>                     |                 |  |  |
| Lisa                      | Pollard      | Pre. K             |  |  |  | Karen Landsman                          |                 |  |  |
| Rebecca                   | Roy          | Pre. K             |  |  |  | Diane Lovejoy                           |                 |  |  |
| Gina                      | Poisson      | K                  |  |  |  |                                         |                 |  |  |
| June                      | Rich         | K                  |  |  |  | <b><u>TECHNOLOGY</u></b>                |                 |  |  |
| Maryann                   | Boucher      | K                  |  |  |  | Brendan Chick                           |                 |  |  |
| Melissa                   | Couture      | Gr. 1              |  |  |  |                                         |                 |  |  |
| Shannon                   | Baldoumas    | Gr. 1              |  |  |  | <b><u>NURSING</u></b>                   |                 |  |  |
| Kimberly                  | Lynch        | Gr. 1              |  |  |  | Cindy Libby                             |                 |  |  |
| Anita                     | Field        | Gr. 1              |  |  |  | Regina Parcel                           |                 |  |  |
| Kimberly                  | Newcomb      | Gr. 1              |  |  |  |                                         |                 |  |  |
| Debra                     | Lyscars      | Gr. 1              |  |  |  | <b><u>PARAPROFESSIONALS</u></b>         |                 |  |  |
| Carly                     | Pawlusiak    | Gr. 1              |  |  |  | Michelle Baer                           | Judy Berthiaume |  |  |
| Hayley                    | Whittum      | Gr. 1              |  |  |  | Jamie Boucher                           | Phyllis Dina    |  |  |
| Karena                    | Cosgrove     | Special Education  |  |  |  | Pam Garland                             | Karin Hensel    |  |  |
| Mamie                     | Devereaux    | Gr. 2              |  |  |  | Shelly Jolicoeur                        | Cheryl Myers    |  |  |
| Sandy                     | Dubisz       | Gr. 2              |  |  |  | Joanne Pearl                            | Brenda Froton   |  |  |
| James                     | Fox          | Gr. 2              |  |  |  | Susan Salcito                           | Camy Langton    |  |  |
| Maura                     | Pavlenkov    | Gr. 2              |  |  |  | Amanda Stark                            | Jenny Townley   |  |  |
| Janet                     | Girard       | Gr. 2              |  |  |  |                                         |                 |  |  |
| Danette                   | Noboa        | Gr. 2              |  |  |  |                                         |                 |  |  |
| Ellyn                     | Vilela       | Gr. 2              |  |  |  | <b><u>MAINTENANCE DEPARTMENT</u></b>    |                 |  |  |
| Deborah                   | Young        | Gr. 2              |  |  |  | David Stewart                           | John Cronin     |  |  |
|                           |              | Special Education  |  |  |  | Kenneth Christie                        | Richard Nault   |  |  |
|                           |              |                    |  |  |  | Walter Hensel                           |                 |  |  |
| <b><u>SPECIALISTS</u></b> |              |                    |  |  |  |                                         |                 |  |  |
| Candace                   | Lord         | Guidance           |  |  |  | <b><u>FOOD SERVICE</u></b>              |                 |  |  |
| Nancy                     | Dupont       | Reading Specialist |  |  |  | Kara Argo                               | Pat Bouchard    |  |  |
| Karen                     | Murray       | Reading Specialist |  |  |  | Megan Goodwin                           | Janyce Demers   |  |  |
| Mary Lou                  | Donahoe      | ELL                |  |  |  |                                         |                 |  |  |
| Anne                      | White        | Art                |  |  |  | <b><u>ADMINISTRATIVE ASSISTANTS</u></b> |                 |  |  |
| Natalie                   | Latham       | Music              |  |  |  | Maura Ouellette                         |                 |  |  |
| Kathleen                  | Jenkins      | Physical Education |  |  |  | Janet McAndrew                          |                 |  |  |
|                           |              | Speech             |  |  |  |                                         |                 |  |  |
| Wendy                     | Ryback-Soucy | Speech             |  |  |  |                                         |                 |  |  |
| Christina                 | Heppding     | OT                 |  |  |  |                                         |                 |  |  |

## **HOOKSETT MEMORIAL SCHOOL PRINCIPAL'S REPORT 2013 – 2014**

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Hooksett Memorial School opened in the fall with a total student population of 479 students and closed the school year with 473. There were several staff changes this school year. Moira Boucher and Meghan Largy joined our school as classroom teachers, replacing teachers who retired in June 2013. Jenna Hutchinson became the school's ESOL (English as a Second Oral Language) teacher at the start of the school year.

Three staff members retired from the school this year. Nadine "Ginger" Saunders started with the district in September 1970. She dedicated 32 years to Hooksett's children. Roberta Smagula joined the Hooksett schools in September 1989, with 25 years of service to the Hooksett school community. Rebecca Veilleux began her 20 years of service to Hooksett's children in August 1994. Between the three of them, they have 77 years of dedicated service to the Hooksett School District! They have helped to shape over 1500 young minds and the Hooksett school community for so many years to come. They will each be missed for their dedication and contributions. They were honored in a celebration in early June 2014.

Our school, the Hooksett School District, and SAU15 are guided by the following Core Values: Schools are for students; Students meet and exceed high academic standards; We each have the responsibility to ensure the success of all students; Twenty-first century instruction is necessary for twenty-first century learning; We believe that it does, in fact, "take a village to raise a child." All decisions are based upon these values and on what is best for children.

All school staff focused on the use of data to inform and drive instruction. Teachers met regularly to collaborate and coordinate mathematics and reading instruction, and to discuss student achievement on core math and reading assessments. Some of the assessments used include DIBEL's (Dynamic Indicators of Basic Early Literacy), the New England Common Assessment Program (NECAP), and NWEA Measures of Academic Progress (MAP), as well as various forms of formative and summative assessments used by the teaching staff. They planned together to provide targeted, follow-up support to students.

During the school year, our Title One Instructors were able to offer an early morning reading/language arts intervention time for students that provided an "extra instructional dose" from 8:00 to 8:50 am everyday. We had between 12-20 students participated on a daily basis. Some students were driven to school, while others rode the earlier Cawley Middle School busses. The program was met with great success and we hope to extend these types of learning experiences in the future. Thanks to our students, families, and staff for making this successful. We also thank our bussing company, Goffstown Truck.

The HMS Spring Concerts took place on May 15, 2014, with two performances: one at Hooksett Memorial School in the morning, and an evening performance at Cawley Middle School. Our Beginning Band, Advanced Band, and Chorus all put on a fantastic show. Band and choral directors Brandon Davini, Cindy Warhola, and Natalie Latham worked with students throughout the school year. The students' musical talent was allowed to grow and flourish. We thank all involved, including the Memorial and Cawley teachers, staff, and custodians, for all their hard work and effort. A special thanks also goes out to the parents and the Hooksett community for their support of Hooksett's music programs throughout the years.

All HMS third grade classes enjoyed their field trips to Hooksett's Head School in the Spring of 2104, as the "school marms" Barbara Allard, Susan Bennett, Denise Duchesne, and Ruth Knowles provided them with a living history experience of what school was like in the 1840s. Congratulations to the Head School Society and the Heritage Commission for creating and supporting the outstanding educational program and for maintaining this impressive local historical treasure.

Classroom learning was extended through other curriculum-related field trips and programs as well. Fourth graders visited the New Hampshire Statehouse and New Hampshire History Museum.

Fifth graders' study of U.S. History was extended through a wonderful field trip to the Minuteman National Park in Massachusetts. There were several other field trip experiences, both in and out of the school, for each of the grades.

Congratulations to the Hooksett Memorial School Destination Imagination students. The 5th Grade Destination Imagination team (Shannon Earnshaw, Julia Soucy, Allison Gower, Nathan Dudley, Luke Pasqua, Caedan Yanchar, and Conor McCarthy) advanced to the Global Finals in Knoxville, TN, after a successful state level competition in March 2014.

The team did quite well, coming in 42<sup>nd</sup> place in the overall competition. Their 50 gram balsa wood structure supported an amazing 550 pounds, with a "weight held/weight of structure" ratio of 11.1 grams (excellent). A special thanks to the team leader and retired Hooksett teacher, Eleanor Stetson. The team raised funds to help support the trip for themselves and their families. Families worked together to get the best pricing for flights, car rentals, and housing. This is an amazing program and every single student has grown exponentially as a team player and "outside of the box" thinkers. The DI program supports

creativity and teamwork from imagination to innovation as they work all year to successfully complete their selected challenges.

The PTA continued to support numerous projects and activities, from our Open House and Birthday Books at school, to evening and weekend activities such as monthly Parent Education Nights, Family Bingo Night, Halloween Spooktacular, and the McIntyre Ski Program. The PTA serves the community through the annual Food Drive and involves children in the arts through the Reflections Program, as well as underwrites many school assemblies, field day expenses, and all of the HMS field trips. The PTA treated teachers and staff with the annual Teacher Appreciation Luncheon in May. Thanks to Hooksett PTA president, Jennifer Marasco, and the PTA Board for their ambitious fundraising and hands-on efforts.

The HMS Volunteers continued helping the school maintain many student activities, such as Walking Club, School Store, Field Day, Career Day, Popcorn Fridays and more. Volunteers assisted in the classroom and provided clerical support for teachers and office staff. NH Partners in Education named HMS a Blue Ribbon Award Winning School in 2013 for our outstanding volunteer program. HMS students enjoyed the annual June Field Day thanks to the support of well over 140 parent volunteers. We greatly appreciated the support of our families during 2013-2014 school year.

On Friday, December 16, 2013, members of the Hooksett Grange and Hooksett Happy Helpers visited the Grade Three students at Hooksett Memorial School with a special surprise. They put a dictionary into the hands of every grade three student. The Third Grade Dictionary Project is a literacy project aiming to promote beginning learning with word and dictionary skills. The third grades were so appreciative that they created a song to say thank you to the Hooksett Grange and Happy Helpers!

The Hooksett Memorial School's Media Center celebrated National Library Week April 14th-19th by hosting a week of virtual field trips for all classrooms. Following the theme "Making Connections", students made connections to the stories they read in preparation for their connection through technology to different videoconference programs. Third grade students learned how fossils can teach us about the past during a virtual tour of the Royal Tyrrell Museum of Paleontology in Alberta, Canada, fourth grade students connected with NASA's Johnson Space Center in Texas to learn how satellites help to predict and track changes here on Earth, and fifth grade students explored how nature can inspire engineering and design in the Minnesota Zoo's program "Biomimicry". All programs supported classroom curriculum and standards. Thanks to Rosanne Beaudoin, HMS Media Specialist, for coordinating this wonderful 21st century learning experience for our children.

Students in Mrs. Brotherson's fourth grade class raised and donated \$1,137.69 for the American Red Cross to assist with the Typhoon Haiyan relief in the Phillipines. Stephanie Couturier, from the American Red Cross, visited the school and Mrs. Brotherson's classroom just before the holiday break to accept the donation. We are so proud of our HMS students for reaching out to support others on the other side of the world.

Students who participated in the Battle of the Books after school program participated in a final competition before students, teachers, and parents on April 11, 2014. This program began at the beginning of the year when students met to be introduced to seven books they would read throughout the year. This reading incentive program is designed for motivated readers who enjoy a little competition. It is a program that allows students to share their love of reading with their friends. Twice a month students met to discuss their books and to practice working in teams to prepare for the final battle.

Congratulations to the following winners and to all of those who participated: Grade 5: Steven Swiderski, Gunnar Bulger, Nick Sampson, and Julia Soucy; Grade 4: Deven Bizarro, Leah Morin, Nick Kafkoulas, Zoey Robertson, and Olivia Curran (Grade 3).

An initiative called "The Hour of Code" was presented as a whole school enrichment opportunity hosted by the Advancing Learning Programs during a week in December 2013. The program serviced over 442 students teaching them the basics of computer coding through a variety of interactive games. Globally the initiative hit 150 million students in 170 countries, with 1 in 5 students in the United States participating. Special thanks to ALPS teacher Tina Overmyer for bringing the "Hour of Code" to HMS students and staff.

Opera New Hampshire, a non-profit community arts organization based in Manchester, New Hampshire, performed at Hooksett Memorial School on April 21, 2014. They performed a condensed version of Engelbert Humperdinck's opera, *Hansel and Gretel*. Opera New Hampshire offers children's programs with the goal of exposing children to opera and providing them with an opportunity to see and hear live performances. Students studied opera in their music classes prior to the performance. HMS was excited to participate in this program and provide their students with this rare opportunity. Thanks to Cindy Warhola, HMS Music Teacher, for helping to bring this performance to our students.

Hooksett Memorial School started a program called "Fitness Fridays" near the end of the 2012/2013 school year. This program has been successfully implemented at our school since, with approximately 50-75 students in attendance each week. Students who participate are permitted to come to school beginning at 7:45AM. During this program, students are engaged in physical

activities that are similar to physical education class. This program has been a huge success! We thank our parent volunteers, especially Scott Evans, for their time. We also thank our staff that dropped in to this excellent and healthy event for our students. This program supports student wellness at HMS.

The Hooksett community continues to connect with the school's programs and mission. In addition to Firefighter Fridays, the HMS Emergency Management Team again worked with the Hooksett Fire and Police Departments to support and refine the school's Emergency Plan. Together they conducted regularly scheduled fire and lockdown drills. We appreciate the ongoing support of School Resource Officer Gary Blanchette. He focused on developing positive relationships with youth and families in the community, and continued to help ensure safety and security within the schools.

We are thankful for the continued generosity and support of education from town departments and community organizations.

In closing, it is important to say a special thank you to the Hooksett community for its continued support of the schools and helping our students and staff to achieve their very best in their own lives and the lives of others.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen A. Harries". The signature is fluid and cursive, with a large initial "S" and a long, sweeping underline.

Stephen HARRISES, Principal  
Hooksett Memorial School

# HOOKSETT MEMORIAL SCHOOL STAFF

## 2013-2014

|                           |            |                    |                   |  |                                         |                   |  |
|---------------------------|------------|--------------------|-------------------|--|-----------------------------------------|-------------------|--|
| <b><u>PRINCIPAL</u></b>   |            |                    |                   |  | <b><u>ASSISTANT PRINCIPAL</u></b>       |                   |  |
| Stephen Harrises          |            |                    |                   |  | Susan Matthews                          |                   |  |
| <b><u>FACULTY</u></b>     |            |                    |                   |  | <b><u>MEDIA</u></b>                     |                   |  |
| Karen                     | Bradley    | Gr. 3              |                   |  | Roseann Beaudoin                        |                   |  |
| Andrea                    | Coulon     | Gr. 3              |                   |  | Linda Williams                          |                   |  |
| Jennifer                  | Freneau    | Gr. 3              |                   |  |                                         |                   |  |
| Meghan                    | Largy      | Gr. 3              |                   |  | <b><u>TECHNOLOGY</u></b>                |                   |  |
| Caroline                  | Macomber   | Gr. 3              | Special Education |  | Chris Curtin                            |                   |  |
| Nadine                    | Saunders   | Gr. 3              |                   |  |                                         |                   |  |
| Roberta                   | Smagula    | Gr. 3              |                   |  | <b><u>NURSING</u></b>                   |                   |  |
| Teryl                     | Ux         | Gr. 3              |                   |  | Sherry Dupuis                           |                   |  |
| Rebecca                   | Veilleux   | Gr. 3              |                   |  |                                         |                   |  |
| Donna                     | Amato      | Gr. 4              |                   |  | <b><u>PARAPROFESSIONALS</u></b>         |                   |  |
| Moir                      | Boucher    | Gr. 4              |                   |  |                                         |                   |  |
| Deirdre                   | Brotherson | Gr. 4              |                   |  | Karren Crain                            | Pam St. Germain   |  |
| Cassie                    | Cepek      | Gr. 4              |                   |  | Corey Desharnais                        | Misty Rowell      |  |
| Janet                     | Champagne  | Gr. 4              |                   |  | Jennifer Fecteau                        | Cheryl Purington  |  |
| Patricia                  | D'Aloia    | Gr. 4              |                   |  | Lise Gauthier                           | Jennifer Nadeau   |  |
| Lynn                      | Lundergan  | Gr. 4              | Special Education |  |                                         | Jennifer McCoo    |  |
| Annie                     | Rehm       | Gr. 4              |                   |  |                                         |                   |  |
| Daniel                    | Gillen     | Gr. 5              |                   |  |                                         |                   |  |
| Robin                     | Githmark   | Gr. 5              |                   |  |                                         |                   |  |
| Melanie                   | Godbout    | Gr. 5              |                   |  | <b><u>MAINTENANCE DEPARTMENT</u></b>    |                   |  |
| Brooke                    | Lefort     | Gr. 5              | Special Education |  | Brian Lawry                             | Joseph Saxon      |  |
| Laurel                    | Levesque   | Gr. 5              |                   |  | Mary Palmer                             | Richard Noonan    |  |
| Diane                     | Miner      | Gr. 5              |                   |  |                                         |                   |  |
| Elizabeth                 | Provencher | Gr. 5              |                   |  | <b><u>FOOD SERVICE</u></b>              |                   |  |
| Arthur                    | Rivet      | Gr. 5              |                   |  | Deborah Jodoin                          | Melissa Sferrazza |  |
|                           |            |                    |                   |  |                                         |                   |  |
|                           |            |                    |                   |  |                                         |                   |  |
|                           |            |                    |                   |  |                                         |                   |  |
| <b><u>SPECIALISTS</u></b> |            |                    |                   |  | <b><u>ADMINISTRATIVE ASSISTANTS</u></b> |                   |  |
| Susan                     | Berger     | Guidance           |                   |  | Stacy Collins                           |                   |  |
| Brandon                   | Davini     | Band               |                   |  | Kelly Alois                             |                   |  |
| Jacqueline                | Gagnon     | Speech             |                   |  |                                         |                   |  |
| Checker                   | Hansen     | Reading            |                   |  |                                         |                   |  |
| Kathleen                  | Jenkins    | Physical Education |                   |  |                                         |                   |  |
| Natalie                   | Latham     | Music              |                   |  |                                         |                   |  |
| Lea                       | Maguire    | Guidance           |                   |  |                                         |                   |  |
|                           |            | Art                |                   |  |                                         |                   |  |
| Nancy                     | Malynowski | Reading            |                   |  |                                         |                   |  |
| Cheryl                    | Minervini  | Title I            |                   |  |                                         |                   |  |
| Carol                     | Olkonen    | Physical Education |                   |  |                                         |                   |  |
| Jenna                     | Hutchinson | ESOL               |                   |  |                                         |                   |  |
| Tina                      | Overmyer   | ALPS               |                   |  |                                         |                   |  |
| Jamie                     | Hayward    | Autism Specialist  |                   |  |                                         |                   |  |
| Ellen                     | Wight      | Title I            |                   |  |                                         |                   |  |
| Cynthia                   | Warhola    | Music              |                   |  |                                         |                   |  |
| Annie                     | White      | Art                |                   |  |                                         |                   |  |



## **DAVID R. CAWLEY MIDDLE SCHOOL PRINCIPAL'S REPORT 2013 – 2014**

David R. Cawley Middle School opened the school year with a student population of 510 students. On the last day of school there were 504 students. This year the staff set five goals and assessed each goal at team meetings on June 24 and during individual conferences with the principal and assistant principal during the year.

### **Cawley Middle School Building Goals 2013/2014**

Goal # 1:

All staff members will base decisions on what is best for students and create an environment of mutual respect.

Goal # 2:

Teachers will interpret and analyze various sources of data to personalize education that must include 21st Century elements.

Goal # 3:

We will ensure the success of all students by setting high expectations through creating outcome based authentic learning experiences.

Goal # 4:

Teachers will plan and implement lessons that are aligned with the Common Core State Standards. Assessments will be developed that model a variety of questions on the Smarter Balanced Assessment.

Goal # 5:

We will build collaborative partnerships with members of the community to foster the learning and growth of each child.

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Principal, Matthew Benson completed his third year as principal and sixth year at Cawley Middle School. Brad Largy was hired as the new assistant principal. Garrett Middleton was hired as the new physical education teacher. Bernadette Olsen was hired as the new family and consumer science teacher and Caroline McKenney was hired as the new sixth grade math teacher.

Teachers arrived back from summer vacation on August 26 for three days of professional development, collaboration and planning. Math teachers attended *Math in Focus* trainings. Language arts and social studies teachers learned strategies to teach close reading and writing arguments with claims and evidence. Science teachers began exploring the “Next Generation Science Standards” and unified arts teachers created curriculum guides for each grade level.

On September 27 all Cawley teachers were provided high quality professional development. The learning activities for each subject were:

**Math, Special Education, ELL, Teachers:** *Math in Focus* training

**Unified Arts Teachers:** Created a CCSS visual to be posted in the team room and that is documented digitally. Teachers completed the two lessons that were assigned on August 26 using the CCSS. UA teachers also worked with Lauren Benson on Google Sites, drive, dashboard and folders

**Social Studies/Language Arts/Reading Teachers:** Social studies and language arts teachers worked together to create two interdisciplinary units that are aligned with CCSS in relation to argumentative writing, close reading and increasing text complexity.

**Science Teachers:** Teachers shared examples of how to match the CCSS with the current science curriculum. Teachers unpacked the “Next Generation Science Standards” by determining what each standard represents. Teachers identified units of study for grades six to eight using the “Next Generation Science Standards”

**Guidance:**

Attended a workshop on utilizing more resources to manage students with challenging behaviors.

Sixth grade teachers decided to have open house for the first time for parents before the first day of school. On August 26, the teachers gave an overview of their classes, worked with parents in signing up to receive emails from the school and accessing PowerSchool. Parents also received the opening day information packet. The event was well attended and positive feedback was received from parents. Open House for seventh and eighth grade parents was on September 19.

Before the first day of school, students and parents were invited to attend a “Meet and Greet the Cawley Staff.” This was not a formal open house, but a time where parents and students could stop by and meet their new teachers and tour the building.

The Cawley staff selected, “Make Your Mark, Make A Difference” as the school’s theme. The culture of Cawley Middle School is a reflection of students and staff helping others, being respectful and making positive choices.

In 2013 – 2014 all students were assessed in math and reading in September, January and May/June using the NWEA test. Becky Wing, Math Accountability and Assessment Director, Principal, Matthew Benson and Assistant Principal, Brad Largy facilitated data meetings with math, reading, language arts and special education teachers. After the data was analyzed teachers were expected to make informed decisions regarding targeted instruction and intervention strategies. The ultimate goal was for all students to meet or exceed their targeted growth from fall 2013 to spring 2014.

NECAP testing for students began in October. All grades were assessed in reading on October 8, 9, and 10 and were assessed in math on October 15, 16, and 17. Eighth grade students were assessed in writing on October 22 and 23.

Before the NECAP test, teachers and students met to review their fall 2013 NECAP goals that were set in March 2013. Having students set and review goals is a great motivator for achieving academic potential. In addition, the PTO provided breakfast snacks for all students before the reading tests and The Builders Club provided breakfast snacks before the math tests. Physical education teacher Garrett Middleton and parent/volunteer Scott Evans organized fitness activities from 7:00 am – 7:40 am each day during testing.

In May eighth grade students were assessed in science on the 2014 Science NECAP Test. Students answered multiple choice and open-response questions, and participated in an inquiry-based assessment. This year all science teachers and eighth grade teachers proctored the test.

In the spring, Cawley Middle School was one of a limited number of schools in the country selected to pilot the Smarter Balanced Assessment. This was a unique opportunity for our students and staff. The SBAC will be administered in the spring of 2015 and replace the NECAP.

At Cawley, students in grades seven and eight were selected to take the pilot test. Grade eight students were assessed in reading and math, while grade seven was assessed in reading. This was a very exciting opportunity for our school. Students were able to try out the new online testing software and innovative test items that will be representative of some of the items on future Smarter Balanced assessments.

ALPs teacher Donna Tremblay co-presented a workshop title "See More, Read Less Infographics" at the 2013 Christa McAuliffe Technology Conference in December. Workshop attendees discovered the impact across grade levels and how it met their curriculum in all content areas. Educators were encouraged to create their own infographics using the website [easel.ly.com](http://easel.ly.com).

Lina Patel, an eighth grade student, published a poem titled "Lost Things" in the Rattle Young Poets Anthology. The poem was written last year for an Advanced Learning Program assignment before attending a Community Challenge. For a contributing note in the back of the anthology Lina writes: "When I write poetry, I always think of what E.B. White said in the beginning of Stuart Little, “I wrote this story for the children and to please myself.” And that's how it feels to write poetry for me, too."

The fall Advanced Learning Program Community Challenge was titled, Creative Solutions Inspiring to Adapt Our World. Students explored the world of occupational therapy with a renowned leader in assistive technology from the University of New Hampshire. The focus of the day was to involve the creation of an assistive device to help tackle an everyday task that is virtually impossible without the device. Collaboration of information provided students the perfect platform to document their learning through the creation process. This was part of a Tier II ALPs enrichment targeting cluster groups from all students in all three grade-levels.

Advanced Learning Program National Novel Writing Month consisted of twenty-five of the school’s most creative writers committing to writing a novel in one month. These students learned about character development, creating conflict and complex plot twists in the ALPs classroom. Each student identified an individual goal for the amount of words included in their final novel. The month of October was dedicated to planning their novels and November was used for writing. The novel study was an example of Tier II ALPs enrichment targeting cluster groups from all students in all three- grade levels.

The National Junior Honor Society held their 13<sup>th</sup> induction ceremony on October 30. Mr. Ronald Pedro, the first principal of Cawley and the founder of the Cawley chapter of NJHS, returned to Cawley to give the opening address. Former student and

NJHS member, Tanya Robidoux was also a guest speaker. Students were selected based on how they met the following criteria: scholarship, leadership, character, citizenship, and service. Congratulations to the following members who were inducted: Julia Afthim, Abigail Beaudoin, Camryn Casey, Samridh Chaturvedi, Alex Gannon, Nathan Gehris, Morgan Gosselin, Lauren Goyette, Natalie Haddon, Zachary Kahn, Lily LaBrecque, Ashley Meyer, Kristin Noboa, Reese Popkin, Jarlath Riley, Lisa Robidoux, Sydney Steger, Ava Toole, Erik Webb, and Taylor Wilder.

Sixth grade language arts teacher Carla Gallivan was selected as the 2014 Hooksett Kiwanis Educator of the Year. She was recognized for her dedication in educating Hooksett students for over twenty years. Carla is a fixture in the Hooksett Community as a result of her being the first advisor for the Builders Club, a longtime coach for numerous sports and advisor for the National Junior Honor Society and Literary Club.

The dream of the Outdoor Classroom is near completion. With the help of Paul Scarpetti and his company Sierra Homes INC., Roy Excavating, Dave Janelle who framed the structure and D and F Construction, the pavilion has been built. Fundraising continued with t-shirt sales, a Bike-A-Thon, and commemorative bricks were sold that will make the floor and entrance to the pavilion.

The Cawley Commanders a group of students who are technological savvy continued to assist peers and teachers with 21<sup>st</sup> Century technology. The Commanders worked collaboratively to start up a morning news program in lieu of morning announcements. In addition, they continue to support staff with Google Apps for Education. In May, they presented at a Hooksett School Board meeting providing examples of their work and goals for the future.

In recognition of Cawley Middle School's tenth birthday a committee was formed to brainstorm and plan a way to celebrate the climate and culture of one of the brightest shining stars in Hooksett. Former and current Hooksett School Board chairperson, Joanne McHugh was integral in the dream of building and opening the doors of Cawley Middle School in the fall of 2003 was a member of the committee. Teachers on the committee were, Deborah Bonnin, Michelle Fuller, Genevieve Kurtzman, JoLynn Bonin, Lauren Benson, Linda Harrington, Donna Tremblay and Nicole Rodway along with Principal, Matthew Benson.

In December, a "Cawley Fun Fact" was read three times a week during morning announcements. These facts were about events that happened over the past ten years. At the Winter Concert the students and staff celebrated Mr. Cawley's birthday by singing happy birthday. Mr. Cawley's birthday was December 13, 1925. In the middle of January a display of artifacts was assembled at the Hawk in the main entrance. A slide show of former students and the groundbreaking ceremony was on display on a television in the main entrance. The display cases built in the walls had items such as proclamations, shovels, pictures and other sensitive materials from the history of the school.

The culminating event for the 10<sup>th</sup> Anniversary Celebration took place on April 18, 2014. April 18, 2002 was the official ground breaking ceremony. Students and staff wore 10<sup>th</sup> Anniversary t-shirts, and had a piece of birthday cake during lunch. In the morning students participated in a school-wide scavenger hunt that included riddles about important places, pictures and structures in the building. The Advanced Learning Program students planned and developed the riddles that matched QR codes.

Starting at 11:30 am, guests from the Hooksett community, former and current superintendents, principals, builders, architects, past and present school board members and former staff were invited to tour the building. At 1:00 pm, students attended an assembly where Joanne McHugh, former superintendent, Robert Suprenant, former student Logan Young, current health teacher JoLynn Bonin and principal, Matthew Benson addressed the student body.

On May 3 twenty-five girls from Cawley Middle School attended the *Expanding Your Horizon Conference* at The Cooperative Middle School in Stratham, NH. The students participated in five different workshops presented by women in science and math careers. The goal was to encourage young women to pursue science, technology, engineering and mathematics (STEM) careers. The Expanding Your Horizons (EYH) Network program provides STEM role models and hands-on activities for middle and high school girls. The ultimate goal is to motivate girls to become innovative and creative thinkers ready to meet 21<sup>st</sup> Century challenges.

On Monday, June 2 the Hooksett Fire Department instructed seventh grade students in CPR. Students did not earn a certification, but they were introduced to hand techniques and the benefits of knowing CPR.

From January to February, eighth grade students completed authentic culminating projects on a research topic of interest. Students used the ten 21<sup>st</sup> Century learning elements when designing their presentations. Students, parents, staff, community members and district administration viewed the projects on February 19.

Eighth grade students traveled to Washington D.C. on November 6, 7, 8, and 9. They attended Camp Mi Te Na June 4, 5, and 6 in Alton, New Hampshire. At Camp Mi Te Na, students participated in team building games, ropes courses, swimming and other camp activities. In Washington, the eighth graders visited Arlington National Cemetery, several Smithsonian museums, Martin Luther King, Lincoln, World War II, Korean War and Iwo Jima Memorials. Students cruised the Potomac River and toured the Newseum.

The eighth grade musical, *Disney's The Jungle Book for Kids* was presented on April 10 and 11. Over 140 eighth grade students were a part of the show. All the work (costumes, scenery, props, program and technical aids, and, of course, the acting, singing, and dancing) was student-generated under the watchful guidance of Mrs. Kurtzman, Mr. Davini, Mrs. Fuller, Ms. Benson, Ms. Olsen, and Mr. Trimmer.

Once again, the Cawley Middle School Band and Chorus received honors at two musical festivals. The band received a B+ rating at New Hampshire Music Educators' Association Large Group Festival in March. In June, at the Great East Festival, the band received a gold rating.

The Cawley Chorus received a B rating in the New Hampshire Music Education Association Large Group Festival. The chorus received a silver rating in the Great East Festival in June.

Student council officers elected by the Cawley student body in 2013 – 2014:

President: Hamza Elboudali

Vice President: Dylan Durazzano

Treasurer: Sara Vilela

Secretary: Lilya Djema

This year's graduating class received many awards and recognition:

**Hawks PTO Award**

Angela Moquin

Brianna Provencher

Stephanie Black

Carissa Chiasson

Reilly Brassard

Katelyn Howe

Gabriella Langella

Megan Valley

Julia Celio

Savannah LaCasse

Alexia Velasquez

**History Award**

Cameron Johnson

Lina Patel

**Hooksett Education Award**

Lina Patel

**Daughters of the American Revolution**

Kristin LaBrie

**Builders Club**

Julia Celio

Isabel Celio

**Lions Club Award**

Sara Vilela

**Ray A. Kroc Achievement**

Zachary Hickey

Sophia DeJong

Our athletic teams were well represented in all sports. The girls' soccer won the Tri-County Championship in the fall. A large majority of our students participated in athletics. Students receiving athletic awards this year:

**Hooksett PTA Technology Award**

Dylan Durazzano

**Coaches Award**

Joshua Ryan, Sophie DeJong

**Hooksett PTA Cultural Arts Award**

Alison Lambert

**Sportsmanship**

Nick Gardner, Gabriella Langella

**Principal's Awards**

Bronzen Walker

Olivia Stevens

**Most Improved**

Brendon Lewis, Julia Celio

**Eighth Grade Excellence Awards**

Joshua Ryan

Garrett Thibodeau

**Best Athlete**

Declan Knieriem, Katelyn Howe

The Builders Club, Student Council, and National Junior Honor Society members volunteered at many events in Hooksett and around the State of New Hampshire:

- PTA Spooktacular at Memorial
- Hooksett Soccer Festival
- Bell Ringing for the Salvation Army
- Cawley Food Drive for the New Hampshire Food Bank
- Teens for Jeans
- Hooksett Kids Klotset
- Villa Crest Nursing Home
- "Make A Wish Foundation"
- Hooksett Food Pantry
- Rock' n Race Run/Walk for Cancer

Cawley students participated in numerous assemblies during the school year. Seventh and eighth graders participated in the annual Fire Fighters' Challenge with the assistance of the Hooksett Fire Department. All students participated in the Middle School Month Pep Rally that celebrates middle school students and their development. Students participated in the NECAP assembly to motivate students for the NECAP test. Students celebrated Literacy Week and Foreign Language Week in March. The annual Spelling Bee was won by eighth grader, Lina Patel. Sixth grader, Duncan Korkosz, won the Geography Bee. Google and United States Senator, Kelly Ayotte came to Cawley to discuss internet safety. Each student received a t-shirt and was actively involved in the assembly.

Nothing has been more important to the Hooksett Community and the Cawley Middle School staff, than the continual intellectual development of our students. The students and teachers at Cawley Middle School continue to "Make A Mark, Make and A Difference", academically, socially and in the community. The 10<sup>th</sup> Anniversary Celebration and the 2013-2014 school year once again validated the dedication to educating our students in the Hooksett School District.

Respectfully Submitted,



Matthew Benson  
Principal

# CAWLEY MIDDLE SCHOOL STAFF

## 2013-2014

|                           |               |                        |                   |  |                                         |                    |  |
|---------------------------|---------------|------------------------|-------------------|--|-----------------------------------------|--------------------|--|
| <b><u>PRINCIPAL</u></b>   |               |                        |                   |  | <b><u>ASSISTANT PRINCIPAL</u></b>       |                    |  |
| Matthew Benson            |               |                        |                   |  | Brad Largy                              |                    |  |
| <b><u>FACULTY</u></b>     |               |                        |                   |  | <b><u>MEDIA</u></b>                     |                    |  |
| Carleen                   | Bergquist     | Gr. 6                  | Math              |  | Laura Bascom                            |                    |  |
| Suzanne                   | Campbell      | Gr. 6                  | LA                |  |                                         |                    |  |
| Jennifer                  | Carrobis      | Gr. 6                  | Math              |  | <b><u>TECHNOLOGY</u></b>                |                    |  |
| Kevin                     | Fleury        | Gr. 6                  | Science           |  | Chris Curtin                            |                    |  |
| Carla                     | Gallivan      | Gr. 6                  | LA                |  |                                         |                    |  |
| Vincent                   | Garland       | Gr. 6                  | Social Studies    |  | <b><u>NURSING</u></b>                   |                    |  |
| Mark                      | Gregoire      | Gr. 6                  | Special Education |  | Marianne Vrooman                        |                    |  |
| Kellie                    | Martino       | Gr. 6                  | Science           |  |                                         |                    |  |
| Caroline                  | McKenney      | Gr. 6                  | Math              |  | <b><u>PARAPROFESSIONALS</u></b>         |                    |  |
| Margaret                  | Collins       | Gr. 7                  | Science           |  | Nicole Boisvert                         | Linda Campbell     |  |
| Kimberly                  | Harriman      | Gr. 7                  | Special Education |  | Charlene Edwards                        | Susan Gerrish      |  |
| Tara                      | Henley        | Gr. 7                  | Math              |  | Sarah Kaechele                          | Colleen Mousseau   |  |
| Maryanne                  | Lockwood      | Gr. 7                  | LA                |  | Ashley O'Leary                          | Dawn Potvin        |  |
| Alan                      | Morey         | Gr. 7                  | Math              |  | Susan Woodcock                          | Natalie Vanderbilt |  |
| Nicole                    | Rodway        | Gr. 7                  | Social Studies    |  |                                         | Leslie Schuttinger |  |
| Caroline                  | Ward          | Gr. 7                  | Science           |  |                                         |                    |  |
| Ashley                    | White         | Gr. 7                  | LA                |  | <b><u>MAINTENANCE DEPARTMENT</u></b>    |                    |  |
| Jayne                     | Abbas         | Gr. 8                  | Math              |  | Richard Beauchesne                      | Sandra Champney    |  |
| Kelly                     | Blais         | Gr. 8                  | Science           |  | Daniel Coleman                          | Raymond Huppe      |  |
| Lewis                     | Cataldo       | Gr. 8                  | Social Studies    |  | Russell Wyman                           |                    |  |
| Lori                      | Chauvette     | Gr. 8                  | Science           |  |                                         |                    |  |
| Kimberly                  | Garland       | Gr. 8                  | LA                |  | <b><u>FOOD SERVICE</u></b>              |                    |  |
| Mary                      | Horion        | Gr. 8                  | Special Education |  | Deborah Barbuto                         | Ashley Goulson     |  |
| Brooke                    | Saltus        | Gr. 8                  | LA                |  | Natalie Katsoulis                       | Sue Keane          |  |
| Jennifer                  | Schaeffer     | Gr. 8                  | Math              |  | Michelle Liouzis                        | Ina Plante         |  |
| Sharon                    | Valdez        | Gr. 8                  | Special Education |  |                                         |                    |  |
| Cynthia                   | Whitcher      | Gr. 8                  | Social Studies    |  | <b><u>ADMINISTRATIVE ASSISTANTS</u></b> |                    |  |
|                           |               |                        |                   |  | Laura                                   | Duchesne           |  |
| <b><u>SPECIALISTS</u></b> |               |                        |                   |  | Kari                                    | Hampson            |  |
| Ann                       | Mulligan      | Guidance               |                   |  | Lisa                                    | Guillemette        |  |
| Lea                       | Maguire       | Guidance               |                   |  |                                         |                    |  |
| Donna                     | Tremblay      | ALPS                   |                   |  |                                         |                    |  |
| Brandon                   | Davini        | Music/Band             |                   |  |                                         |                    |  |
| Janet                     | Butler        | Speech                 |                   |  |                                         |                    |  |
| Lu                        | Cook          | Reading                |                   |  |                                         |                    |  |
| JoLynn                    | Bonin         | Health                 |                   |  |                                         |                    |  |
| Lauren                    | Benson        | Technology             |                   |  |                                         |                    |  |
| Marie                     | Rabinowitz    | French                 |                   |  |                                         |                    |  |
| Deborah                   | Gibbons-Bonin | Spanish                |                   |  |                                         |                    |  |
| Linda                     | Harrington    | Reading                |                   |  |                                         |                    |  |
| Garrett                   | Middleton     | Physical Education     |                   |  |                                         |                    |  |
| Diane                     | Sekula        | ESOL                   |                   |  |                                         |                    |  |
| William                   | Trimmer       | Industrial Technology  |                   |  |                                         |                    |  |
| Bernadette                | Olsen         | Family & Consumer Sci. |                   |  |                                         |                    |  |
| Genevieve                 | Kurtzman      | Music/Chorus           |                   |  |                                         |                    |  |
| Michelle                  | Fuller        | Art                    |                   |  |                                         |                    |  |

## DAVID R. CAWLEY MIDDLE SCHOOL CLASS OF 2014

|                   |                      |                       |  |
|-------------------|----------------------|-----------------------|--|
| Gracie Anderson   | Zachary Hickey       | Kenneth Nguyen        |  |
| Tyler Anderson    | Codie Holloway       | Kathleen Nickerson    |  |
| Nathan Arcand     | Zachary Hooker       | Mchale Nnama          |  |
| Sierra Armor      | Jillian Horman       | Hunter Noel           |  |
| Dylan Audet       | Jonathan Howard      | Kayla Norton          |  |
| Alexandra Ayala   | Katelyn Howe         | Riley Notarangeli     |  |
| Erin Barnes       | Rhiannon Hunt-Bull   | Ethan Parr            |  |
| Jacob Barrett     | Alek Huppe           | Lina Patel            |  |
| Abigail Beaudoin  | Heather Jennato      | Elizabeth Patten      |  |
| Hayden Bergeron   | Abigail Jepson       | Ethan Patterson       |  |
| Amanda Biron      | Caleb Jervis         | Christine Pearl       |  |
| Hunter Bishop     | Alec Johnson         | Austin Penland        |  |
| Stephanie Black   | Cameron Johnson      | Haley Perrault        |  |
| Zachary Boisse    | Johnson              | Nathan Pichette       |  |
| Samantha Bond     | Liliana Jurcak       | Christopher Ploss Jr. |  |
| Zachary Bothwell  | Samantha Kaufman     | Reese Popkin          |  |
| Jarred Bourgoin   | Taleia Kimball       | Richard Pow           |  |
| Caitlyn Bowen     | Jessica Klein        | Caleb Price           |  |
| Hannah Bowler     | Declan Knieriem      | Brianna Provencher    |  |
| Brett Branscum    | Coleton Labonville   | Makayla Ramos         |  |
| Reilly Brassard   | Kristen LaBrie       | Brent Ranlett         |  |
| Emma Breda        | Antonio Lacasse      | Kyle Ranlett          |  |
| Tyler Breton      | Dylan Lacasse        | Trevor Ranlett        |  |
| Ryan Brockway     | Savannah Lacasse     | Nathan Ravenelle      |  |
| Joshua Burpee     | Alison Lambert       | Thomas Riviere        |  |
| Isabel Celio      | Gabriella Langella   | Lisa Robidoux         |  |
| Julia Celio       | Charlotte Launier    | Joshua Ryan           |  |
| Logan Chalifour   | Cameron Leborgne     | Madelyn Saab          |  |
| Jeremy Chandler   | Devon Leonard        | Emma Scarpa           |  |
| Justin Chaves     | Jaxon Letendre       | Kathryn Scarpetti     |  |
| Carissa Chiasson  | Logan Letendre       | David Smith           |  |
| Matthew Cohen     | Brendon Lewis        | Adam Soares           |  |
| Malik Collins     | Brent Lizotte        | Gabrielle Somers      |  |
| Hope Couture      | Silas Magargee       | Jonathan Somerville   |  |
| Taylor Couture    | Kira Malenchini      | Bradley Soucy         |  |
| Zachary Currier   | Elizabeth Malone     | Eric St. Jean         |  |
| Ralph Curtis V    | Cameron Mandh        | Samuel St. Onge       |  |
| Cheyenne Davichik | Chaz Mardones        | Olivia Stevens        |  |
| Sophia Dejong     | Lucas Masciarelli    | Patience Stewart      |  |
| Steven DiBurro    | Aiden McGahey        | Nicole Sweeney        |  |
| Cassidy Diccio    | Steven McGonigle     | Brandon Tarbell       |  |
| Nathan DiMauro    | Laura McKenna        | Matthew Therrien      |  |
| Lilya Djema       | Meghan McKenna       | Garrett Thibodeau     |  |
| Nathan Duplessis  | Johnathan McLaughlin | Kyle Toledo           |  |
| Dylan Durazzano   | Kurstin Metzler      | Nicholas Trask        |  |
| Hamza Elboudali   | Ashley Meyer         | Kaitlin Turmel        |  |
| Ryan Field        | Sydney Michaud       | Megan Valley          |  |
| Brendan Fournier  | Hailey Montminy      | Alexia Velasquez      |  |
| Rodolfo Garcia IV | Angela Moquin        | Sara Vilela           |  |
| Nickolas Gardner  | Tyler Moreau         | Jakobb Villacorta     |  |
| Kyle Gauthier     | Nathan Morin         | Miruna Visuian        |  |
| Amber Grenier     | Alyssa Muffaletto    | Bronzen Walker        |  |
| Alex Guillemette  | Amanda Mussatto      | Kristine Walker       |  |
| Ashim Gurung      | Amina Mustafic       | Lauren Walter         |  |
| Natalie Haddon    | Calvin Nalezinski    | Alec Wojnilowicz      |  |
| Sayler Hamilton   | Jillian Nelson       | Amy Yee               |  |

## **HOOKSETT SCHOOL DISTRICT END OF THE YEAR REPORT**

Each year the Hooksett School Board, like every other department in Hooksett, prepares an end of the year report in an effort to keep our community up to date on both the activities and the progress made over the school year. The timeline of this review is somewhat unique in the fact that some previous school reviews were not submitted for the Town Report. It is a somewhat difficult to know where to begin. Nonetheless, we will do our best to provide the citizens of Hooksett with all of the relevant information.

In the past 3 years, the entire membership of the Hooksett School Board has changed. The Board is now a 7 board member as opposed to the 5 in the prior years.

The main focus over this period of time has been Hooksett's high school students and where they will go to high school. The previous Hooksett School Board negotiated an agreement with the Manchester School District that allowed our students to have the option of selecting along with the Manchester high schools, several other high schools in the surrounding area.

In order to get a sense on the thoughts of the residents, the Hooksett School Board hosted a "High School Round Table Discussion" that was well attended by many members of the community. The Board was able to gain valuable insight by this process.

In addition to the high school issue, the Board worked with both the staff and the students at the Cawley School in reviewing the concept of an outdoor classroom. The group under the supervision of teachers designed and planned an area around the school. Presently, those students are working to raise funds in order to complete the project.

The Hooksett School District teachers and administration have worked very hard over the last year to bring the school district in line with the new State Standards in its math curriculum. The Hooksett School Board adopted a new math program "Math in Focus" which was sampled before being recommended and implemented. The overall benefit of this program gives the students a deeper learning of math concepts.

Each year the 8<sup>th</sup> grade students go to Washington, DC as a class trip. Although last year's trip was postponed until June, that practice continues in Hooksett for our students.

The Cawley Middle School was finally able to bring on a second Social Studies teacher thus allowing the 6<sup>th</sup> grade to have 2 teams. This approach is both beneficial to the students and the teacher.

The Hooksett School Board approved a partnership with Southern NH University for the 2013-14 school year. This collaborative effort gave the school access to student teachers and to professional development programs offered by the University.

Alex Autenrieth, an Eagle Scout, volunteered to build a shelter for ice skaters at the Hannah Ho Hee pond near Memorial elementary school.

One of the main goals as a School Board is to improve student achievement. The Board reviews state and local assessment data annually to insure that our students are meeting high academic standards.

Lastly, the School Board would like to recognize our teacher retirees: Nadine (Ginger) Saunders, Roberta Smagula, Rebecca (Becky) Veilleux and Carleen Bergquist. We wish to thank them for not only their service, but also their dedication and commitment to the children of Hooksett. In addition, a special thank you goes to Janet McAndrew, one of the secretaries at the Underhill School, for her 21 years of service.

At this time, I would like to express my appreciation to the Hooksett School Board members for all their hard work, to the Administration and staff at the SAU office for all that they do to support our efforts, to our building principals, teachers, staff, maintenance department, as well as our lunch workers; and last but not least, the parents and the community for their continued support.

Respectfully submitted, Joanne McHugh, Chair, Hooksett School Board



**HOOKSETT SCHOOL DISTRICT  
DISTRICT-WIDE STAFF  
2013-2014**

**DIRECTOR OF STUDENT SERVICES**

Christine Gialousis

**ELEMENTARY SPECIAL EDUCATION COORDINATOR**

Karen Baldasaro

**HIGH SCHOOL SPECIAL EDUCATION COORDINATORS**

Linda Willard

Rebecca Martel

**PSYCHOLOGIST**

Jonathan Frazier

**MEDIA DIRECTOR**

Justine Thain

**TECHNOLOGY DIRECTOR**

Kenneth Henderson

**DIRECTOR OF MATHEMATICS, ASSESSMENT AND ACCOUNTABILITY**

Becky Wing

**MAINTENANCE DIRECTOR**

Raymond Gagnon

**FOOD SERVICE DIRECTOR**

Roberta Tarsia

**SPECIAL EDUCATION ADMINISTRATIVE SERVICES**

Debra Savoie

Julie Collins

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# Town of Hooksett, New Hampshire

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| <u>Department</u>                                           | <u>Address</u>                     | <u>Phone #</u>       | <u>Office Hours</u>                                                                                    |
|-------------------------------------------------------------|------------------------------------|----------------------|--------------------------------------------------------------------------------------------------------|
| Administration                                              | 35 Main Street                     | 485-8472             | M-F 8:00 am – 4:30 pm                                                                                  |
| Assessing                                                   | 35 Main Street                     | 268-0003             | M-F 8:00 am – 4:30 pm                                                                                  |
| Community Development                                       | 35 Main Street                     | 268-0279             | M-F 8:00 am – 4:30 pm                                                                                  |
| --Building, Code Enforcement, Health                        | 35 Main Street                     | 485-4117             | M-F 8:00 am – 4:30 pm                                                                                  |
| Emergency Management                                        | 15 Legends Drive                   | 623-7272             |                                                                                                        |
| Family Services                                             | 35 Main Street                     | 485-8769             | M-F 10:00 am – 4:30 pm<br>Wednesdays - Closed                                                          |
| Finance                                                     | 35 Main Street                     | 485-2017             | M-F 8:00 am – 4:30 pm                                                                                  |
| Fire (Emergency – 911)                                      | 15 Legends Dr.<br>10 Riverside St. | 623-7272<br>485-9852 | M-F 8:00 am – 4:00 pm                                                                                  |
| Library                                                     | 31 Mount Saint Mary's Way          | 485-6092             | M-W 9:00 am – 8:00 pm<br>Thursday 11:00 am – 8:00 pm<br>Fri & Sat 9:00 am – 5:00 pm<br>Sunday - Closed |
| Police (Emergency – 911)                                    | 15 Legends Dr.                     | 624-1560             | M-F 8:00 am – 4:30 pm                                                                                  |
| Public Works<br>-Highway Division &<br>Parks & Rec Division | 210 West River Rd.                 | 668-8019             | M-F 7:00 am – 3:30 pm                                                                                  |
| Recycling & Transfer                                        | 210 West River Rd.                 | 669-5198             | M-F 7:00 am – 3:30 pm<br>Saturday 8:00 am – 1:00 pm                                                    |
| Sewer                                                       | 1 Egawes Dr.                       | 485-7000             | M-F 8:00 am – 4:00 pm                                                                                  |
| Town Clerk/Tax Collector                                    | 35 Main Street                     | 485-9534             | M-F 8:00 am – 4:30 pm<br>Pls. call for evening hours.                                                  |
| Central Water Precinct                                      | 32 Industrial Park Drive           | 624-0608             | M-Thurs 8:30 am – 4:00 pm<br>Friday 8:30 am – 2:00 pm                                                  |
| Superintendent's Office                                     | 90 Farmer Road                     | 622-3731             | M-F 8:00 am – 4:00 pm                                                                                  |
| Cawley Middle School                                        | 89 Whitehall Road                  | 518-5047             | M-F 7:40 am – 2:30 pm                                                                                  |
| Hooksett Memorial School                                    | 5 Memorial Drive                   | 485-9890             | M-F 9:00 am – 3:25 pm                                                                                  |
| Underhill School                                            | 2 Sherwood Drive                   | 623-7233             | M-F 9:00 am – 3:25 pm                                                                                  |
| Village Water Precinct                                      | 7 Riverside St.                    | 485-3392             |                                                                                                        |
| Hooksett District Court                                     | 101 Merrimack St.                  | 1-855-212-1234       |                                                                                                        |

## VETERANS' PARK AT JACOB SQUARE BEFORE AND AFTER

